

Regular Meeting of the Town Council  
September 16, 2014

6:30 pm

Council Chambers

Minutes & General Account

Council Members Present: Mayor Volz, Council Members Thomas, Montgomery, Nixon-Roney and Ragsdale

Staff Present: Chuck Smith, Judy Gallman, Paul Blanchard, Matthew Johnson, Sharen Apple, Martha Wolfe and Beth Koonce, Town Attorney

Visitors Present: Joyce Volz, Carol Brooks of the Jamestown News, Deborah Beech, Matthew & Ed Gregory, Sarah Glanville and David & Ethan Blood

1. Call to Order – Mayor Volz called the meeting to order.
2. Community Reflections – The Mayor announced the following community reflections –
  - 9-27-14 – Jamestown Public Library Barbecue – 5:00 pm
  - 10-2-14 – The Town of Jamestown to receive the NC Marvin Collins Planning Award for the Wrenn Miller Park for planning & design. The award will be presented at the American Planning Association, North Carolina Chapter Conference in Durham.
  - 10-4-14 Fall Litter Sweep 9:00 – 11:00 am
  - 10-4-14 Jamestown Rotary Club Horse Show
  - 10-4 14 PSFD Barbeque
  - 10-6-14 – Free Flu shots for Veterans in the Civic Center
  - 10-18-14 – Guilford County Animal Control Rabies Clinic in the parking lot of Town Hall
  - 10-23-14 – Early voting for General Election begins at the Town Hall
3. Approval of minutes from the regular & closed session meetings of August 19, 2014 - Council Member Ragsdale made a motion to approve the regular and closed session minutes as presented. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.  
  
Council Member Montgomery made a motion to seal the closed session minutes from the August 19, 2014 meeting until as such time their publication would no longer frustrate the subject matter. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.
4. Public Comment Period – No one registered to speak.
5. Proclamation Constitution Week – Mayor Volz presented a Proclamation to Deborah Beech. Beech is a member of the Daughters of the American Revolution, the Rachel Caldwell Chapter. Mayor Volz proclaimed the week of September 17<sup>th</sup> – 23<sup>th</sup> as Constitution Week.

(Proclamation)

6. Proclamation Fall Litter Sweep – Mayor Volz proclaimed October 4<sup>th</sup>, 2014 as “Fall Litter Sweep” in Jamestown. He presented the proclamation to the Town Clerk, who organizes this event each year. She stated that the Ragsdale High School Key Club will once again participate in this event.

(Proclamation)

7. Presentation of March 6 – 7, 2014 Ice Storm Impact-Public Services Department Perspective – Paul Blanchard presented to the Council a summation of the events from the March 2014 Ice Storm. His report included photos, equipment used, personnel required (town & contracted services), property damages, and process/procedures followed for pickup of the ice storm debris. Most of the debris was taken to Ingleside Landfill. However, 351 loads of debris were taken to the Town’s soccer fields on E. Fork Rd. This debris was ground and now being used as mulch around the golf course.

The report summarizes tonnages of debris taken to the Landfill as compared to past years. The Town staff picked up approximately 809 tons. The contractor picked up approximately 135 tons of debris. Town staff picked up approximately 86% of the storm debris. This is about 5 times the expected debris for this time of year.

The approximate total cost of the ice storm was about \$160,964.70. To date, we have received FEMA reimbursement in the amount of \$108,556.54. The Town is expecting a final reimbursement from FEMA in the amount of approximately \$52,400.00.

8. Presentation of Jamestown’s Loose Leaf Collection Program – Blanchard stated that the Town’s Loose Leaf Collection Program begins on October 20, 2014 through February 20, 2015. Leaves will be pickup up at the curb during this time. Citizens are asked to removed sticks and rocks from the leaves.

9. Discussion of Renaming current High Point Road - Mayor Volz stated he and the Town Manager attended the Guilford County Planning Board meeting where the Planning Board voted on renaming High Point Rd. and a new portion of the bypass to Gate City Blvd. Guilford County Planning Board approved this renaming at the meeting.

The Mayor stated he spoke at this meeting to express the interest of the Town Council in having input in naming the new roadway. While Council had discussed renaming of the new road beginning at MacKay Rd. to Vickery Chapel, it became clear with the different jurisdictions involved, that the logical area for Jamestown to request renaming would be from Guilford College Rd. to Vickery Chapel Rd. His suggested name “Jamestown Parkway”.

The Guilford County Planning Board did approve the renaming of High Point Rd. to Gate City Blvd. including the section of Guilford College Rd. to Vickery Chapel Rd. However, the Town is on record that we would like to rename the section to a name that reflects the Town. Mayor Volz recommends “Jamestown Parkway” or name voted on by the Town Council. No one seemed to object from the Guilford County Planning Board. If the street renaming is approved, this name will continue on the next section of bypass from Vickery Chapel Rd. toward High Point.

Mayor Volz said he would like to set a Public Hearing for the next Council meeting to receive citizen input and for the Town Council to approve a name for this section of roadway. The Town will be ready to make this formal request of Guilford County Planning Board and City of Greensboro.

Council Member Ragsdale was agreeable as long as Jamestown was in the name and we can get way-finding signage directing people into Town. The Council discussed the Greensboro corridor which begins at Lee Street in Greensboro and extends to Vickery Chapel.

The Town Manager said the areas involved include city limits and jurisdictional lines that are overlapping. The County can rule on the renaming of that portion of High Point Rd. but as these areas are annexed into Jamestown and Greensboro, then the individual jurisdictions could rename a portion of the road. The area Guilford College Rd. to Vickery Chapel has parcels in both Greensboro and Jamestown jurisdictions. Mayor Volz plans to meet with the Greensboro Mayor to discuss the possibility of Jamestown having the opportunity to rename this section of road. Possibly approve a Memo of Understanding between the two cities with boundaries described. Preliminary conversations with Greensboro staff are agreeable to this name change. Guilford County Planning Board seemed amicable to the Town's request as well. Mayor Volz felt the sooner we go through this process the better.

10. Set Public Hearing to consider renaming of existing High Point Rd. within the Jamestown ETJ – The Council Members were agreeable to “Jamestown Parkway”. Council Member Nixon-Roney made a motion to hold a Public Hearing at the October 21, 2014 Council meeting to consider renaming that portion of the roadway located at the intersection of Guilford College Road and current High Point Road westward to Vickery Chapel Road. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

11. Updates on New Public Services Facility and Clubhouse Renovation – Chuck Smith gave an abbreviated update on the status of the Public Services Facility and the Clubhouse Renovations. Regarding the Clubhouse renovations, staff met with 2 architectural firms and meeting with a 3<sup>rd</sup> firm this week. We will bring a proposal for that architectural services contract to the Council at the October 21, 2014 meeting.

The renovation projects are ongoing. Preliminary work is being done in order to submit an application to the Local Government Commission (LGC). Smith displayed photos of the demolition work performed to date at the Public Services Facility. The Public Services Director has completed a lot of the preliminary site plans. The Public Services Staff has performed a lot of the demolition in-house. We are stock piling dirt to be used at a later date.

Smith said we will get detailed plans of the proposed buildings and detailed cost estimates from the architect. This is needed for the LGC application. Staff will meet with banks to secure financing. The total estimated time frame is 4 – 6 months.

12. Consideration of architectural services for construction and renovations of Jamestown Park & Clubhouse – This will be presented at the October 21, 2014 meeting.

13. Consideration of Special Events Permit for Jamestown Rotary Club Christmas Parade – Wolfe presented the permit request for the Jamestown Rotary Club Christmas Parade. The parade is scheduled to be held on Sunday December 7<sup>th</sup>, 2014. The Rotary Club is requesting the Town pay for law enforcement, postage and staff time as approved in previous years.

Council Member Nixon-Roney made a motion to approve the special event permit for the Jamestown Rotary Club Christmas Parade on December 7<sup>th</sup>, 2014. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

14. Analysis of financial position of the Town of Jamestown – Gallman presented the summary financial report for the month ending 8/31/14. She highlighted that the Town has approximately 8 million in cash balances. Of that approximately 2.6 million is reserved for specific usages.

She presented the detailed financial report for the month ending 8-31-14. She highlighted that the Town had a CD mature and we made payment on the audit report.

There were no questions for Gallman.

15. Public Comment Period – No one registered to speak.

16. Other business –

Council Member Nixon-Roney did suggest staff create a brochure about the Town. This brochure to be given to real estate companies/agencies. Also, include public parking map, places to go, and things to do. The Town Clerk stated she recently assembled newcomers' packets and took to the Jamestown Library for the welcome center. She will work on a condensed brochure appropriate to mail to real estate companies.

17. Adjournment – Council Member Thomas made a motion to adjourn. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote. The meeting ending at 7:30 pm.