



DENVER CENTER FOR THE PERFORMING ARTS

THE BOBBY G AWARDS

SUPPORT MATERIAL

Support materials are kept with the educator until needed.

All schools are **REQUIRED** to keep support material for review by The Bobby G Awards Staff. **Please email this form to ccarson@dcpa.org to confirm you have all materials should we need to have them sent .**

NAME OF SCHOOL:
NAME OF SHOW:
CONTACT NAME:
ADDRESS:
CITY, STATE, ZIP:
PHONE:
EMAIL:

EACH SUBMITTED ITEM MUST BE LABELED WITH SCHOOL'S AND SHOW NAME. MANDATORY: DIGITAL production photos, 3 minute video of each lead actor/actress

<p><u>5 photos minimum that highlight:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Hair and Make-Up <input type="checkbox"/> Costumes <input type="checkbox"/> Lighting <input type="checkbox"/> Scenic Elements <input type="checkbox"/> Choreography <input type="checkbox"/> Stage Direction 	<p><u>5 photos minimum of the following:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Each Leading Actress <input type="checkbox"/> Each Leading Actor <input type="checkbox"/> Each Supporting Actress <input type="checkbox"/> Each Supporting Actor <input type="checkbox"/> Chorus/Full Company <input type="checkbox"/> Orchestra (as a group – you not need to submit individual photos of each member)
<p><input type="checkbox"/> MANDATORY: 3 minute video of all lead actors</p>	
<p><input type="checkbox"/> MANDATORY: programs/playbills (1 copy emailed)</p>	
<p><input type="checkbox"/> MANDATORY: Updated cast and crew form emailed</p>	

By signing below, you authorize The Bobby G Awards and Denver Center for the Performing Arts to use any support material in our ceremonies, website, brochures, publications, and promotional materials.

Signature: _____

Date: _____



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SUPPORT MATERIAL PACKING SLIP

****The submission of video comes with certain conditions.** Since most royalty agreements forbid taping in their contracts, but may permit archival taping if permission is requested, we strongly recommend that you submit videos that:

1. have been approved by the licensing house for your production, **or**
2. contain footage of a dress rehearsal, **or**
3. are 3 minute edited highlights with footage of select production numbers and/scenes from Lead Actor/Actress in a solo number.

****Videos submissions:**

1. **Should be segmented** into files/chapters by production number and must be in a YouTube acceptable format.

YouTube Acceptable Formats are:

- .MOV
- .MPEG4
- .AVI
- .WMV
- .MPEGPS
- .FLV
- 3GPP
- WebM

2. Each file's name should describe it's content (example:
FrancisHigh_Carousel_opening.mpeg)

**** Photos Submissions** must be separated into the categories as designated on the attached page

1. Please include the photo credit in the title of each photo file including all performers featured and the credited photographer.
 - Example: L-R: Sarah Smith, Matt Jones and Erin Turner. (c) [photographer's name]
 - If there are more than six (6) performers featured in the photo the credit may read: The cast of [insert show] (c) [photographer's name]

**** The Bobby G Awards** office is 100% dependent upon your cast/crew list for accurate information regarding the correct spellings of students, faculty, and volunteers.