

# *Jamestown* Parkscape Sponsorship Program

## GUIDELINES

The selection and location of items will be determined in consultation with the Town Manager and/or Town Planner. Donated items will become Town property with maintenance responsibility by the Town until such a time the item requires replacement.

## REMOVAL, RELOCATION, REPLACEMENT

The Town reserves the right to remove and relocate donated items and their associated donation acknowledgments/memorial plaques, when they interfere with safety, maintenance or construction activities. The Town will attempt to contact each identifiable donor notifying the donor of any action related to the disposition of the donated item. In certain situations, such as safety or emergency situations, the notification may be made after the action is taken. In the event a donated item must be permanently removed, the Town will seek an alternative location consistent with this policy. If no such location can be found, the information contained on the memorial may be, at the donor's request, located on a memorial plaque set aside for this purpose at a designated location. When the item requires replacement, Town staff will attempt to contact the donor to provide the opportunity to sponsor the new item. However, if efforts to contact the donor fail, then another donor will be allowed to sponsor the replacement item.

## ONCE YOU HAVE CHOSEN THE GIFT

1. Submit an application to Town Hall.
2. You will be contacted by a member of Town staff to determine the gift's location and expected installation timeline.
3. Upon receipt of payment, Town staff will record your order for the gift. Payment can not be refundable once the order for your item is placed.
4. Town staff will contact the donor when the item is received to discuss the installation timeline.

## MEMORIAL BENCHES

Why limit your message as a memorial? This bench has two back boards for an impressive message to be displayed. The Traditional 6' Backed Bench is a proven product that has been in the marketplace for over 20 years. This fee includes a two-line message with color inlay for visibility. Logos can be added to this bench for an additional fee. Perfect for businesses as well as individuals! Benches at JPGC will be all green with a white inlay for visibility.



## COMMEMORATIVE TREES

A commemorative tree may be placed in honor or memory of a loved one, family, civic club, or business in select locations. The species of trees or shrubs planted will be determined by planting location, tree species compatibility, and the Town's master park plan. Commemorative plaques will be placed on or near the plantings to preserve plant health. Costs range from \$300 to \$500 each and include a plaque.

## TABLES & CHAIRS



A commemorative table may be sponsored and located at Jamestown Park or along Main Streets. Tables and chair combinations are available for sponsorship for \$1500.00 each and will be installed at approved sites in the order requests are received.

## COMMEMORATIVE BRICKS

A commemorative brick may be placed along the Wrenn Miller Park entrance walkway in honor or in memory of a loved one, in support of business, civic club, or other cause. Engraved bricks (4"x8") are available for sponsorship for \$100.00 each. The Town reserves the right to place bricks in specific locations and to refuse inappropriate or offensive text. Bricks may contain up to 3 lines of text with up to 18 characters per line (including spaces and punctuation). Larger pavers are available for \$500 and may include corporate logos.



## PARK SCAPE SPONSORSHIP PROGRAM

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE & EMAIL \_\_\_\_\_

I WOULD LIKE TO SPONSOR (CHECK ALL THAT APPLY) :

\_\_\_\_\_ ENGRAVED BRICK (\$100 ea.)<sup>①</sup> \_\_\_\_\_ 8"X 8" PAVER (\$500)<sup>①</sup>

\_\_\_\_\_ 8 FT. BENCH (\$1000)<sup>②</sup> \_\_\_\_\_ TABLE/CHAIRS (\$1500)

\_\_\_\_\_ TREE (\$300-500)<sup>②</sup>

<sup>①</sup> Wrenn Miller Park    <sup>②</sup> Jamestown Park

PREFERRED LOCATION OF ITEM ( NOT GUARANTEED):

\_\_\_\_\_

EXPLAIN WHY IS ITEM IS BEING DEDICATED \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CORPORATE SPONSORS—IF YOU WOULD LIKE TO USE YOUR COMPANY'S LOGO ON PAVERS, PLEASE SUBMIT A DIGIAL COPY OF YOUR COMPANY LOGO IN A .PDF OR .TIF FILE FORMAT.

ONCE THE FORM IS COMPLETED, PLEASE SEND TO:  
PLANNING DEPARTMENT  
301 East Main St., PO Box 848  
Jamestown, NC 27282  
Phone: 336-454-1138, Fax: 336-886-3504

## Jamestown Parkscape Sponsorship Program



The Town of Jamestown is proud to offer the citizens of Jamestown the ability to give a gift in honor or memory of someone special. Included in the price of select items will be a commemorative plaque

as well as installation of the item at Jamestown's two parks—Wrenn Miller Park and Jamestown Park. As Town funds are available for matching, the Town Council will accept all such gifts donated under this program and established donation policy\*. In the event that a donor wishes to assume all of the costs of an approved item, the Town will accept the full donation.



For more information please  
Call Town Hall at  
(336) 454-1138 or view  
information on the Town's  
website at  
[www.Jamestown-nc.gov](http://www.Jamestown-nc.gov)

Jamestown Town Hall  
301 East Main St.  
Jamestown, NC 27282