

Regular Meeting of the Town Council  
June 16, 2015

Council Chambers  
6:30 pm

Minutes & General Account

Council Members Present: Mayor Volz, Council Members Montgomery, Nixon-Roney, Ragsdale (Council Member Thomas absent)

Staff Present: Chuck Smith, Judy Gallman, Paul Blanchard, Carrie Spencer, Martha Wolfe and Beth Koonce, Town Attorney

Visitors Present: Carol Brooks of the Jamestown News, Sarah Glanville

1. Mayor Volz called the meeting to order.
2. Community Reflections – Mayor Volz announced the following community events:
  - The Mayor congratulated all the recent High School Graduates
  - The Snack Bar at Jamestown Park is now open 11:00 am – 3:00 pm
  - Mayor Volz wished all the Fathers a Happy Father’s Day
  - June 23, 2015 – Summer Reading begins at the Jamestown Public Library
  - June 27, 2015 – Historic Jamestown Society presenting a program “Driving Dixie Down” at 2:30 pm in the Civic Center
  - July 25<sup>th</sup>, 2015 – Jazz Concrete – 6:00 pm – 8:00 pm Wrenn Miller Park
  - August 4<sup>th</sup>, 2015 – 7:00 pm – 9:00 pm – National Night Out – Wrenn Miller Park
  - August 9<sup>th</sup>, 2015 – Jazz Concrete 6:00 pm – 8:00 pm – Wrenn-Miller Park

Mayor Volz called for a moment of silence.

3. Approval of minutes from the May 19, 2015 Regular Council Meeting - Council Member Ragsdale made a motion to approve the minutes as presented. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

4. Public Hearing to consider adoption of the Town of Jamestown budget and budget ordinance for fiscal year July 1, 2015 – June 30, 2016 – Chuck Smith said the budget ordinance has been available for review by the public on the Town website and at the Town Hall. Smith included the budget message in the recent newsletter to the citizens. Smith said there have been no revisions to the budget since the May 19, 2015 meeting. He requested Council approval of the budget.

Mayor Volz opened the Public Comment Portion of the Public Hearing. He asked if there was anyone present that wished to speak in favor of the proposed budget to please come forward. Give your name and address, please adhere to the 3 min. time limit. There was no one. Mayor Volz asked for anyone that was opposed to the proposed budget to please come forward. Give your name and address, please adhere to the 3 min. time limit. There was no one. Mayor Volz closed the Public Comment Portion of the Public Hearing and opened to the Council for discussion.

Council Member Montgomery made a motion to approve the 2015/2016 budget and budget ordinance as presented. Council Member Nixon-Roney made a second to the motion. On a roll call vote:

Council Member Ragsdale voted aye  
Council Member Montgomery voted aye  
Council Member Nixon-Roney voted aye  
The motion passed unanimously.

(Budget Ordinance)

5. Public Comment Period – No one registered to speak.

6. Consideration of approval of a Resolution adopting a Capital Improvement Program for the Town of Jamestown fiscal years 2015/2016 – 2019/2020 – Smith said the Resolution presented approves the Capital Improvement Program for projects the Council has discussed over the last several months. There have been no changes since our last discussion in May. The adopted budget does reflect Capital Improvement Program for items slated for 2015/2016. Smith requested approval of this Resolution.

Council Member Nixon-Roney made a motion to approve the Resolution Adopting a Capital Improvement Program for the Town of Jamestown for fiscal years 2015-2016 to 2019-2020. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

(Resolution)

7. Consideration of a Resolution Calling for a Regular Election for the Town of Jamestown – Martha Wolfe presented a Resolution Calling for a Regular Election. The filing period begins Monday July 6<sup>th</sup>, 2016 at 8:00 am and ends Friday July 17, 2015 at Noon. Wolfe advised the Council that the Board of Elections has changed the filing process. Now the candidates must go or call the Board of Elections for the filing packet. The forms and filing fee must be either mailed or personally taken to the Board of Elections by the cutoff date. If the Notice of Candidacy form and filing fee are not returned to the Board of Elections by noon on July 17<sup>th</sup>, 2015, you will not be on the ballot, even if you are a current elected official.

Council Member Ragsdale made a motion to approve the Resolution Calling for a Regular Election. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

(Resolution)

8. At this time, Mayor Volz asked the Council to amend the Agenda to add as an item of consideration a Resolution in Support of Placing the Connect NC Bond Initiative on the November 2015 ballot. Council Member Ragsdale made a motion to approve amending the Agenda to include as an item the consideration of a Resolution in Support of Placing the Connect NC Board Initiative on the November 2015 Ballot. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

Mayor Volz stated that several towns have passed the Resolution. He has attended a couple of the Governor's speeches on this. He said the Connect NC project does not include any tax increases. The project would include improvements to roads, ports, and rails. This would mean a lot to the whole state.

The Connect NC would affect the Jamestown By-Pass. However, it is inevitable that the By-Pass is slated to come through Jamestown. The passing of the Connect NC Resolution will probably fund the project and speed up the By-Pass Project.

The fear we had 10 years ago was the fact that we thought the Town would be by-passed by motorists. But, we have new businesses located here. We are now more of a destination Town. The Town now has a traffic and safety problem. The Mayor would like to see us approve this Resolution and support the Governor's efforts to have this project placed on the 2015 November ballot.

Council Member Ragsdale made a motion to approve the Resolution in Support of Placing the Connect NC Bond Initiative on the November 2015 ballot. Council Member Montgomery made a second to the motion. After discussion, the Council voted unanimously to approve this Resolution.

(Resolution)

9. Consideration of a Resolution Approving Financing terms for a 2015 Freightliner 108SD rear load 27 CY Refuse Truck – Gallman presented a Resolution Approving financing terms for a new garbage truck. The lowest bid received was from BB&T. The Resolution presented is for financing the new garbage truck in the amount of \$163,000.00. The term is for 5 years with interest rate of 1.88%. Council Member Nixon-Roney made a motion to accept the Resolution approving the financing terms. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

(Resolution)

10. Consideration of Amendment to the Town of Jamestown Personnel Policy – Smith presented an amendment to the Personnel Policy to Article IX, Leaves of Absence. This is in regard to the July 4<sup>th</sup> Holiday. Currently the policy reads if a holiday (other than Christmas) falls on a weekend, the Town observes Monday. Smith requested if a holiday, other than Christmas, falls on the weekend, either Friday or Monday should be observed at the Town Manager's discretion based on State & Federal observed holidays.

Council Member Nixon-Roney made a motion to approve the amendment to the Personnel Policy Article IX, Leaves of Absence, Holidays observed as presented. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

11. Consider approval of STIP Projects for the Town of Jamestown – Carrie Spencer stated the City of High Point has a long range plan and then a shorter range local plan which then becomes a State Plan. This State Transportation Plan is the one that Jamestown needs to have its projects listed on in order to be considered for funding. This list of projects presented to the Council is based on the Town's Capital Improvement Program. The list includes:

- Sidewalk Project Penny Rd.
- Deep River Paddle Trail (3 Phases)
- Main Street Corridor Study – New submittal from Planning Department

Spencer said the Main Street Corridor Study would protect Main Street from the By-Pass Project. This would create an access plan and concept design for Main Street. Smith said this would truly be a corridor study including lighting, sidewalk, streetscape, and round-a-bouts.

Council Member Nixon-Roney made a motion to approve the Transportation Project List submitted. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

12. Budget amendment – Gallman handed out a revised budget amendment #12 which consisted of:

Part #1 – Increase line item for attorney’s fees incurred \$4500.00

Part #2 – The current budget included grant money to construct part of the Oakdale Sidewalk Project. This project will not take place this year.

\$100,000.00

Part #3 – Tax collections above anticipation \$2,000.00

Council Member Nixon-Roney made a motion to approve budget amendment #12 as presented. Council Member Montgomery made a second to the motion. The motion was approved by unanimous vote.

(Budget Amendment)

13. Analysis of financial position for the Town of Jamestown – Gallman presented the financial statement for the month ending May 31, 2015.

The financial summary reflects the cash balances of the Town is approximately 10.3 million. Of that approximately 1.7 million is reserved for specific usages.

Detailed financial statement for May 31, 2015 reflects a mower purchased out of the street department, money spent on a storm drainage project and purchased equipment for the Snack Bar at the Jamestown Park.

There were no questions for Gallman.

14. Public Comment Period – No one registered to speak.

15. Other business – Council Member Nixon-Roney said that the 25 year old son of the Principal from Wesleyan School was killed in a tragic accident while on a mission trip. Please keep this family in your prayers.

16. Closed Session per G. S. 143-318.11 to consult with attorney in order to preserve the attorney-client privilege - Council Member Nixon-Roney made a motion to go into closed session to consult with Town Attorney to preserve attorney-client privilege. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote. The Council went into closed session at 7:10 pm. The Council reconvened in the office of the Town Manager.

----- Closed Session-----

Council Member Nixon-Roney made a motion to resume the regular meeting. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

In regular session, Council Member Montgomery made a motion to adjourn. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote. The meeting ended at 8:00 pm.