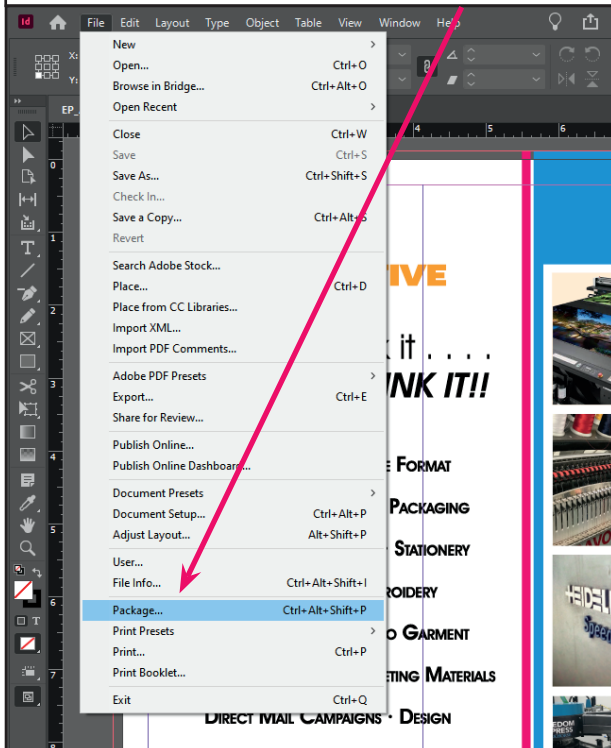
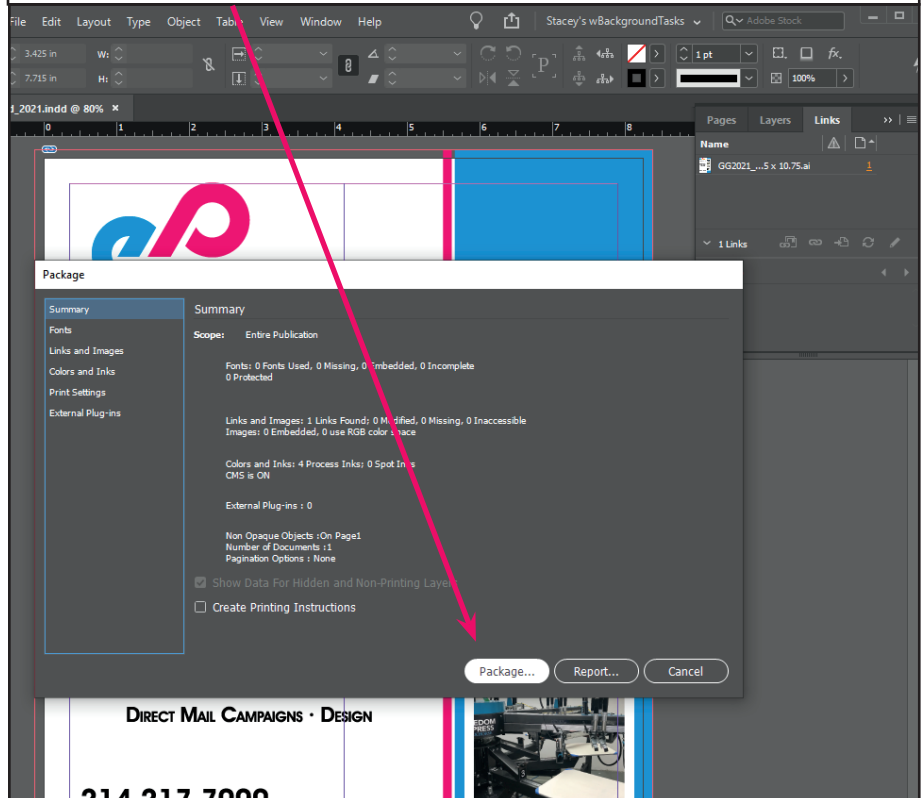


How To Package an InDesign File

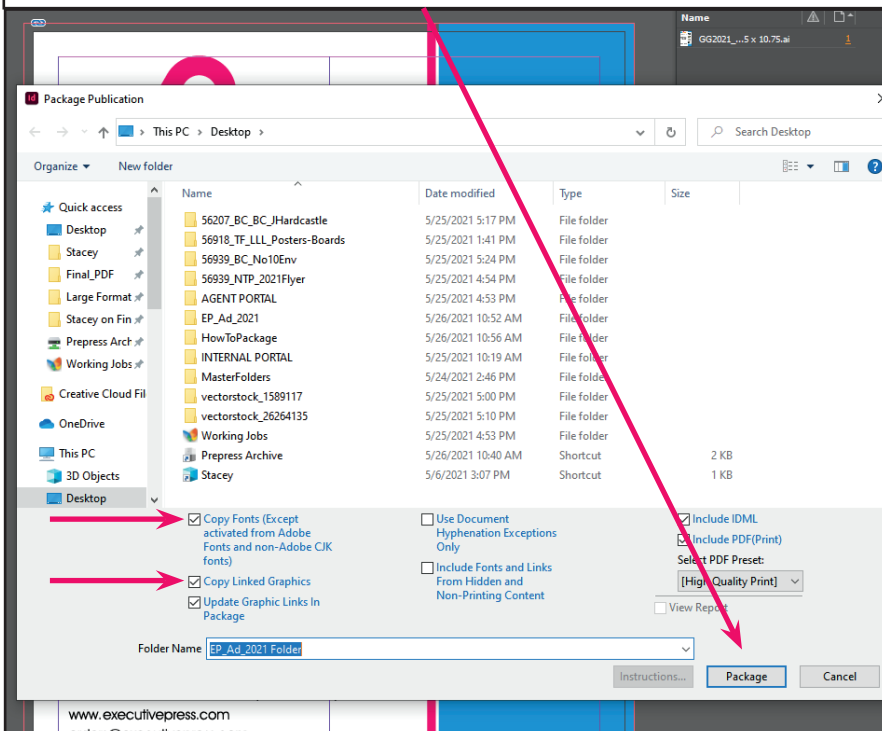
1. Save your file.
2. Under the **File** menu select **Package**.



3. Press the **Package** button in the resulting dialog box.



4. Make sure the boxes for **Copy Fonts & Copy Linked Graphics** are checked and click the **Package** button.



5. This will create a folder with all the necessary files for someone else to open your document. Right click on this folder and select: **Send to -> Compressed (zipped) folder**. This zipped folder is now ready to share.

