# *****TO BE FILLED OUT BY DESIGNER*****

### ***** LANDSCAPE APPROVAL AND INSPECTION *****

- ☐ A LANDSCAPE PLAN (which depicts the plant types and locations) Must Be Submitted To The Town Planner For Review And Approval On or Before _____ (90 Days).
- ☐ The Required LANDSCAPE PLANT MATERIAL Must Be Installed And Inspected Prior To Receiving A Certificate of Compliance.

To request an inspection contact Planning Director at 336-454-1138

### ***** TREE PRESERVATION APPROVAL AND INSPECTION *****

- ☐ The Required TREE PROTECTION FENCING Must Be Installed and Inspected Prior to Land Disturbance.

To request a pre-construction meeting contact the Town Planner at 336-454-1138

- ☐ The Required REFORESTATION AREA Must Be Installed And Inspected Prior To Receiving A Certificate of Compliance.

### ***** ZONING APPROVAL AND INSPECTION *****

- ☐ The Required Parking Spaces And Drive Aisles Must Be PAVED And STRIPED Prior To Receiving a Certificate of Compliance.
- ☐ Tank Permit required* (Contact Planning Director at 336-454-1138)
- ☐ Sign Permit required* (Contact Planning Director at 336-454-1138).

### ***** WATERSHED APPROVAL AND INSPECTION *****

- ☐ **A FINAL PLAT Must Be Recorded In The Guilford County Register Of Deeds Prior To Receiving A Certificate of Occupancy.**
- ☐ Construction of the WATER QUALITY DEVICE(S) Must Be Complete and the "Engineer's Certification of Completion" Sent To The Planning Director Prior To Receiving A Certificate of Occupancy.
- ☐ Contact the Town of Jamestown Planning Department at 336-454-1138 to schedule Watershed Plan Review.

### ***** FLOODPLAIN APPROVAL *****

- ☐ Elevation Certification Required

### ***** SOIL EROSION CONTROL *****

(Contact Planning Director at 336-454-1138)

- ☐ Watershed Pond Construction/Surety Or Improvement Guarantee Must Be Submitted.

### ***** PUBLIC SERVICES CONSTRUCTION APPROVAL *****

(Contact Public Services Director at 336-454-1138)

- ☐ Pavement Cut Permit May Be Required*
- ☐ Roadway Construction Plans Required*
- ☐ Storm Sewer System.
  - ☐ Permit Required To Tie Into Stormwater System
  - ☐ Driveway Culvert Inspection Required.

Water System*
- ☐ Jamestown Water Tap Privilege Fee and Meter Charge
- ☐ State Water Permit Required.
- ☐ Outside City-Utility Agreement And Annexation Petition Required.

Sanitary Sewer System*
- ☐ Jamestown Sewer Tap Privilege Fee and Meter Charge
- ☐ State Sanitary Sewer System Permit Required.
- ☐ Outside City-Utility Agreement And Annexation Petition Required.

*Fee required before construction plans are released and NCDENR applications approved.

### ***** PROJECT SUMMARY *****

Minimum Number Of Required Parking Spaces: _____

Total Number Of Provided Parking Spaces: _____

Plat book and/or Deed book Reference: _____

Street Classification(s): _____

Developer's Name: _____

Address: _____

Daytime Phone Number: _____

Existing Land Use: _____ SIC #: _____ _____

### Stormwater Management/Watershed

Stormwater Control/Improvements(s): _____

Maximum Amount of BUA Allowed Per Stormwater Control

Design: _____

Distance to Nearest Floodway: _____

On-site soil types(s): _____

Hydrology group(s): _____

Amount of site to be disturbed: _____

### ***** FINANCIAL RESPONSIBILITY ACKNOWLEDGEMENT *****

_____ is to provide a one year warranty to guarantee the public improvement from failure due to faulty workmanship or materials. Once the project is complete, this individual or corporation will be required to sign a notarized agreement, upon completion and return of this agreement, they will receive a final acceptance letter and the year warranty will begin. The Town of Jamestown will not release bonds or accept public infrastructure for maintenance without a final inspection.

_____

Financial Responsibility Individual or Corporation  Signature

ADDRESS: _____

_____

_____

TELEPHONE: _____

### ***** TRANSPORTATION APPROVAL *****

(Contact Planning Director at 336-454-1138)

Driveway Permit:

- ☐ Driveway Permit Required
- ☐ N.C. Department Of Transportation Driveway Permit Required.

Driveway Permit Issued? YES ___N/A___ _____

___NO, DO___ NOT ISSUE BUILDING PERMIT

### ***** SUBDIVISION APPROVAL *****

- ☐ A FINAL PLAT Must Be Recorded In The Guilford County Register Of Deeds Prior To Issuance Of A Building Permit.

Final Plat Recorded? YES ___N/A___ _____

___NO, DO___ NOT ISSUE BUILDING PERMIT

COVER SHEET APPLICATION FORM (Effective January 1, 2007)

Town Of Jamestown Planning Department

Mailing Address P.O. Box 848 Jamestown, NC 27282

Office Address: 301 East Main Street, Jamestown, NC 27282

If you have any questions about the process call Matthew Johnson, Planning Director at 336-454-1138

Submit 3 full sets of plans (including profile sheets) to the Planning Director for review.

Plan review takes 7-10 working days; the Planning Director or staff will contact you when your plan is ready.

See Planning & Development Fee Schedule for applicable fees.

Information is also available on the Town's website at www.Jamestown.nc.gov

**PROJECT SUMMARY**

Owner/Applicant: _____

Telephone Number: _____ Fax Number: _____

E-Mail: _____

Report Comments to: _____

Telephone Number: _____ Fax Number: _____

E-Mail: _____

Report Comments to: _____

Telephone Number: _____ Fax Number: _____

E-Mail: _____

Tax Map/Block/Parcel #(s): _____

Total Tract Acreage: _____

Zoning District: _____

Watershed Designation: _____

Proposed Use: _____

Number of Lots: _____

Multifamily Developments: # of Units: _____

Type: _____ Apartments: _____ Townhomes: _____ Condominiums: _____

Non-Residential Developers: Existing GFA: _____ Proposed GFA: _____

Amount of Existing BUA: _____

Amount of proposed BUA: _____

**PROJECT SUBMISSION GUIDELINES**

Plans submitted to the Planning Director that do not include the items on the Design Review Application Form will not be reviewed, and will be returned to the contact person.

This portion of the cover sheet must be filled out and signed by the person designating the site to show that he/she has read and provided the required information to submit a plan to the Planning Director.

I have read, understood and completed the attached plan to the best of my knowledge and ability.

Name: _____ Phone: _____ Date: _____

**VICINITY MAP**

**(Scale 1" = ????') Minimum scale 1" = 100', Maximum 1" = 1000'**

leave blank

**Date Map Revised:**

| REV. | DATE | DESCRIPTION | BY |
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### Technical Review Committee Endorsement Block

Watershed Plan and/or Site Plan, Group Development Plan, Subdivision Plan Approved by the Technical Review Committee for 24 months, subject to the approval of any required street and utility plans and profiles and approval of a separate land-disturbing permit and/or erosion control plan.

_____

Director of Planning  Date

_____

Director of Public Services  Date

Note: Plan Approval represents the maximum possible development on the site. Additional reviews in the process (including Public Services Plan Review) could reduce the amount of development possible on the site.

Conformance with this approved plan is your responsibility; and any change in land use, lot lines, building locations, parking, drives, utility lines, landscaping, etc. must be resubmitted to the Planning Department to eliminate delays in the review process.

TRACKING NUMBER _____


Settled 1759
JAMESTOWN
NORTH CAROLINA
301 EAST MAIN STREET
P.O. BOX 848
JAMESTOWN, NORTH CAROLINA 27282
TELEPHONE 336 - 454 - 1138 FAX 336 - 885 - 3594


Required Data:
Provide Company Name, Map
Preparer's Name; Company
Information (Mailing, Website and
Email Addresses; Telephone and Fax
Numbers)

(preliminary, final, etc...) DESIGN FOR

# Project Name

## Project Location - Address

(Site Plan, JMUD, Subdivision, Watershed and Erosion, etc...)

TOWNSHIP, JAMESTOWN - GUILFORD COUNTY - DEPTH/WATERSHED - NORTH CAROLINA