



*Walking with History...*

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# *Jamestown Community Craft and Yard Sale*

7 am  
to 1 pm



**Wrenn Miller Park**

101 Guilford Rd.  
Jamestown, NC  
27282



# *Saturday May 30<sup>th</sup> 2015*

**Interested in selling your  
valuables?**

Registration forms are available via the  
Jamestown website and Facebook page.

**Register by May 27th  
for info 336.454.1138**

Email: [Parks@Jamestown-nc.gov](mailto:Parks@Jamestown-nc.gov)

Website: [www.Jamestown-nc.gov](http://www.Jamestown-nc.gov)

Facebook: [Town of Jamestown, NC](https://www.facebook.com/TownofJamestown,NC)



**Special points of interest:**

- April 3 Town Hall closed
- April 14 Special Town Council Meeting
- April 21 Town Council Meeting
- May 19 Town Council Meeting
- May 24 Memorial Day Parade
- May 25 Town Hall closed
- May 30 Community Craft & Yard Sale

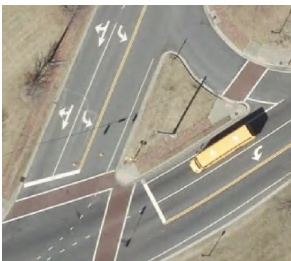
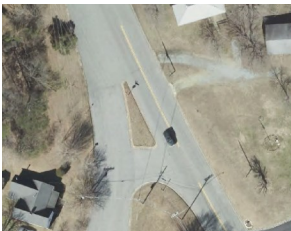


**TREE CITY USA®**

The Town is celebrating its 7th year as a Tree City

### Traffic Island Landscaping

The Town Manager sought funding through NCDOT for landscaping grassed traffic islands located at W. Main St. and Ragsdale Rd and at Oakdale Rd and Oakdale Mill Rd. Jamestown was awarded funding and DOT crews will begin work very soon.



## HELLO FROM THE CLERK'S CORNER

As the winter snow finally melts away, we look forward to spring and outside events. The Town of Jamestown is ready to get out doors and soak up some sunshine. Traditionally, the Town of Jamestown celebrates Arbor Day on the first Friday following March 15th. This is the date the state of North Carolina recognizes as Arbor Day. However, National Arbor Day is designated as the last Friday in April. This year Jamestown will celebrate National Arbor Day on Friday April 24th, 2015. There will be a tree planting at the Wrenn Miller Park and planting of flowers at the Town Hall municipal campus. We are fortunate to have the Ragsdale High School H. O. P. E. Club (Help Our Planet Earth) and their Advisor to participate and help Town staff with the plantings. The H. O. P. E. Club has been a loyal participant and the Town is grateful to the students that attend each year.



Last Year's Litter Sweep Event

(Fun Fact – Jamestown has sponsored a local Litter Sweep since 1998)

Each spring and fall the Governor proclaims a date for a statewide Litter Sweep. Litter Sweep is a roadside litter cleanup drive sponsored by the North Carolina Department of Transportation and is administered by its Office of Beautification. Everyone's participation in Litter Sweep is needed in order to keep our state clean and pretty. The Town will host our Spring Litter Sweep on Saturday April 25th, 2015 from 9:00am – 11:00am. The Ragsdale High School Key Club, employees from Martin Marietta Jamestown Rock Quarry, volunteers from GTCC and High Point University will help with the litter sweep. The

Town is excited to have these volunteers. Our little Town looks so clean and pretty after the Litter Sweep event. Please remember – DO NOT LITTER.

Strike up the Band! The Jamestown Lions Club and the Jamestown Veterans Committee will host the Jamestown Memorial Day Parade on Sunday May 24th, 2015. The parade time is 3:00 pm and begins in the Town Hall parking lot. If you remember, last year the Lions Club decided to sponsor a Memorial Day Parade instead of a July 4th Parade. The purpose of the Memorial Day Parade is to remember the service, sacrifice and commitment of those who died while serving in the United State Armed Forces. Please participate in this annual parade to honor our military personnel. Last year's parade was very successful. If you would like to have an entry in the parade, we ask that each entry decorate in a patriotic theme. All military vehicles are welcomed. Please make plans to attend. If you would like to have an entry in the parade, please contact the Jamestown Lions Club at [nfaircloth@northstate.net](mailto:nfaircloth@northstate.net) for information and applications.



Memorial Day Parade 2014

If I can help you with any information, please contact me .

Happy Spring,

Martha W. Wolfe, CMC, NCCMC  
Town Clerk

[mwolfe@jamestown-nc.gov](mailto:mwolfe@jamestown-nc.gov)  
336.454.1138



## Council Meeting Highlights

January 8th, 2015

Town Council Special Work Session

The Town Council held a special work session to discuss the Clubhouse Renovation Project. The purpose of the work session was to update the Council on the project and allow the Town Council the opportunity to review preliminary plans. The architectural firm; Freeman Kennett Architects, PLLC, presented preliminary concept design sketches. The Town Council scheduled a public presentation of this project for January 14, 2015.

January 14, 2015

*Special Meeting of the Town Council*

The Mayor stated the purpose of the meeting was to gather input from the citizens regarding the Concept Phase for the Jamestown Park Clubhouse which includes the addition of a Community Room. The Community Room could be used by the public, businesses and schools for events and meetings. Peter Freeman and John Kennett, architects, gave a public presentation of the conceptual design plans. Several citizens were present and made comments and suggestions.

January 20, 2015

*Regular Town Council Meeting*

1. The minutes from the December 2, 2014 Special Closed Session meeting and the minutes from the December 16, 2014 regular meeting were approved.
2. At a Public Hearing the Town Council approved An Ordinance Regulating the Hunting of Deer within the Town Limits of the Town of Jamestown and the participate in the Urban Archery Season. Click [here](#) for approved Ordinance.
3. The Town Council approved the request from the Jamestown Modern Book Club to install a Little Free Library receptacle at the Jamestown Park.
4. The Historic Jamestown Society gave a progress report on the status of the Non-Profit Organization Grant received from the Town of Jamestown.
5. The Historic Jamestown Society requested a revision to the Non-Profit Organization Grant received for fiscal year 2014/2015.
6. Jamestown Youth League gave a progress report on the status of the Non-Profit Organization Grant received for the Town of Jamestown.
7. The Town Council approved a special event permit for the Guilford County Walk to raise funds for Alzheimer's North Carolina. The event will be held at the Wrenn Miller Park on April 11, 2015. Registration is at 8:30 am and the Walk begins at 10:00 am. PLEASE NOTE THIS DATE HAS BEEN CHANGED TO JUNE 6TH, 2015.
8. The Guilford County Sheriff's Office presented the annual law enforcement report.
9. The Town Council approved a waiver of competitive bidding under G. S. 143-129(g) for the purchase of a 27 CY garbage truck.
10. The Town Council approved the professional architectural service contract with Freeman Kennett Architectural firm. Budget amendment #7 in the amount of \$ 37,025.00 was approved for the design and construction phase services for the Clubhouse Renovation Project.
11. The Town Council approved the appointment of a new Parks & Recreation Advisory Committee Member, Tony Brancazio.
12. The Town Council approved the appointment of a new Extra Territorial Jurisdiction Representative to the Town of Jamestown Planning Board. The new member is Steve Monroe.
13. The Town Council approved the regular meeting schedule for 2015.
14. The Town Council received the Analysis of Financial Position of the Town of Jamestown for the month ending 12/31/14. The Town Council approved Budget amendment # 6 in the amount of \$11,704.00 to increase the base amount received from Guilford County for the Jamestown Public Library grant. This will be paid to the Jamestown Public Library.

## PARK PARTNERS

Call Chuck Smith at 336-454-1138 or visit Jamestown's website at [www.Jamestown-nc.gov](http://www.Jamestown-nc.gov) for more information on how to become a Park Partner.



Where retirement living takes on a whole new spirit.



Sponsored by the Sisters of the Poor Servants of the Mother of God



100 Ragsdale Rd. Jamestown NC 27282  
Ph 336 887 5400 • Fx 336 887 5409 [www.stronghaven.com](http://www.stronghaven.com)



RECYCLING  
WILL BE  
PICKED UP  
EVERY  
MONDAY  
DURING 2015!

## Council Highlights continued

*February 17, 2015*

*Rescheduled to February 24th, 2015*

*Due to inclement weather*

*Regular Town Council Meeting*

1. The Town Council approved the minutes from the January 8th, 2015 Special Work Session, the January 14, 2015 Special Council Meeting and the January 20, 2015 Regular Council Meeting.
2. The Town Council approved an Interlocal Agreement with Guilford County regarding additional funding for the Jamestown Public Library.
3. The Town of Jamestown Safety Policy was approved.
4. The Town Council approved the request to Guilford County to appoint Carrie R. Spencer as a Review Officer for the Town of Jamestown.
5. The Town Council discussed a proposal from the National Golf Foundation. No action was taken.
6. The Town Council received updates to the E. Fork Rd., E. Main St. and Oakdale Rd. sidewalk projects.
7. The Town Council adopted additional fees for the 2014-15 Fee Schedule – Click [here](#) for Fee Schedule.
8. Budget amendment # 8 in the amount of \$62,959.00 was approved.
9. The Town Council received the Analysis of Financial Position of the Town of Jamestown for the month ending January 31, 2015.
10. Under other business – The Town Manager informed the Council that the Town received approval from the North Carolina Wildlife Commission for the Town of Jamestown to participate in the 2016 Urban Archery Season

## JAMESTOWN PARK GOLF COURSE



The Park has many events scheduled for the months of April and May:

- April 12 JGA Event
- April 13 Southwest Men's Conference
- April 21 Greensboro Super Seniors
- April 30 High Point Builder's Association
- May 7 PTTA Event
- May 11 Jack Cooke UNCG Event
- May 16 Jamestown Civitans
- Every Thursday starting April 16, RF Micro

If you would like to have an event at Jamestown Park, contact the Pro Shop at 336.454.4912.



## THE TOWN BUDGET PROCESS

Town staff is well engaged in the budget process for the Town. "Budget" is defined in the Local Government Budget and Fiscal Control Act (enacted by the General Assembly) as "a proposed plan for raising and spending money for specified programs, functions, activities or objectives during a fiscal year". The Town's fiscal year runs from July 1 through June 30. The budget process is time-consuming and involves all of the Town's Department Directors.

Staff has the added responsibility of determining detailed capital projects and expenditures for the next five years and anticipated expenditures from five to ten years. The Capital Improvement Program (CIP) will propose capital funding sources to further Jamestown's financial security while forecasting future community requirements. The CIP is a flexible financial planning tool that may be re-evaluated each year prior to budget adoption. (see the Capital Improvement Program article in this newsletter)

Our budget and CIP process begins with a kick-off meeting for department directors. At this meeting, information on prior year actual results, current year budget to actual numbers, and estimates of revenues and expenditures for the remainder of the current fiscal year are distributed, as well as forms used to plan for the new budget. Department directors will submit their budget requests and revenue projections for their respective departments to the Budget Officer, which in Jamestown is the Town Manager.

The Town Manager and the Finance Director then prepare a proposed balanced budget for consideration by the Town Council. Accompanying the proposed budget, submitted to the Town Council no later than June 1, is also a budget message. A copy of the proposed budget, as submitted to the Town Council, is filed with the Clerk, where it remains for public inspection until the "budget ordinance" (law or statute that levies taxes and appropriates revenues) is adopted. A statement is published stating that the proposed budget has been submitted to Town Council, and a public hearing is held before the budget ordinance is officially adopted, or approved by the Town Council. The Town Council must adopt a budget ordinance before July 1st, thereby "making appropriations and levying taxes for the budget year in such sums as the Council may consider sufficient and proper, whether greater or less than the sums recommended in the proposed budget". After adoption, the budget ordinance is submitted to the Finance Director and incorporated into the accounting system for the new fiscal year. At that time it will be posted on the Town website under the Finance Department.

*Chuck Smith, Town Manager*



Memorial  
Day  
Parade

May 24  
3pm



## Capital Improvement Program

The Town Manager and Department Directors recently began to review, plan and update the Capital Improvement Program (CIP) for Jamestown's future capital needs. Department Directors forecast their department capital needs over a five-year period and a six to ten year 'horizon' period. The CIP is a flexible planning tool and thus the need to be reviewed and revised annually during the budget process. Once this preliminary work is completed, the Finance Director and Manager meet to review the requests and seek additional information where necessary.



Each CIP request is ranked within the department and against relative needs of the Town. Once the initial discussions are concluded and requests prioritized, projects are coordinated in an effort to eliminate duplication and/or overlap and to take advantage of any available funding opportunities. Finally, priorities are once again reviewed and the projects included in a draft CIP. The draft version is made available to Council and the public until Town Council passes a resolution formally adopting the CIP. At that time it will be posted on the Town

website under the Finance Department.

**The draft version of the 2015 – 2020 CIP was introduced and discussed at the March 17, 2015 Council Meeting. Citizens are encouraged to provide input on the draft CIP and other town infrastructure, building, and equipment needs.**

Please contact Chuck Smith, Town Manager, should you wish to discuss the CIP process or any proposed items at 336-454-1138.

*Chuck Smith, Town Manager*



## Curb Appeal

As a resident or business owner I am sure that you are aware of the need for an aesthetically pleasing town that attracts visitors. With the Spring High Point Furniture Market just around the corner in April, we want our town to look its best. Town staff makes every effort to maintain the beauty afforded us by our history, architecture and landscaping. With that understanding, I am requesting you to help us maintain an attractive town by trimming grass along sidewalks and curbs in front of your home or business.

This may seem like such a small consideration, but we've learned that it is the little things that make a big difference.

-Chuck Smith, Town Manager

Interested in finding our more about the Furniture Market? View the website at <http://www.highpointmarket.org/>

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## Loose Leaf Collection Ended February 20

The Town of Jamestown's annual Leaf Collection Program ended on February 20nd, 2015. We completed 21 complete rounds of loose leaf collection. The leaves are "recycled" into mulch at several sites, so we do not know exactly how many tons of leaves were collected. We estimated about 500 tons of leaves were collected in the loose leaf program. We would like to thank the residents of Jamestown, as the program ran smoothly this year.

We are still collecting leaves at the street; however, the leaves must be placed in clear plastic bags. Due to the volume of yard debris generated at different times of the year, we may not be able to collect from each street each week. If we do not complete the route on any given week, we will begin the next week's collection at the point collection ceased the previous week.

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## Solid Waste News and Contracted Work Reminder

As we begin the spring, we all know the volume of yard debris will increase. We are thankful we were spared an ice storm like last year. The Town will pick up yard debris on Wednesday and Thursdays each week, and the intent is to make a complete route around Town each week. There are weeks that we may not complete the entire route due to volumes or weather, but we will start the next week's collection at the point where we ended the previous week.



*The Town of Jamestown Ordinance Related to the Collection of Solid Wastes* addresses the Town's policies for all solid wastes we collect: recycling; garbage; loose leaves; and yard waste. It also addresses items we do not collect such as: tires; lead acid batteries; antifreeze; computer equipment; pallets; electronics; televisions; paint; oils; etc. There are also some items we collect conditionally, such as white goods, which are collected when a fee is paid. For those items that we do not collect, Guilford County may have a location that collects those items. Some locations may take those items for free, where other locations may charge for the same type of item. Guilford County has an outstanding interactive website where you can learn what can be taken to various sites around the county. The website is:

<http://wastesite.co.guilford.nc.us/Default.aspx>

Please visit the website and you may be surprised at how easy it is to dispose of materials the Town cannot pick up.

*The Town of Jamestown Ordinance Related to the Collection of Solid Wastes* addresses solid waste generated by work performed by contractors. Generally, if you hire a contractor, they should clean up after themselves. That is what they are getting paid to do. Here is an excerpt from the ordinance in the section, Article VIII. - Refuse not collected by the Town:

- (b) No building materials or refuse from building operations, construction materials or remodeling projects generated/performed by a professional contractor will be collected by Town forces. The contractor is responsible for disposal.

(Solid waste forces will collect building materials from small remodeling projects done by the homeowner; up to the equivalent of a 95-gallon container capacity per project)

Town forces will not collect yard waste and yard debris from landscape and maintenance projects performed by landscaping companies unless prior arrangements and payment of required fees with the Town have been made.

Please have your contractors, including those performing yard work and maintenance, remove the solid waste they generate. The Town's sanitation crew will have a much better chance of completing the route each week when contracted work is removed by the contractors as they should be per the Town's ordinance. Thank you so much for your help and cooperation.

**East Main Street Sidewalk Project - TIP#: EB-5519**

Jamestown has a signed agreement for funding the East Main Street Sidewalk (Lydia Trail) project that will construct approximately 3150 feet of sidewalk from the end of the existing sidewalk near Teague St. at the Jamestown United Methodist Church and connect to the exiting sidewalk at Yorkleigh Ln. Per the agreement, Jamestown is offered federal funding from the Federal Highway Administration (FHWA) not to exceed \$680,000 for the project. Also, Jamestown is offered non-federal match STP-EB state funding in the amount not to exceed \$170,000.



The agreement stipulates Jamestown would be responsible for costs above the total offered amount of \$850,000.

Jamestown is responsible for administering all work performed and for certifying to NC DOT that all terms set forth in the agreement are met. This will most likely be accomplished by contracting with an experienced consultant familiar with requirements set forth in the agreement for Jamestown, contractors, and agents.

Environmental Documents, Right-of-Way Certification and final PS&E package must be completed by June 30, 2015. The overall project must be complete by April 30, 2016.

This project is ranked first of proposed projects in the Jamestown Comprehensive Pedestrian Transportation Plan and would complete a majority of the sidewalk proposed to connect with Guilford College Rd.

**East Fork Road Pedestrian Bridge and Sidewalk Project**

Jamestown has a signed agreement for funding the East Fork Rd. Pedestrian Bridge and Sidewalk project that will construct approximately 1400 feet of sidewalk along East Fork Rd. from the end of the existing sidewalk that will connect to the existing Bicentennial Greenway Trail. The project includes construction of a pedestrian bridge across City Lake. Per the agreement, Jamestown is offered federal funding from the Federal Highway Administration (FHWA) not to exceed \$960,000 for the project. Also, Jamestown is offered non-federal match STP-EB state funding in the amount not to exceed \$240,000.



The agreement stipulates Jamestown would be responsible for costs above the total offered amount of \$1,200,000.

Jamestown is responsible for administering all work performed and for certifying to NC DOT that all terms set forth in the agreement are met. This will most likely be accomplished by contracting with an experienced consultant familiar with requirements set forth in the agreement for Jamestown, contractors, and agents.

Environmental Documents, Right-of-Way Certification and final PS&E package must be completed by June 30, 2015. The overall project must be complete by August 31, 2016.

This is ranked fourth of proposed projects in the Jamestown Comprehensive Pedestrian Transportation Plan.

**Oakdale Road Sidewalk Project**

CMAQ projects are awarded by Federal Fiscal Years (FFY). FFY run from October 1st of the prior year through September 30th of the next year. For example, FFY 2016 runs from October 1, 2015 through September 30, 2016.



Phases	CMAQ Funding	Matching Funding	Total Funding
Planning, Engineering & Design	\$20,000	\$5,000	\$25,000
Right-of-Way	\$4,000	\$1,000	\$5,000
Construction	\$136,000	\$34,000	\$170,000
<b>Project Total</b>	<b>\$160,000</b>	<b>\$40,000</b>	<b>\$200,000</b>

Planning & environmental document; plans, specifications & estimate package; and right of way certification must be complete prior to let date.

	Month/Year
Planning & Environmental document to be complete:	Dec 31, 2016
Plans, Specifications & Estimate package to be complete:	Mar 31, 2017
Right-of-Way acquisition to begin:	April 1, 2017
Anticipated let date (opening of bids):	June 8, 2017
Anticipated completion date of project:	Sept 15, 2017



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Fax: 336-886-3504  
E-mail: [sapple@jamestown-nc.gov](mailto:sapple@jamestown-nc.gov)

Sharen Apple, Editor

**We're on the Web!**  
[jamestown-nc.gov](http://jamestown-nc.gov)

**Walking with History!**

**TOWN DIRECTORY**

Town Hall (Utility billing, Planning, Finance)

(336) 454-1138

Water and Sewer Emergency

(336) 454-1218

Jamestown Park

(336) 454-4912

Fire Department

(336) 454-3473

Sheriff's Department (non-emergency)

(336)641-6691

**Mayor's Office  
Hours  
Monday prior to  
Council Meeting  
3-5pm**

**Upcoming Events**

Apr 3	Town Hall closed for Good Friday
Apr 13	6:30pm Planning Board Meeting
Apr 14	6:00pm Special Town Council Budget Workshop
Apr 21	6:30pm Town Council Meeting/Public Hearing
May 4	6:30pm Parks and Recreation Committee
May 19	6:30pm Town Council Meeting
May 24	3:00pm Jamestown Memorial Day Parade
May 25	Town Hall closed for Memorial Day
May 30	Community Craft & Yard Sale at Wrenn Miller Park

Check the "[Calendar of Events](#)" section of the website for updates

**Is the Street Light Out?**



If yes, then please note the closest address to the lamp post and either report the outage through Duke Energy's website (<http://www.duke-energy.com>) or call Town Hall at 454-1138. The Town leases the lamp posts from Duke Energy, thus if Town staff is contacted the service request is passed along to Duke Energy.

Please note some outages are caused by underground problems and may take several weeks to be repaired. Once an outage has been reported, Town staff is not able to track the repairs.

**SAVE 10,000 GALLONS**

**IN 10 MINUTES**

**10,000+ GALLONS OF WATER\*** = **270+ loads of laundry**

**HOUSEHOLD LEAKS WASTE**

**We're Chasing Leaks for Fix a Leak Week**

**WaterSense**

\*Average U.S. family per year

**Leaks Can Run, but They Can't Hide**

Are you ready to chase down leaks? Household leaks can waste more than 1 trillion gallons of water annually nationwide, so each year we hunt down the drips during Fix a Leak Week. Fix a Leak Week 2015 was March 16–22, 2015, but remember that you can race over to your plumbing fixtures and irrigation systems, fix the leaks, and save valuable water and money all year long.

From family fun runs to leak detection contests to WaterSense demonstrations, Fix a Leak Week events are happening from coast to coast and are all geared to teach you how to find and fix household leaks. See our [Fix a Leak Week 2015 Event Map](#) to find out what's going on near you!

Source: [http://www.epa.gov/watersense/our\\_water/fix\\_a\\_leak.html](http://www.epa.gov/watersense/our_water/fix_a_leak.html)