

Regular Meeting of the Town Council
December 16, 2014
6:30 pm

Council Chambers

Minutes & General Account

Council Members Present: Mayor Volz, Council Members Thomas, Montgomery, Nixon-Roney and Ragsdale

Staff Present: Chuck Smith, Judy Gallman, Paul Blanchard, John Crowe, Peter Resh, Drew Thomas, Martha Wolfe and Bill Lanick, Town Attorney (attending for Beth Koonce)

Visitors Present: Peter Freeman, John Kennett, Carol Brooks of the Jamestown News, Tom Tervo, Alan Johnson, Julia Ebel, Joyce Volz, Allison Farlow Thomas

1. Mayor Volz called the meeting to order.
2. Community Reflections – The Mayor made the following announcements:
 - The Town Hall will be closed Wednesday December 24 – 26th, 2014 for the Christmas Holidays. There will be no garbage service on Friday December 26, 2014. The Town Hall will be closed January 1, 2015 for New Year's Day. There will be no change in the garbage schedule.
 - The Jamestown Golf Course will be closed on Christmas Day. This is the only day the course is closed during the year.
 - The Jamestown Public Library is closed December 24 – 28, 2014.
 - The Town Hall is closed on Monday January 19, 2015 in observance of Martin Luther King Day. This will not affect the recycling pickup.
 - The winners of the Picture Jamestown 2014 photo contest have been selected. The photos are on display in the lobby of the Town Hall. The photo contest is hosted by the Historic Jamestown Society. Sponsors of this event include:

Lynn Montgomery
Jamestown Meineke
Full Moon Oyster Bar

Mayor Volz called for a moment of silence.

3. Approval of minutes from 11-18-14 regular and closed session – Council Member Ragsdale made a motion to approve the minutes from the regular & closed session of 11-18-14 as presented. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.
4. Public Comment Period – No one registered to speak.
5. Request from Historic Jamestown Society, Inc. to erect a historic marker – Julia Ebel, President of Historic Jamestown Society, addressed the Council. Ms. Ebel stated she was representing the Historic Society. They are requesting the Town Council approve the erection of a historic marker to be placed at

the site of the former Johnson Shoe Co. They recommend placement of the sign on Oakdale Rd. near the railroad tracks. The Historic Society would cover the cost of the marker.

Council Member Ragsdale made a motion to approve the historic marker for the Johnson Shoe Co. to be placed on Oakdale Rd. near the railroad tracks. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

6. Presentation of Concept Phase for Jamestown Park Clubhouse – Peter Freeman and John Kennett - John Kennett gave an update of the progress on the concept phase for the Jamestown Park Clubhouse. Kennett stated they have visited the facilities several times. They have taken field measurements and have an existing plan in place. They have started the concept phase with gathering ideas and reviewing items that need repair/replacement. A meeting was held on December 11th, 2014 with the Mayor, Town Manager, Public Services Director, Shanna Moore & Robert Pickett to discuss ideas. At this meeting, they decided to have another information gathering meeting at the Parks & Recreation Committee meeting scheduled for January 5th, 2015.

Plans are to take the information gathered at the Parks & Rec. meeting and prepare the concept phase. They would like to schedule a Public Forum to review this information with the Council and the Public. Kennett suggested holding the Public Forum on January 13, 2015.

Kennett said yesterday the Town Manager, Pete Resh and he met with the Guilford County Health Dept. to inspect the Kitchen at the Clubhouse. They discussed its current use and possible future usages.

The Council discussed dates for having a Public Forum meeting for the sole purpose of presenting design concept plans for the Clubhouse to the Council and the public. Council Member Ragsdale felt it was a good idea to hold a separate meeting for the Clubhouse Project. The Council agreed to hold a special meeting on Wednesday January 14, 2015 at 6:30 pm in the Civic Center for the presentation of the Clubhouse Concept Designs.

7. Consideration of the Master Plan and map for Jamestown Park & Golf Course – Smith stated at the November 18, 2014 meeting, the Council directed him to begin preparing the re-submittal of the PARTF application. Staff is seeking ways to improve our score from the 2014 application. One way is to consolidate our ideas into a Master Plan for the Jamestown Park. Smith presented a Parks & Recreation Master Plan for the Jamestown Park. Everything proposed in this plan has been vetted through the public process already. The only new idea, not yet vetted through the public, is the idea of adding additional corn hole boards at the Jamestown Park. This is approved through the operational budget. (Less than \$2,000.00)

The plan includes the approved CIP Forms. These projects are shown on a Master Plan. Smith said this is a continuing plan which is based on the CIP. It is reviewed on an annual basis. If approved, this Master Plan and map will be submitted with the PARTF application. The Town should gain 1 point for the addition of this Council approved Master Plan & map.

Council Member Montgomery made a motion to approve the Jamestown Park & Recreation Master Plan and map as presented. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

8. Update of Jamestown Shuttle Service – Smith stated Guilford County Transportation has been great to work with on this project. The trial run of the shuttle service was held on December 13, 2014. The Town posted this information through social media. The Town also mailed letters and maps to businesses that are open after 6:00 pm.

At first Guilford County ran 3 shuttles, then cut back to 2 shuttles. The shuttles ran from 5:00 pm – 11:30 pm. We had 4 riders. The 4 riders parked at the Town Hall. The riders did answer our survey. They were very complimentary of the service and would be willing to pay for the service.

The Guilford County Transportation Dept. Supervisor noted that there was very little pedestrian traffic. It appeared that there was sufficient public parking in Jamestown. Council Member Nixon-Roney agreed. We do have sufficient public parking in Jamestown. It is just not well lit or advertised. Also, obviously there is less foot traffic in the winter. Smith said Guilford County gave him their cost for the evening. (Gas & personnel). It was approximately \$500.00. This does not include overhead. Council said it would be good to test this on a night in May or June. Guilford County said they would be willing to do another free trial run in the spring.

9. Consideration of Resolution in Support of Parks & Recreation Trust Fund Application – Smith presented a Resolution for Support of the Parks & Recreation Trust Fund Application, the projected costs, and sources of applicants matching funds. These are 2 important forms the Town submits with the PARTF application. Changes made since the 2014 application include the deletion of improvements to the baseball fields and addition of the corn hole game boards. This changed the total project costs to \$522,330.00 with the Town’s matching funds of \$261,165.00

Council Member Thomas made a motion to approve the Resolution in Support of the Parks & Recreation Trust Fund Application with the total project cost of \$522,330.00 with a local match of \$261,165.00. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

(Resolution)

10. Golf Course Update and discussion of greens – John Crowe, Parks Superintendent, said that we had a good year. We had a nice cool spring which is good for the grass at the Golf Course. His assistant, Drew Thomas, was very helpful during the year. He stated they do have some projects planned:

- Plan to redo some bunkers
- Improvements to general course areas using the free mulch given to the Golf Course
- They have used a lot of the mulch at holes # 11 & # 10.
- Working on bringing water & electricity to the bathrooms located near hole # 14.
- During the winter will have tree work done
- Redo #13 bunker
- Replace sand in bunkers as needed

Crowe stated as far as greens complexes and bunkers are concerned, this is something we are looking into with the PARTF grant; looking at whole greens complex renovation. He is researching the bunkers. They might do 2 or 3 bunkers as a trial run to see what works best. The projects staff can do in house, they will, which will help out financially.

Drew Thomas said he and John came up with a new way to repair the irrigation leaks. Previously, the leaks would be fixed, but start leaking again. So, they were fixing repairs. Now, they are repairing them properly and not have to fix them again. Crowe said they have fixed about 70 leaks this year and still have some left to do.

Peter Resh stated at this point in the year we are up about 7 – 10% of rounds played as compared to last year. They have made some changes at the Pro Shop. They are keeping the price points lower. They are working with vendors to get lowest prices and close outs.

Resh said there are some issues. The Grill is closed. This will affect what we are going to do with tournaments coming up. It will be an issue we will have to deal with over the next couple of months. We have purchased and stocked a vending machine. They are working on securing an ABC license for the Pro Shop. Plans are progressing on the spring tournament with Flowers Bakery as a sponsor.

In the coming year, Park Staff would like to work with JGA more. JGA over the last 3 years have dropped around 100 rounds of golf a year. We need to look at some unique things to try and grow that JGA numbers back up. Council Member Thomas said he heard good positive comments about the condition of the course. He thanked John & Drew for their hard work. He thanked Pete for working through these issues.

Council discussed different options for getting food & beverages at the Golf Course. The Piedmont Seniors Assoc. has about 75 players a week. (Tues., Thur. Fri) They left another golf course to come to our golf course. One of the reasons was because of the grill. This is an issue we will have to work through.

11. Budget Amendment – Gallman presented budget amendment #4 in the amount of \$6,900.00. The first part is to budget money received for a bench that was donated at the golf course. The second part is \$6,000.00 to set up budget for vending machine expenditures and revenues.

Council Member Nixon Roney made a motion to approve budget amendment #4 in the amount of \$6,900.00. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

(Budget amendment)

Budget amendment #5 in the amount of \$13,000.00. Gallman stated these funds are additional money needed to purchase a garbage truck. The Town is going to “piggyback” with City of Thomasville. Council Member Montgomery made a motion to approve budget amendment #5 in the amount of \$13,000.00. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

(Budget amendment)

12. Analysis of financial position of the Town of Jamestown – Gallman presented the financial statement for the month ending 11/30/14. She stated the total cash balances for the Town is approximately 10 million dollars. Of that amount approximately 2.7 million is reserved for specific uses.

In the detailed statement for the month ending 11-30-14, the Town made a payment on the codification project. We paid Guilford County for the tax collection service for this year. A payment was made on the audit fee.

There were no questions for Gallman.

13. Public Comment Period - Tom Tervo, 2 Langholm Ct., Tervo said he was very encouraged with the reports he heard tonight from John Crowe & Pete Resh. Tervo said he is the President of JGA. He said since the last Council meeting, JGA had their annual meeting. They had a lively discussion. He has talked to Pete, Mike, John & Chuck.

He said every problem can be looked at as an opportunity. We have opportunities to improve communication and morale and perhaps organization as well. Tervo said there is a sense of urgency regarding projects at the Golf Course. There are JGA members ready to leave the Golf Association. They cannot get a cup of coffee or something to eat. The sand traps are not in good shape. Tervo said he hopes the Council will keep your focus on all these things and understand the urgency of the issues at the Golf Course & Clubhouse.

Mayor Volz said that the Council understands the urgency of the situation.

14. Other business – There was no discussion.

15. Adjournment – Council Member Thomas made a motion to adjourn. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote. The meeting ended at 6:55 pm.