







# FORKLIFT DAILY SAFETY CHECKLIST



Daily inspection is critical to ensuring safety and extending the economic lifespan of a forklift. The majority of these pre-operational and operational checks will be completed in a matter of minutes.

To avoid accidents, the operator must detect damage before starting the forklift. Operators must become acquainted with the equipment every time they use it, especially when multiple operators may use one forklift.



## BEFORE STARTING THE FORKLIFT

 <b>VISUAL CHECKS</b> 	
<input type="checkbox"/>	Tyres (check for wear, splitting and pressures)
<input type="checkbox"/>	Condition of the lights and lenses
<input type="checkbox"/>	Condition of the gauges
<input type="checkbox"/>	Obvious signs of damage to the body and overhead guards
<input type="checkbox"/>	Obvious signs of damage to the mast, lifting assembly and attachments
<input type="checkbox"/>	Forklift tyres and backrest for cracks and fractures
<input type="checkbox"/>	Hydraulic hose, unions, cylinders for leads or damage
<input type="checkbox"/>	Underneath the forklifts for fuel or oil leaks

 <b>PHYSICAL CHECKS</b> 	
<input type="checkbox"/>	LPG bottle for leaks and security
<input type="checkbox"/>	Battery connections
<input type="checkbox"/>	Security of the fittings of attachments
<input type="checkbox"/>	Thickness and condition of the tyres

 <b>CHECK OF LIQUID LEVELS</b> 	
<input type="checkbox"/>	Hydraulic fluid
<input type="checkbox"/>	Brake fluid
<input type="checkbox"/>	Engine oil coolant
<input type="checkbox"/>	Battery
<input type="checkbox"/>	Fuel

## AFTER STARTING THE FORKLIFT

 <b>CHECK IF WORKING CORRECTLY</b> 	
<input type="checkbox"/>	Handbrake
<input type="checkbox"/>	Transmission – forward and reverse positive movement
<input type="checkbox"/>	Brakes and inching pedal
<input type="checkbox"/>	Full range of steering movement
<input type="checkbox"/>	Lift control, tilt control and side shift if fitted
<input type="checkbox"/>	Additional devices fitted
<input type="checkbox"/>	Horn, flashing lights, headlamps, indicators, reversing lights and beeper
<input type="checkbox"/>	Instruments are working correctly