



Settled 1752
JAMESTOWN
NORTH CAROLINA

Request for Proposals for the Design and Installation of Jamestown Park Playground

The Town of Jamestown is soliciting sealed bids for the design and installation of a new playground at Jamestown Park in Jamestown, NC. Interested companies should submit proposals no later than 10:00 am on Thursday, September 12, 2024. Responses should be addressed to Rebecca Ashby, Grant Administrator, P. O. Box 848, Jamestown NC 27282 with the designation "Jamestown Park Playground Proposal" on the envelope. Responses sent by USPS should be addressed to the same, at P.O. Box 848, Jamestown, NC 27282. Responses may be hand delivered to Town Hall at 301 E. Main Street, Jamestown, NC 27282.

For question or more information contact Scott Coakley 336-454-2417 or at scoakley@jamestown-nc.gov. The Town of Jamestown reserves the right to refuse any and all proposals.

Background:

Jamestown Park is located at 7041 East Fork Road in Jamestown, Guilford County. This park was created in 1974 with funding from the LWCF. Funding for the upgraded, all-inclusive playground is through the NC Parks and Recreation's Accessibility for Parks grant and ARPA funds.

General Scope of Project:

The Town is looking for responsible, reputable, and experienced companies to provide a proposal for the design and installation of this project which will encompass poured-in-place surfacing, ADA compliant, all-accessible playground equipment, and shade structures. The footprint of the playground should not be less than 6000 SF and not to exceed 10,000 SF of playground area.

A site visit is required to place a bid and it must occur by appointment with availability from July 22 – 26, 2024. You must make an appointment by calling 336-454-4319 and ask for Scott or Jeff.

This playground will be an inclusive playground and geared predominantly for ages 6 and up so it is expected the equipment proposed will reflect the aforementioned.

Scope of Work:

No.	ITEM	MINIMUM UNIT AMOUNT	UNIT PRICE	TOTAL PRICE
1.	Removal of old playground.			
2.	3 bay swing with variety of swings for all abilities ie: Expression, belt, full body	3		
3.	Sensory Wave Climber with Sensory Panels	1		
4.	ADA Adaptive Capable Panels	2		
5.	Roller Slide for children with Cochlear Implants	1		
6.	ADA accessible Glider/Rocker with Sensory Panels	1		
7.	Imaginative play areas	1		
8.	Free standing communication board with ASL	1		
9.	Platform/Disc Swing	1		
10.	Quiet areas or cozy spots for sensory inclusion	3		
11.	Slides	2		
12.	Sensory areas (audio and movement)	3		
13.	Wheelchair accessible merry-go-round	1		
14.	Overhead/upper body climbing components	2		
15.	Footprint area not less than 6000 SF and not greater than 10,000 SF.			
16.	Integrated shade areas	3		
17.	Perimeter shade with seating	3		

18.	Playground user data collection and reporting	1			
19.	Border around PIP should be at least 6" concrete slab				
20.	Sub-base around PIP should be compacted stone or concrete				
21.	Sub-drainage should be installed				
22.	Pour in place or turf to include game activities				
23.	Pour in place shaded vertical play structure for ages 5 and up				
24.	Equipment suitable for ages up to 22.				
25.	Outdoor fitness equipment	3			
26.	Sufficient composite border material to encompass the play area with a rounded opening kit that allows for easy access to the playground				
27.	Bench seating areas with shade matching play area overall color scheme and design	4			
28.	Appealing design elements with vibrant color or themes.				
29.	ADA connector sidewalk access to playground.				
30.	Fencing surrounding play equipment				
	TOTAL BID				

Design Phase:

- The company shall design and develop a set of Design Drawings of the playground area. Accompanying these drawings will be associated costs, broken down by element, of everything included in the proposal. The illustration of the design concept must include: 3-dimensional sketches (3 minimum) as well as a sketch of the layout in a site-plan format. These plans will be due no later than Thursday, September 12, 2024.

Bidding, Award and Contract Phase:

- Companies will submit all drawings and cost proposals to the Town by 10:00 am, Thursday, September 12, 2024.
- Sealed bids may be sent by ground, or hand-delivered to, Town of Jamestown, 301 E. Main Street, Jamestown, NC 27282. Submittals shall include six (6) hard copies.
- The bid opening will take place at Town Hall, 301 E. Main Street, Jamestown, NC 27282 on Thursday September 12, 2024 at 10:00 am.
- Award will be determined by lowest, responsive, responsible bidder with a design and component that is consistent with the above specifications.
- A 5% bid deposit will be required for this project. The bid deposit may be cash, a cashier's check, a certified check on a bank or trust company insured by the Federal Deposit Insurance Corporation or a bid bond executed by a corporate surety company licensed to do so under North Carolina law.
- Town Council will make the award at their September 17th meeting.
- The drawings and cost analysis will be presented by the firm to the Parks and Recreation Committee meeting on October 7, 2024 at 6pm.

In order to receive consideration for the project, the company must demonstrate the following:

- **Qualifications and Experience** - should describe the demonstrated qualifications and experience of your firm and your project team with designing at least 5 (five) other ADA Inclusive Playground projects similar in size, nature, and complexity to this project. Date of construction for similar projects should be included. In addition, describe firm's experience in providing design, and compliance with Americans with Disabilities Act. Contractor must be appropriately licensed to conduct business in the State of North Carolina. Prefer the company be a member of one of the state contract purchasing organizations.
- **References** - should contain a minimum of three (3) municipal references, including names, telephone numbers, and mailing addresses, which may be contacted for other ADA Accessible Playground projects your firm has completed and list structural, mechanical, and landscape sub-consultants with which you have previously worked.
- **Minority Business Participation** – provide a statement of good faith to assist the Town of Jamestown in the achievement of M/WBE goals and objectives.
- **Award of the Contract** – The owner reserves the right to reject any and all bids and the right to disregard all nonconforming, non-responsive, unbalanced or conditional bids. Also, the owner reserves the right to reject the bid of any bidder if the owner believes that it would not be in the best interest of the project to make an award to the bidder, whether because the bid is not

responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria, or if the bidder has performed unsatisfactorily for the owner on previous projects.

Should the contract be awarded, it will be awarded to the lowest responsive, responsible bidder whose evaluation by the owner indicates that the award will be in the best interest of the project. The owner will give the successful bidder a notice of award within sixty (60) calendar days after the day of the bid opening.

GENERAL TERMS

Conflict of Interest: No person who is an employee, agent, consultant, officer, elected official or appointed official of recipient or sub-recipient who exercises any functions or responsibilities with respect to Town activities or is in a position to participate in the decision making process or, gains inside information with regard to such activities may obtain a financial interest or benefit from a Town activity, have a financial interest in any contract with respect to a Town activity or its proceeds for themselves or those with which they have business or immediate family ties.

Excluded Parties: (“Debarred and Suspension): Title 24 Code of Federal Regulations Part 24 requires that the Town not enter into contract with any agency, corporation, partnership, or other legal entity that has been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by the Federal Government from participating in transactions involving federal funds. All firms are required to certify that neither you nor your principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in programs funded by a federal agency. Further, all firms must certify that you will not use, directly or indirectly, any of these funds to employ, award contracts to, engage the services of, or fund any contractor that is debarred, suspended, or ineligible under 24 Code of Federal Regulations Part 24.

Minority and Women Owned(MBE/WBE) or Disadvantaged Businesses (DBE): Minority Businesses (MBEs), Women Businesses (WBEs), Disadvantaged Business Enterprises (DBEs) and other small businesses shall have the opportunity to compete fairly in contracts financed in whole or in part with federal grant funds. The Town of Jamestown will not allow any person or business to be excluded from participation in, denied the benefits of, or otherwise is discriminated against in connection with the award and performance of any contract because of sex, race, religion, or national origin.

Equal Employment Opportunity: All firms will be required to follow Federal Equal Employment Opportunity (EEO) policies. The Town of Jamestown will affirmatively assure that on any project constructed pursuant to this advertisement, equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, and marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.

Hold Harmless: The firm shall indemnify The Town of Jamestown against any and all loss or damage to the extent arising out of the firm’s negligence in the performance of services under this request and for infringement of any copyright or patent occurring in connection with or in any way incidental to or arising out of the occupancy, use, service, operations or performance of work under this request.

Iran Divestment Act: Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 et seq.* requires that each vendor, prior to contracting with the State certify: 1. That the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran; 2. That the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and 3. An authorized representative of the responding firm must certify by signing the attached Iran Divestment Act Certification required by N.C.G.S. 143C-6A-5(a).

Drug-Free Workplace: During the performance of this request, the firm agrees to provide a drug-free workplace for his employees; post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition; and state in all solicitations or advertisements for employees placed by or on behalf of the firm, that the firm maintains a drug-free workplace.

For the purposes of this section, “drug-free workplace” means a site for the performance of work done in connection with a specific contract awarded to a contractor/firm in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the request.

E-Verify Requirement: The firm shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if the firm utilizes a subcontractor, the firm shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Other: Any contractor wishing to be considered must have a current General Contractor license in the state of North Carolina and not listed on the debarred list for Federal procurement. The firm must have the financial ability to undertake the work and assume the liability. The selected firm will be required to furnish proof of insurance coverage in the minimum amounts listed below:

Coverage	Minimum Limits
Workers’ Compensation	Statutory Limits
Employers’ Liability	\$500,000
General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate
Automobile Liability	\$1,000,000

THE TOWN OF JAMESTOWN RESERVES THE RIGHT TO REJECT ANY AND/OR ALL QUALIFICATIONS AND TO WAIVE ANY AND ALL TECHNICALITIES.

Schedule:

<i>Phase</i>	<i>Completion Date</i>
Proposals due to Town Hall	September 12, 2024
Council Approval of Contract	September 17, 2024
Presentation to Parks and Recreation Committee	October 7, 2024