

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
12/1/20-12/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009892	\$292.00	12/3/2020	COUNTY OF VENTURA UPDATED TAX ROLL LISTING
009893	\$169.24	12/3/2020	WM CORPORATE SERVICES, INC. NOV 20 - WASTE MGMT SERVICES
009894	\$500.00	12/3/2020	LINCOLN FINANCIAL GROUP 401 IMPLEMENTATION FEE
009895	\$523,630.59	12/3/2020	LAS VIRGENES MUNICIPAL WATER DISTRICT
	\$454,157.13		SEP 20 - JPA
	\$69,473.46		SEP 20 - RW
009896	\$287.50	12/10/2020	AT&T
	\$110.95		DEC 20 - U VERSE TWSD PW OPS
	\$176.55		DEC 20 - SCADA NETWORK
009897	\$82.81	12/10/2020	COUNTY OF VENTURA
	\$29.04		10/20-11/17 - WW LIFT STATION 3
	\$19.05		10/20-11/17 - 62 BUCKSKIN RD
	\$34.72		10/20-11/17 - WW LIFT STATION 3A
009898	\$1,250.00	12/10/2020	STEVE COOPER WATER DAMAGE CLAIM 11/5/2020
009899	\$3,530.00	12/10/2020	STATE WATER RESOURCE CONTROL BOARD ANNUAL PERMIT 7/1/20-6/31/21
009900	\$3,115.00	12/10/2020	VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT
	\$623.00		ANNUAL PERMIT - DEERHILL STATION
	\$623.00		ANNUAL PERMIT - LAKE ST LIFT STATION
	\$623.00		ANNUAL PERMIT - TWSD PUMP STATION
	\$623.00		ANNUAL PERMIT - POLO ST LIFT STATION
	\$623.00		ANNUAL PERMIT - N RANCH LIFT STATION
009901	\$6,916.36	12/17/2020	AT&T MOBILITY TWSD - CELL PHONES & IPADS
009902	\$500.56	12/17/2020	FRONTIER COMMUNICATIONS
	\$223.46		NOV 20 - 56K NETWORK SCADA OP
	\$66.09		NOV 20 - LK SHERWOOD STAFFORD
	\$66.09		NOV 20 - 654 LK SHERWOOD DR
	\$71.03		NOV 20 - N RANCH PUMP STATION
	\$73.89		NOV 20 - THOUS OAKS TELE/MAINT

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
12/1/20-12/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009903	\$58,527.00	12/17/2020	CITY OF LOS ANGELES
	\$31,118.00		NOV 20 - O&M PORTION OF ASSSC
	\$27,409.00		NOV 20 - CAP PORTION OF ASSSC
009904	\$104.97	12/17/2020	MCI
			NOV 20 - 800# FOR TWSD CUSTOMERS
009905	\$2,000.00	12/17/2020	WESTLAKE PARK PLACE INC
			PROJECT COMPLETION DEPOSIT REFUND
009906	\$33.24	12/23/2020	KENDYL ROUNDTREE
			REFUND WATER CUSTOMER CREDIT BALANCE
009907	\$26.55	12/23/2020	GRETTEL PERRICONE
			REFUND WATER CUSTOMER CREDIT BALANCE
009908	\$145.58	12/23/2020	HEMA VEERA VENKATA NAGA KUMAR TUMMALA
			REFUND WATER CUSTOMER CREDIT BALANCE
009909	\$25.07	12/23/2020	DARREN JAFFEE
			REFUND WATER CUSTOMER CREDIT BALANCE
009910	\$53.98	12/23/2020	MAKSIM ROGOZHIN
			REFUND WATER CUSTOMER CREDIT BALANCE
009911	\$974.54	12/23/2020	CIVIC CONSTRUCTION ASSOC.
			REFUND WATER CUSTOMER CREDIT BALANCE
009912	\$68.85	12/23/2020	AT&T
			DEC 20 - BELL CANYON INTERNET
009913	\$7,250.00	12/23/2020	ROGERS, ANDERSON, MALODY & SCOTT, LLP
			NOV 20 - FY20 AUDIT WORK
009914	\$623.00	12/23/2020	VENTURA COUNTY AIR POLLUTION CONTROL DISTRICT
			ANNUAL PERMIT - CARLISLE LIFT STATION
009915	\$1,893.57	12/30/2020	TROLIVIC DRAGAN
			NOV 20 - REIMBURSEMENT
009916	\$534.04	12/30/2020	MARK S. NORRIS
			NOV 20 - REIMBURSEMENT

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
12/1/20-12/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009917	\$650.00	12/30/2020	WESTLAKE PROMENADE LLC PROJECT COMPLETION DEPOSIT REFUND
009918	\$1,000.00	12/30/2020	WESTLAKE OWNER LLC PROJECT COMPLETION DEPOSIT REFUND
ACH TXF	\$4,346.26	12/4/2020	LINCOLN FINANCIAL GROUP 12/4/20 - CMT DEFERRED COMP
ACH TXF	\$584.74	12/4/2020	PAYCHEX 12/4/20 - ADMIN FEES
ACH TXF	\$9,857.40	12/4/2020	PAYCHEX 12/4/20 - CMT PAYROLL TAXES
ACH TXF	\$1,016.67	12/4/2020	PAYCHEX 12/4/20 - ADMIN FEES/HR
ACH TXF	\$584.74	12/17/2020	PAYCHEX 12/17/20 - ADMIN FEES
ACH TXF	\$4,346.26	12/18/2020	LINCOLN FINANCIAL GROUP 12/18/20 - CMT DEFERRED COMP
ACH TXF	\$9,857.40	12/18/2020	PAYCHEX 12/18/20 - CMT PAYROLL TAXES
ACH TXF	\$4,346.26	12/30/2020	LINCOLN FINANCIAL GROUP 12/30/20 - CMT DEFERRED COMP
ACH TXF	\$584.74	12/31/2020	PAYCHEX 12/31/20 - ADMIN FEES
ACH TXF	\$9,857.39	12/31/2020	PAYCHEX 12/31/20 - CMT PAYROLL TAXES
ACH TXF	\$368.06	12/31/2020	LINCOLN FINANCIAL GROUP 12/31/20 - DEFERRED COMP - BOARD
ACH TXF	\$511.14	12/31/2020	PAYCHEX 12/31/20 - PAYROLL TAXES - BOARD
EFT00000000000000935	\$2,486.25	12/3/2020	DEBRA WEST NOV 20 - CONSULTING SERVICES

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
12/1/20-12/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT00000000000000936	\$388,159.09	12/3/2020	VENTURA REGIONAL SANITATION DISTRICT VRSD CONTRACT SVCS OCT - 20
EFT00000000000000937	\$2,832.00	12/17/2020	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP. NOV 20 - LEGAL SERVICES
EFT00000000000000938	\$299,660.59	12/17/2020	CALLEGUAS MUNICIPAL WATER DISTRICT NOV 20 - POTABLE WATER
EFT00000000000000939	\$13,600.00	12/17/2020	CA ASSOC OF SANITATION AGENCIES 2021 MEMBERSHIP RENEWAL
EFT00000000000000940	\$7,805.00	12/17/2020	CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2021 MEMBERSHIP RENEWAL
EFT00000000000000941	\$15,713.95	12/17/2020	SOUTHERN CALIFORNIA EDISON NOV 20 - MASTER BILL
EFT00000000000000942	\$587,565.18	12/23/2020	LAS VIRGENES MUNICIPAL WATER DISTRICT
	\$511,686.06		OCT 20 - JPA
	\$75,879.12		OCT 20 - RW
EFT00000000000000943	\$316,898.57	12/23/2020	VENTURA REGIONAL SANITATION DISTRICT VRSD CONTRACT SVCS - NOV 20
TOTAL	\$2,295,166.14		



Water & Wastewater Monthly Report
Triunfo Water & Sanitation District

For the month of: October 2020

The billing period for this invoice is September 27 through October 24, 2020 for labor and equipment.

This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TWSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff marked dig alerts.
- Staff worked on line cleaning.
- Staff used the CCTV to inspect lines. Staff set up traffic control as needed.
-

TWSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Site maintenance.
- Staff checked and ran the generator.

TWSD-BCN05 (221303) – BCYN – OPERATIONS-ADMIN

- Staff reviewed the Bell Canyon sample results.

COLLECTION SYSTEM

**TWSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM
MAINTENANCE**

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TWSD areas. Staff set up traffic control as needed. Staff downloaded the CCTV videos from the TV van.
- Staff marked dig alerts. Staff logged the dig alerts after they were completed.
- Staff worked on line cleaning / hot spots.
- Staff scanned and saved line cleaning reports.

TWSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff reviewed blueprints to look for potential easement conflicts.
- Staff inspected and documented sewer lateral connections.

TWSD-COL04 (221203) – MANHOLE REHAB

- Staff worked on manhole inspections and manhole rehab throughout TWSD. Staff set up appropriate traffic control as needed.
- Staff logged the manhole inspection findings and created work orders for future repairs.

TWSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Staff worked on source control updates.
- Staff spoke with an engineer to discuss a grease interceptor.
- Staff inspected grease interceptors.
- Staff sent a restaurant owner information regarding a FOG permit.

TWSD-COL09 (221206) – WW MAINTENANCE SCADA

- Staff reviewed the North Ranch security light design.
- Staff worked on the Polo and Carlisle VPN configuration.
- Staff worked on dhcp and Modbus communications at Bell Canyon.
- Staff troubleshoot issues with the Oak Park Sonic Wall.
- Staff worked on HMI development at the Carlisle Lift Station.
- Staff worked on C-more and SCADA updates.
- Staff updated the email list for alarms.
- Staff worked on upgrading the HMI firmware.
- Staff met to discuss a lift station upgrade plan.

TWSD-COL22 (221415) – LAKESIDE LFT STN REHAB PROJECT

- Staff removed the old concrete vault lid at the Lakeside Lift Station.
- Staff prepped and installed a new vault lid.
- Staff started prepping for the new valve installation.

GENERAL ADMINISTRATION

TWSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TWSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TWSD-GEN07 (121104) – JPA-IPR PROJECT

- See General Manager for information on this project.

TWSD-GEN11 (121120) – ADMIN-COVID19

- Questions about costs billed to this project should be directed to the Director of Finance.

POTABLE WATER SYSTEM

TWSD-POT01 (222300) – POTABLE WATER – OPERATIONS

- 128 samples were analyzed from the tank sites and sample stations. These samples include total chlorine, coliform bacteria, HPC, Nitrite-N, Monochloramines and Free Ammonia.
- Routine facility rounds were conducted on Monday and Friday of each week at all of the pump stations and tank sites. This includes maintenance at all the sites and fire extinguisher inspections.
- USA Dig Alerts. Marking our lines for utility digging.
- Monthly generator checks / runs.
- Worked on the TWSD monthly report.
- Staff made changes to the SCADA system.
- Sample station flushing / ran cl2 residuals.
- Staff worked on SEMS work orders.
- Staff worked on notifying customers whose meters were showing continuous flow. Staff met with these customers and helped them identify where their leaks may be.
- Monitored meter communication issues. Cleared alarms, fixed any issues such as replacing MXU'S and or bad cords.
- Staff was called out to multiple leaks and notified appropriate customers.
- Staff created / dispatched SEMS work orders.
- Staff worked on gathering water loss information.
- Staff sanitized work areas / bathrooms daily.
- Staff troubleshoot surge tank level issues at Deerhill Pump Station.
- Staff performed fire flow tests and sent the completed applications to the customer.
- Staff met to discuss budgets.
- Staff entered backflow id numbers into SEMS.
- Staff cleaned out PRV vaults.
- Staff attended safety meetings via go to meeting.
- Staff worked with the LA County Fire Department on the notification procedures if they need to use the helipad spot at the Deerhill Tank.
- Staff met to discuss senate bill 606.

TWSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on and submitted the TWSD Drought report.
- Staff reviewed customer accounts for possible leaks / continuous usage.
- Staff created and dispatched leak check / continuous usage work orders.
- Staff worked on and submitted the September 2020 Drought report.
- Staff worked on the water loss sheet.
- Staff started working on the 2020 UWMP.

TWSD-POT06 (222500) – PW-ENVIRONMENTAL PROGRAMS

- Staff worked on and submitted monthly reports to the CDPH.
- Staff reviewed analytical results.
- Staff reviewed the water quality maps.
- Staff updated the sample tracker.
- Staff prepared for the water loss audit in November.
- Staff reviewed title 22 and the environmental resource tracker file.

TWSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TWSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 56 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- Multiple high bill / check for leak investigations were conducted.
- Staff set up water audit appointments.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff reviewed missed customer calls, voicemails and emails.
- Staff downloaded and archived door hanger posted pictures.
- Staff assisted customers with the customer portal.
- Staff spoke to a customer who was complaining of a chlorine smell in his water. No issues found on TWSD side.

TWSD-POT09 (222303) – PW – OPERATION-FIRE HYDRANT

- Extra help was used to complete Fire Hydrant painting

TWSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff changed out defective meters, tagged them and prepared them to be sent back to Sensus for warranty replacement.
- Staff updated the meter change out spreadsheet and sent the new meter information to finance.
- Staff created and dispatched SEMS work orders.

TWSD-POT12 (222200) – PW MAINTENANCE

- Staff worked on a leak on P1 at the Savoy Pump Station. Staff disassembled the pump to make necessary repairs. Staff rebuilt the rotating assembly and installed two new mechanical seals.
- Staff worked on ordering a rebuild kit for a hydrant pressure relief valve.

TWSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 10/04/20 – Call out to 490 Pesaro St. water coming out of meter box.
- 10/09/20 – Call out to 490 Savana Way – customer needed help shutting water down.
- 10/10/20 – Call out to 15 Oakleaf water coming up on the street.
- 10/11/20 – Call out to a backyard flooding.

TWSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff created and dispatched work orders.
- Staff investigated meters with communication alarms. Staff replaced cords, and or mxu radios if needed.
- Staff troubleshot meters with zero consumption and changed out if they were defective.

TWSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff worked on the Deerhill Pump Station's hydro tank controls.
- Staff worked on PLC and HMI programming and drawing updates. Staff updated the firmware on the HMI's.
- Staff reviewed and renewed the Rockwell tech connect contract.
- Staff worked on the SCADA machine at Deerhill.
- Staff troubleshot Oak Canyon Reservoir alarms.
- Staff worked on updating the email list and alarms.

TWSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Staff performed preventative maintenance on the pressure reducing valves at the Lambourne Booster Station.
- Staff performed pm's on the 2" pressure relief valve on a fire hydrant in the Conifer Zone.

RECLAIMED/RECYCLED WATER SYSTEM

TWSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 09/29/20 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood reclaimed meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff completed reclaimed water audits with landscapers.
- Staff investigated alarms at the Regency Booster Station (VFD alarms).

TOTAL RECLAIMED WATER USE:

Oak Park System 25,215,005 Gallons

Lake Sherwood usage: 4,932,088 Gallons

TWSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TWSD-RCL05 (223200) – RW – MAINTENANCE

- Staff investigated a tripped pump at the Regency Booster Station. VFD thermal overload alarm. Staff found an issue with a pressure relief valve, fixed the issue and put everything back into normal operation.
- Reclaimed pump station maintenance.
- Staff reviewed and renewed the tech connect contract with Rockwell.
- Staff worked on C-More updates.
- Staff worked on updating the email alarm list.

WASTEWATER SYSTEM

TWSD-WW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station's fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TWSD Lift Stations – Flow Calculator

Month of: October 2020

Total Gallons	
Lake Station	7,427,294
Polo Fields	3,47,760
Carlisle	310,430
Bell Cyn/TSD	3,337,154
Bell Cyn L/S	285,860

- Staff checked the TWSD lift stations multiple times per week.
- Staff performed site maintenance.
- Staff performed monthly generator checks / runs.
- Staff monitored SCADA remotely.
- Staff purchased a flow sensor for bioxide at the Carlisle Lift Station.

TWSD-WWW02 (221200) – WW MAINTENANCE

- Staff performed site maintenance at the Lakeside Lift Station.

TWSD-WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff scanned and saved monthly data into the server and database.
- Staff worked on the flow letter.

TWSD-WWW13 (221210) – FIXTURE COUNTS

- Staff performed fixture counts.
- Staff updated the fixture count database.
- Staff reviewed the F.O.G permit.

If you have other questions or concerns, please contact me at (805) 658-4648.



RICHARD JONES – INTERIM DIRECTOR OF OPERATIONS

TRIUNFO WATER & SANITATION DISTRICT

Costs by Type - Monthly

INVOICE NO: **TWSD- Oct-20**
 DESCRIPTION: **VRSD CONTRACT SVCS Oct-20**

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
10/31/2020							
ADMIN	38,237.75	-	340.40	1,150.00	5,232.39	6,722.79	44,960.54
POTABLE	98,538.25	7,290.00	28,312.43	8,879.43	1,314.06	38,505.92	144,334.17
PW ADMIN	24,863.00	-	1,492.70	-	5,310.93	6,803.63	31,666.63
RECYCLED	6,963.75	742.50	3,517.09	-	-	3,517.09	11,223.34
RW ADMIN	430.00	-	-	-	782.04	782.04	1,212.04
WASTEWATER	104,518.50	29,703.75	3,306.23	-	14,979.56	18,285.79	152,508.04
WW ADMIN	-	-	63.24	-	2,191.09	2,254.33	2,254.33
10/31/2020 Total	273,551.25	37,736.25	37,032.09	10,029.43	29,810.07	76,871.59	388,159.09
Grand Total	273,551.25	37,736.25	37,032.09	10,029.43	29,810.07	76,871.59	388,159.09

45-100-20000	(44,960.54)		
45-270-20000	(154,762.37)		
45-370-20000	(176,000.80)		
45-470-20000	(12,435.38)		
45-100-52067	38,237.75		
45-100-52068	-		
45-100-52069	6,722.79		
45-100-52001	-	Board Expens	121100
45-100-52040	-	Memberships	121100
45-100-52035	-	Conferences	121100
45-210-52067	104,518.50		121100
45-210-52068	29,703.75		
45-210-52069	18,285.79		
45-270-52067	-		
45-270-52068	-		
45-270-52069	2,254.33		
45-270-52010	-	Memberships	121101
45-270-52035	-	Conferences	121104
45-310-52067	98,538.25		
45-310-52068	7,290.00		
45-310-52069	38,505.92		
45-370-52067	24,863.00		
45-370-52068	-		
45-370-52069	6,803.63		
45-370-52010	-	Memberships	122100
45-370-52035	-	Conferences	122100
45-410-52067	6,963.75		
45-410-52068	742.50		
45-410-52069	3,517.09		
45-470-52067	430.00		
45-470-52068	-		
45-470-52069	782.04		
45-470-52035	-	Conferences	123100
Total	388,159.09		
Monthly Total	388,159.09		
Crosscheck	-		

APPROVED FOR PAYMENT

<p style="font-size: small; text-align: center;">FUND EXPENSE CODE VERIFICATION</p>	<p style="font-size: small; text-align: center;">DEPT</p> <p style="font-size: small; text-align: center;">11/12/2020</p> <p style="font-size: small; text-align: center;">SIGNATURE & DATE</p>	<p style="font-size: small; text-align: center;">EXPENSE</p> <p style="font-size: small; text-align: center;">ACCT USE ONLY</p>	<p style="font-size: small; text-align: center;">WORK ORDER</p> <p style="font-size: small; text-align: center;">SIGNATURE & DATE</p>
---	---	---	---

AUTHORIZATION FOR PAYMENT

AP

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of October 31, 2020

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
222302	TSD-PW Customer Service-Field	\$ 200,585	\$ 67,404	\$ 133,180
222303	TSD-PW - Operations-Fire Hydrant	\$ 78,784	\$ 1,255	\$ 77,529
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 45,645	\$ 4,859	\$ 40,787
222305	TSD-PW-Operations Meter Replacemnt	\$ 30,433	\$ 103,008	\$ (72,575)
222307	TSD-PW-Operations - Meter Readings	\$ 37,320	\$ 11,839	\$ 25,481
222400	TSD-PW-Engineering Projects	\$ 133,035	\$ 798	\$ 132,237
222500	TSD-PW-Environmental Programs	\$ 67,247	\$ 26,807	\$ 40,440
222501	TSD-PW-EPG-OP Water Conservation	\$ 29,315	\$ 8,538	\$ 20,777
223200	TSD-RW-Maintenance	\$ 69,737	\$ 37,216	\$ 32,521
223300	TSD-Operations - Recycled Water	\$ 98,884	\$ 21,714	\$ 77,170
223400	TSD-RW-Engineering	\$ -	\$ 131	\$ (131)
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 12,030	\$ -	\$ 12,030
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,872	\$ 945	\$ 927
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,340	\$ 1,872	\$ 468
222300E	TSD-PW-Operations Call-out	\$ 12,030	\$ 810	\$ 11,220
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 7,054	\$ (7,054)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 8,421	\$ 8,100	\$ 321
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,617	\$ 405	\$ 3,212
TOTALS		\$ 4,768,984	\$ 1,740,492	\$ 3,028,492

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of October 31, 2020

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 603,806	\$ 231,729	\$ 372,077
121101	TSD-WW Administration	\$ 58,175	\$ 12,727	\$ 45,448
121103	TSD-FACEBOOK/TWITTER	\$ 19,656	\$ -	\$ 19,656
121104	TSD-JPA-IPR Project	\$ 3,551	\$ 1,245	\$ 2,306
121120	TWSD – Admin – COVID19	\$ -	\$ 253	\$ (253)
121710	TSD-WW Woolsey Fire	\$ -	\$ 144	\$ (144)
122100	TSD-PW Customer Service	\$ 360,201	\$ 135,084	\$ 225,116
122501	TSD-PW-Admin-OP Water Conservation	\$ 22,195	\$ -	\$ 22,195
122710	TSD-PW Woolsey Fire	\$ -	\$ 684	\$ (684)
123100	TSD-RW-Admin-Customer Service	\$ 68,975	\$ 5,572	\$ 63,404
221200	TSD-WW Maintenance	\$ 159,655	\$ 47,312	\$ 112,343
221201	TSD-WW-Maintenance Collection Sys	\$ 490,103	\$ 137,365	\$ 352,738
221202	TSD-N. Shore Tank Maint	\$ 49,688	\$ 12,731	\$ 36,957
221203	TSD-Manhole Rehab	\$ 326,772	\$ 211,461	\$ 115,311
221204	TSD-WW Maintenance-Preventative	\$ 74,044	\$ 3,589	\$ 70,456
221206	TSD-WW-Maintenance SCADA	\$ 98,997	\$ 49,188	\$ 49,809
221207	TSD-Main - BCYN Collection System	\$ 115,078	\$ 21,166	\$ 93,912
221208	TSD-BCYN- Maint - Preventative	\$ 27,057	\$ 1,254	\$ 25,803
221210	TSD – WW Maintenance – Fixture Counts	\$ -	\$ 8,919	\$ (8,919)
221300	TSD-Administration - Wastewater	\$ 35,940	\$ 5,033	\$ 30,907
221301	TSD-Operations - Wastewater	\$ 90,577	\$ 56,763	\$ 33,814
221302	TSD-BCYN-Operations	\$ 13,826	\$ 9,789	\$ 4,037
221303	TSD-BCYN-Operations-Admin	\$ 4,584	\$ 305	\$ 4,280
221400	TSD-Engineering - Projects	\$ 121,317	\$ 3,593	\$ 117,724
221401	TSD-BCYN - Engineering	\$ 102,422	\$ 6,992	\$ 95,430
221411	TSD-WW-Eng-BC Communication & Controls	\$ -	\$ 9,942	\$ (9,942)
221414	TSD-WW - Lake Sherwood VGGSS	\$ -	\$ 2,295	\$ (2,295)
221415	TSD-Lakeside Lift Station Rehab	\$ -	\$ 27,329	\$ (27,329)
221500	TSD-WW - EPG - SSMP	\$ 15,568	\$ -	\$ 15,568
221501	TSD-WW-EPG-Source Control	\$ 106,190	\$ 19,068	\$ 87,123
221710	TSD-WW Woolsey Fire	\$ -	\$ 393	\$ (393)
222200	TSD-PW - Maintenance	\$ 85,760	\$ 43,363	\$ 42,397
222201	TSD-PW-Maintenance Preventative	\$ 131,724	\$ 50,413	\$ 81,311
222202	TSD-PW-Maintenance SCADA/Elect	\$ 111,481	\$ 54,700	\$ 56,781
222203	TSD-PW-Main-Coatings & Linings	\$ 27,984	\$ -	\$ 27,984
222300	TSD-Operations - Potable Water	\$ 361,315	\$ 155,929	\$ 205,386
222301	TSD-Operations - PW Sys Repairs	\$ 251,048	\$ 111,410	\$ 139,638

TRIUNFO WATER & SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of October 31, 2020

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Totals
7/31/2020						
ADMIN	\$ 59,977	\$ -	\$ 57	\$ 1,369	\$ 5,055	\$ 66,458
BELL CYN	\$ 5,867	\$ 1,871	\$ 107	\$ 6,950	\$ -	\$ 14,794
POTABLE	\$ 167,041	\$ 11,682	\$ 12,467	\$ 104,570	\$ 5,179	\$ 300,940
RECYCLED	\$ 20,675	\$ 1,334	\$ 581	\$ -	\$ 493	\$ 23,082
WASTEWATER	\$ 126,403	\$ 55,922	\$ 18,999	\$ 4,212	\$ 1,814	\$ 207,350
7/31/2020 Total	\$ 379,963	\$ 70,808	\$ 32,211	\$ 117,100	\$ 12,541	\$ 612,623
8/31/2020						
ADMIN	\$ 44,725	\$ -	\$ 283	\$ 17,239	\$ 6,759	\$ 69,005
BELL CYN	\$ 5,258	\$ 1,520	\$ 9	\$ -	\$ -	\$ 6,786
POTABLE	\$ 110,786	\$ 2,453	\$ 9,551	\$ 13,035	\$ 5,466	\$ 141,291
RECYCLED	\$ 9,085	\$ 498	\$ 6,457	\$ 4,031	\$ 499	\$ 20,570
WASTEWATER	\$ 83,056	\$ 23,484	\$ 8,139	\$ -	\$ 10,701	\$ 125,380
8/31/2020 Total	\$ 252,909	\$ 27,954	\$ 24,439	\$ 34,304	\$ 23,426	\$ 363,032
9/30/2020						
ADMIN	\$ 43,115	\$ -	\$ 1,460	\$ -	\$ 6,731	\$ 51,305
BELL CYN	\$ 4,763	\$ 2,213	\$ 69	\$ -	\$ -	\$ 7,045
POTABLE	\$ 114,588	\$ 7,943	\$ 11,610	\$ 30,924	\$ 8,760	\$ 173,825
RECYCLED	\$ 7,367	\$ 434	\$ 649	\$ -	\$ 501	\$ 8,951
WASTEWATER	\$ 91,162	\$ 25,269	\$ 8,743	\$ -	\$ 10,379	\$ 135,553
9/30/2020 Total	\$ 260,995	\$ 35,858	\$ 22,531	\$ 30,924	\$ 26,370	\$ 376,678
10/31/2020						
ADMIN	\$ 38,238	\$ -	\$ 340	\$ 1,150	\$ 5,232	\$ 44,961
BELL CYN	\$ 7,590	\$ 2,996	\$ 69	\$ -	\$ 226	\$ 10,881
POTABLE	\$ 123,401	\$ 7,290	\$ 29,805	\$ 8,879	\$ 6,625	\$ 176,001
RECYCLED	\$ 7,394	\$ 743	\$ 3,517	\$ -	\$ 782	\$ 12,435
WASTEWATER	\$ 96,929	\$ 26,708	\$ 3,300	\$ -	\$ 16,945	\$ 143,882
10/31/2020 Total	\$ 273,551	\$ 37,736	\$ 37,032	\$ 10,029	\$ 29,810	\$ 388,159
Grand Total	\$ 1,167,418	\$ 172,357	\$ 116,213	\$ 192,358	\$ 92,147	\$ 1,740,492



Water & Wastewater Monthly Report
Triunfo Water & Sanitation District
For the month of: November 2020

The billing period for this invoice is October 25 through November 21, 2020 for labor and equipment.

This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TWSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff marked dig alerts.
- Staff inspected manholes.

TWSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Site maintenance.
- Staff checked on manhole replacements.
- Staff ran the generator.
- Staff exported lab results to the database and server.

TWSD-BCN03 (221401) – BCYN – ENGINEERING

- Staff inspected sewer lateral connections.
- Staff worked with a contractor to set up a sewer bypass. Staff worked with a contractor to removed and replace manholes. All holes were backfilled properly and plated until they could be paved.
- Staff created work orders to track all labor hours and mileage.

TWSD-BCN05 (221303) – BCYN – OPERATIONS-ADMIN

- Postage charges for Bell Canyon flow letter.

COLLECTION SYSTEM

TWSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TWSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts. Staff logged the dig alerts after they were completed.
- Staff worked on line cleaning / hot spots.
- Staff checked to see if certain addresses were in the TWSD sewer service area.
- Staff responded to a sewer spill in Westlake. Staff removed the blockage and cleaned up. Staff filled out the appropriate forms.
- Staff met with a rep to get a demo of some locating equipment and a new push camera.
- Staff created and closed out will serve work orders.

TWSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff reviewed blueprints to look for potential easement conflicts.

TWSD-COL03 (221202) – N. SHORE TANK MAINT

- Staff responded to alarms.
- Staff responded to odor complaints.
- Staff used the easement trailer and hydro rodded 300 feet into the 4” main to help with the odor issues.
- Staff worked on line cleaning / flushing laterals.
- Staff unclogged a lateral and did a dye test to confirm the line was clear and flowing.
- Staff cleaned filters and baskets in the tanks.

TWSD-COL04 (221203) – MANHOLE REHAB

- Staff worked on manhole inspections and manhole rehab throughout TWSD. Staff set up appropriate traffic control as needed.
- Staff logged the manhole inspection findings and created work orders for future repairs.
- Staff created work orders.

TWSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Staff worked on source control updates.
- Staff had a zoom meeting to discuss fixture counts.
- Staff worked on the FOG permit list database and FOG program updates.

TWSD-COL07 (221201E) – WW-COLLECTION SYS CALL-OUT EMR

- 11/04/2020 – Call came in at 3:59 pm reporting possible sewer spill at Bridgeway. Staff immediately responded and found spill. Staff stopped the spill and collected 370 gallons of raw sewage. Spill was caused by roots, wipes, and trash bags

blocking the flow. Staff used a hydro rodder to break through blockage and washed out the manhole. Sewer lines were CCTV'd and cleaned following spill and all of the proper agencies were notified.

TWSD-COL09 (221206) – WW MAINTENANCE SCADA

- Staff worked on C-more HMI updates.
- Staff updated the email list for alarms.
- Staff updated the level input at the North Ranch Lift Station.
- Staff cleaned up wiring and prepped for the new panel at the Lakeside Lift Station.

TWSD-COL22 (221415) – LAKESIDE LFT STN REHAB PROJECT

- Staff prepped for the lift station upgrade.
- Staff removed and replaced two 6" valves and replaced a 6" 45 at the Lakeside Lift Station.
- Staff installed a new 6" magnetic flowmeter. Staff removed old couplings and cut the pipe to fit the new meter and mechanical couplings.
- Staff reinstalled the control panel. Staff ran conduit and wiring for the upgrade.
- Staff installed a disconnect switch between the ATS and main power distribution blocks.

GENERAL ADMINISTRATION

TWSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TWSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TWSD-GEN07 (121104) – JPA-IPR PROJECT

- See General Manager for information on this project.

TWSD-GEN11 (121120) – ADMIN-COVID19

- Questions about costs billed to this project should be directed to the Director of Finance.

POTABLE WATER SYSTEM

TWSD-POT01 (222300) – POTABLE WATER – OPERATIONS

- 144 samples were analyzed from the tank sites and sample stations. These samples include total chlorine, coliform bacteria, HPC, Nitrite-N, Monochloramines and Free Ammonia.

- Staff created work orders to track hours, equipment and mileage.

TWSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on and submitted the TWSD Drought report.
- Staff reviewed customer accounts for possible leaks / continuous usage.
- Staff created and dispatched leak check / continuous usage work orders.
- Staff worked on the water loss sheet.
- Staff started working on the 2020 UWMP.
- Staff reviewed the AWWA M36 manual.

TWSD-POT06 (222500) – PW-ENVIRONMENTAL PROGRAMS

- Staff worked on and submitted monthly reports to the CDPH.
- Staff reviewed analytical results.
- Staff reviewed the water quality maps.
- Staff updated the sample tracker.
- Staff prepared for the water loss audit in November.
- Staff entered lab results to the database and server.
- Staff discussed the drinking water update regarding lead in day care centers (water testing).
- Staff reviewed the Oak Park questionnaire form the State Water Board.

TWSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TWSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 62 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- Multiple high bill / check for leak investigations were conducted.
- Staff set up water audit appointments.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff reviewed missed customer calls, voicemails and emails.
- Staff downloaded and archived door hanger posted pictures.
- Staff assisted customers with the customer portal.
- Staff worked with a contractor to get a construction meter account started and installed a 3" meter for them on Peregrine Cir.

TWSD-POT09 (222303) – PW-OPERATIONS-FIRE HYDRANT

- Staff worked on fire hydrant maintenance in the Lindero Zone.
- Staff replaced a leaking fire hydrant on King James Ct.
- Staff ordered food grade grease from the USA Blue Book for fire hydrant maintenance.

TWSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff changed out defective meters, tagged them and prepared them to be sent back to Sensus for warranty replacement.
- Staff updated the meter change out spreadsheet and sent the new meter information to finance.
- Staff created and dispatched SEMS work orders.
- Staff shipped defective meters back to Senses for warranty replacement.

TWSD-POT12 (222200) – PW MAINTENANCE

- Staff worked on cleaning up meter boxes, removing roots in preparation for meter change outs.
- Staff inspected and cleaned facilities in Oak Park.
- Staff worked on P1 (leaking) at the Savoy Pump Station.
- Staff replaced a bad exhaust fan at the Lindero Pump Station.
- Staff troubleshot electrical, removed old lighting from the Los Arcos vault.
- Staff troubleshot an issue with the sump pump at the Lindero PRV (old turnout) vault. Pump is now back in service.
- Staff received and organized Cla-Val parts inventory.
- Staff performed site maintenance at pump stations in Oak Park.

TWSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 11/01/2020 – Call out to King James for water running down the street. No sign of water at all on street upon arrival.
- 11/12/2020 – Call out to 4748 Rhapsody for service line leak. Leak was after meter. Shut off customer valve for customer to have line repaired.

TWSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff created and dispatched work orders.
- Staff investigated meters with communication alarms. Staff replaced cords, and or mxu radios if needed.
- Staff troubleshot meters with zero consumption and changed out if they were defective.

TWSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff worked on creating a PLC program for the Smoketree Booster Station.
- Staff worked on HMI development at Smoketree Booster Station.
- Staff worked on HMI development, panel labeling and wiring at the Deerhill Pump Station.

- Staff worked on the Deerhill Pump Station hydro pneumatic tank programming project.
- Staff worked on Cmore HMI updates. Staff updated the email list for alarming.
- Staff met with AT&T to discuss upgrading cellular service and coverage.
- Staff worked on Falling Star alarming issues.

TWSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Staff started working on exercising valves in the Lindero Zone.
- Staff prepped for a Calleguas (Falling Star) turnout plc shutdown / reboot.

TWSD-POT32 (122710) – WOOLSEY FIRE RESPONSE

- See General Manager for information on this project.

RECLAIMED/RECYCLED WATER SYSTEM

TWSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads 10/29/20 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood reclaimed meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff investigated an issue with P1 being disabled at the reclaimed pump station.

TOTAL RECLAIMED WATER USE:

Oak Park System 20,524,985 Gallons

Lake Sherwood usage: 3,178,327 Gallons

TWSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TWSD-RCL05 (223200) – RW – MAINTENANCE

- Staff inspected, cleaned and tested sump pumps in the reclaimed meter vaults.
- Lake Sherwood dig alerts.
- Staff worked on calibrating the suction and line pressure transmitters at the reclaimed pump station.

TWSD-RCL06 (223400) – RW-ENGINEERING

- Operations meeting with Mark Norris.

WASTEWATER SYSTEM

TWSD-WW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station’s fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TWSD Lift Stations – Flow Calculator

Month of: November 2020

Total Gallons

Lake Station	5,271,075
Polo Fields	2,522,120
Carlisle	263,540
Bell Cyn/TSD	Pending
Bell Cyn L/S	Pending

- Staff checked the TWSD lift stations multiple times per week.
- Staff performed site maintenance.
- Staff performed monthly generator checks / runs.
- Staff monitored SCADA remotely.

- Staff filled out a prop 65 form and CWIQS submittal for a spill in Westlake.
- Staff worked on the flow letter.
- Staff removed the Bio Amp system and adjusted the wet well wizard for better flow at the Carlisle Lift Station.

TWSD-WWW02 (221200) – WW MAINTENANCE

- Staff removed and replaced two valves at the Lakeside Lift Station. Staff also replaced a broken 90.
- Staff worked on electrical upgrades at the Lakeside Lift Station.
- Staff met with the North Ranch HOA to discuss the light and camera install. Staff verified conduit and equipment locations.
- Staff removed the old blower and installed a new blower at the Carlisle Lift Station.

TWSD-WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff scanned and saved monthly data into the server and database.

TWSD-WWW13 (221210) – FIXTURE COUNTS

- Staff performed fixture counts.
- Staff updated the fixture count database.
- Staff put together a FOG permit packet for a customer.
- Staff reviewed blueprints and confirmed no potential easement conflicts with construction.

If you have other questions or concerns, please contact me at (805) 658-4648.



RICHARD JONES – INTERIM DIRECTOR OF OPERATIONS

TRIUNFO WATER & SANITATION DISTRICT
Costs by Type - Monthly

INVOICE NO: **TWSD- Nov-20**
 DESCRIPTION: **VRSD CONTRACT SVCS Nov-20**

	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
11/30/2020							
ADMIN	37,109.60	-	241.50	-	5,253.81	5,495.31	42,604.91
POTABLE	92,307.00	6,708.50	7,216.80	-	0.50	7,217.30	106,232.80
PW ADMIN	24,889.00	-	2,644.66	-	1,404.46	4,049.12	28,938.12
RECYCLED	3,705.50	318.00	1,786.99	-	-	1,786.99	5,810.49
RW ADMIN	645.00	-	149.36	-	650.94	800.30	1,445.30
WASTEWATER	104,829.50	22,103.75	2,654.09	-	0.50	2,654.59	129,587.84
WW ADMIN	-	-	66.08	-	2,213.03	2,279.11	2,279.11
11/30/2020 Total	263,485.60	29,130.25	14,759.48	-	9,523.24	24,282.72	316,898.57
Grand Total	263,485.60	29,130.25	14,759.48	-	9,523.24	24,282.72	316,898.57

45-100-20000	(42,604.91)
45-270-20000	(131,866.95)
45-370-20000	(135,170.92)
45-470-20000	(7,255.79)
45-100-52067	37,109.60
45-100-52068	-
45-100-52069	5,495.31
45-100-52001	-
45-100-52040	-
45-100-52035	-
45-210-52067	104,829.50
45-210-52068	22,103.75
45-210-52069	2,654.59
45-270-52067	-
45-270-52068	-
45-270-52069	2,279.11
45-270-52010	-
45-270-52035	-
45-310-52067	92,307.00
45-310-52068	6,708.50
45-310-52069	7,217.30
45-370-52067	24,889.00
45-370-52068	-
45-370-52069	4,049.12
45-370-52010	-
45-370-52035	-
45-410-52067	3,705.50
45-410-52068	318.00
45-410-52069	1,786.99
45-470-52067	645.00
45-470-52068	-
45-470-52069	800.30
45-470-52035	-
Total	316,898.57
Monthly Total	316,898.57
Crosscheck	-

	121104	-
Board Expens	121100	-
Memberships	121100	-
Conferences	121100	-
	121100	-
Memberships	121101	-
Conferences	121104	-
Memberships	122100	-
Conferences	122100	-
Conferences	123100	-

APPROVED FOR PAYMENT

FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
<i>Adrian</i> 12/10/2020 SIGNATURE & DATE			EAZ SIGNATURE & DATE
AUTHORIZATION FOR PAYMENT <i>OR</i> T.B. <i>[Signature]</i> SIGNATURE & DATE			

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of November 30, 2020

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 603,806	\$ 274,334	\$ 329,472
121101	TSD-WW Administration	\$ 58,175	\$ 14,652	\$ 43,523
121103	TSD-FACEBOOK/TWITTER	\$ 19,656	\$ -	\$ 19,656
121104	TSD-JPA-IPR Project	\$ 3,551	\$ 1,533	\$ 2,018
121120	TWSD – Admin – COVID19	\$ -	\$ 319	\$ (319)
121710	TSD-WW Woolsey Fire	\$ -	\$ 144	\$ (144)
122100	TSD-PW Customer Service	\$ 360,201	\$ 163,566	\$ 196,634
122501	TSD-PW-Admin-OP Water Conservation	\$ 22,195	\$ -	\$ 22,195
122710	TSD-PW Woolsey Fire	\$ -	\$ 1,140	\$ (1,140)
123100	TSD-RW-Admin-Customer Service	\$ 68,975	\$ 7,017	\$ 61,958
221200	TSD-WW Maintenance	\$ 159,655	\$ 63,177	\$ 96,478
221201	TSD-WW-Maintenance Collection Sys	\$ 490,103	\$ 168,133	\$ 321,970
221202	TSD-N. Shore Tank Maint	\$ 49,688	\$ 26,331	\$ 23,357
221203	TSD-Manhole Rehab	\$ 326,772	\$ 235,152	\$ 91,619
221204	TSD-WW Maintenance-Preventative	\$ 74,044	\$ 3,589	\$ 70,456
221206	TSD-WW-Maintenance SCADA	\$ 98,997	\$ 51,214	\$ 47,783
221207	TSD-Main - BCYN Collection System	\$ 115,078	\$ 22,348	\$ 92,730
221208	TSD-BCYN- Maint - Preventative	\$ 27,057	\$ 1,254	\$ 25,803
221210	TSD – WW Maintenance – Fixture Counts	\$ -	\$ 10,707	\$ (10,707)
221300	TSD-Administration - Wastewater	\$ 35,940	\$ 5,414	\$ 30,526
221301	TSD-Operations - Wastewater	\$ 90,577	\$ 67,644	\$ 22,933
221302	TSD-BCYN-Operations	\$ 13,826	\$ 11,747	\$ 2,079
221303	TSD-BCYN-Operations-Admin	\$ 4,584	\$ 305	\$ 4,279
221400	TSD-Engineering - Projects	\$ 121,317	\$ 3,791	\$ 117,526
221401	TSD-BCYN - Engineering	\$ 102,422	\$ 15,393	\$ 87,029
221411	TSD-WW-Eng-BC Communication & Controls	\$ -	\$ 9,942	\$ (9,942)
221414	TSD-WW - Lake Sherwood VGGSS	\$ -	\$ 524	\$ (524)
221415	TSD-Lakeside Lift Station Rehab	\$ -	\$ 44,069	\$ (44,069)
221500	TSD-WW - EPG - SSMP	\$ 15,568	\$ -	\$ 15,568
221501	TSD-WW-EPG-Source Control	\$ 106,190	\$ 21,876	\$ 84,314
221710	TSD-WW Woolsey Fire	\$ -	\$ 393	\$ (393)
222200	TSD-PW - Maintenance	\$ 85,760	\$ 51,356	\$ 34,404
222201	TSD-PW-Maintenance Preventative	\$ 131,724	\$ 57,701	\$ 74,023
222202	TSD-PW-Maintenance SCADA/Elect	\$ 111,481	\$ 75,809	\$ 35,672
222203	TSD-PW-Main-Coatings & Linings	\$ 27,984	\$ -	\$ 27,984
222300	TSD-Operations - Potable Water	\$ 361,315	\$ 190,737	\$ 170,578
222301	TSD-Operations - PW Sys Repairs	\$ 251,048	\$ 111,646	\$ 139,402
222302	TSD-PW Customer Service-Field	\$ 200,585	\$ 80,064	\$ 120,521
222303	TSD-PW - Operations-Fire Hydrant	\$ 78,784	\$ 5,702	\$ 73,082
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 45,645	\$ 4,859	\$ 40,787
222305	TSD-PW-Operations Meter Replacemnt	\$ 30,433	\$ 104,875	\$ (74,442)
222307	TSD-PW-Operations - Meter Readings	\$ 37,320	\$ 13,642	\$ 23,678
222400	TSD-PW-Engineering Projects	\$ 133,035	\$ 886	\$ 132,149
222500	TSD-PW-Environmental Programs	\$ 67,247	\$ 32,309	\$ 34,938
222501	TSD-PW-EPG-OP Water Conservation	\$ 29,315	\$ 16,161	\$ 13,154
223200	TSD-RW-Maintenance	\$ 69,737	\$ 39,384	\$ 30,353

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
 Year-to-Date as of November 30, 2020

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
223300	TSD-Operations - Recycled Water	\$ 98,884	\$ 25,269	\$ 73,615
223400	TSD-RW-Engineering	\$ -	\$ 219	\$ (219)
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 12,030	\$ 1,072	\$ 10,958
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,872	\$ 945	\$ 927
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,340	\$ 1,872	\$ 468
222300E	TSD-PW-Operations Call-out	\$ 12,030	\$ 810	\$ 11,220
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 7,054	\$ (7,054)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 8,421	\$ 8,910	\$ (489)
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,617	\$ 405	\$ 3,212
TOTALS		\$ 4,768,984	\$ 2,057,391	\$ 2,711,593

TRIUNFO WATER & SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of November 30, 2020

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Totals
7/31/2020						
ADMIN	\$ 59,977	\$ -	\$ 57	\$ 1,369	\$ 5,055	\$ 66,458
BELL CYN	\$ 5,867	\$ 1,871	\$ 107	\$ 6,950	\$ -	\$ 14,794
POTABLE	\$ 167,041	\$ 11,682	\$ 12,467	\$ 104,570	\$ 5,179	\$ 300,940
RECYCLED	\$ 20,675	\$ 1,334	\$ 581	\$ -	\$ 493	\$ 23,082
WASTEWATER	\$ 126,403	\$ 55,922	\$ 18,999	\$ 4,212	\$ 1,814	\$ 207,350
7/31/2020 Total	\$ 379,963	\$ 70,808	\$ 32,211	\$ 117,100	\$ 12,541	\$ 612,623
8/31/2020						
ADMIN	\$ 44,725	\$ -	\$ 283	\$ 17,239	\$ 6,759	\$ 69,005
BELL CYN	\$ 5,258	\$ 1,520	\$ 9	\$ -	\$ -	\$ 6,786
POTABLE	\$ 110,786	\$ 2,453	\$ 9,551	\$ 13,035	\$ 5,466	\$ 141,291
RECYCLED	\$ 9,085	\$ 498	\$ 6,457	\$ 4,031	\$ 499	\$ 20,570
WASTEWATER	\$ 83,056	\$ 23,484	\$ 8,139	\$ -	\$ 10,701	\$ 125,380
8/31/2020 Total	\$ 252,909	\$ 27,954	\$ 24,439	\$ 34,304	\$ 23,426	\$ 363,032
9/30/2020						
ADMIN	\$ 43,115	\$ -	\$ 1,460	\$ -	\$ 6,731	\$ 51,305
BELL CYN	\$ 4,763	\$ 2,213	\$ 69	\$ -	\$ -	\$ 7,045
POTABLE	\$ 114,588	\$ 7,943	\$ 11,610	\$ 30,924	\$ 8,760	\$ 173,825
RECYCLED	\$ 7,367	\$ 434	\$ 649	\$ -	\$ 501	\$ 8,951
WASTEWATER	\$ 91,162	\$ 25,269	\$ 8,743	\$ -	\$ 10,379	\$ 135,553
9/30/2020 Total	\$ 260,995	\$ 35,858	\$ 22,531	\$ 30,924	\$ 26,370	\$ 376,678
10/31/2020						
ADMIN	\$ 38,238	\$ -	\$ 340	\$ 1,150	\$ 5,232	\$ 44,961
BELL CYN	\$ 7,590	\$ 2,996	\$ 69	\$ -	\$ 226	\$ 10,881
POTABLE	\$ 123,401	\$ 7,290	\$ 29,805	\$ 8,879	\$ 6,625	\$ 176,001
RECYCLED	\$ 7,394	\$ 743	\$ 3,517	\$ -	\$ 782	\$ 12,435
WASTEWATER	\$ 96,929	\$ 26,708	\$ 3,300	\$ -	\$ 16,945	\$ 143,882
10/31/2020 Total	\$ 273,551	\$ 37,736	\$ 37,032	\$ 10,029	\$ 29,810	\$ 388,159
11/30/2020						
ADMIN	\$ 37,110	\$ -	\$ 242	\$ -	\$ 5,254	\$ 42,605
BELL CYN	\$ 9,076	\$ 2,465	\$ -	\$ -	\$ 1	\$ 11,541
POTABLE	\$ 117,196	\$ 6,709	\$ 9,861	\$ -	\$ 1,405	\$ 135,171
RECYCLED	\$ 4,351	\$ 318	\$ 1,936	\$ -	\$ 651	\$ 7,256
WASTEWATER	\$ 95,754	\$ 19,639	\$ 2,720	\$ -	\$ 2,213	\$ 120,326
11/30/2020 Total	\$ 263,486	\$ 29,130	\$ 14,759	\$ -	\$ 9,523	\$ 316,899
Grand Total	\$ 1,430,904	\$ 201,487	\$ 130,972	\$ 192,358	\$ 101,670	\$ 2,057,391

DEBRA WEST

30463 KINGS VALLEY DRIVE
CONIFER, COLORADO 80433

Invoice

APPROVED FOR PAYMENT			
PO#128			
45	270	52080	121101
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
		12/01/2020	
SIGNATURE & DATE		SIGNATURE & DATE	
AUTHORIZATION FOR PAYMENT			

DATE	INVOICE #
11/30/2020	3866

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Dr., Suite 150 Ventura, CA 93003-0704

DESCRIPTION	HOURS	AMOUNT
<p>Provide training, support, and assistance to core management on sewer related customer service, recordkeeping, and accounting.</p> <p>Tasks worked on during the month of November 2020 include: Responding to customer requests through emails and calls; processing tenant improvement applications, Will Serve/Sewer Availability requests, Tenant improvement and Will Serve billing, and audit sewer and Project Completion Deposit refunds; processing Woolsey fire Will Serve requests, fire prevention forms, and capping research; HOA research; ADU's, and providing assistance as requested my management General TWSD - \$2,323.75 Woolsey Fire - \$162.50</p>	38.25	2,486.25

Total	\$2,486.25
--------------	------------

This page is intentionally blank