

GROUNDSKEEPER I

GENERAL STATEMENT OF DUTIES

Performs a variety of semi-skilled manual and motor equipment operation in the maintenance of the golf course.

ORGANIZATIONAL INFORMATION

Salary grade: 6 Hiring Range :\$18.13 - \$20.00 per hour Exercises no supervision. Generally scheduled between the hours of 6AM-3PM, Monday-Friday. Some weekend work is required on a rotational schedule. Hours may vary due to seasonal needs. Reports directly to Golf Course Maintenance Superintendent.

DISTINGUISHING FEATURES OF THE CLASS

An employee in this class performs various manual labor and motorized equipment operations in maintaining the golf course. Work includes mowing, raking sand traps, cutting wood and operating a variety of manual and power tools. Work is evaluated through direct observation and inspection of work completed. Work is supervised closely by a higher level Groundskeeper or Golf Course Maintenance management staff.

ILLUSTRATIVE EXAMPLES OF WORK

- Mows rough, fairways and greens.
- Plants trees and grass and does general landscaping.
- Spreads fertilizer on greens and fairways.
- Uses chain saw and other tools to clear debris from course.
- Clears debris from greens and tee boxes using a blower or by hand.
- Paints and does general cleaning and repair on buildings.
- Aerates greens, tees, and fairways; rakes sand traps with the raking machine and/or rake.
- Digs trenches and lays water lines for irrigation system.
- Assists with installing new water lines and sprinkler heads for irrigation system.
- Participates as a member of a crew in pouring cement and laying brick and block for new construction or repair.
- Sprays herbicides on greens and fairways, under the direction of the golf course superintendent.
- Follows safety procedures, rules and regulations.
- Uses hand tools, and hand power equipment including chain saws, blowers and other tools needed to perform various types of manual labor.
- Picks up trash from the course and empties trash bins.
- Performs related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Some knowledge of methods, equipment, and materials used in assignments including turf grass and ornamentals.
- General knowledge of the hazards in the work and necessary safety precautions to be taken.
- Ability to perform manual labor in out-of-doors environment.

- Ability to follow written and oral instructions.
- Ability to establish and maintain effective relationships with patrons of golf course, supervisors, and other employees.

DESCRIPTION OF PHYSICAL EXERTION AND WORKING CONDITIONS

Heavy Work- Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Employee is required to have visual acuity to operate motor vehicles or heavy equipment.

Employee is subject to outside environmental conditions: No effective protection from weather. Employee is subject to both environmental conditions: Activities occur inside and outside. Employee is subject to extreme cold: Temperatures below 32 degrees for periods of more than one hour. Employee is subject to extreme heat: Temperatures above 100 degrees for periods of more than one hour.

EDUCATION AND EXPERIENCE

Minimum requirements: Graduation from high school or GED program. Preferred: Graduation from high school or GED program or higher, supplemented with coursework in turf grass management, maintenance or related field and experience in general maintenance, lawn maintenance, golf course maintenance, landscaping or related field. Or an equivalent combination of education and experience.

SPECIAL REQUIREMENTS

- North Carolina Driver License - Class “C” is required.

FLSA Status: Non-exempt

Disclaimer - This classification specification has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to perform the job. The Physical Requirements and Working Conditions section of this classification may vary from position to position. The Town reserves the right to assign or otherwise modify the duties assigned to this classification.

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