

Parks & Recreation Advisory Committee
10-6-14
6:00 PM

Council Chambers

Minutes

Parks & Recreation Member Present: Lawrence Straughn, Chair; Shanna Moore, Vice-Chair; Steve Owen, Al Bartko and Lynn Tice

Staff Present: Matthew Johnson and Martha Wolfe

Visitors: Carol Brooks of the Jamestown News

1. Call to Order – Lawrence Straughn called the meeting to order.
2. Approval of minutes from the September 8th, 2014 meeting – Steve Owen made a motion to approve the minutes as written. Shanna Moore seconded the motion. The motion passed by unanimous vote.
3. Review and final approval of Time Capsule entries – Martha Wolfe stated the Town Manager is taking the Guilford County Citizens Academy and will not be present at tonight's meeting. Wolfe reviewed the status of the entries. She stated we are still waiting to receive the following approved entries:
 - Junior and Freshman students from Ragsdale High School
 - Mayor's letter has been written awaiting his signature
 - Jamestown Veterans Committee to bring photo & newspaper article
 - Sabbatical, musical group, has not responded to email requests
 - Ragsdale High School Band – The Town Manager is responsible for getting the music CD & Band photos. The Town Manager will review the contents.
 - Jamestown News – Carol Brooks was present and will submit the article from the Jamestown News from November 2013 (Wrenn Miller Dedication) and the issue that will run just prior to the Time Capsule Ceremony
 - Edward Cordick – History of the Jamestown Rifle. He has contacted the Town Clerk and will bring in this entry this week.

New Entries submitted and entries the Selection Committee suggested:

- Elizabeth Greeson, Town Employee, submitted a CD her son just released. His first solo CD. Bluegrass fiddle.
- High Point Bank & Trust – entered a 2014 dime and penny
- Pig Pickin' Fund Raiser – Brochure on the fund raising event for Family Services of the Piedmont.
- Food Lion Grocery Store – flier showing food prices
- Jamestown Park & Golf Course – Golf Tee's
- Martin Senell, former Council Member, requested the UDAT report conducted for the Town in 1996/97 be placed in the capsule
- Town Clerk updated the history of the Wrenn & Miller families and included a photo of the Miller house.

Wolfe displayed the photos she had taken of the places requested by the selection committee. She asked them to review the photos and pick the ones they wanted to include in the capsule. Photos included:

- Group shot of Parks & Recreation Advisory Committee
- Sheetz & Shell gas stations showing gas prices
- Jamestown Veterans Monument
- Wrenn Miller Dedication Ceremony
- Jamestown Rotary Club Christmas Parade
- Buildings on Main Street and street views (East & West Street)
- Town Hall
- Fire Department
- Pumpkins at Jamestown United Methodist Church
- Easter Egg Hunt & Festival

Martha Wolfe said there are still some photos to take. Such as a group photo of the Planning Board and the Town Staff from each department. Steve Owen suggested when all the items are in, take a picture of all the items laid out on the Council table. Wolfe will label each photo and create an inventory sheet to be placed in the Time Capsule. The Inventory Sheet will have a description of each item included.

To be sure the items received will fit, Lawrence Straughn placed all the items in the Time Capsule. There appeared to be plenty of room for the items and for the items and photos yet to be received. Wolfe asked if the Parks & Recreation Committee wanted to solicit anymore entries at this point. After discussion, Shanna Moore moved that we close the entry submission for the Time Capsule with the exception of the entries previously approved, effective 10-6-14. Lynn Tice made a second to the motion. The motion passed by unanimous vote.

4. Discussion of Time Capsule Ceremony – Wolfe asked for help in finding someone to sing the National Anthem. Her contact had a previous engagement. Members will let her know if they find someone available.

Wolfe stated the Ceremony will be on Sunday 11-9-14 at 3:00 pm. It will be a short ceremony consisting of:

- National Anthem – Raise Flag
- Town Manager welcome and introduce the Mayor
- Mayor to read a proclamation
- Mayor & Parks & Recreation Chair to shovel some dirt on the time Capsule
- Town Staff on site to cap & seal the capsule and lower into the ground

The actual location of the capsule has not been marked. There are a couple of sites at the Wrenn Miller Park that are appropriate. The Town Manager has order the granite maker.

It was decided to have a short Parks & Recreation Meeting on 11-3-14 at 6:00 pm to have a final review of the inventory and details.

Carol Brooks, Jamestown News, requested a final list of the inventory. She will run an article the week after the ceremony to let people know what items were placed in the capsule.

5. Public Comment – No one registered to speak.

6. Other Business –

Wolfe announced the following community events:

The Jamestown Veterans Committee will hold a Wreath Laying Ceremony & Flag Raising Ceremony on Veterans Day, 11-11-14 at 11:00 am. Immediately following the ceremony will be a Flag Retirement ceremony conducted by the Boy Scouts.

Applications for the Jamestown Rotary Club Christmas Parade have been mailed. The Christmas Parade will be held on Sunday December 7th, 2014.

Wolfe said we are still in need of a second alternate for the Parks & Recreation Committee. Let her know if you have any recommendations.

Al Bartko made a motion to adjourn. Shanna Moore made a second to the motion. The motion passed by unanimous vote.

The meeting ended at 6:43 pm.