

Regular Meeting of the Town Council
July 19, 2016
Council Chambers
6:30 pm

Minutes & General Account

Council Members Present: Mayor Volz, Council Members Nixon-Roney, Ragsdale and Straughn (Council Member Montgomery absent)

Staff Present: Chuck Smith, Paul Blanchard, Carrie Spencer, Pete Resh, Martha Wolfe, and Beth Koonce, Town Attorney

Visitors Present: Lori Smith, Dani Saia, Peter Freeman and Carol Brooks of the Jamestown News

1. Call to Order – Mayor Volz called the meeting to order.
2. Community Reflections – Mayor Volz announced the following community events:
 - 7-23-16 – Music at Wrenn Miller Park 6:00 pm
 - 8-2-16 – National Night Out Wrenn Miller Park 7:00 pm
 - 8-6-16 – Jamestown Pig Pickin’ 7:00 – 11:00 pm Home of George & Jenny Ragsdale
 - 8-13-16 – Music at Wrenn Miller Park 6:00 pm

Mayor Volz called for a moment of silence

3. Approval of minutes from the June 21, 2016 regular and closed session meetings – Council Member Straughn made a motion to approve the Regular & Closed session minutes as presented. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

Council Member Ragsdale made a motion to seal the Closed Session minutes until such time as the release will no longer frustrate the subject matter. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

4. Presentation of Interior & Landscaping Design at the Jamestown Park Clubhouse – Peter Freeman, Freeman Kennett Architect – Freeman expressed his appreciation to the Town of Jamestown for allowing them to follow the Clubhouse Project to completion. He said the Golf Course view is beautiful and they want to take advantage of it. There are things that are important at the Clubhouse Facility. There is the dining facility, flexible dining, grill room, reception, meetings and conferences. There is the Golf Shop which includes retail sales.

Freeman presented landscaping concepts for the Clubhouse. The original idea is to build upon the beautiful view of the Golf Course. By extending the roofs at the Clubhouse, we created porches all around the building. These areas give great transitional spaces for gatherings & functions. The landscaping concept needs to take advantage of these outdoor spaces. (Ex: Dining, Receptions, socializing)

There is a double entry at the front of the Clubhouse; to the right is the Golf Course side and to the left is the Community side. In the middle is a mechanical yard. Our plan is to mask the mechanical area with

landscaping. We have incorporated a layering concept, using NC plant material as much as possible. The plan includes color all year round.

Freeman displayed a preliminary concept plan and construction drawings. As one enters the site, the topography is such that the Clubhouse rises on a hill. Freeman showed examples of signage. The Town of Jamestown already has a distinct ornamental post design. It would be good to keep that same style throughout the Clubhouse.

They want to keep plantings low so that one can maintain the view of the Clubhouse and the Golf Course. We are framing the views of the Golf Course in the back. The site is basically full sun. The west side is the area serving the golf carts and golfers. We want to make sure to have a border so people cannot drive onto the patio with the carts.

On the Golf Course side, the plan is to plant Black-Eyed Susans and Dogwoods. In the shaded areas plant Buck Eyes, Rhododendrons and Mountain Laurel. The design introduces flowering borders in important places such as the entries. Ground covering will be used in a lot of areas especially with accent trees. There will be Dogwood Trees on either side of the golf course to frame it. On the front side is proposed planting a couple of Paperbark Maples to frame the 2 sides of the front entry.

On the interior side, we still want to take advantage of the Golf Course views. We want flexibility for a variety of functions. We have casual bar height seating and regular height seating. The idea is to provide as much flexibility in that space as possible. We want this area to be used throughout the year.

The retail side is important. All the furnishings are American made. Several of the furnishings are local. All the exterior furnishings are Metal Craft. Metal Craft is a great outdoor furniture company. High quality classis golf club look. Very durable. From a maintenance stand point, the metal furniture has mesh top to allow drainage. Most of the furniture will be underneath the cover outdoors. There will be some seating in the sun and umbrellas will be used. It is important to coordinate the accessories. We want to make sure colors and textures are coordinated throughout.

Early on we looked at rocking chairs. We are showing on the plans the Carolina Porch Rockers. The P&P rocker is made in an acrylic and maintenance free material. These rockers will really take advantage of the porches and sets the tone.

The interior furnishings we still want to take advantage of the Golf Course view. In the dining & grill area, use mirrors between the openings and between the columns to reflect the Golf Course view. This will give a classis theme.

The Community Room needs flexibility. The room may be set up as a lecture, bridge club, panel discussion and family dining. We picked out furniture that is light weight and easy to set up. Stackable, classic, simple, durable and flexible.

In the Golf Pro-Shop at times there is a large group of people coming through. In the design, we tried to make sure we could accommodate a larger number of people. We have the retail side. We created a Convenience Center whereby one Golf Pro can control the whole Golf Shop. (Food, Golf & Retail) To do this, we proposed some flexible display placement. This is achieved by using flexible slat walls to display merchandise.

Freeman presented a budget for the Landscaping portion of the project. The budget was divided into a base budget of \$36,375.30. This price includes soil preparation and topsoil, planting material (Trees, Shrubs & Groundcover) sodding, mulch, electrical underground (Base Main Sign) signage allowance, fees, testing, permits and 5% contingency.

Also included in the budget is an Add On Estimate 1 - \$ 8,505.90 includes soil preparation & topsoil, planting material (Trees, shrubs, ground cover) sodding, mulch, signage, up lighting, fees, permit, 5% contingency.

Add on Estimate 2 - \$25,389. 00 includes irrigation allowance, fees, testing, permits and 5% contingency. The irrigation is for long term maintenance. It is especially necessary for the initial phase of establishing plantings.

The total of the base estimate and add estimates 1 &2 totals \$70,270.07. However, there are some ways to be able to phase in the pieces. In the base estimate, the area between the Clubhouse and the cart area is not included. This is an easy area to pull out if we want to decrease the cost. The irrigation is an easy thing to separate out as well.

Freeman then reviewed the interior budget. The base estimate included outdoor seating for 16 (4 tables of 4). The inside seating for dining provided seating for 32. In the community space we provided seating and tables for 32. Also, included in the base is an allowance for \$2400.00 for artwork.

Included in the base is the Pro Shop. Fixtures included are the slate walls, shirt racks and stools. This need to be done for this space to function in the very beginning. The total for the base estimate for outdoor, indoor & pro shop totals \$47,652.02.

Freeman said the interior budget includes some add options. Add option 1 for the outdoor furniture provides for 12 rockers. Includes additional outside seating of 16 for a total of 32 people able to dine outside. 8 bar height seating underneath the outside porches included. 4 umbrellas included in the outside area. Coordinating trash cans, total of \$11,812.00.

Add option 1 for the interior budget includes 12 additional seating for dining in the big grill dining area. Also included in the Community area add 16 seats. 4 benches included; 2 adjacent to the Main Entry into the Community side and 2 benches in the Golf Pro area. We are using fabrics that are durable and easy cleaning. Art allowance included. The grand totals for base and add estimates for both outdoors and indoors is \$83,443.52.

Mayor Volz stated his question regarding the landscaping area, one thing we discussed at a previous meeting is low maintenance planting. Freeman said we did rework the trees and plantings to include species that are low maintenance. All the grasses and the ground covering selected has been chosen due to lower maintenance. Mayor Volz asked if the Town has received a maximum capacity (occupancy) from the Fire Marshall for the Clubhouse. Freeman said the occupancy design is based on a 15 per sq. ft. per person.

The Town Manager said he contacted the Fire Marshall's office. They are working on that and will get it to us as soon as possible. Mayor Volz would like to have the occupancy number.

Council Member Nixon-Roney commented that the design looks very nice. However, she is uncomfortable spending this amount of money. She would like to see this done in stages. There is no reason to spend this kind of extra money.

Mayor Volz said at a previous meeting regarding the landscaping we talked about staging the landscaping. We do not have to plant everything at one time. His personal opinion is we should at least install the irrigation so when we are ready to install plants the irrigation is there. The Town Manager said the irrigation installation proposed is \$25,400.00. Smith said he talked with Park Staff and it is a concern if we did not have the irrigation in, staff would have to run hoses and set up sprinklers for better part of the year to get plants established. Council Member Nixon-Roney agreed, but could we stage that into the next budget year.

Smith said the "all in" approach for the furnishings is to get as much of furnishings in as possible. Also to do as much of the landscaping as possible by the September 3, 2016 date. If we do a phased in approach for furnishings & landscaping, we can bridge budget years. If Sept. 3rd, 2016 is not the absolute date to have the landscaping & interior done, then we have more options.

Council Member Nixon-Roney said she does not think we should open with a bare bones facility but these drawings are more like Grandover. We are going for upgrades and something nice but not the top of the line. Council Member Ragsdale said the furnishings need to be neat and maintainable. Council Member Nixon-Roney said her preference would be a phased in approach over budget years.

Smith said we did take a cue from the Beautification Committee. Council Member Nixon-Roney said it is beautiful. Mayor Volz said the Beautification Committee gave some ideas. The bottom line is we realize the interior and landscaping may need to be done in phases.

Council Member Straughn said if we do not put in the irrigation and electrical now, we will pay for it twice as much later on. We would have to tear up plantings, etc. to install the irrigation. He feels that is a foundation that needs to go in first.

Mayor Volz said we need to take a look at the furnishings to decide based on the size of tournaments how much furniture we really need. Council Member Nixon-Roney said obviously the furniture we had to date has worked. Mayor Volz agreed with staggering of furniture, but we need to decide at what level we begin. We need to come up with a number of the interior and exterior furnishings. Freeman said if the Sept. 3 2016 date is not that important, with the addition of time, we have more flexibility and can possibly get better pricing. Freeman said he got 3 different quotes on furnishings. However, not having the time restraint will open more options.

Council Member Straughn asked if we do this in stages, would we do a percentage of the furnishings. Council Member Nixon-Roney said the plan as presented is somewhat broken down already. We can add furniture later. Council Member Nixon-Roney said she is not as concerned about the furniture. We can decide on the number of furnishings to buy in this budget year and add more the next budget year.

What concerns her is the irrigation. We have to landscape and irrigated. We must decide whether to put in the irrigation or not. She is uncomfortable with the "all-in" total approach budget.

Mayor Volz said we had hoped to have some businesses to possibly sponsor some of the furnishings or the furnishings of one room. But that has not happened yet.

Council Member Ragsdale said he would like to see what the use is going to be before we fully furnish the Clubhouse. Council Member Ragsdale said we should explore furniture companies to help with furnishings. Council Member Ragsdale said caterers have access to furnishings as well. Mayor Volz said if we have bare bones furniture and have the grill open, people will want to sit and eat. Council Member Ragsdale said the furniture we have now can hold us for a long time. Council Member Ragsdale feels we should take some time. We could waste some money if we are not careful. Council Member Nixon-Roney said if we do not make a decision today, the furniture is not going to be in by Sept. 3rd, 2016. Mayor Volz said the available funds for furniture is \$16,000.00. Council Member Nixon-Roney asked if \$16,000.00 would buy enough furniture to have a decent open house.

Smith said there is an additional \$10,000.00 that is being held for appliances and getting the old grill back up and running. Council Member Nixon-Roney said you will need every bit of the budget. She suggested to take the art work budget out and put that amount into furnishings.

Freeman said what might be tough is to have a room with a table and chair here and there, just sporadic. Possibly you make a decision that you are going to do 1 room at a time. Council Member Nixon-Roney said that would be great. Focus on the dining room and forget about the meeting rooms. We need the dining room.

Council Member Nixon-Roney suggested adding the art work budget back into the available funds for the furniture. She would rather see tables & chairs than artwork on the wall. The artwork budget is \$2400.00. Add that to existing funds. This total is \$18,400.00. Then focus on furnishing the dining room and a few outdoor seating.

Council Member Nixon-Roney said if we already budgeted the \$18,400.00 she would like to make the dining room really nice. Maybe a couple of outdoor chairs & rocking chairs. But do we need 12 rocking chairs. Maybe nice to have 6 rockers and 2 outdoors tables & furnish the dining room nicely.

Smith said what he is hearing with the furnishings and the landscaping is we just need to work within our existing budget. Council Member Nixon-Roney said she does understand the problems with installing irrigation now verses digging it up later. Smith said \$25,000.00 will just about pay for the irrigation.

Council Member Nixon-Roney said her opinion for the furnishings is to work within the existing budget, leave out the artwork. Smith said we can adjust that \$16,000.00 a little bit but we are showing basically everything is added onto that. Smith said we actually have \$26,000.00 available funds but \$10,000.00 held for appliances. We will price out our needed appliances and see what we have remaining. Smith said we can take the existing \$16,000.00 and apply whatever you want to that. Smith said if you want staff to focus on furnishing 1 room, we can do the best we can.

Mayor Volz said it would be nice to take one of those rooms on the grill side and spend the money to furnish it minimally. That will show people at an open house this is the direction we are going. Use the old furniture and replace in the future, whether we purchase it or have it donated.

Smith said we really need to do the Pro Shop. That includes:

Slat Wall \$2200.00

Shirt Rack	\$300.00
Installation	<u>\$800.00</u>
Total	\$3300.00

3 bar stools were included in the estimate for the Counter at the Pro Shop that totaled \$1200.00.

Smith said we start with the \$3300.00 for the Pro Shop and build from there. We use existing art work on the walls. Council Member Nixon-Roney said she would rather use funds for furniture than artwork. As we see the usage needs, purchase accordingly.

Freeman said one reason the furniture was selected was due to the availability and could get it quickly. That was one of the criteria we were working with. Council Member Nixon-Roney would like a few rocking chairs, but like to see if we could do better on the price.

Mayor Volz summarized, we are going to do the irrigation. We look at anchor plantings. (ones where water is needed) Plant a back row, then add plantings later. That would keep it bare bone. Mayor Volz stated we are looking at irrigation and anchor plants only for this year.

As far as the furniture goes, partially furnish the rooms with the direction we want to go. Put some nice seating outside and show the usage there. Use the old furniture until we can do better. Council Member Nixon-Roney said we do not have any outdoor seating. We need to purchase a little. Council Member Nixon-Roney would agree to add \$10,000.00 more for furnishings. Because you will need \$10,000.00 for appliances for the kitchen.

The Town Clerk asked the Council to give direction to staff how to proceed. Mayor Volz said we want the price to do irrigation. Council Member Straughn said the lighting should be included in this. Mayor Volz also requested a list of suggested anchor plants. This does not have to be done by September 3rd, 2016.

Mayor Volz said we need to decide on furnishings. The budget we are considering is the existing \$16,000.00 plus adding \$10,000.00. Council Member Nixon-Roney was agreeable. Mayor Volz said the grill area/kitchen (budget) was all by itself. Council Member Nixon-Roney said the budget was \$10,000.00 for the kitchen.

Smith asked do you want us to tighten these numbers up and come back at the August meeting and revisit this. We are not looking at the September 3rd deadline. Smith said we need to get the Golf Shop set up. We could spend \$3300.00 just to get the slat walls up and get the Golf Shop ready to sell apparel. Council Member Nixon-Roney asked to get a little bit of outdoor seating and indoor seating. Smith will come back in August and give these prices. Council Member Nixon-Roney said not to worry with the meeting rooms. Smith said roughly it would be a budget of \$23,000.00. (\$3000.00 for Golf Shop the existing \$16,000.00 - \$3,000.00 (Golf Shop) plus \$10,000.00 additional leaves budget of \$23,000.00)

Council Member Straughn asked what else is needed in the Pro Shop office to get it running. Smith said we do want to upgrade the computers. At some point, put in a laptop. There is no office furniture now. Council Member Ragsdale said we do not need anything elaborate for that.

Council Member Nixon-Roney said we do not need to vote on anything tonight. The Council directed the Town Manager to come back in August with new numbers based on the discussions.

Smith said the available funds for landscaping will essentially pay for irrigation. We are wanting to get a cost on lighting. The Town Manager asked about signs. The base amount is \$3,000.00. The proposal is to have a Jamestown Park Clubhouse sign in the front leading edge of the drive circle. But we do need signage at the building itself directing people where to go for the Grill Area and the Golf Shop.

Mayor Volz asked Council Member Ragsdale to get with George Mata to see about pricing on rockers and to look at the whole lay out to see if he would give us some help with prices and donations.

Mayor Volz said it would be nice to have a few things in by September 3rd, 2016. Rocking chairs and an idea what the new furniture would look like. Please bring back this information in August.

5. Public Hearing to consider adopting an Ordinance Enacting a Code of Ordinances for the Town of Jamestown Revising, Amending, Restating, Codifying and Compiling Certain Existing General Ordinances of the Political Subdivision Dealing with Subjects Embraced in such Code of Ordinances, and Declaring an Emergency – The Town Clerk informed the Council that the new Ordinance Books were ready. The Town Clerk said the current book of Ordinances were reviewed by the attorneys for the American League of Publishing which is the code contractor for the League of Municipalities. The Ordinances were reviewed to confirm the N. C. General Statutes, State & Federal laws and relevant court cases were in compliance with today's laws.

The Town Clerk said the Public Hearing was advertised in the Jamestown News stating the proposed Ordinance was on file in the office of the Town Clerk for inspection by any interested citizen. No one responded.

Mayor Volz opened the Public Comment Portion of the Public Hearing. He asked anyone that is in favor of the proposed General Ordinance Codification to please come forward. Give your name & address. Please adhere to the 3 minute time limit. No one wished to speak. Mayor Volz then asked for anyone that is opposed to the General Ordinance Codification to please come forward. Give your name & address. Please adhere to the 3 min. time limit. There was no one.

Mayor Volz closed the Public Comment Period of the Public Hearing and turned to the Council for discussion.

Council Member Nixon-Roney made a motion to adopt an Ordinance Enacting a Code of Ordinances for the Town of Jamestown, North Carolina, Revising, Amending, Restating, Codifying and Compiling certain existing general Ordinances of the Political Subdivision dealing with subjects embraced in such Code of Ordinances and Declaring an Emergency. Council Member Straughn made a second to the motion. On a roll call vote:

Council Member Ragsdale voted aye
Council Member Nixon-Roney voted aye
Council Member Straughn voted aye

The Ordinance passed by unanimous vote.

(Ordinance)

6. Public Comment Period –

Lori Smith, 6A Stadler Place, Greensboro, NC. She is here representing as an organizer for the Annual Ronnie Smith Golf Tournament held at Jamestown Park & Golf Course. Their scheduled date this year for the tournament is September 25th, 2016. She is interested to know if they will be able to hold the Golf Tournament this year. She is asking if the Golf Course and Clubhouse will be open by then. If so, they would like to know the pricing and who they should be working with for the tournament. In the past, they have used Carter Brothers as the caterer. They are a non-profit organization. The proceeds go toward a scholarship for a Ragsdale High School student. We are 2 months out from the date. If they are going to move forward, they need to know.

They have used the old furniture in the past. They just need to know if the Golf Course and facilities will be open, the pricing and who to work with. Mayor Volz said Agenda item # 10 – Discussion of Facility Use Policy will be discussed later in the meeting. Hopefully, we will address her questions during that discussion.

7. Consider Resolution of Intent to Close a portion of Camelot Drive between Millis Rd. and Jamestown Parkway – Carrie Spencer said Council received in their packet a sketch showing the area of Camelot Drive that is adjacent to the Koury Town Home property proposal. This is a piece of right-a-way that was never opened and never paved. The property adjacent to it to the right is owned by Koury. This road closing would revert half of the area to each property owner. The half on the northern portion would become part of the Koury Town Home development. The right-a-way is not utilized and not necessary.

Spencer requested a Public Hearing. Council Member Nixon-Roney made a motion to set a Public Hearing date for September 20, 2016. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

8. Set Public Hearing date to consider a rezoning request from Single Family Residential (SFR) to Conditional Multi-Family Residential (CZ-MFR) for the property located at 210 Oakdale Rd. – Spencer stated this parcel is an existing apartment complex. In the 2009 Town wide rezoning, the parcel was rezoned to SFR, despite its use as Multi-Family. The property owner wants to change the zoning so that the property is a conforming use. Basically, revert the zoning back to the original use.

The property owner did request the Council consider waiving fees for properties that are caught in this situation. The Town Manager said this change would require an amendment to the Town's 2016-17 Fee Schedule. This may be an agenda item at a future meeting.

Council Member Nixon-Roney made a motion to set a Public Hearing date for the rezoning request for the property located at 210 Oakdale Rd. from SFR to CZ-MFR. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

9. Consideration of approval of Supplemental Agreement East Fork Rd. sidewalk project TIP# EB-5517 Agreement ID# 4764, Supplemental Agreement ID# 6498 – Smith said this is a supplemental agreement for E. Fork Rd. The original agreement was executed on May 1, 2014 and stipulated that the project be completed by August 31, 2016. He requested that a supplemental agreement through NCDOT to extend the sidewalk completion date out 3 years from our construction authorization to January 7, 2019.

Council Member Nixon-Roney made a motion to authorize the Town Manager to enter into municipal supplemental agreement for the construction of East Fork Rd. Sidewalk (Agreement ID# 4764, Supplemental Agreement ID# 6498) to extend the completion date to January 7, 2019. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

10. Discussion of Facility Use Policy – The Town Manager said he contacted the Recreation Supervisor with Bur Mill Clubhouse to receive a copy of their Facility Use Packet for Bur Mill facility. He used this as a model to create a Facility Use Packet for Jamestown Park. This is a rough draft. He is looking for comments. He plans to present this to the Parks & Recreation Committee at their August 1, 2016 meeting.

The Town Manager stated given that we are not going to have the full furnishings that were proposed, the rental rates will reflect that. The policy does stipulate how the facility is rented, what agreements are required, deposits that are required, liability insurance, catering services, and food purchase through the Town. The proposed policy for beverage service would include an Event Host on-site for events. The lessor would be required to purchase beverages through the Town at a set rate.

The Finance Director is researching the situation of the selling of tickets. This includes when there is an event at the park and the lessor sells tickets for it. We have to be sure the IRS rules allow this.

The fees and charges include half and full day rentals. The fees for Mond.-Thurs. and first half day on Friday, get a discounted rate. Peak times are 2nd half of the day on Friday, Saturdays and Sundays, and holidays the rate is more. Smith went through Bur Mill rates and compared to Jamestown using the same rate for sq. ft. and tables & chairs.

Smith stipulated in the proposed policy that the patio is for use of all Jamestown Park customers. However, if someone wanted to use it exclusively, we can rent it to them. But he likes the idea of the patio open for all to use.

Smith asked the Council for non-profit Civic Clubs & Jamestown residents do we want to provide some type of discount for them. Or if someone submits a special event permit, they can ask the Town Council to waive fees.

When we presented the Clubhouse project to the LGC it was promoted as a Community Center for Jamestown residents. That idea should be incorporated in this policy. Council Member Nixon-Roney likes the idea that a lessee can bring in their own caterer. She also thinks a lessee should be able to bring in own their alcohol with the proper ABC permits and pay a fee to the Town. Smith said the proposed draft allows this. The lessee would pay \$13.00 per hour to have someone on site. We said the caterer could serve alcohol and there is an option for the Town to purchase the alcohol. We can allow the caterer to bring in their own alcohol and serve it. Council Member Nixon-Roney would also like to see a discount for non-profits.

Council Member Nixon-Roney said this policy we are discussing is a draft. It is not in place right now. Going back to Lori Smith, who spoke during the first public comment period, Ms. Smith is asking if she can operate the Golf Tournament as she has for the previous years.

Smith said that we are not booking or renting to anyone. To reserve the Clubhouse for Golf Outings can be booked but we are on hold until we finish up our review through Parks & Rec. Committee and get

Council direction. Council Member Nixon-Roney said Ms. Smith is under a time constraint and we need to address her questions. Smith said we have had a couple of people that have been wanting to rent the Golf Course. Ms. Smith said the proposed date of the Ronnie Smith Tournament is Sunday September 25, 2016. In the past, they purchased from the grill at a discounted price on beer. Since this is a Sunday we can serve beer after 12:00. The grill attendant kept track of what beer was sold. They used Carter Brothers to cater the food. Ms. Smith said in the past, they have not been charged a fee to rent the Clubhouse. Council Member Nixon-Roney said she sees no problem in allowing Ms. Smith to operate the tournament as she has for the last decade. Especially since we do not have a policy in place at this time.

The Town Manager said under this proposed draft, say the tournament has 200 people and you bring in your own food, there would be a food service fee to the Town of Jamestown for \$100.00. Ms. Smith would purchase the beer and soft drinks from the Town. Then the lessor would have to pay the room rental fee depending on which room they reserve.

Council Member Nixon-Roney stated regarding Ms. Smith's current situation we should consider allowing her to operate the Tournament as she has done for the last decade. Council Member Nixon Roney said she understands the proposal is the way we are going in the future, but the policies are not ready for approval.

The Town Manager said we also have the Ragsdale Athletic Boosters and Civitans in a similar situation. Folks are booking now for the fall events. Smith said honestly a lot of folks have come to Jamestown Park in the past and they were not charged rent for the Facility. They were given discounts just to get folks to come in and play the course. Council Member Ragsdale said let's leave it alone right now. Let them go ahead and do the Golf Tournament as they did before.

Mayor Volz the decision to make here is the catering issue. Mayor Volz said he does not want to set a precedent of not charging room rent. But since the tournament date is coming up so quickly and we do not have it established yet, maybe we should let this event go on as it did last year. The Town Manager said the Golf Course and Clubhouse will be open by September 3rd, 2016. Council Member Nixon-Roney said let Ms. Smith book the Clubhouse and Golf Course today. She is grandfathered in. The Town Manager said the Ragsdale Athletic Boosters are asking the same thing. He believes their date is in September.

Pete Resh said there is a golf price for the use of the Golf Course which is different from the Clubhouse rental. Lori Smith said they did pay a Golf Course Fee. Council Member Nixon-Roney said to allow them to do the same as she did last year. We are not trying to make it difficult. It's just we have made lot of improvements out there.

The Town Manager said does the Council want to extend the same deal to the Ragsdale Athletic Boosters. Council Member Ragsdale said yes. Council Member Nixon-Roney said she thinks anybody that books before September 30, 2016 should rent at the old policy. The Town Manager said Ms. Smith can operate the tournament the same as last year. She just needs to work with Pete Resh on the event.

The Town Manager said he is bringing this proposed policy to the Parks & Recreation meeting on August 1, 2016. He will then bring before the Council at the August meeting.

The Town Manager said the proposed fees were based on the Clubhouse being completely furnished. In light of tonight's meeting, he will need to adjust the fees to reflect the changes in the amount of furnishings.

Council Member Ragsdale said regarding non-profits we need to set up categories for non-profits and list the price. If you fit into that category then that's the price. Mayor Volz said let's decide if we want to give those Jamestown non-profits a discount for the clubhouse.

The Town Manager said the proposed change in the Civic Center Policy is to open up the rental to non-residents and non-Jamestown businesses. Also, possibly renting ½ day times. Currently it is rented only on a full day rent. The proposed time rental schedule is as follows:

Clubhouse – 8:00 am – 2:30 pm – first half day
3:30 to midnight second half day

Civic Center 8:00 am – 12:30 pm – first half day
12:30 pm – 6:00 pm – 2nd half day

The Town Manager said he will bring back the Parks & Recreation recommendations at the August Council meeting.

11. Consider appointment & reappointments of the Planning Board members & alternates – The Town Clerk stated the Planning Board recommended the following appointments & reappointment.

- Kerry Miller appoint as an alternate since he has served 2 consecutive terms and must rotate off the board
- Appoint Ed Stafford to his first full term effective 9-1-16 to 8-31-2021
- Reappoint Eddie Oakley for a second term effective 9-1-2016 to 8-31-2021
- Dot Perdue moved out of town and must go off the board as an alternate. Appoint Russell Walker, Jr., 104 Jordan Ridge Way, as an alternate.

Council Member Straughn made a motion to approve the appointments and reappointments as recommended. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

12. Budget Amendment – The Finance Director was at a conference, the Town Manager presented the budget amendment. Budget amendment #1 is to reappropriate funds not used in previous fiscal year for interior design work for Clubhouse, Golf Course Greens Renovations and design of Public Services Building. Council Member Ragsdale made a motion to approve budget amendment #1. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

(Budget Amendment #1)

Budget amendment #2 is to appropriate Powell Bill reserve funds for Summit Design & Engineering Service Contract for E. Fork Rd. and Lydia Sidewalk project. Council Member Ragsdale made a motion to approve budget amendment #2. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

(Budget Amendment)

Smith presented an amendment to the Capital Project Ordinance Fund for the Golf Clubhouse to move \$25,000.00 from the CPO from building to land improvements. Council Member Ragsdale made a motion to approve the amendment to the Capital Project Fund Golf Clubhouse Renovations in the amount of \$25,000.00. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

13. Analysis of Financial Position of the Town of Jamestown – The Town Manager presented the financial summary for the month ending June 30, 2016. There were no questions.

Smith presented the detailed financial report for the month ending June 2016. The Finance Director noted to advise the Town Council that this financial statement is not the final numbers for the year end. There will be more revenues and expenditures accrued back into 2015/16. There were no questions.

14. Public Comment Period – No one registered to speak.

15. Manager's report – No report

16. Other business – There was no other business.

17. Per G. S. 143.318.11(3) Closed Session to preserve attorney client privilege – Council Member Ragsdale made a motion to go into closed session to preserve attorney client privilege. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote. The Council reconvened in the office of the Town Manager.

-----Closed Session -----

The Council reconvened in the Council Chambers.

Council Member Ragsdale made a motion to resume the Regular meeting. Council Member Straughn made a second to the motion. The motion passed by unanimous vote.

The Regular meeting resumed. Council Member Ragsdale made a motion to adjourn. Council Member Straughn made a second to the motion. The motion passed by unanimous vote. The meeting ended at 8:50 pm.