

**TRIUNFO SANITATION DISTRICT
DISBURSEMENTS
1/1/20-1/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009548	\$21,674.27	1/2/2020	MARK NORRIS CONSULTING, LLC
			DEC 19 - CONSULTING SERVICES
009549	\$12,500.00	1/2/2020	PRD GROUP, INC.
			DEC 19 - CONSULTING SERVICES
009550	\$6,000.00	1/2/2020	VICKIE DRAGAN
			DEC 19 - CONSULTING SERVICES
009551	\$8,740.00	1/2/2020	CHI HERMANN
			DEC 19 - CONSULTING SERVICES
009552	\$182.23	1/2/2020	LEON SHAPIRO
			2019 4TH QUARTER MILEAGE
009553	\$166.49	1/10/2020	AT&T
	\$87.24		DEC 19 - MASTER BILL
	\$21.42		DEC 19 - 63 BUCKSKIN ROAD LD
	\$57.83		DEC 19 - OAK CANYON PROJECT HL
009554	\$1,540.00	1/10/2020	COUNTY OF VENTURA
			PA-0028 ENCROACHMENT PERMIT
009555	\$75.00	1/10/2020	COUNTY OF VENTURA
	\$26.64		11/19-12/17 - WW LIFT STATION 3
	\$21.72		11/19-12/17 - 62 BUCKSKIN RD
	\$26.64		11/19-12/17 - WW LIFT STATION 3A
009556	\$65,507.00	1/10/2020	CSRMA
			12/31/19-12/31/20 RENEWAL PREM
009557	\$169.24	1/10/2020	GI INDUSTRIES
			JAN 20 - WASTE MGMT SERVICES
009558	\$585,355.88	1/10/2020	LAS VIRGENES MUNICIPAL WATER DISTRICT
			NOV 19 - JPA & RW
009559	\$31.20	1/10/2020	TIM BAYER
			REFUND TWSD CREDIT BALANCE
009560	\$51.51	1/10/2020	BETH RUBEN
			REFUND TWSD CREDIT BALANCE

**TRIUNFO SANITATION DISTRICT
DISBURSEMENTS
1/1/20-1/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009561	\$226.91	1/10/2020	ROBERT ROMAN
			REFUND TWSD CREDIT BALANCE
009562	\$52.39	1/10/2020	JENNIFER RADEMACHER
			REFUND TWSD CREDIT BALANCE
009563	\$50.54	1/10/2020	HERMAN ENG
			REFUND TWSD CREDIT BALANCE
009564	\$109.89	1/10/2020	MOND MANAGEMENT
			REFUND TWSD CREDIT BALANCE
009565	\$16.24	1/10/2020	SUSAN VOIGT
			REFUND TWSD CREDIT BALANCE
009566	\$341.82	1/23/2020	TRIUNFO WATER & SANITATION DISTRICT
			REFUND TWSD 001168.03
009567	\$91.26	1/23/2020	KAITLIN YAZDANYAR
			REFUND TWSD CREDIT BALANCE
009568	\$72.03	1/23/2020	DMITRY GUROVICH
			REFUND TWSD CREDIT BALANCE
009569	\$113.94	1/23/2020	DIANE PHILLIPS
			REFUND TWSD CREDIT BALANCE
009570	\$137.24	1/23/2020	JESSLYN HOEFT SHANI
			REFUND TWSD CREDIT BALANCE
009571	\$29.74	1/23/2020	DORIS OGAWA
			REFUND TWSD CREDIT BALANCE
009572	\$1,000.00	1/23/2020	J & D ENTERPRISES LLC
			Utility Account: S06394.01
009573	\$15.62	1/23/2020	NINA CASTELLUCCIO
			REFUND TWSD CREDIT BALANCE
009574	\$129.70	1/23/2020	AUPE 19, LLC
			REFUND TWSD CREDIT BALANCE
009575	\$25.00	1/23/2020	AWA
			1/16/20 WTRWISE MTG - SHAPIRO

**TRIUNFO SANITATION DISTRICT
DISBURSEMENTS
1/1/20-1/31/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009576	\$624.00	1/23/2020	STATE WATER RESOURCE CONTROL BOARD
			ANNUAL PERMIT 7/1/19-6/30/20
009577	\$232.43	1/23/2020	MCI
			DEC 19 - 800# FOR TWSD CUSTOMERS
009578	\$451.47	1/23/2020	FRONTIER COMMUNICATIONS
	\$61.54		1/7-2/6 - N RANCH PUMP STATION
	\$212.44		1/7-2/6 - 56K NETWORK SCADA OP
	\$64.19		1/7-2/6 - THOUS OAKS TELE/MAINT
	\$56.65		1/7-2/6 - 654 LAKE SHERWOOD DR
	\$56.65		1/7-2/6 - LK SHERWOOD STAFFORD
009579	\$18,459.00	1/23/2020	CITY OF LOS ANGELES
	\$8,885.00		JAN 20 - CAP PORTION OF ASSSC
	\$9,574.00		JAN 20 - O&M PORTION OF ASSSC
ACH TXF	\$271.92	1/31/2020	LINCOLN NATIONAL
			1/31/20 - DEFERRED COMP
EFT000000000000000855	\$4,587.85	1/10/2020	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP.
			CENTRAL ADMIN, PW, RW , & WW
EFT000000000000000856	\$940.56	1/10/2020	LEON SHAPIRO
			REIMBURSE - DEC 19 ACWA CONF.
EFT000000000000000857	\$295,118.93	1/10/2020	VENTURA REGIONAL SANITATION DISTRICT
			VRSD CONTRACT SVCS - NOV 19
EFT000000000000000858	\$194,942.67	1/28/2020	CALLEGUAS MUNICIPAL WATER DISTRICT
			DEC 19 - POTABLE WATER
TOTAL	\$1,220,033.97		



Water & Wastewater Monthly Report

Triunfo Water & Sanitation District

For the month of: November 2019

The billing period for this invoice is 10/27/2019 through 11/23/2019 for labor and equipment.

This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TWSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff met with a contractor to look at three manhole covers that need repairs.
- Staff responded to a spill at 8 Mustang. The customers lateral was broken. The lateral was repaired and the spill was cleaned up. Pictures were taken and staff filled out the appropriate paperwork.
- Staff wired up a hi level float to start the pumps.
- Staff met with the phone company to fix a phone line that was cut. Staff confirmed phone line was working.

TWSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Staff ran the generator and completed the monthly inspection.
- Staff did site maintenance.
- Staff responded to a spill. The spill was due to a private lateral issue. Staff filled out a prop 65 report and submitted it to the County.
- Staff troubleshooted a phone line problem. Staff worked with Dial Security to fix the problem.

TWSDS-BCN04 (221208) – BCYN – MAINT – PREVENTATIVE

- Staff worked with a contractor to repair broken manhole rings.

TWSD-BCN05 (221303) – BCYN – OPERATIONS - ADMIN

- Staff worked on Bell Canyon Flow Letter.

COLLECTION SYSTEM

TWSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TWSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts.
- Staff verified sewer laterals.
- Staff worked on line cleaning / hot spots throughout TWSD.
- Staff scanned and saved line cleaning reports.
- Staff confirmed certain addresses were within the TWSD service area.
- Staff created will serve and lateral capping work orders.
- GIS correspondence.
- Staff found a manhole overflowing on the OPUSD property. Staff cleared the blockage for the school district. Staff isolated the spill area and kept the kids / public away until the area was cleaned.

TWSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff checked system maps for potential easement conflicts.

TWSD-COL03 (221202) – N. SHORE TANK MAINT

- Staff put enzymes inside tanks at North Shore.

TWSD-COL04 (221203) – MANHOLE REHAB

- Staff inspected and rehabbed manholes within the TWSD area.

TWSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Staff reviewed TWSD ordinances.
- Nanofilm correspondence.
- File management of lab reports.
- FOG program updates to the database.
- Staff filled out a Prop 65 form for the Oak Park Library / School spill and submitted it to the County and CIWQS.

TWSD-COL09 (221206) – WW MAINTENANCE SCADA

- Staff worked on the Sonic wall and troubleshoot the cellular gateway.
- Staff worked on the Polo Lift Station panel.

GENERAL ADMINISTRATION

TWSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TWSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TWSD-GEN07 (121104) – JPA-IPR PROJECT

- See General Manager for information on this project.

TWSD-GEN09 (121710) – WW – ADMIN WOOLSEY FIRE

- See General Manager for information on this project.

POTABLE WATER SYSTEM

TWSD-POT01 (222300) – POTABLE WATER – OPERATIONS

- 112 samples were analyzed from the tank sites and sample stations. These samples include total chlorine, coliform bacteria, HPC, Nitrite-N, Monochloramines and Free Ammonia.
- Routine facility rounds were conducted on Monday and Friday of each week at all the pump stations and tank sites. This includes maintenance at all the sites and fire extinguisher inspections.
- USA Dig Alerts, marking our lines for utility digging.
- Monthly generator checks and runs.
- Set up the library for the TSD board meeting.
- Worked on the TSD monthly report.
- Staff made changes to the SCADA system, adjusted tank levels.
- Sample station flushing/ran cl2 residuals.
- Staff worked on SEMS work orders.
- Staff worked on notifying customers whose meters were showing continuous flow. Staff met with these customers and helped them identify where their leaks may be.
- Monitored meter communication issues. Cleared alarms, fixed any issues such as replacing MXU'S and or bad cords.
- Staff was called out to multiple leaks and notified appropriate customers.
- Staff created/dispatched SEMS work orders.
- Staff flushed the airvac at OCR for sampling.
- Staff met with General Manager.
- Staff worked on the copper / lead sampling documentation.
- Staff worked on gathering water loss information.
- Staff worked on creating SOP's.
- Staff worked on the emergency response plan.
- Staff raised tank levels due to red flag warnings.
- Staff entered backflow device id's into SEMS.
- Fire flow correspondence with Debbie West.

Potable Water Use:

Falling Star Turn out

52,259,020 Gallons = Monthly Flow Total

*All water coming into the distribution system is now being metered through the Falling Star turnout.

Emergency Generator Use:

Lindero Generator Run Hours – Routine Maintenance: 0.4 hrs

Lindero Generator Run Hours – Emergency Use: 0.0 hrs

Deerhill Generator Run Hours – Routine Maintenance: 0.5 hrs

Deerhill Generator Run Hours – Emergency Use: 0.0 hrs

TWSD-POT03 (222400) – PW-ENGINEERING PROJECTS

- GIS correspondence.

TWSD-POT04 (222301) – OPERATIONS – PW SYS REPAIRS

- Staff met with a contractor to look at broken manhole rings and paving work on the Savoy Tank access road.
- Staff marked dig alerts.
- Staff replaced a broken angle stop on Bath Ct.

TWSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on and submitted the OPWS Drought report.
- Staff reviewed customer accounts for possible leaks / continuous usage.
- Staff created and dispatched leak check / continuous usage work orders.
- Staff updated the continuous usage spreadsheet.
- Staff worked on water loss reporting and water conservation data review.
- Staff worked on / mailed water conservation violation letters.

TWSD-POT06 (222500) – POTABLE WATER – ENVIRONMENTAL PROGRAMS

- Staff worked on / submitted monthly reports.
- Staff reviewed analytical results.
- Staff reviewed the water quality maps.
- Staff worked on the drought numbers.
- Staff worked on the copper / lead sampling / resampling. Staff finalized the documentation and sent it to the State Water Board.
- Staff updated the sample tracker file.
- Staff looked into the UCMR 5 status / schedule.
- Staff entered and saved lab results to the server and database.

TWSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TWSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 55 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- 94 Delinquent notices were posted on 11/07/19. Pictures were taken of all.

- 10 Services were shut off for nonpayment on 11/13/19. Notices were posted and pictures were taken.
- Multiple high bill/check for leak investigations were conducted.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff assisted customers in signing up on the customer portal.
- Staff downloaded and archived pictures of the delinquent and shut off notices.

TWSD-POT09 (222303) – PW-OPERATIONS-FIRE HYDRANT

- Fire hydrant maintenance in the Conifer, Deerhill and Savoy Zones. Staff is also painting the hydrants.

TWSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff worked on a list of meters that were not communicating and cleared alarms using a hand held computer, replaced mxu's, and cords to resolve the communication issues.
- Staff changed out meters that were defective.
- Staff updated the meter change out list.
- Staff created work orders for meter alarms (communication issues, magnetic alarms, change outs etc.)
- Staff reviewed sensus meter alarms.
- Staff reviewed customer's accounts for possible leaks.

TWSD-POT12 (222200) – PW MAINTENANCE

- Staff worked on site maintenance at all Oak Park sites.

TWSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 11/03/2019 – Staff turned on water at 932 Thistlegate.
- 11/13/2019 – Staffed turned on water at 75 Rosehedge and 217 Smoketree.
- 11/17/2019 – Staff responded to 579 Monteleone, water coming out of meter box.
- 11/22/2019 – Staff responded to 5060 Durant Ct for broken irrigation control valve.

TWSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Verizon Cell account is for the meter reading towers.

TWSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff worked on the SCADA demo mode issue.
- Staff worked on troubleshooting sonicwall and cellular gateway issues.

- Staff worked on alarming at OCR.
- Staff updated firmware for HMI's.
- Staff worked on correcting the Deerhill lower zone meter read. The read on the physical meter did not match the read on SCADA.

TWSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Materials were miscoded to this line item and should have been charged to 222412 this will be corrected in the system.

TWSD-POT32 (122710) – WOOLSEY FIRE RESPONSE

- See General Manager for information on this project.

TWSD-POT33 (222410) – PW-SAVOY BPS VAULT

- Staff purchased materials for repairing vault.

TWSD-POT35 (222412) – PW-SAVOY TANK COATING REHAB

- Staff did final touch up work at the Savoy Tank.
- Staff updated work orders.

RECLAIMED/RECYCLED WATER SYSTEM

TWSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 06/28/19 and 07/31/19 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Staff did reclaimed system rounds.
- Staff grabbed the Lake Sherwood meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff troubleshoot communication issues between the pump station and the tank.
- Staff started reclaimed water audit prep / setting up dates with landscapers.
- Staff met with General Manager.

TOTAL RECLAIMED WATER USE:

Oak Park System 26,637,163 Gallons

Lake Sherwood usage: 3,842,154 Gallons

TWSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TWSD-RCL05 (223200) – RW – MAINTENANCE

- Staff did pump station hmi and program updating.
- Staff worked on fixing an issue with the meter read display at the Agoura Rd. meter. Staff reconfigured the Kep server.

- Staff did Sonicwall and cellular gateway troubleshooting.
- Staff repaired the vault hatch at the reclaimed booster station.
- Staff removed / replaced a leaking 3" gate valve at the fill station in Lake Sherwood.

WASTEWATER SYSTEM

TWSD-WW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station's fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TWSD Lift Stations – Flow Calculator

Month of: November 2019

	Total Gallons
Lake Station	6,788,123
Polo Fields	3,340,720
Carlisle	415,360
Bell Cyn/TSD	2,919,554
Bell Cyn L/S	225,050

- Staff checked the TWSD lift stations multiple times per week.
- Staff did site maintenance.

- Staff performed monthly generator runs.
- Staff updated the generator hour logs for the APCD report.

TWSD-WWW02 (221200) – WW MAINTENANCE

- Staff started prepping for repairs at the Lakeside lift station.

TWSD-WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff scanned and saved monthly data into the server and database.
- Staff reviewed maps and worked on the atlas project.
- Staff met with General Manager.

TWSD-WWW13 (221210) – FIXTURE COUNTS

- Staff performed fixture counts.
- Staff updated the fixture count database.

If you have other questions or concerns, please contact me at (805) 658-4648.



RICHARD JONES – OPERATIONS MANAGER

TRIUNFO WATER & SANITATION DISTRICT Costs by Type - Monthly	
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INVOICE NO:	TWSD- Nov-19
DESCRIPTION:	VRSD CONTRACT SVCS Nov-19

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
11/30/2019							
ADMIN	45,001.50	-	2,941.86	1,725.00	5,902.56	10,569.42	55,570.92
POTABLE	66,745.00	4,262.00	19,104.70	1,255.42	15.00	20,375.12	91,382.12
PW ADMIN	24,193.00	-	(449.06)	-	5,593.51	5,144.45	29,337.45
RECYCLED	16,237.00	877.00	678.21	-	-	678.21	17,792.21
RW ADMIN	616.00	-	-	-	666.83	666.83	1,282.83
WASTEWATER	76,042.00	14,593.00	1,398.04	2,510.84	14.95	3,923.83	94,558.83
WW ADMIN	-	-	817.47	2,688.13	1,688.97	5,194.57	5,194.57
11/30/2019 Total	228,834.50	19,732.00	24,491.22	8,179.39	13,881.82	46,552.43	295,118.93
Grand Total	228,834.50	19,732.00	24,491.22	8,179.39	13,881.82	46,552.43	295,118.93

Book is Dec. xlv.
accrued in J


45-100-20000	(55,570.92)
45-270-20000	(99,753.40)
45-370-20000	(120,719.57)
45-470-20000	(19,075.04)
45-100-52067	45,001.50
45-100-52068	-
45-100-52069	10,569.42
45-100-52001	-
45-100-52040	-
45-100-52035	-
45-210-52067	76,042.00
45-210-52068	14,593.00
45-210-52069	3,923.83
45-270-52067	-
45-270-52068	-
45-270-52069	5,194.57
45-270-52010	-
45-270-52035	-
45-310-52067	66,745.00
45-310-52068	4,262.00
45-310-52069	20,375.12
45-370-52067	24,193.00
45-370-52068	-
45-370-52069	5,593.51
45-370-52010	-
45-370-52035	(449.06)
45-410-52067	16,237.00
45-410-52068	877.00
45-410-52069	678.21
45-470-52067	616.00
45-470-52068	-
45-470-52069	666.83
45-470-52035	-
Total	295,118.93
Monthly Total	295,118.93
Crosscheck	-

Board Expenses	121100	121104	-
Memberships	121100		-
Conferences	121100	121100	-
			-

Memberships	121101
Conferences	121104

Memberships	122100
Conferences	122100

Conferences	123100
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APPROVED FOR PAYMENT			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
			SIGNATURE & DATE

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of November 30, 2019

Work Order	Description	Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 917,756	\$ 320,225	\$ 597,531
121101	TSD-WW Administration	\$ 102,511	\$ 31,242	\$ 71,269
121103	TSD-FACEBOOK/TWITTER	\$ 20,124	\$ -	\$ 20,124
121104	TSD-JPA-IPR Project	\$ 3,422	\$ 1,448	\$ 1,974
121105	TSD-Admin-2107 Trentham	\$ -	\$ 2,103	\$ (2,103)
121108	TSD-N.S. Gravity System	\$ -	\$ 3,163	\$ (3,163)
121109	TSD-Name Change	\$ -	\$ 20,692	\$ (20,692)
121710	TSD-WW Woolsey Fire	\$ -	\$ 1,121	\$ (1,121)
122100	TSD-PW Customer Service	\$ 372,875	\$ 161,666	\$ 211,209
122501	TSD-PW-Admin-OP Water Conservation	\$ 22,765	\$ 1,438	\$ 21,328
122710	TSD-PW Woolsey Fire	\$ -	\$ 8,355	\$ (8,355)
123100	TSD-RW-Admin-Customer Service	\$ 86,203	\$ 6,622	\$ 79,582
221200	TSD-WW Maintenance	\$ 149,670	\$ 6,744	\$ 142,926
221201	TSD-WW-Maintenance Collection Sys	\$ 453,775	\$ 209,203	\$ 244,572
221202	TSD-N. Shore Tank Maint	\$ 48,825	\$ 7,699	\$ 41,127
221203	TSD-Manhole Rehab	\$ 325,174	\$ 95,379	\$ 229,795
221204	TSD-WW Maintenance-Preventative	\$ 73,680	\$ 4,277	\$ 69,403
221206	TSD-WW-Maintenance SCADA	\$ 97,110	\$ 15,828	\$ 81,282
221207	TSD-Main - BCYN Collection System	\$ 103,405	\$ 26,671	\$ 76,734
221208	TSD-BCYN- Maint - Preventative	\$ 27,961	\$ 714	\$ 27,247
221209	TSD-2107 Trentham	\$ -	\$ 390	\$ (390)
221210	TSD - WW Maintenance - Fixture Counts	\$ -	\$ 3,318	\$ (3,318)
221300	TSD-Administration - Wastewater	\$ 36,260	\$ 7,766	\$ 28,494
221301	TSD-Operations - Wastewater	\$ 105,184	\$ 52,097	\$ 53,087
221302	TSD-BCYN-Operations	\$ 13,545	\$ 9,603	\$ 3,942
221303	TSD-BCYN-Operations-Admin	\$ 6,732	\$ 174	\$ 6,558
221400	TSD-Engineering - Projects	\$ 110,474	\$ 4,281	\$ 106,193
221500	TSD-WW - EPG - SSMP	\$ 18,960	\$ -	\$ 18,960
221501	TSD-WW-EPG-Source Control	\$ 114,915	\$ 9,947	\$ 104,968
221701	WW-POLO LIFT STATION	\$ -	\$ 2,387	\$ (2,386)
222200	TSD-PW - Maintenance	\$ 102,700	\$ 50,427	\$ 52,273
222201	TSD-PW-Maintenance Preventative	\$ 143,757	\$ 14,904	\$ 128,853
222202	TSD-PW-Maintenance SCADA/Elect	\$ 114,801	\$ 70,189	\$ 44,612
222203	TSD-PW-Main-Coatings & Linings	\$ 27,316	\$ 5	\$ 27,311
222300	TSD-Operations - Potable Water	\$ 349,568	\$ 176,260	\$ 173,308
222301	TSD-Operations - PW Sys Repairs	\$ 278,757	\$ 98,602	\$ 180,155
222302	TSD-PW Customer Service-Field	\$ 188,340	\$ 70,375	\$ 117,965
222303	TSD-PW - Operations-Fire Hydrant	\$ 78,107	\$ 29,366	\$ 48,741

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of November 30, 2019

Work Order	Description	Budget	Actual Expense	Budget Remaining
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 47,415	\$ 1,364	\$ 46,051
222305	TSD-PW-Operations Meter Replacemnt	\$ 30,975	\$ 20,750	\$ 10,225
222307	TSD-PW-Operations - Meter Readings	\$ 56,520	\$ 5,224	\$ 51,296
222400	TSD-PW-Engineering Projects	\$ 86,375	\$ 4,448	\$ 81,928
222410	PW - Eng - Savoy BPS Vault	\$ 19,632	\$ 423	\$ 19,210
222411	PW - Eng - Dive Inspection of PW Tanks	\$ 21,247	\$ 5,980	\$ 15,268
222412	Triunfo Sanitation District - PW - Eng - Savoy Tank Coa	\$ 51,530	\$ 74,041	\$ (74,041)
222500	TSD-PW-Environmental Programs	\$ 73,355	\$ 37,033	\$ 36,322
222501	TSD-PW-EPG-OP Water Conservation	\$ 29,570	\$ 18,005	\$ 11,565
223200	TSD-RW-Maintenance	\$ 72,837	\$ 62,607	\$ 10,230
223300	TSD-Operations - Recycled Water	\$ 83,099	\$ 23,576	\$ 59,523
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 12,180	\$ 2,585	\$ 9,595
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,896	\$ 1,518	\$ 378
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,370	\$ 474	\$ 1,896
222300E	TSD-PW-Operations Call-out	\$ 12,180	\$ 2,388	\$ 9,792
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 3,657	\$ (3,657)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 8,526	\$ 11,868	\$ (3,342)
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,670	\$ 2,070	\$ 1,600
223300H	TSD RW-OPER HOLIDAY CALL-OUT	\$ -	\$ 2,036	\$ (2,036)
TOTALS		\$ 5,108,049	\$ 1,804,725	\$ 3,251,808

TRIUNFO WATER & SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of November 30, 2019

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Total
7/31/2019						
ADMIN	\$ 70,089	\$ -	\$ 986	\$ 6,871	\$ 601	\$ 78,547
BELL CYN	\$ 14,916	\$ 3,884	\$ 1,561	\$ -	\$ 1	\$ 20,361
POTABLE	\$ 181,987	\$ 6,245	\$ 23,557	\$ 2,588	\$ 8,126	\$ 222,503
RECYCLED	\$ 21,896	\$ 1,780	\$ 938	\$ 719	\$ 727	\$ 26,059
WASTEWATER	\$ 126,216	\$ 20,296	\$ 12,493	\$ 12,998	\$ 2,276	\$ 174,279
7/31/2019 Total	\$ 415,104	\$ 32,205	\$ 39,534	\$ 23,175	\$ 11,731	\$ 521,749
8/31/2019						
ADMIN	\$ 57,123	\$ -	\$ 11,936	\$ 7,331	\$ 5,940	\$ 82,329
BELL CYN	\$ 2,005	\$ 164	\$ 69	\$ -	\$ 1	\$ 2,239
POTABLE	\$ 115,296	\$ 4,493	\$ 15,872	\$ 36,966	\$ 3,973	\$ 176,600
RECYCLED	\$ 14,809	\$ 1,060	\$ 161	\$ 719	\$ (161)	\$ 16,587
WASTEWATER	\$ 74,687	\$ 16,650	\$ 3,680	\$ 9,933	\$ (483)	\$ 104,467
8/31/2019 Total	\$ 263,919	\$ 22,367	\$ 31,717	\$ 54,949	\$ 9,269	\$ 382,221
9/30/2019						
ADMIN	\$ 46,329	\$ -	\$ 452	\$ 7,400	\$ 3,669	\$ 57,851
BELL CYN	\$ 4,227	\$ 751	\$ -	\$ -	\$ 1	\$ 4,979
POTABLE	\$ 112,462	\$ 5,097	\$ 5,477	\$ -	\$ 1,089	\$ 124,124
RECYCLED	\$ 14,122	\$ 660	\$ 1,087	\$ -	\$ 368	\$ 16,237
WASTEWATER	\$ 45,406	\$ 8,435	\$ 2,628	\$ 4,241	\$ 1,521	\$ 62,231
9/30/2019 Total	\$ 222,546	\$ 14,943	\$ 9,644	\$ 11,641	\$ 6,648	\$ 265,422
10/31/2019						
ADMIN	\$ 39,480	\$ -	\$ 695	\$ 1,926	\$ 3,825	\$ 45,926
BELL CYN	\$ 1,853	\$ 268	\$ 141	\$ -	\$ -	\$ 2,262
POTABLE	\$ 149,918	\$ 11,530	\$ 53,515	\$ 2,351	\$ 5,506	\$ 222,819
RECYCLED	\$ 15,321	\$ 1,278	\$ 1,675	\$ -	\$ 679	\$ 18,953
WASTEWATER	\$ 27,011	\$ 3,054	\$ 8,809	\$ 8,913	\$ 2,466	\$ 50,253
10/31/2019 Total	\$ 233,582	\$ 16,130	\$ 64,836	\$ 13,190	\$ 12,476	\$ 340,214
11/30/2019						
ADMIN	\$ 45,002	\$ -	\$ 2,942	\$ 1,725	\$ 5,903	\$ 55,571
BELL CYN	\$ 6,653	\$ 967	\$ 91	\$ -	\$ 1	\$ 7,711
POTABLE	\$ 90,938	\$ 4,262	\$ 18,656	\$ 1,255	\$ 5,609	\$ 120,720
RECYCLED	\$ 16,853	\$ 877	\$ 678	\$ -	\$ 667	\$ 19,075
WASTEWATER	\$ 69,389	\$ 13,626	\$ 2,125	\$ 5,199	\$ 1,703	\$ 92,042
11/30/2019 Total	\$ 228,835	\$ 19,732	\$ 24,491	\$ 8,179	\$ 13,882	\$ 295,119
Grand Total	\$ 1,363,986	\$ 105,377	\$ 170,222	\$ 111,135	\$ 54,005	\$ 1,804,725

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
12/31/2019	108

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

APPROVED FOR PAYMENT			
SEE ATTACHED			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
 SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
SEE E-MAIL DUE DATE			SIGNATURE & DATE
1/31/2020			

DESCRIPTION	QTY	RATE	AMOUNT
Triunfo Water & Sanitation District General Manager Services			0.00
12/02/19 Various TWSD Projects	9	126.75	1,140.75
Review/Respond to customer concerns			
Phone conference w/Tim Doyle regarding several projects			
Meeting w/Chi Hermann regarding TWSD Ordinance updates			
Phone conference w/John Mathews regarding several matters			
Phone conference w/Janna Orkney regarding several issues			
Review revised AT&T Kilburn Site Project Plans			
12/03/19 Various TWSD Projects	9	126.75	1,140.75
Core Management Team Weekly Staff Meeting			
Phone conference w/John Mathews regarding several matters			
Meeting w/Tim Doyle to review customer water meter issue			
TWSD Agenda Prep			
Review TWSD Budget Report			
12/04/19 Various TWSD Projects	8	126.75	1,014.00
Review Draft Tim Doyle Agreement			
Meeting w/Juliet Rodriguez regarding several projects			
TWSD Agenda Prep			
TWSD/VRSD Weekly Staff Meeting			
12/05/19 Various TWSD Projects	9	126.75	1,140.75
Review/Respond to customer concerns			
Meeting w/Tim Doyle to review status of Verizon Kilburn Tank Site Projects			
Review process for appointing a board member			
Meeting w/KEH to review contract closeout			
Phone conference w/Janna Orkney			
12/06/19 Various TWSD Projects	6	126.75	760.50
Meeting w/Vickie Dragan to discuss organization cost analysis			
Review JPA Board Meeting Agenda Packet			
Research Bell Cyn Manhole repairs/replacement			

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
12/31/2019	108

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
1/31/2020

DESCRIPTION	QTY	RATE	AMOUNT
12/09/19 Various TWSD Projects TWSD Agenda Prep Review/Respond to customer concerns Review JPA Board Meeting Agenda Packet Travel to and attend JPA Auditor and Board Meeting	12.5	126.75	1,584.38
12/10/19 Various TWSD Projects Core Management Team Weekly Meeting Develop/Review Financial Analysis regarding expansion of TWSD Organization to include finance and administrative functions Travel to and attend TWSD Personnel Committee Meeting	9.5	126.75	1,204.13
12/11/19 Various TWSD Projects JPA Board Meeting debrief TWSD Agenda Prep Phone conference w/John Mathews regarding several matters Meeting w/Tim Doyle regarding Lake Sherwood Customer issues Meeting w/Core Management Team for Personnel Committee debrief Meeting w/Finance Director regarding rate study	8.5	126.75	1,077.38
12/12/19 Various TWSD Projects TWSD Agenda Prep Phone conference w/KEH regarding contract closeout Review status of several tenant/development projects	8	126.75	1,014.00
12/13/19 Various TWSD Projects TWSD Agenda Prep Review VRSD/TWSD Budget Report Research CA Gov't Code regarding board member compensation Review/Respond to customer concerns	8	126.75	1,014.00

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
12/31/2019	108

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
1/31/2020

DESCRIPTION	QTY	RATE	AMOUNT
12/16/19 Various TWSD Projects Phone conference w/John Mathews regarding several matters Phone conference w/Janna Orkney regarding several issues TWSD Agenda review in preparation for Board Meeting Meeting w/Tim Doyle regarding Lake Sherwood customer septic tank issue Travel to and attend TWSD Audit and Board Meetings	12	126.75	1,521.00
12/17/19 Various TWSD Projects TWSD Board Meeting debrief TWSD Core Mgmt Team Weekly Staff Meeting Phone conference w/John Mathews Phone conference w/Janna Orkney Develop analysis comparing VRSD cost of service for current financial services to TWSD inhouse option Review/Respond to customer concerns	8.5	126.75	1,077.38
12/18/19 Various TWSD Projects Develop TWSD 10yr Capital Improvement Plan Meeting w/Core Management Team regarding Agenda for January 2020 Board Meeting TWSD Agenda Prep Phone conference w/Doug Anders regarding JPA 10yr CIP	9	126.75	1,140.75
12/19/19 Various TWSD Projects Site Visit-Lake Sherwood Septic Tank Issue TWSD Agenda Prep Meeting w/Tim Doyle regarding several projects Follow up regarding status of CSDA website posting response to question regarding transition from contract to conventional district	8	126.75	1,014.00
12/20/19 Various TWSD Projects	5	126.75	633.75

Mark S Norris Consulting
LLC
5572 Lafayette St
Ventura, Ca 93003

Invoice

DATE	INVOICE #
12/31/2019	108

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
1/31/2020

DESCRIPTION	QTY	RATE	AMOUNT
12/23/19 Various TWSD Projects Review/Respond to customer concerns TWSD Agenda Prep Phone conference w/John Mathews Phone conference w/Tim Doyle regarding customer water meter issue Meeting w/Chi Hermann to discuss several projects	8	126.75	1,014.00
12/24/19 Various TWSD Projects Review/Respond to customer concerns	5	126.75	633.75
12/26/19 Various TWSD Projects TWSD Agenda Prep Review AWA Emergency Handbook for Water Systems Research historical Sensus Meter issues Phone conference w/Tim Doyle regarding several projects	8	126.75	1,014.00
12/27/19 Various TWSD Projects Site Visit-Oak Park/Lake Sherwood TWSD Agenda Prep Review/Respond to customer concerns Review status of records retention plan implementation	6	126.75	760.50
12/30/19 Various TWSD Projects TWSD Agenda Prep Phone conference w/John Mathews to discuss several matters Review rate study CIP/IIP data and discuss w/Tim Doyle Follow-up on various customer issues	8	126.75	1,014.00
12/31/19 Various TWSD Projects TWSD Agenda Prep Phone conference w/Tim Doyle Meeting w/Vickie Dragan to review draft VRSD vs TWSD Admin/Financial Services Power Point Presentation	6	126.75	760.50
Please remit to above address.	Total 21,674.27 ✓		

Regina Williams

From: Mark Norris <marknorris@trunfowsd.com>
Sent: Tuesday, December 31, 2019 12:17 PM
To: Regina Williams; Yagnesh Prajapati; Jocelyn Adlao
Subject: Fwd: Scanned image from Ventura Regional Sanitation District

FYI

Sent from my iPhone

Begin forwarded message:

From: James Wall <jlwall2016@gmail.com>
Date: December 31, 2019 at 12:14:06 PM PST
To: Mark Norris <MarkNorris@vrsd.com>
Subject: Re: FW: Scanned image from Ventura Regional Sanitation District

Mark,

Your December invoice is approved.

I hope you also had a nice Christmas holiday. We were in Northern California for Christmas and are currently in Oregon hoping to return home on Thursday.

James

On Tue, Dec 31, 2019 at 12:06 PM Mark Norris <MarkNorris@vrsd.com> wrote:

Hi James,

Hope you and your family had a good Christmas Holiday. Please find attached my December Invoice for your review and approval. If you have any questions, please call. (805)256-4449.

Happy New Year! Mark

-----Original Message-----

From: Sharp-Printer@vrsd.com [mailto:Sharp-Printer@vrsd.com]
Sent: Monday, December 30, 2019 2:28 PM
To: Mark Norris <MarkNorris@vrsd.com>
Subject: Scanned image from Ventura Regional Sanitation District

Reply to: Sharp-Printer <Sharp-Printer@vrsd.com> Device Name: Ventura Regional Sanitation District Device Model: MX-2651
Location: Not Set

File Format: PDF MMR(G4)
Resolution: 600dpi x 600dpi

PO#114

Mark Norris Invoice - TSD

	121100	122100	123100	121101	121109	121106	123101	121104	121105	Total
Date	CA	Potable Water	Recycled Water	Wastewater	Name Change	Lakeside Lft	RW CIP	JPA-IPR	Trentham Levan	Hours
12/01/19	9.00									9.00
	9.00									9.00
	8.00									8.00
	9.00									9.00
	6.00									6.00
	12.50									12.50
	9.50									9.50
	8.50									8.50
	8.00									8.00
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	5.00									5.00
	8.00									8.00
	5.00									5.00
	8.00									8.00
	6.00									6.00
	8.00									8.00
12/31/19	6.00									6.00
	-									-
	-									-
	-									-
	-									-
	171.00	-	-	-	-	-	-	-	-	171.00
	21,674.25	-	-	-	-	-	-	-	-	21,674.25

\$ 126.75 \$ 126.75 21,674.27 (0.02)

PO#114

45-100-52080-121100 14,630.13
 45-370-52080-122100 2,113.24
 45-470-52080-123100 1,300.46
 45-270-52080-121101 1,679.76
 45-270-52080-121104 1,950.68
 45-100-52080-121100 rounding

21,674.27
 0.02

OH Charge	
2,194.52	121100
316.99	122100
195.07	123100
251.96	121101
292.60	121104
-	121100
\$ 3,251.14	

67.5%
 9.8%
 6.0%
 7.8%
 9.0%
 100%

FY20 Budget-TWSD Norris Budget

Chi Hermann Consulting
707 Via Zamora
Camarillo, CA 93010

PO # 120

INVOICE

DATE	INVOICE NO.
12/31/2019	103

BILL TO
Triunfo Water & Wastewater Sanitation District 1001 Partridge Drive, Suite 150 Ventura, CA 93003-0704

APPROVED FOR PAYMENT			
<i>SEE ATTACHED</i>			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
<i>[Signature]</i>			<i>[Signature]</i>
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
<i>SEE BELOW</i>			
			SIGNATURE & DATE

DESCRIPTION	HOURS	RATE	AMOUNT
Projects/tasks worked on from 12/1/19 through 12/31/19:	92	\$95.00	\$8,740.00
<ul style="list-style-type: none"> ❖ Ordinance TWSD-200 (Sewer Policy) ❖ Ordinance TWSD-202 (Sewer Rules&Regs) ❖ Meetings (Mgmt Group on various projects, issues, board packet, etc.; Ops bi-weekly, Board meetings) ❖ Class & Comp Proposal analysis ❖ TWSD Transition (Cost Analysis, Contractor Proposals, etc.) ❖ Update Ordinance List/Rates for 2020 ❖ Charges for Damages Letter ❖ Meter Replacement Request Form ❖ Budget/Labor Report (VRSD Contract Services) ❖ Monthly Water Sales vs Purchase ❖ Misc (Board Packet Summary and review, customer service issues, billing issues, etc.) 			
		TOTAL	\$8,740.00

Please make checks payable to: Chi Hermann Consulting

Approved
[Signature]

THANK YOU FOR YOUR BUSINESS!

Chi Hermann Consulting - TWSD

December-19

		TWSD	OH Charge
45-100-52080-121100		-	-
45-270-52080-121101	41.40	3,933.00	589.95
45-370-52080-122100	41.40	3,933.00	589.95
45-470-52080-123100	9.20	874.00	131.10
			-
			-
45-100-52080-121100		-	-
	92.00	8,740.00	\$ 1,311.00
\$95.00	92	\$8,740.00	

PO# 119

The PRD Group, Inc.

INVOICE

Engineering and Project Management

P.O. Box 8242
Oxnard, CA 93031
Phone 626 422-2754 Fax 805 485-6494

DATE: December 31, 2019
INVOICE #: PRD_TWSD-103
FOR: Project Management Services

Bill To:

Triunfo Water & Sanitation District
Accounts Payable
1001 Partridge Drive, Suite 150
Ventura, CA 93003
Phone: 805 658-4669

APPROVED FOR PAYMENT			
FORM 12	DEPT XXX	EXPENSE XXXXX	WORK ORDER XXXXX
SEE ATTACHED			
EXPENSE CODE VERIFICATION		ACCT USE ONLY	
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			



DESCRIPTION	AMOUNT
100 hours Project Management Services @ \$125.00/hr for Professional Services work for Triunfo Water & Sanitation District's projects as follows: General Admin - \$5,000 WW Admin - \$3,750 PW Admin - \$2,500 RW Admin - \$1,250 Tasks worked on during the 12/1/19 to 12/31/19 period include: <i>Provided project management coordination with various TWSD project components. Drafted Board documentation for the December meeting and attended same; reviewed and organized water billing complaints and requests for special considerations, drafted response forms to address said correspondence; coordinated WW/PW/RW responses for proposed projects from other Agency requests, including intertie between CMWD and LV and subsequent new TWSD meter station; coordinated with Legal Counsel for contract and Ordinance edits; provided plan checks and other reviews for District Will Serve process for TO and Bell Canyon; worked with staff on Ordinance updates and scheduled public hearings for 4 Ordinances; worked on various meter issues with PW and RW customers and a WW customer issue at Lake Sherwood; continued coordination with Verizon at Kilburn for tower expansion project and customer issues with COLT; worked with staff on lift station portion of LS VGGSS project; continued effort with Hidden Valley and Bridgegate DB for easement transfer with document review for signatures; coordinated with LDC for easement deeds for Tract 4192; coordinated with Developer for Highgate Estates Project and main line sewer extension; continued effort for the PW/RW/WW rate studies; worked on organizational issues for District; assisted GM with other administrative requests and directives from the TWSD Board</i>	\$ 12,500.00
0 hours Inspection Services @ \$100.00/hr for Professional Services work for Triunfo Water & Sanitation District's projects as follows: Tasks worked on during the 12/1/19 to 12/31/19 period include: Reference: TWSD Contract No. T19-004	\$ -
TOTAL	\$ 12,500.00

Make all checks payable to **The PRD Group, Inc.**
Please direct questions about this invoice to Dave Martin at 626 422-2754

THANK YOU FOR YOUR BUSINESS!

The PRD Group - TWSD

December-19

		TWSD	OH Charge
45-100-52080-121100	40.00	5,000.00	750.00
45-270-52080-121101	30.00	3,750.00	562.50
45-370-52080-122100	20.00	2,500.00	375.00
45-470-52080-123100	10.00	1,250.00	187.50
			-
			-
45-100-52080-121100		-	-
	100.00	12,500.00	\$ 1,875.00
\$125.00	100	\$12,500.00	
	-	\$ -	

VICKIE DRAGAN
P.O. BOX 5789
VENTURA, CA 93003
(805) 407-2268
E-mail: troli40@yahoo.com

PO #121

APPROVED FOR PAYMENT			
SEE ATTACHED			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
SEE BELOW ✓			
SIGNATURE & DATE			



From the ashes we rise

INVOICE NO. 003

DECEMBER 31, 2019

BILL TO

Triunfo Water & Sanitation District
1190 S. Victoria Avenue, Suite 200
Ventura, CA. 93003

QTY	DESCRIPTION	HOURS	RATE	TOTAL
1	Professional Finance Consulting Services for the month of December 2019 Attended various meetings with <u>core management staff</u> and general manager. Traveled & attended the TWSD Personnel Committee meeting and regular Board meeting. Provided minutes for the Personnel Committee meeting. Reviewed and compared proposals for the C&C study and other proposals from various vendors. Gathered information to be included in the Administration & Finance cost analysis. Started working on the presentation for the upcoming Personnel committee meeting. Reviewed financial information and worksheets and recommended revisions and changes.	50.00	\$120.00	\$6,000.00

SUBTOTAL \$6,000.00

SALES TAX 0

TOTAL DUE BY DATE \$6,000.00

Approved
WV

Thank you for your business!

Make checks payable to: Vickie Dragan
Payment Due Upon Receipt

ITEM # 13

Vickie Dragan Consulting

December-19

		TWSD	OH Charge
45-100-52080-121100	50.00	6,000.00	900.00
45-270-52080-121101			-
45-370-52080-122100			-
45-470-52080-123100			-
			-
			-
45-100-52080-121100		-	-
	50.00	6,000.00	\$ 900.00
\$120.00	50	\$6,000.00	

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