

Parks & Recreation Advisory Committee

8-4-14

6:00 pm

Council Chambers

Minutes

Parks & Recreation Advisory Committee Members Present: Lawrence Straughn, Chair; Robert Pickett, Charles Dowdy, Steve Owen, and Lynn Tice

Staff Present: Chuck Smith & Martha Wolfe

Visitors Present: Carol Brooks of the Jamestown News

1. Call to Order – Lawrence Straughn called the meeting to order.
2. Approval of minutes from the June 2nd & July 7th, 2014 meeting – Charles Dowdy made a motion to approve both sets of minutes as written. Robert Pickett made a second to the motion. The motion passed by unanimous vote.
3. Discussion of Time Capsule Project – Wolfe stated she has emailed each Parks & Recreation Member all entry forms submitted to date. However, forms have been delivered to the following people:

Historic Jamestown Society – They will submit an entry

Jamestown Park & Golf Course/JGA

Quaker Friends Meeting

Principals of the Jamestown area schools

Girl Scout Troop

Boy Scout Troop

Jamestown Veterans Committee

Ragsdale YMCA – They will submit an entry

JBA

Forms were available at the meeting for members to distribute.

Parks & Recreation Committee will submit an entry consisting of a picture of the committee and the names of the members. The picture will be taken at the September meeting. Per Lawrence, at this point, it seems there is sufficient room for the entries received. However, depending on the amount of entries received by the deadline, we may need to reassess. At the last meeting, it was stated if a second vault were needed, the cost is approximately \$200 - \$300.00. Wolfe stated at the September meeting we will review all entries received and make final approval.

Wolfe asked the Committee about ceremony details. Chuck Smith will check into the order for the capsule marker. For the details of the ceremony, the committee will talk about that at the September meeting. Items to confirm are the time and details. Smith will oversee the construction of a brick vault in the ground and prepare so that the Mayor & Council, Parks & Recreation Committee can hold the ceremony. The Public can view the actual burial of the capsule. Mayor to read Proclamation. Jamestown News will be present.

Wolfe stated it would be good if the Parks & Recreation members would bring in copies of local restaurant menus, advertising of food prices and gas prices. Owen suggested putting in copy of Jamestown News from Nov. 2013 (Wrenn-Miller Park opening) and current November 2014.

Town staff is working on demographics, photos of Jamestown Park, Wrenn Miller Park, Town Hall, Fire Station, view of Main Street businesses and historic buildings. Other ideas; the Jamestown TV commercial for Jamestown Park and downtown businesses put on a CD. Pictures of past parades.

Wolfe asked if we should change the deadline on the entry form. It was decided, once 8-15-14 passes, we will extend the date for submitting an entry to 9/5/14.

4. Change September meeting date – Lawrence made a motion to change the meeting date to 9/8/14 due to the Labor Day holiday. Steve Owen made a second to the motion. The motion passed by unanimous vote.

5. Public Comment Period – Carol Brooks of the Jamestown News asked how many entries received thus far. There have been 6 entries:

PSFD

Ragsdale High School Music Program

Edward Cordick

Jamestown Public Library

Jamestown United Methodist Church

Jamestown News

6. Other business -

Straughn stated the Guilford County Parks & Recreation Commission met last month. Previous meetings have involved meeting with the new Manager & new Director of Parks & Recreation Facilities, Robert McNeese. Over the last several months, the Commission has been working on revamping policies and procedures.

The next big item on the horizon is trying to get an idea of how to change the Park System to increase the age bracket from the teen range to the 25 - 35 age range bracket. Trying to bring that demographics to the Parks System.

Also, the Guilford County Parks & Recreation Commission has been in the process of cancelling the contract with City of Burlington to manage Lake Mackintosh Marina. City of Burlington will manage the Marina however, Guilford County will no longer be financial responsible.

Wolfe announced:

- Jazz Event at Wrenn Miller Park on August 10th & 24th at 7:30 pm, food truck at 6:30 pm
- Jamestown Veterans Committee will hold a Flag Raising Ceremony and Wreath Laying Ceremony on Veterans Day, November 11, 2014
- Jamestown Rotary Christmas Parade – December 7th, 2014

Steve Owen made a motion to adjourn. Robert Pickett made a second to the motion. The motion passed by unanimous vote. The meeting ended at 6:35 pm.