

Y5 Letter Writing: Informal Example Text

27 Common Lane,
Familiar Town,
Yorkshire,
S24 9TD

24th March 2017

To Billy,

I am sorry for not writing sooner. Honestly, I have been meaning to contact you ever since you moved away and I shouldn't have taken so long.

How is your new house? You're probably still getting used to the smaller bedroom. I hope you've managed to unpack everything now. Somewhere nearby, is there a park you're allowed to go to? No way will the equipment be as exciting as where we used to hang out, I bet!

At night, when I'm on my own, I keep wondering whether you would've had to move if your mum hadn't found out what we were doing. She said that moving away was for your own good but I don't see how it can be good to make you leave immediately with no explanation. We were so close to the source of the truth too. There's still something strange about that scratching noise, which we kept hearing, coming from the woods.

It's not like we were misbehaving. Maybe curiosity just got the better of us and we should have known better or maybe we really are too mischievous for our own good, like we kept getting told! We were such a great team though you and me. Even if it was you that first suggested exploring near the cemetery, you didn't have to persuade me. I made

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Example Text

my own decision so don't blame yourself. I still reckon we'd have been fine if the thunder and lightning hadn't started. Eventually, in the mud and the darkening night, the trail out of that place just seemed to disappear.

We have a new neighbour now. Mum says that the family is a nuisance. I miss you all even that little sister of yours! Please apologise to your mum for everything that happened but don't tell her that I'm definitely still determined to uncover the secret of the hooded gardener and the stolen animals.

Got to go now. Hope we get to see each other again sometime soon. Write back if you can.

From your best mate (forever),
Greg



Y5 Letter Writing: Informal Example Text

Annotated Genre Features

27 Common Lane,¹
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¹ write the sender's address

24th March 2017²

² write the date

³ write an appropriate greeting

To Billy,³

⁴ write an introduction

I am sorry for not writing sooner. Honestly, I have been meaning to contact you ever since you moved away and I shouldn't have taken so long.⁴

⁵ write in paragraphs around a theme

How is your new house?⁸ You're probably still getting used to the smaller bedroom. I hope you've managed to unpack everything now. Somewhere nearby is there a park you're allowed to go to? No way will the equipment be as exciting as where we used to hang out, I bet!⁷

⁶ use first person

At night, when I'm⁶ on my own, I⁶ keep wondering whether you would've had to move if your mum hadn't found out what we⁶ were doing. She said that moving away was for your own good but I don't see how it can be good to make you leave immediately with no explanation. We were so close to the source of the truth too. There's⁷ still something strange about that scratching noise, which we kept hearing coming from the woods.

⁷ use a chatty, informal style

⁸ address the recipient directly

It's not like we were misbehaving.⁷ Maybe curiosity just got the better of us and we should have known better or maybe we really are too mischievous for our own good, like we kept getting told! We were such a great team though you and me. Even if it was you that first suggested exploring near the cemetery, you didn't have to persuade me. I made my

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Example Text Annotated Genre Features

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⁵ write in paragraphs around a theme

⁷ use a chatty, informal style

⁸ address the recipient directly

We have a new neighbour now. Mum says that the family is a nuisance. I miss you all even that little sister of yours!⁷ Please apologise to your mum for everything that happened but don't tell her that I'm definitely still determined to uncover the secret of the hooded gardener and the stolen animals.

Got to go now. Hope we get to see each other again sometime soon. Write back if you can.⁹

From your best mate (forever),^{8&10}
Greg¹¹

⁹ write a conclusion

¹¹ finish with the sender's name or signature



¹⁰ use a complimentary close

Y5 Letter Writing: Informal Example Text Annotated

Grammar, Punctuation and Spelling Features

All text: Uses the full range of spelling, grammar and punctuation features taught in previous year groups, including pronouns for cohesion, adverbials, and the correct tense throughout

All text: Selects appropriate grammar and vocabulary to match the purpose and audience

³ Describes settings, characters and atmosphere.

⁴ Uses organisational and presentational devices that are relevant to the text type, e.g. headings, bullet points, underlining. could refer to everything including address, date and greeting

⁵ Précises longer passages. refers to entire paragraph, précising longer implied story

⁶ Uses linking words/phrases between sentences and paragraphs to build cohesion including time adverbials, e.g. later; place adverbials, e.g. nearby; and number, e.g. secondly.

27 Common Lane,⁴
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24th March 2017⁴

⁷ Uses relative clauses beginning with a relative pronoun (who, which, where, when, whose, that), e.g. Professor Scriffle, who was a famous inventor, had made a new discovery

⁸ Uses adverbs and modal verbs to indicate degrees of possibility, e.g. surely, perhaps, should, might, etc.

⁹ Uses brackets, dashes or commas to indicate parenthesis

¹⁰ Uses commas to clarify meaning or to avoid ambiguity

¹¹ Spells a wider range of verb prefixes correctly, e.g. deactivate, overturn, misconduct, etc.

¹² Spells nouns or adjectives converted into verbs using suffixes, e.g. designate, classify, criticise, etc.

¹³ Spells more complex homophones correctly, e.g. affect/effect, practice/practise, etc.

¹⁴ Spells most words correctly from the Y5/6 statutory spelling list. (May have thrown in too many; some could be left off in the interest of space and layout etc)

To Billy,⁴

I am sorry for not writing sooner. Honestly, I have been meaning to contact you ever since you moved away and I shouldn't⁸ have taken so long.

How is your new house? You're probably⁸ still getting used to the smaller bedroom. I hope you've managed to unpack¹¹ everything now. Somewhere nearby⁶ is there a park you're allowed¹³ to go to? No way will the equipment¹⁴ be as exciting as where we used to hang out, I bet!

At night^{6,9} when I'm on my own^{7,9} I keep wondering whether¹³ you would've⁸ had to move if your mum hadn't found out what we were doing. She said that moving away was for your own good but I don't see how it can be good to make you leave immediately¹⁴ with no explanation. We were so close to the source¹³ of the truth too. There's still something strange about that scratching noise, which we kept hearing coming from the woods⁷.

It's not like we were misbehaving¹¹. Maybe curiosity¹⁴ just got the better of us and we should⁸ have known better or maybe we really are too mischievous¹⁴ for our own good,¹⁰ like we kept getting told! We were such a great team though you and me. Even if it was you that first suggested exploring near the cemetery¹⁴, you didn't have to persuade¹⁴ me. I made my own decision so don't blame

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yourself. I still reckon we'd have been fine if the thunder and lightning hadn't started³. Eventually^{6,9} in the mud and the darkening¹² night,⁹ the trail out of that place just seemed to disappear¹¹.

We have a new neighbour¹⁴ now. Mum says that the family is a nuisance¹⁴. I miss you all even that little sister of yours! Please apologise¹² to your mum for everything that happened but don't tell her that I'm definitely⁸ still determined¹⁴ to uncover¹¹ the secret of the hooded gardener and the stolen animals.

Got to go now. Hope we get to see each other again sometime soon. Write back if you can.

From your best mate⁴ (forever)⁹,
Greg



⁷ Uses relative clauses beginning with a relative pronoun (who, which, where, when, whose, that), e.g. Professor Scriffle, who was a famous inventor, had made a new discovery

⁸ Uses adverbs and modal verbs to indicate degrees of possibility, e.g. surely, perhaps, should, might, etc.

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To Billy,⁴

I am sorry for not writing sooner. Honestly, I have been meaning to contact you ever since you moved away and I **shouldn't**⁸ have taken so long.

How is your new house? You're **probably**⁸ still getting used to the smaller bedroom. I hope you've managed to **unpack**¹¹ everything now. **Somewhere nearby**⁶ is there a park you're **allowed**¹³ to go to? No way will the **equipment**¹⁴ be as exciting as where we used to hang out, I bet!

At night^{6,9} **when I'm on my own**^{7,9} I keep wondering **whether**¹³ you **would've**⁸ had to move if your mum hadn't found out what we were doing. She said that moving away was for your own good but I don't see how it can be good to make you leave **immediately**¹⁴ with no explanation. We were so close to the **source**¹³ of the truth too. There's still something strange about that scratching noise, **which we kept hearing coming from the woods**⁷.

It's not like we were **misbehaving**¹¹. Maybe **curiosity**¹⁴ just ⁵ got the better of us and we **should**⁸ have known better or maybe we really are too **mischievous**¹⁴ for our own good,¹⁰ like we kept getting told! We were such a great team though you and me. Even if it was you that first suggested exploring near the **cemetery**¹⁴, you didn't have to **persuade**¹⁴ me. I made my own decision so don't blame

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yourself. I still reckon we'd have been fine **if the thunder and lightning hadn't started**³. **Eventually**^{6,9} in the mud and the **darkening**¹² night,⁹ the trail out of that place just seemed to **disappear**¹¹.

We have a new **neighbour**¹⁴ now. Mum says that the family is a **nuisance**¹⁴. I miss you all even that little sister of yours! Please **apologise**¹² to your mum for everything that happened but don't tell her that I'm **definitely**⁸ still **determined**¹⁴ to **uncover**¹¹ the secret of the hooded gardener and the stolen animals.

Got to go now. Hope we get to see each other again sometime soon. Write back if you can.

From your best mate⁴ (**forever**)⁹,
Greg



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