

Regular Meeting of the Town Council  
January 16, 2024  
6:00 pm in the Civic Center  
Minutes & General Account

**Council Members Present** – Mayor Montgomery, Council Members Rayborn, Wolfe, Burgess and Glanville

**Council Members Absent** – none

**Staff Members Present** – Town Manager Matthew Johnson, Director of Public Services Paul Blanchard, Finance Officer Faith Wilson, Deputy Finance Officer Heather Lunsford, Planning Director Anna Hawryluk, Parks and Recreation Superintendent Coakley, and Interim Town Clerk Nancy Avery.

**Visitors Present** – Mack Williams, Mike Tester, John Capes, Richard Clapp, Tanneshia Dukes, Justin Dukes, Charles Hinsley, Deputy J. Chappell.

Town Attorney Rob Brown was in attendance.

**Call to Order** - Mayor Montgomery called the meeting to order at 6:00 pm

Roll Call - Interim Clerk Avery called the roll as follows:

- Council Member Glanville - present
- Council Member Rayborn - present
- Council Member Burgess- present
- Council Member Wolfe- present
- Mayor Montgomery - present

Interim Clerk Avery stated that a quorum was present.

Pledge of Allegiance – Mayor Montgomery led the Pledge of Allegiance.

Moment of silence – Mayor Montgomery called for a moment of silence.

Approval of Agenda- Mayor Montgomery asked if anyone had any changes to make to the agenda.

Council Member Rayborn made a motion to approve the agenda with one addition under New Business, item H Resolution of Appreciation to Pam Burgess. Council Member Wolfe made a second to the motion. The motion passed by a unanimous vote.

Consent Agenda – The consent agenda included the following items:

- Approval of minutes from December 19th, meeting
- Budget Amendment # 12

(Budget Amendment # 12)

**Public Comment**

Tanneshia Dukes, 6424 Rogers Farm Road, introduced herself and stated she is a candidate for the North Carolina House for District 59. She was a former educator and no stranger to Jamestown as she started her internship with administration at Jamestown elementary school. She is an advocate for education and economic development in District 59 to bring money from the state level to our district. You may find more information about her platform at [www.dukes4nc.com](http://www.dukes4nc.com). She stated she is truly grateful for the opportunity to stand before you tonight.

**Old business -**

Public hearing for consideration of a text amendment to the Solid Waste Ordinance – Public Services Director Blanchard said the attorney has requested a change to the language that was presented to you in your packet. You have the proposed changed language in front of you. The gist is the same. The purpose is so we can address a nuisance under the law even on private property and this changed language is directly from state statute.

Council Member Glanville said that in the continuing effort to make the language more inclusive, the word ‘he’ in the first line needs to be changed to ‘they’.

Mayor Montgomery opened the Public Hearing at 6:05 pm. No one came forward to speak. Mayor Montgomery closed the Public Hearing at 6:06 pm.

Council Member Wolfe asked for an example of this violation. Public Services Blanchard said an example is from last fall when contractors put out large piles before a storm which they were supposed to carry off. Also sometimes when someone moves out of a house they leave a large pile at the street. This language gives us more enforcement capability.

Council Member Wolfe asked if they try to notify people first before going on property. Mr. Blanchard replied yes, we do.

Council Member Glanville made a motion to approve the amendment as presented along with the correction of ‘he’ to ‘they’ as discussed. Council Member Burgess made a second to the motion.

Roll Call Vote – Interim Clerk Avery called the roll for voting:

- Council Member Glanville – aye
- Council Member Rayborn - aye
- Council Member Burgess - aye
- Council Member Wolfe – aye

Interim Clerk Avery stated the motion passed by a unanimous vote.

(Ordinance Amendment)

**New business –**

Consideration of Eagle Scout Project proposal from Mack Williams

Parks and Recreation Superintendent Coakley stated Mr. Williams approached him about a month ago with an idea for an Eagle Scout project.

Mr. Williams said he enjoys Wrenn Miller Park and that it is great that Council lets Eagle Scouts put projects in the Town. His project is to put a life size checker board set behind the Veterans' Memorial or wherever Council prefers as well as a lockable container to store the playing pieces. His design is for grass and tiles as it requires less maintenance. He could also do turf and tiles but it might clash with the surrounding grass. It does not have to be mowed. A third idea would be to use all concrete which would have no grass to mow but would have to be weeded and may become mis-aligned.

Council Member Burgess applauded Mr. Williams efforts and asked when he plans to do the work while he is in school.

Mr. Williams replied he would work weekends or after school.

Council Member Wolfe asked if this will make the pervious surface that is there now more impervious and what about standing water?

Recreation Director Coakley said this is a small area 10x10 and the pavers will be raised up so there will not be standing water.

Mayor Montgomery asked Mr. Coakley his preferred setup. Mr. Coakley said pavers and he plans to put curbing around the whole checker board area to help keep it in place.

Council Member Rayborn said she appreciates Mr. Williams providing all options as it is important for it to blend into the park as many people use it.

Council Member Wolfe made a motion to approve the checkboard project as presented.

Council Member Burgess made a second to the motion. The motion passed by a unanimous vote.

Consideration of adoption of Town council 2024 Meeting Schedule

Council Member Rayborn made a motion to adopt the 2024 Town Council Meeting Schedule as presented. Council Member Glanville made a second to the motion. The motion passed by a unanimous vote.

Consideration of adoption of Retreat and Budget/CIP calendar for FY 2024-2025

Council Member Glanville made a motion to adopt the Retreat and Budget/CIP calendar for FY 2024-2025 as presented. Council Member Burgess made a second to the motion. The motion passed by a unanimous vote.

Consideration of appointments to vacancies on Planning Board

Planning Director Hawryluk informed Council that there are four vacancies on the Planning Board that need to be filled. Applications received are in the Council's agenda packet. Positions to

be filled are one regular member position, two in-town alternate member positions, and one ETJ alternate member position.

Council Members discussed the qualifications of the applicants for the various positions.

Council Member Burgess made a motion to appoint Denise Johnson as a regular member on the Planning Board. Council Member Wolfe made a second to the motion. The motion passed by a unanimous vote.

Council Member Glanville made a motion to appoint John Capes as an in-town alternate member on the Planning Board. Council Member Rayborn made a second to the motion. The motion passed by a unanimous vote.

Council Member Wolfe made a motion to appoint Hope Inge as an in-town alternate member on the Planning Board. Council Member Rayborn made a second to the motion. The motion passed by a unanimous vote.

Council Member Glanville made a motion to appoint Susan Stringer as an ETJ alternate member on the Planning Board. Council Member Rayborn made a second to the motion. The motion passed by a unanimous vote.

Resolution of Appreciation to Mike Tester

Council Member Wolfe read and presented the resolution to Mr. Tester, retiring owner of the Exxon Gas Station in town.

Resolution of Appreciation to Sarah Glanville

Council Member Rayborn read and presented the resolution to Ms. Glanville for service on the Planning Board

Resolution of Appreciation to Pam Burgess

Council Member Glanville read and presented the resolution to Ms. Burgess for service as an alternate on the Planning Board

Resolution of Appreciation to Carol Anderson

Mayor Montgomery stated Ms. Anderson could not be in attendance this evening to receive the Resolution of Appreciation for her service in picking up trash throughout the town. Ms. Anderson requested that we tell folks if they would like to work to contact Elizabeth Greeson in Town Hall.

(Resolutions Tester, Glanville, Burgess, Anderson)

**Manager report/Committee Reports -**

Manager Report - Manager Johnson reported that the maintenance building received a temporary Certificate of Occupancy. There will be some minor warranty work going on. The bathrooms at the Golf Course are waiting on final inspection by the County. Loose leaf collection is still on-going until the 23<sup>rd</sup>. To clarify, the CIP Budget workshop II will be March 19<sup>th</sup> not the 22<sup>nd</sup>. The first budget retreat will be January 23<sup>rd</sup> at 9 am in the Civic Center. February 1<sup>st</sup> will be bulk item

pick-up. The Town Council February meeting has been rescheduled to the 13<sup>th</sup> from the 20<sup>th</sup> due to the need to use the Civic Center as a precinct.

Council Member report

Council Member Wolfe reported the Piedmont Regional Transportation committee met January 10<sup>th</sup>. There was no business specific to Jamestown. The next MPO meeting is January 23<sup>rd</sup>. She will not be able to attend because of the Town's budget meeting that same day. She along with Council Members Burgess and Glanville and the Town Manager attended the Essentials of Government training class for two days and it was great.

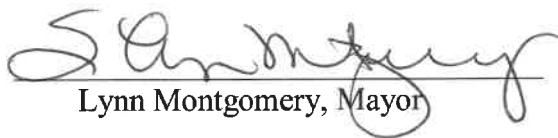
Mayor Montgomery reported that the PTRC meeting after the last Council meeting. It was to recognize outgoing members.


**Public Comment - None**

**Adjournment**

Council Member Glanville made a motion to adjourn. Council Member Burgess made a second to the motion. The motion passed by a unanimous vote.

The meeting ended at 6:37pm.

  
Lynn Montgomery, Mayor

ATTEST:   
Nancy Avery, Interim Town Clerk