

Parks & Recreation Advisory Committee

8-3-15

6:00 pm
Council Chambers

Minutes & General Account

Parks & Recreation Members Present: Lawrence Straughn, Chair; Lynn Tice, Vice-Chair; Charles Dowdy, Tony Brancazio, Steve Owen, James Pendry (Alternate)

Staff Present: Chuck Smith, Carrie Spencer, Scott Coakley and Martha Wolfe

Visitors Present: Carol Brooks of the Jamestown News

1. Call to Order – Lawrence Straughn called the meeting to order.
2. Introduction of members – The members & staff introduced themselves and welcomed the new members.
3. Approval of minutes from the May 4th, 2015 meeting – P & R Member Dowdy made a motion to approve. P & R Member Tice made a second to the motion. The motion was approved by unanimous vote.
4. Information on Park Projects – Scott Coakley, Recreation Supervisor, presented an update of activities of the Parks & Recreation Department.
 - Wrenn Miller Park – August 4th, 2015 is the first National Night Out event with jazz band, clogging, food, vendors and law enforcement
 - Last week at the Wrenn Miller Park was the first jazz concert. There was a large turnout for the event.
 - Wrenn Miller Park – August 9th, 2015 will hold the 2nd jazz concert
 - Wrenn Miller Park – October 3rd, 2015 - Jamestown Day
 - Next year is the 200th anniversary of the Town of Jamestown. Plans are underway for a big Jamestown Day Event.
 - Jamestown Park – cleaning up from the last storm. Lost over 50 trees
 - Jamestown Park – repairing fence damage from the storm
 - Jamestown Park – improvements to the shelters & bathroom facilities
 - Jamestown Park - Improvement to the baseball dugouts
 - Jamestown Park - Redoing the buildings at the baseball fields. (Lawrence Straughn volunteered to help)
 - JYL is working with the Boy Scouts to help with improvements to the concession building at the baseball fields
 - Jamestown Park – re-sprigging from “winter kill” at the golf course and soccer fields
 - Parks & Rec. Member Brancazio suggested creating a painting schedule for volunteers.

- Straughn asked staff to make up a list of projects that volunteers are needed to help and send to the Parks & Rec. members
- Jamestown Park – baseball season starts in about 1 month
- Wrenn Miller Park – leak at amphitheater has been repaired

Lawrence Straughn complimented the Parks Department staff and the other town staff for working well together during the storm clean up.

5. Update on Greens Renovation Project and the Clubhouse Renovation Project – The Town Manager presented to following updates:

Greens Renovation Project – Mayor Volz appointed a golf committee to serve in an advisory capacity to help with the greens renovation project. Members are: Mayor Volz, the Town Manager, Parks Superintendent, Golf Course Manager, Shanna Moore, Ben Saunders, Bob Wilson, Don Douglass and Larry Boswell. These folks have a wealth of golf knowledge.

Over the past few months, qualifications have been received from 3 architectural firms specifically for design renovation. The Golf Committee met on June 15, 2015 to review the qualifications and receive presentations. The committee met again on July 17, 2015 to discuss the project and recommend the order for the 3 firms. Since then staff has been working with the firms to get proposals. We continued to refine the scope of the project and the cost. We continue to move the project forward. Per Smith, the least we are looking to do is the green complex. About 11 of the greens need to be re-contoured. We want to go with Bermuda grass over all 18 greens. We are looking to the architectural firms to design that for us. Also, the project may include surrounding greens bunker work. We hope to include 4 or 5 Forward Tees. This will improve the playability of the course.

Smith said in October we hope to find out if the Town will receive the PARTF grant we applied for. Presently, we have about \$300,000.00 to put toward the greens renovation project. If we receive the PARTF grant funding, it will almost double the funding available. (Close to \$500,000.00) The time frame of this project is May/June of next year. Possibly July/August for grass grow –in and open the Golf Course Labor Day 2016.

Owen asked if the Golf Course would be open during construction. The Town Manager said plans are to leave 9 holes open as long as possible. The driving range will remain open.

The Town Manager presented the update on the Clubhouse Renovation Project. This is a separate project. For a Town to finance a project like this, we have to go through a lot of steps. He presented a time line of the project. Ultimately, the Town will submit an application to the LGC for their consideration to approve the Town borrow funds to renovate the Clubhouse.

We are at the point where bid packages are out to the contractors. We have had a pre-bid meeting with contractors. August 12, 2015 is the bid opening date scheduled.

Brancazio asked the scope of the Clubhouse Project. The Town Manager said the Clubhouse needed more space for events. Also plans are to add a community center to the Clubhouse to allow the community to have places to gather and rent for special events. Plans are to expand the kitchen area for catering events. The porches will be extended for additional seating.

The P & R Committee talked about placing the original architectural model of the golf course in the Clubhouse. Thoughts were to mount on a wall or recess in the floor.

Dowdy said a few years ago the Rotary Club talked about putting an American Flag at the Golf Course. They would like to put it at the entrance to the Jamestown Park. The committee talked about lighting and solar lighting. Owen thinks the Rotary Club could find the funding for the flag. He thinks it is important for the Town to have the American Flag at the entrance to the Park. The Town Manager liked the idea. Owen said this should be offered to all the Civic groups to donate funds toward the flag and lighting. The Town Manager said this could possibly be added to the Clubhouse Project by change order or it could be a separate project. We need to determine a site. Staff will get an estimate for the flag and lighting.

6. Update report on sidewalk projects – The Town Manager reported on the E. Fork Rd. Project, Paul Blanchard, Public Services Director, is working on plans and specifications revisions. The environmental documents have been completed by Carrie Spencer, Town Planner. We are waiting on pending easement approval from the City of High Point.

East Main Street Project – Blanchard is working on the revisions to these plans & specifications. Spencer has completed the environmental documents. We have 2 of the 3 property owner easements secured. Spencer said she spoke with the Railroad about the Lydia tunnel. The Railroad might allow us to paint something inside the tunnel. Suggestions were Lydia, the Town old Train Depot, and Oakdale Water Tank.

7. Information about regional trail summit – Spencer said the region and Guilford County realizes we have trails from all different sources. There has been an effort to gather information on all the trails in the region and map them to make the public aware of the trails. This is still in the planning stages.

There is a Triad Trails Committee and a Guilford County Task Force. They are still working on the Vision Statement. Lawrence Straughn asked to be added to this committee. Spencer highlighted the following:

Jamestown Plan Map – incorporates adjacent trails in our trail planning

High Point Greenway Map – Very instrumental project that High Point has asked for Federal funds to connect to the Bicentennial Greenway

Regional Plan Map – Piedmont Trail Council of Government (PTCG) has been collecting everyone's data to put it together in a regional plan.

Spencer said this is a good group of planners and trail users. She is on the Triad Trail Committee. She will give future reports and updates.

8. Public Comment Period – No one registered to speak.
9. Other Business – Straughn said Terry Cox, former County Parks & Rec. Board, said the memorial bricks at the new Triad Park are wearing and the print is fading. He asked if the Town has had any problems with the memorial bricks at Wrenn Miller Park. The Town Manager said we have not. The bricks have not had any fading.

Still under other business, the committee voted not to meet in September due to the Labor Day Holiday and to meet on October 5th, 2015. Steve Owen moved to accept October 5th 2015 as the next meeting date. Tony Brancazio made a second to the motion. The motion passed by unanimous vote. The meeting ended at 7:15 pm.