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*General Training: Reading and Writing*

## **WRITING**

### **WRITING TASK 1**

You should spend about 20 minutes on this task.

*You are due to start a new job next week but you will not be able to because you have some problems.*

*Write a letter to your new employer. In your letter*

- *explain your situation*
- *describe your problems*
- *tell him/her when you think you can start.*

You should write at least 150 words.

You do **NOT** need to write your own address. Begin your letter as follows:

*Dear.....,*

## WRITING TASK 2

You should spend about 40 minutes on this task.

You have been asked to write about the following topic.

*Some people believe that children's leisure activities must be educational, otherwise they are a complete waste of time.*

*Do you agree or disagree?*

*Give reasons for your answer and include any relevant examples from your experience.*

You should write at least 250 words.