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*From Town Employees and Town Council to All our Residents  
Merry Christmas and Happy Holidays!*



Christmas  
Parade  
Dec 6 at  
3pm on  
Main  
Street

**Special points of interest:**

- Dec 6 Christmas Parade/Tree Lighting
- Dec 7 Parks & Recreation Meeting
- Dec 15 Town Council Meeting—New Council swearing in
- Dec 24-25 Town Hall closed—NO GARBAGE
- Jan 1 Town Hall Closed—NO GARBAGE
- Jan 18 Town Hall Closed MLK Day
- Jan 19 Town Council Meeting

Christmas  
Tree  
Lighting  
Dec 6 at  
5:30 at  
Jamestown  
Library



## HELLO FROM THE CLERK'S CORNER



A very Merry Christmas to the Town of Jamestown. Winter is fast approaching with the cold days and nights. I have heard many reports that this is going to be a rough winter with colder temperatures and more precipitation. We have a lot to look forward to.

As you are aware, the Municipal Election for the Town of Jamestown was held last month. Our citizens voted in the following slate of elected officials:



- Keith L. Volz – Mayor
- Lynn Montgomery – Incumbent Council Member
- Lawrence Straughn – New Council Member
- Georgia Nixon-Roney – Incumbent Council Member
- Billy Ragsdale – New Council Member

Staff is excited to begin working with the new Town Council. The Town has several big projects that are in the beginning stages of construction. The Town Council and staff will be very busy from the start of the New Year.

The Swearing-In Ceremony for the new Town Council will be held on Tuesday December 15, 2015 at 6:00 pm in the Council Chambers. Please attend and see your new representatives take the Oath of Office.

On a not so happy note, at the December 15th, Council meeting, we will be saying Good-Bye to two of our Council Members. Council Member Brock Thomas did not seek re-election this year. Council Member Thomas has been a Council Member since December 2005. He has served the citizens of Jamestown with distinction these past 10 years. Council Member Thomas decided not to run in order to spend more time with his family. We will miss him but wish him well. I know he will enjoy being with his family.

We will also be saying Good-Bye to Council Member Will Ragsdale. Council Member Ragsdale has served two non-consecutive terms. His first term

was December 2009 – December 2011. His second term December 2013 – December 2015. Council Member Will Ragsdale has honorably served the Town of Jamestown and we will miss working with him.

Lawrence Straughn is one of the new Council Members. He is no stranger to local government or public service. Mr. Straughn retired from the Guilford County Sheriff's Office where he served for 30 years. Mr. Straughn currently is the Chairman of the Town of Jamestown Parks & Recreation Advisory Board and he is the Town's representative on the Guilford County Parks & Recreation Board. We look forward to working with Mr. Straughn. He will bring a fresh perspective to the table.

The second new Council Member is Billy Ragsdale. Billy Ragsdale is also very familiar with the process of local government. Ragsdale served on the Town Council from December 1993 through April 1998. Thomas C. Ragsdale, Jr. was the Mayor at the time. Ragsdale Jr. was Mayor from 1989 through April, 1998. He died suddenly from a heart attack on April 3, 1998. Then Council Member Billy Ragsdale was appointed April 21, 1998 to serve as the Mayor through the end of the unexpired term. Billy Ragsdale was then elected Mayor and served in this capacity through December 2007. At which time, Mr. Ragsdale decided not to seek re-election. However, Mr. Billy Ragsdale decided to step back into local government and was voted-in as a new Council Member. Staff is excited to be working with Mr. Ragsdale again. He will bring his years of experience to the Council.

If you are thinking about getting involved in your local government, there are a few vacancies on two of our Boards & Commissions. The Planning Board is in need of a representative for the Town's Extra Territorial Jurisdiction. The person that is appointed to this position must reside in the Town's ETJ area. If you are interested, please contact me for the requirements.

Since Lawrence Straughn has been elected to the Town Council, he will have to resign his appointment to the Parks & Recreation Advisory Committee. We have two excellent alternates ready to move into the active membership role for the Parks & Recreation Committee. The Council will make this appointment at their December 15, 2015 meeting. Since one of the alternates will be appointed to the Committee, this will leave a vacancy for an alternate member on the Parks & Recreation Advisory Board. An alternate position means that the member is not required to attend



Loose leaf  
collection  
through  
Feb 26,  
2016



every meeting. The alternate is only required to attend when an active member cannot be present and a quorum is required for the meeting. Of course, the alternate and the public is always welcome to attend all meetings of the Parks & Recreation Committee.

As you make your plans for the Holiday season, please plan on attending the Swearing-In Ceremony for the Town Council. Also, please contact me if you would like to get involved in one of the Town's Boards or Committees. Volunteers are so

important to the Town of Jamestown.

Again, I wish you a safe and happy Holiday Season.

Merry Christmas,

Martha W. Wolfe, CMC, NCCMC  
Town Clerk  
[mwolfe@jamestown-nc.gov](mailto:mwolfe@jamestown-nc.gov)  
336.454.1138



## Planning for the Future, Planning for Today

### North Carolina Conference

This October I had the privilege of attending the North Carolina Planning Conference in Raleigh. Thank you! I'm looking forward to sharing the information and applying what I learned to the betterment of Jamestown.

As paraphrased by the American Planning Association (the professional organization that certifies Planners in the profession) Planning is When government officials, business leaders, and citizens come together to build communities that enrich people's lives. Planners help government officials, business leaders, and citizens create communities that offer better choices for where and how people work and live. That is a tall order since we are all so wonderfully different and have different needs and wants. Planning is about balancing social, environmental, and economic issues in our community and the area around us.

The statewide conference offered over 30 sessions, 8 mobile workshops, 5 "lightning rounds" and 2 "deep dive" sessions to help guide today's Planners toward decisions that will help achieve that balance. The theme was "Growing Stronger Together" and the conference offered programs that addressed today's key issues in building and maintaining communities. State and National leaders were there to offer first hand advice and expertise.

I had to choose what I thought applied best to Jamestown right now. I chose sessions on:

Comprehensive Planning – best practices for evaluating and preparing or revising comprehensive plans.

Shaping the Public Realm – how a city or town's image and economy is shaped by its public places.

Urban Design – the impact that urban design features have on a healthy and vibrant community.

Bicycle and Pedestrian Friendly Communities – solutions for smaller towns.

Traffic Engineering – understanding the impact of speed limits, signage, roadway design, and land use on a roadway. The concept of Complete Streets as everything from the road centerline to the buildings.

Downtown Noise – strategies for addressing noise challenges through design, regulation, and partnerships.

Greenways and Economic Development – examples of how Greenways improve quality of life and economy.

Inclusive Economic Development Planning – new ways to close the divides of population growth and diversity.

Food Systems - building a robust system that brings all elements of food closer to the consumer (produce, harvest, consumption, processing and distributing and delivering).

Housing Enforcement – prioritizing code enforcement issues.

Public Health – Land Planning and Public Health; impacts of planning on preventable causes of disease.

Ethics – an engaging discussion of professional conduct and professional principles.

More information is available at Town Hall by contacting Carrie Spencer at (336)454-1138 or at [cspencer@jamestown-nc.gov](mailto:cspencer@jamestown-nc.gov).

### PARK PARTNERS

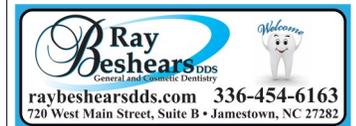
Call Chuck Smith at 336-454-1138 or visit Jamestown's website at [www.Jamestown-nc.gov](http://www.Jamestown-nc.gov) for more information on how to become a Park Partner.



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2. The Mayor presented the Pincroft Sedgewick Fire Department with a Proclamation declaring the month of October as Fire Education Month. Click here for [Proclamation](#).

3. The Mayor opened the Public Hearing that was continued from the September 15, 2015 meeting. The Public Hearing was to consider a rezoning request from applicant, Burkely Community, Inc. Upon public comment and Council discussion, the Council voted to deny the rezoning request.

4. The Council held a Public Hearing to consider change the traffic pattern of Gannaway Street to a one way street. Upon public comment and Council discussion, the Council voted to deny the proposed amendment. Gannaway Street will remain a two way street.

5. The Council held a Public Hearing to consider a request from NCDOT to amend the Town of Jamestown General Code of Ordinances to change the school zone speed limit at Jamestown Elementary School to be effective from 30 minutes to before and 30 minutes after the start and end of school on school days only. Upon Council discussion the amendment was approved.

6. Brandon Flinchum, Dixon Hughes Goodman presented the audit report for fiscal year ending June 30, 2015.

7. The Council approved the contract with Guilford County for additional funding for the Jamestown Public Library.

8. The Public Services Director presented the Solid Waste Materials Management annual Report.

9. The Council approved the special event permit for the Jamestown Rotary Club to sponsor the Jamestown Christmas Parade on Sunday December 6th, 2015.

10. The Council approved budget amendment # 4.

11. The Council received the analysis of financial position of the Town of Jamestown.



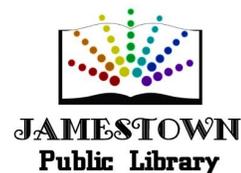
Christmas trees are collected on the yard waste collection days.

Be sure to:

 Place the tree on the curb by 7am

 Remove all lights, wire, tinsel, ornaments and tree stands

 Trees that are over five feet tall should be cut in half or into smaller, manageable segments



There are lots of activities at the Jamestown Library during December.

The library's annual Holiday Wish Tree will be decorated on December 1. Each year, the library Christmas tree is also the Wish Tree, decorated with ornaments picturing items the library would love to own. Patrons are invited to select an item on display that they would like to purchase and then place the corresponding ornament on the tree and donate money for the book's purchase. Wish Tree items books range from \$2.00-\$40.00.

On Dec 4 from 12:00–4:00 there will be a wreath decorating workshop.

Dec 6 will be Kids 'n Klaus featuring live music, food, crafts and much more. Mrs. Klaus will be on hand to read to children after the tree lighting.

On Sunday, December 6 from 6:00 until 8:00 pm, luminaries will light the Library lawn and fountain for the Friends of the Library's annual display. For a minimum donation of \$1.00, individuals and businesses in the community may sponsor luminaries in honor of or in memory of designated persons. (Larger donations will be appreciated greatly.) All proceeds benefit the library.

Saturday, December 19 at 10:15 am there will be a showing of the Polar Express (PG) . Pajamas welcome! Hot chocolate provided!



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Sharen Apple, Editor

**We're on the Web!**  
[jamestown-nc.gov](http://jamestown-nc.gov)



**Walking with History!**

TOWN DIRECTORY

Town Hall (Utility billing, Planning, Finance)  
(336) 454-1138

Water and Sewer Emergency  
(336) 454-1218

Jamestown Park  
(336) 454-4912

Fire Department  
(336) 454-3473

Sheriff's Department (non-emergency) (336)641-6691

**Mayor's Office  
Hours  
Monday prior to  
Council Meeting  
3-5pm**

Upcoming Events

Dec 6	3:00pm	Jamestown Christmas Parade
Dec 7	6:00pm	Parks and Recreation Meeting
Dec 15	6:00pm	Town Council Meeting
Dec 24-25		Town Hall Closed for Christmas—NO GARBAGE pickup on Friday
Jan 1		Town Hall Closed for New Year's Day—NO GARBAGE pickup
Jan 18		Town Hall Closed for MLK Day
Jan 19	6:30pm	Town Council Meeting

Check the "[Calendar of Events](#)" section of the website for updates

**PUBLIC SERVICES NEWS**

**Loose Leaf Collection Began October 26**

The Town of Jamestown's annual Leaf Collection Program began on October 26<sup>th</sup>, 2015. It will end on February 26<sup>th</sup>, 2016. The program provides residents with the opportunity to have loose leaves collected at the roadside without the need of bagging. The program is operated on a routing system that is based on our staff completing one leaf collection route of the town in approximately 3 to 4 weeks or less. Once a route is completed, staff returns to the beginning of the same planned route and begins again. So far we have completed five routes around Town, even with the recent rain-falls. We cannot pick up loose leaves as effectively when they are very wet or it is raining heavily, in addition, it is harder to dump the truck.

**Easements**

The Town of Jamestown has easements throughout Town to allow for the maintenance and access to utilities. Most Town easements are either water line or sewer line easements. The easements vary in width, but typically are 20 feet in width and are centered along the utility line they follow. Easements are usually specific – that is, they are written to allow for a certain entity (such as the Town of Jamestown, Duke Energy, or Piedmont Natural Gas) to have access to and maintenance responsibilities for their specific utility. Thus, each utility should use their easement to perform their work. Easements may be shared, but each utility should be named in the easement when it is mapped. Some easements are simply called "utility easement" in which case all of the utilities located within the easement should have rights to use it for access and maintenance.

When the Town needs to perform maintenance to their utilities, we make efforts to minimize the disturbance and time it takes to perform the work. When we encounter site improvements such as fences, gardens, utility buildings, etc. encroaching into our easement, we need the property owner to relocate those items that may prevent us from performing our maintenance responsibilities. Fences crossing Town easements should have gates installed per Town specifications so that crews may traverse the easement. Town staff will make efforts to work with property owners when encroachments into easements are encountered, however, during emergency situations, prior notice to property owners is not feasible and items obstructing access across easements may be removed or relocated. It is suggested that property owners contact the Public Services Department at 454-1138 with any questions related to Town easements.