

**TRIUNFO SANITATION DISTRICT
DISBURSEMENTS
1/1/19-1/31/19**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009133	\$77.79	1/11/2019	AT&T
	\$56.31		DEC 18 - OAK CYN PROJECT HL
	\$21.48		DEC 18 - 63 BUCKSKIN RD LD
009134	\$94.25	1/11/2019	AT&T
			JAN 19 - U VERSE TSD PW OPS
009135	\$2,395.00	1/11/2019	COUNTY OF VENTURA
	\$1,400.00		EXCAVATION PERMIT PA-0028
	\$680.00		ENCROACHMENT PERMIT PE18-0894
	\$315.00		ENCROACHMENT PERMIT PE18-0895
009136	\$68.20	1/11/2019	COUNTY OF VENTURA
	\$26.64		11/20-12/18-WW LIFT STATION 3
	\$26.64		11/20-12/18-WW LIFT STATION 3A
	\$14.92		11/20-12/18-62 BUCKSKIN RD
009137	\$165.69	1/11/2019	GI INDUSTRIES
			JAN 19 - WASTE MGMT SERVICES
009138	\$4,213.00	1/11/2019	MOSS, LEVY & HARTZHEIM, LLP
			FISCAL YEAR END 6/30/18 AUDIT
009139	\$63,200.00	1/11/2019	CITY OF THOUSAND OAKS
			MANHOLE REHAB #11735-2018
009140	\$12.68	1/11/2019	JAVIER MACIAS
			REFUND OPWS CREDIT BALANCE
009141	\$46.79	1/11/2019	JEFFREY WHITTINGTON
			REFUND OPWS CREDIT BALANCE
009142	\$50,563.00	1/17/2019	CSRMA
			12/31/18-12/31/19 RENEWAL PREM
009143	\$22,601.00	1/17/2019	CITY OF LOS ANGELES
	\$11,941.00		JAN 19 - O&M PORTION OF ASSSC.
	\$10,660.00		JAN 19 - CAP PORTION OF ASSSC.
009144	\$102.23	1/17/2019	WESTCLIFF REALTY
			REFUND OPWS CREDIT BALANCE
009145	\$26.15	1/17/2019	JUDY MARKOS
			REFUND OPWS CREDIT BALANCE

**TRIUNFO SANITATION DISTRICT
DISBURSEMENTS
1/1/19-1/31/19**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009146	\$47.90	1/17/2019	LISA MACAULEY
			REFUND OPWS CREDIT BALANCE
009147	\$18.61	1/17/2019	CHRISTINE THOMPSON
			REFUND OPWS CREDIT BALANCE
009148	\$106.47	1/24/2019	AT&T
			DEC 18 - MASTER BILL
009149	\$4.64	1/24/2019	AT&T
			JAN 19 - OPWS DIRECTORY AD
009150	\$434.58	1/24/2019	FRONTIER COMMUNICATIONS
	\$52.62		JAN 19 - 654 LAKE SHERWOOD DR
	\$52.92		JAN 19-LAKE SHERWOOD STAFFORD
	\$60.91		JAN 19-THOUSAND OAKS TELE/MAIN
	\$212.42		JAN 19 - 56K NETWORK SCADA OP
	\$55.71		JAN 19 - N RANCH PUMP STATION
009151	\$12,107.40	1/24/2019	LAS VIRGENES MUNICIPAL WATER DISTRICT
			DEC 18 - RW
009152	\$135.09	1/24/2019	MCI
			DEC 18-800# FOR OPWS CUSTOMERS
009153	\$55.00	1/24/2019	VCSDA
			2019 VCSDA ANNUAL MEETING FEE
ACH TXF	\$1,165.73	1/31/2019	LINCOLN NATIONAL
			1/31/19 - DEFERRED COMP
EFT000000000000000752	\$28,622.80	1/11/2019	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP.
	\$2,508.00		11/18 - GENERAL COUNSEL
	\$26,114.80		11/18 - LEVAN PROPERTY DAMAGE
EFT000000000000000753	\$786.67	1/11/2019	JAMES WALL
	\$743.07		NOV 18 - ACWA CONF. EXPENSES
	\$43.60		2018 - 4TH QUARTER MILEAGE
EFT000000000000000754	\$49.05	1/11/2019	JANNA ORKNEY
			2018 - 4TH QUARTER MILEAGE

**TRIUNFO SANITATION DISTRICT
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1/1/19-1/31/19**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT000000000000000755	\$952.50	1/11/2019	PADRE ASSOCIATES INC
	\$577.50		LAKE SHERWOOD SWR IMPRV PRJ
	\$375.00		LAKE SHERWOOD SWR IMPRV PRJ
EFT000000000000000756	\$11,122.10	1/11/2019	SOUTHERN CALIFORNIA EDISON
			DEC 18 - MASTER BILL
EFT000000000000000757	\$1,093.51	1/11/2019	LEON SHAPIRO
	\$1,055.37		NOV 18 - ACWA CONF EXPENSES
	\$38.14		2018 - 4TH QUARTER MILEAGE
EFT000000000000000758	\$198.93	1/11/2019	SUSAN PAN
	\$132.44		2018-ADD'L 3RD QUARTER MILEAGE
	\$66.49		2018 - 4TH QUARTER MILEAGE
EFT000000000000000759	\$94.83	1/11/2019	RAYMOND TJULANDER
			2018 - 4TH QUARTER MILEAGE
EFT000000000000000760	\$378,563.12	1/11/2019	VENTURA REGIONAL SANITATION DISTRICT
	\$378,369.14		VRSD CONTRACT SVCS NOV - 18
	\$193.98		CASA CONF. HOTEL DEPOSIT
EFT000000000000000761	\$900.00	1/17/2019	LIGHTGABLER
			GNL EMPLOYMENT CONSULTING
EFT000000000000000762	\$158.46	1/25/2019	REBECCA LIU
	\$11.28		REFUND OPWS CREDIT BALANCE
	\$147.18		
EFT000000000000000763	\$219,339.05	1/29/2019	CALLEGUAS MUNICIPAL WATER DISTRICT
			DEC 18 - POTABLE WATER

TOTAL \$799,522.22



Water & Wastewater Monthly Report

Triunfo Sanitation District

For the month of: November 2018

The billing period for this invoice is 10/28 through 11/24/2018 for labor and equipment. This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TSD-BCN01 (221207) – MAIN-BCYN COLLECTION SYSTEM

- Staff filled the emergency generator.
- Staff surveyed houses that were burned down.

TSD-BCN02 (221302) –BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Staff performed site maintenance.
- Staff sampled using the ISCO Composite sampling machine and brought the samples to the laboratory.

TSD-BCN03 (221401) – BCYN-ENGINEERING

- Will serve letter confirmation for 18 Stallion Rd.

TSD-BCN04 (221208) – BCYN – MAINT – PREVENTATIVE

- Staff filled the emergency generator with diesel fuel.
- Staff counted homes that had burned down during the Woolsey Fire.
- Staff checked the main line (customer called with a lateral draining issue).

TSD-BCN05 (221303) – BCYN – OPERATIONS - ADMIN

- Staff worked on Bell Canyon Flow Letter.

TSD-BCN07 (221209) – 2107 TRENTHAM

- Staff met with the district attorney.

COLLECTION SYSTEM

TSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts.
- Staff worked on line cleaning / hot spots throughout TSD.
- Staff worked on line cleaning reports. Staff scanned and saved reports.
- Staff created will serve work orders.
- Staff checked lateral connections.
- Staff scanned and saved confined space reports.

TSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff reviewed the ERP and sent comments to Ryan Bray.
- Staff checked to see if there were any easement conflicts for a construction project.

TSD-COL03 (221202) – N. SHORE TANK MAINT

- Staff dropped enzymes in the tanks at Lake Sherwood.
- Maintenance on an alarm box at 844 Lake Sherwood Dr.

TSD-COL04 (221203) – MANHOLE REHAB

- Staff worked on manhole inspections/rehab throughout TSD. Staff set up traffic control as needed.
- Staff scanned and saved confined space permits.
- Staff completed work orders in Oasis.

TSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Database management.
- Grease interceptor inspections (FOG)
- Source control documentation updates.

TSD-COL09 (221206) – WW MAINTENANCE SCADA

- Polo Lift Station communication failure troubleshooting, reset PLC clock.
- Flowmeter troubleshooting. PLC repair procurement.
- Kepware update.

GENERAL ADMINISTRATION

TSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TSD-GEN07 (121104) – JPA-IPR PROJECT

- See General Manager for information on this project.

TSD-GEN08 (121105) – ADMIN – 2107 TRENTHAM

- See General Manager for information on this project.

POTABLE WATER SYSTEM

TSD-POT01 (222300) – POTABLE WATER – OPERATIONS

- 128 samples were analyzed from the tank sites and sample stations. These samples include total chlorine, coliform bacteria, HPC, Nitrite-N, Monochloramines and Free Ammonia.
- Routine facility rounds were conducted on Monday and Friday of each week at all the pump stations and tank sites. This includes maintenance at all the sites and fire extinguisher inspections.
- USA Dig Alerts, marking our lines for utility digging.
- Monthly generator checks and runs.
- Set up the library for the TSD board meeting.
- Worked on the TSD monthly report.
- Staff made changes to the SCADA system, adjusted tank levels.
- Sample station flushing/ran cl2 residuals.
- Staff worked on SEMS work orders.
- Staff worked on notifying customers whose meters were showing continuous flow. Staff met with these customers and helped them identify where their leaks may be.
- Monitored meter communication issues. Cleared alarms, fixed any issues such as replacing MXU'S and or bad cords.
- Staff was called out to multiple leaks and notified appropriate customers.
- Staff created/dispatched SEMS work orders.
- Staff worked on water loss reports.
- Staff flushed the airvac at OCR for sampling.
- Staff worked on updating the HOA contact list.
- Staff raised the tank levels for the fires.
- Staff prepped for the rains (erosion control plan) installed straw waddle / sandbags.
- Staff cleaned up mud and debris after the rains.

Potable Water Use:

Falling Star Turn out

55,402,864 Gallons = Monthly Flow Total

*All water coming into the distribution system is now being metered through the Falling Star turnout.

Emergency Generator Use:

Lindero Generator Run Hours – Routine Maintenance: 0.0 hrs

Lindero Generator Run Hours – Emergency Use: 2.2 hrs

Deerhill Generator Run Hours – Routine Maintenance: 0.0 hrs

Deerhill Generator Run Hours – Emergency Use: 3.5 hrs

TSD-POT03 (222400) – PW-ENGINEERING PROJECTS

- Staff worked on the Emergency Response Plan.

TSD-POT04 (222301) – OPERATIONS – PW SYS REPAIRS

- Staff marked dig alerts.
- Staff investigated a leak in front of fire station 36. Staff located the leak on a 2” poly service line in the fire station driveway approach. Staff worked with a contractor to put a clamp on the leak.
- Staff tried to locate old telephone poles to cut and replace the fence posts that burned in the Woolsey fire.
- Staff worked with a contractor to install straw waddle at the Oak Canyon Reservoir.
- Staff started hydro seeding the hills at the Oak Canyon Reservoir.
- Staff replaced air vac canisters that had melted in the Woolsey fire.
- Fire related BMP’s / took pictures of sites.

TSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on the OPWS Drought report and submitted information to the state “Drinc” website.
- Drought preparedness training.

TSD-POT06 (222500) – POTABLE WATER – ENVIRONMENTAL PROGRAMS

- Staff worked on the monthly report and submittal to DDW.
- Staff entered the lab results into the database.
- Sanitary Survey follow up.
- Drought preparedness training.
- Staff sent a letter to Jeff Densmore regarding the fire activities in Oak Park.
- Staff worked with a contractor to get the straw waddle project started at OCR.

TSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 70 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- 122 Delinquent notices were posted for residents that were past due in paying their bill. Notices were sorted in posting order. Pictures were taken of all posted door hangers. Notices were posted on 11/05/18.
- 10 services were shut off for nonpayment on 11/08/18 – staff restored service to customers that made payments.
- Multiple high bill/check for leak investigations were conducted.
- Assisted customers with isolating/finding leaks.
- Shut off angle stops for plumbers that needed to make repairs on customer’s homes / apartment buildings.
- Assisted customers with pressure related questions.

- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff went thru payments at the ups store to take paying customers off of the shut off list.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff assisted customers in signing up on the customer portal.

TSD-POT09 (222303) – PW-OPERATIONS-FIRE HYDRANT

- Staff worked on fire hydrant maintenance in the Kilburn and Lindero Zones.

TSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff worked on a list of meters that were not communicating and cleared alarms using a hand held computer, replaced mxu's, cords to resolve the communication issues.
- Staff changed out meters that were defective.
- Staff updated the meter change out list.
- Staff created work orders for meter events (communication issues, magnetic alarms, change outs etc.)
- Staff sent defective meters to Aquametric for warranty replacements.

TSD-POT12 (222200) – PW MAINTENANCE

- Staff performed the yearly maintenance on the Lindero Pump Station generator (oil change, filter change etc.)
- Staff reconfigured the radio network passwords.
- Staff finished the VFD installation at Lindero Pump Station.
- Staff delivered waddles from Bailard to Oak Canyon Reservoir.

TSD-POT14 (122501) – PW-ADMIN-OP WATER CONSERVATION

- See General Manager for information on this project.

TSD-POT17 (222300E) – PW- OPERATIONS CALL-OUT

- 11/21/18 – Staff laid out straw waddles and sand bags at the tank sites.
- 11/22/18 – Staff checked all tank sites for mudslides after rain.

TSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 10/28/18 – Staff assisted customer at 1229 Hidden Springs in shutting off stuck sprinklers.
- 11/07/18 – Staff responded to a broken mainline at 1185 Heatherview. Staff found ¾" S IPerl and along with the customer supply side also broken. Staff removed and replaced broken IPerl with a new meter. Staff programed meter and put back into service.
- 11/16/18 – Staff turned water back on at 5565 Webley (turned off during fires).

- 11/17/18 – Staff responded to 172 Conifer Circle for water turn on (customer cancelled once he found out about fee).
- 11/24/18 – Staff responded to a water turn on at 104 Conifer Circle.

TSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff updated SEMS work orders.

TSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff removed a bad VFD and replaced it with a new VFD at Lindero Pump Station P3.
- Staff worked on the radios at the Lindero PRV.
- Radio security update and SCADA update.
- Kepware update and troubleshooting.
- Staff troubleshooted alarms at the Lindero PS coming from the Kilburn tank.

TSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Staff worked on valve maintenance in the Kilburn and Lindero Zones.

TSD-POT27 (222308) – AUTOMATED METER READING

- Staff worked on new AMI information and training for reports.

TSD-POT29 (222710) – WOOLSEY FIRE RESPONSE

- Staff shut off water services to homes that had burned down.
- Staff filled the OPWS tanks to full and kept them full (two foot turnover).
- Staff checked sites / generators to ensure everything was functioning correctly.
- Staff refueled generators.
- Staff made a list of all the homes affected by the fire.
- Staff cleaned up sites / debris.
- Staff responded to alarms.
- Staff met with cell phone site contractors (sites damaged).
- Staff worked on the erosion control plan.

TSD-POT31 (222710) – PW-WOOLSEY FIRE HOLIDAY CO

- 11/12/18 – Staff responded to water turn ons and water turn offs for customers returning to Oak Park after evacuation order was lifted.

TSD-POT30 (222710E) – WOOLSEY FIRE RESPONSE-EMRG

- 11/08/18 – Staff responded to water turn ons for all the meters that were turned off earlier during fire.
- 11/08/18 – Staff responded to helping with SCADA system during the fire.
- 11/09/18 – Staff checked and locked up the pump sites before leaving for the night.

TSD-POT32 (122710) – WOOLSEY FIRE RESPONSE

- See Mark Norris for information related to this line item

RECLAIMED/RECYCLED WATER SYSTEM

TSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 10/31/18 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff worked on reclaimed water audits.
- Reclaimed dig alerts.
- Staff turned the portable generator on / off for Regency Hills.
- Staff recharged the reclaimed system. Las Virgenes was using their reclaimed tank for fire suppression and asked us not to pull water from them during this time.
- Staff fixed leaking airvacs.
- Staff shut off services that were leaking due to the fire.

TOTAL RECLAIMED WATER USE:

Oak Park System 18,789,236 Gallons

Lake Sherwood usage: 5,495,631 Gallons

TSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TSD-RCL04 (223300E) – RW-OPER EMERGENCY CALL-OUT

- 10/29/18 – Staff shut off generator at reclaim pump station.
- 11/17/18 – Staff shut off stuck sprinklers at Deerhill Park.

TSD-RCL05 (223200) – RW – MAINTENANCE

- Staff worked with Edison to get temporary power hooked up at the reclaimed booster station.
- Staff worked on installing rebuilt mechanical seals for P4 and P2 at the reclaimed pump station.
- Staff installed a new 3” meter on Lake Sherwood Dr. – Fire station / Hidden Valley.
- Staff transported the portable generator from Westlake to Bailard.
- Staff fixed leaking airvacs.
- Site maintenance at the reclaimed sites.

TSD-RCL08 (123101) – RW-ADMIN CIP RW SYSTEM PURCH

- See Mark Norris for information related to this line item

WASTEWATER SYSTEM

TSD-WWW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station's fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TSD Lift Stations – Flow Calculator

Month of: November 2018

Total Gallons	
Lake Station	5,088,309
Polo Fields	2,464,600
Carlisle	261,490
Bell Cyn/TSD	2,587,768
Bell Cyn L/S	236,040

- Staff checked the TSD lift stations multiple times per week.
- Staff did site maintenance.
- Staff met to discuss SCADA and projects.
- Staff watched a webinar about Wastewater Utility Security and Vulnerability Assessment.
- Staff transferred Bioxide.
- Staff entered and saved lab results into the server and database.

TSD-WWW02 (221200) – WW MAINTENANCE

- Staff removed pump #3 at Carlisle Lift Station for repairs.
- Staff troubleshot electrical, switches on the North Ranch generator.
- Staff worked on hot spots in Oak Park.
- Staff fixed the irrigation system at Polo Lift Station.
- Staff relocated the emergency pump to the Lakeside Lift Station.
- Staff loaded and delivered a chemical vat to Carlisle Lift Station.

TSD – WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff entered monthly data, scanned and saved logs.

TSD-WWW13 (221210) – FIXTURE COUNTS

- Staff worked on database management.
- Staff updated the fixture count audit database.

If you have other questions or concerns, please contact me at (805) 658-4648.



RICHARD JONES – W&WW OPERATIONS SUPERINTENDENT

TRIUNFO SANITATION DISTRICT

Costs by Type - Monthly

INVOICE NO: **TSD- Nov-18**
 DESCRIPTION: **VRSD CONTRACT SVCS Nov-18**

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
11/30/2018							
ADMIN	44,636.50	-	1,896.33	21,261.78	461.14	23,619.25	68,255.75
POTABLE	130,741.00	5,796.00	9,414.88	575.00	1,920.32	11,910.20	148,447.20
PW ADMIN	16,362.50	-	-	8,321.98	9,024.67	17,346.65	33,709.15
RECYCLED	12,906.50	1,352.00	2,012.75	-	1,892.12	3,904.87	18,163.37
RW ADMIN	542.50	-	-	491.05	131.10	622.15	1,164.65
WASTEWATER	79,184.75	12,148.00	8,699.18	575.00	1,892.59	11,166.77	102,499.52
WW ADMIN	-	-	-	6,129.50	-	6,129.50	6,129.50
11/30/2018 Total	284,373.75	19,296.00	22,023.14	37,354.31	15,321.94	74,699.39	378,369.14
Grand Total	284,373.75	19,296.00	22,023.14	37,354.31	15,321.94	74,699.39	378,369.14

ACCOUNTS PAYABLE SUMMARY

45-100-20000	(68,255.75)
45-270-20000	(108,629.02)
45-370-20000	(182,156.35)
45-470-20000	(19,328.02)
45-100-52067	44,636.50
45-100-52068	-
45-100-52069	23,619.25
45-210-52067	79,184.75
45-210-52068	12,148.00
45-210-52069	11,166.77
45-270-52067	-
45-270-52068	-
45-270-52069	6,129.50
45-310-52067	130,741.00
45-310-52068	5,796.00
45-310-52069	11,910.20
45-370-52067	16,362.50
45-370-52068	-
45-370-52069	17,346.65
45-410-52067	12,906.50
45-410-52068	1,352.00
45-410-52069	3,904.87
45-470-52067	542.50
45-470-52068	-
45-470-52069	622.15
Total	378,369.14
Monthly Total	378,369.14
Crosscheck	-

APPROVED FOR PAYMENT			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
SIGNATURE & DATE			

TRIUNFO SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of November 30, 2018

TSD TRIUNFO SANITATION DISTRICT

Work Order	Description	Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 949,327	\$ 370,564	\$ 578,763
121101	TSD-WW Administration	\$ 183,230	\$ 48,875	\$ 134,355
121103	TSD-FACEBOOK/TWITTER	\$ 13,452	\$ -	\$ 13,452
121104	TSD-JPA-IPR Project	\$ 23,909	\$ 345	\$ 23,564
121105	TSD-Admin-2107 Trentham	0	1,971	(1,971)
121108	TSD-N.S. Gravity System	\$ -	\$ 3,830	\$ (3,830)
122100	TSD-PW Customer Service	\$ 341,727	\$ 130,939	\$ 210,788
122501	TSD-PW-Admin-OP Water Conservation	\$ 18,755	\$ 8,147	\$ 10,608
122710	TSD-PW Woolsey Fire	\$ -	\$ 8,410	\$ (8,410)
123100	TSD-RW-Admin-Customer Service	\$ 90,073	\$ 15,537	\$ 74,536
123101	TSD-RW-Admin CIP RW System Purch	0	421	(421)
123103	TSD-Regency RW Pump Station CIP	\$ -	\$ 421	\$ (421)
221200	TSD-WW Maintenance	\$ 143,730	\$ 104,323	\$ 39,407
221201	TSD-WW-Maintenance Collection Sys	\$ 430,355	\$ 180,808	\$ 249,547
221202	TSD-N. Shore Tank Maint	\$ 61,773	\$ 18,606	\$ 43,167
221203	TSD-Manhole Rehab	\$ 311,026	\$ 118,936	\$ 192,090
221204	TSD-WW Maintenance-Preventative	\$ 85,008	\$ 28,513	\$ 56,495
221206	TSD-WW-Maintenance SCADA	\$ 105,814	\$ 15,068	\$ 90,746
221207	TSD-Main - BCYN Collection System	\$ 99,805	\$ 13,926	\$ 85,879
221208	TSD-BCYN- Maint - Preventative	\$ 27,501	\$ 5,720	\$ 21,781
221209	TSD-2107 Trentham	0	366	(366)
221210	TSD - WW Maintenance -- Fixture Counts	\$ -	\$ 4,868	\$ (4,868)
221300	TSD-Administration - Wastewater	\$ 29,800	\$ 11,136	\$ 18,664
221301	TSD-Operations - Wastewater	\$ 104,380	\$ 56,951	\$ 47,429
221302	TSD-BCYN-Operations	\$ 13,881	\$ 11,230	\$ 2,652
221303	TSD-BCYN-Operations-Admin	\$ 5,082	\$ 1,306	\$ 3,776
221400	TSD-Engineering - Projects	\$ 183,476	\$ 6,246	\$ 177,230
221401	TSD-BCYN - Engineering	\$ -	\$ 1,441	\$ (1,441)
221500	TSD-WW - EPG - SSMP	\$ 22,160	\$ -	\$ 22,160
221501	TSD-WW-EPG-Source Control	\$ 118,520	\$ 18,142	\$ 100,378
222200	TSD-PW - Maintenance	\$ 107,960	\$ 31,667	\$ 76,293
222201	TSD-PW-Maintenance Preventative	\$ 147,558	\$ 22,982	\$ 124,577
222202	TSD-PW-Maintenance SCADA/Elect	\$ 124,855	\$ 62,476	\$ 62,379
222203	TSD-PW-Main-Coatings & Linings	\$ 25,648	\$ 168	\$ 25,480
222300	TSD-Operations - Potable Water	\$ 338,682	\$ 203,343	\$ 135,339
222301	TSD-Operations - PW Sys Repairs	\$ 229,536	\$ 66,873	\$ 162,663
222302	TSD-PW Customer Service-Field	\$ 91,696	\$ 88,718	\$ 2,978
222303	TSD-PW - Operations-Fire Hydrant	\$ 77,346	\$ 22,953	\$ 54,393
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 12,385	\$ 122	\$ 12,263
222305	TSD-PW-Operations Meter Replacemnt	\$ 11,871	\$ 24,874	\$ (13,003)
222307	TSD-PW-Operations - Meter Readings	\$ 52,560	\$ 1,832	\$ 50,728
222308	TSD-Automated Meter Reading	\$ -	\$ 4,014	\$ (4,014)
222400	TSD-PW-Engineering Projects	\$ 88,125	\$ 4,094	\$ 84,031
222500	TSD-PW-Environmental Programs	\$ 108,389	\$ 32,582	\$ 75,807
222501	TSD-PW-EPG-OP Water Conservation	\$ 74,700	\$ 8,499	\$ 66,201
222710	TSD-PW Woolsey Fire	\$ -	\$ 24,282	\$ (24,281)
222710E	TSD-PW Woolsey Fire - Callout	\$ -	\$ 20,644	\$ (20,642)
222710H	TSD-PW Woolsey Fire - Holiday	\$ -	\$ 1,700	\$ (1,697)
223200	TSD-RW-Maintenance	\$ 81,594	\$ 110,284	\$ (28,690)
223300	TSD-Operations - Recycled Water	\$ 75,980	\$ 30,798	\$ 45,182
221200E	TSD-WW-Maint Emergency	\$ 6,560	\$ -	\$ 6,560
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 13,170	\$ -	\$ 13,170
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,968	\$ -	\$ 1,968
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,460	\$ 492	\$ 1,968
222300E	TSD-PW-Operations Call-out	\$ 13,170	\$ 768	\$ 12,402
222300H	TSD HOLIDAY	0	732	(732)
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 2,174	\$ (2,174)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 9,219	\$ 10,688	\$ (1,469)
223200E	TSD - RW - Maint-Emergency	0	537	(537)
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,841	\$ 4,600	\$ (759)
TOTALS		\$ 5,062,057	\$ 1,969,939	\$ 3,092,129

TRIUNFO SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of November 30, 2018

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Total
7/31/2018						
ADMIN	\$ 35,766	\$ -	\$ -	\$ 26,667	\$ 407	\$ 62,840
BELL CYN	\$ 9,439	\$ 2,868	\$ 35	\$ -	\$ -	\$ 12,342
POTABLE	\$ 97,069	\$ 3,086	\$ 1,450	\$ 4,559	\$ 6,487	\$ 112,651
RECYCLED	\$ 28,227	\$ 1,222	\$ 2,718	\$ 3,710	\$ 0	\$ 35,878
WASTEWATER	\$ 79,980	\$ 10,602	\$ 3,933	\$ 8,063	\$ 10	\$ 102,588
7/31/2018 Total	\$ 250,480	\$ 17,778	\$ 8,137	\$ 42,999	\$ 6,904	\$ 326,298
8/31/2018						
ADMIN	\$ 58,778	\$ -	\$ 37	\$ 30,002	\$ 1,974	\$ 90,791
BELL CYN	\$ 3,272	\$ 527	\$ 35	\$ -	\$ 0	\$ 3,834
POTABLE	\$ 153,592	\$ 3,865	\$ 36,514	\$ 8,847	\$ 3,709	\$ 206,526
RECYCLED	\$ 49,359	\$ 2,261	\$ 785	\$ 3,510	\$ 131	\$ 56,046
WASTEWATER	\$ 143,756	\$ 22,813	\$ 5,856	\$ 16,258	\$ -	\$ 188,682
8/31/2018 Total	\$ 408,757	\$ 29,466	\$ 43,227	\$ 58,616	\$ 5,814	\$ 545,880
9/30/2018						
ADMIN	\$ 39,466	\$ -	\$ 17,836	\$ 14,377	\$ 581	\$ 72,260
BELL CYN	\$ 4,783	\$ 1,162	\$ 35	\$ -	\$ 7	\$ 5,986
POTABLE	\$ 112,692	\$ 4,139	\$ 26,349	\$ 5,168	\$ 4,091	\$ 152,440
RECYCLED	\$ 19,300	\$ 840	\$ 4,635	\$ 2,581	\$ 131	\$ 27,487
WASTEWATER	\$ 72,215	\$ 12,857	\$ 3,974	\$ 11,153	\$ 36	\$ 100,235
9/30/2018 Total	\$ 248,455	\$ 18,998	\$ 52,829	\$ 33,279	\$ 4,848	\$ 358,409
10/31/2018						
ADMIN	\$ 47,572	\$ -	\$ 1,065	\$ 26,996	\$ 784	\$ 76,417
BELL CYN	\$ 3,356	\$ 532	\$ 35	\$ -	\$ 0	\$ 3,922

TRIUNFO SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of November 30, 2018

POTABLE	\$ 105,484	\$ 4,297	\$ 11,828	\$ 4,239	\$ 4,058	\$ 129,906
RECYCLED	\$ 14,846	\$ 4,830	\$ 2,339	\$ 1,711	\$ 132	\$ 23,858
WASTEWATER	\$ 94,516	\$ 16,957	\$ 4,059	\$ 11,348	\$ -	\$ 126,880
10/31/2018 Total	\$ 265,773	\$ 26,616	\$ 19,325	\$ 44,295	\$ 4,975	\$ 360,983
11/30/2018						
ADMIN	\$ 44,637	\$ -	\$ 1,896	\$ 21,262	\$ 461	\$ 68,256
BELL CYN	\$ 7,058	\$ 812	\$ 35	\$ -	\$ -	\$ 7,905
POTABLE	\$ 147,104	\$ 5,796	\$ 9,415	\$ 8,897	\$ 10,945	\$ 182,156
RECYCLED	\$ 13,449	\$ 1,352	\$ 2,013	\$ 491	\$ 2,023	\$ 19,328
WASTEWATER	\$ 72,127	\$ 11,336	\$ 8,665	\$ 6,705	\$ 1,893	\$ 100,724
11/30/2018 Total	\$ 284,374	\$ 19,296	\$ 22,023	\$ 37,354	\$ 15,322	\$ 378,369
Grand Total	\$ 1,457,839	\$ 112,154	\$ 145,540	\$ 216,543	\$ 37,863	\$ 1,969,939

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
11/30/2018	343

BILL TO
Ventura Regional Sanitation District Finance & Administration 1001 Partridge Drive , Suite 150 Ventura, CA 93003-0704

DUE DATE
12/30/2018

DESCRIPTION	QTY	RATE	AMOUNT
Triunfo Sanitation District General Manager Services			0.00
11/01/18 Various TSD Projects Meeting w/Tim Doyle regarding several projects Review JPA Board Meeting Agenda Packet TSD Agenda Prep Review CASA Legislative Update Report Meeting w/Chi Hermann regarding several projects Review/Respond to customer concerns	8.5	122.00	1,037.00
11/02/18 Various TSD Projects TSD Agenda Prep Review Sensus Zero Billing Report Phone conference w/KEH regarding CIP	8	122.00	976.00
11/05/18 Various TSD Projects Review Draft EIR for Las Virgenes/Calleguas Intertie Project Phone conference w/John Mathews regarding several matters Review TSD Budget Report Phone conference w/Janna Orkney Phone conference w/Dave Pedersen regarding TSD/JPA Legal Fees Travel to and attend meeting w/Dave Pedersen and Leon Shapiro and JPA BM	13	122.00	1,586.00
11/06/18 Various TSD Projects Phone conference w/John Mathews regarding several TSD Matters Phone conference w/Janna Orkney to provide JPA Meeting debrief Meeting w/Tim Doyle and Chi Hermann to discuss several Projects Phone conference w/Ralph Arnold regarding R/W Project Review several documents associated w/Hidden Valley Basin	9.5	122.00	1,159.00

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DUE DATE
12/30/2018

DESCRIPTION	QTY	RATE	AMOUNT
11/07/18 Various TSD Projects TSD Weekly Staff Meeting Phone conference w/John Mathews and Susan McCarthy regarding LeVan Lawsuit Review TSD/JPA Legal Fee payment issues	8.75	122.00	1,067.50
11/08/18 Various TSD Projects TSD Agenda Prep Review/Respond to customer concerns Continue review of Calleguas/Las Virgenes Intertie Project Draft EIR Meeting w/Tim Doyle to review Hidden Valley Basin easement issues Review Draft TSD ERP Fire related activities	14	122.00	1,708.00
11/09/18 Various TSD Projects Continue review of Draft TSD ERP Fire related activities	9	122.00	1,098.00
11/10/18 Various TSD Projects Prep for pre-trial meeting w/Susan McCarthy Site Visit-Oak Park Fire related activities	8	122.00	976.00
11/11/18 Various TSD Projects Fire related activities Site Visit-Oak Park	7	122.00	854.00
11/12/18 Various TSD Projects Review documents associated with Levan Lawsuit Fire related activities	5	122.00	610.00
11/13/18 Various TSD Projects TSD Agenda Prep Phone conference with John Mathews regarding several matters Meeting with Tim Doyle and Chi Hermann regarding several projects Fire event debrief w/Staff	10	122.00	1,220.00

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DUE DATE
12/30/2018

DESCRIPTION	QTY	RATE	AMOUNT
11/14/18 Various TSD Projects Phone conference w/Thousand Oaks P/W regarding TSD fire impact relief plan TSD Agenda Prep Phone conference w/Richard Jones regarding several Projects Travel to and attend TSD Special Board Meeting	12	122.00	1,464.00
11/15/18 Various TSD Projects Phone conference w/Susan McCarthy regarding New Mission Lawsuit TSD Agenda Prep Review TSD Budget Report Develop fire impact relief plan	9	122.00	1,098.00
11/16/18 Various TSD Projects TSD Agenda Prep Meeting w/Sandy Warren to discuss several projects Meeting w/Chi Hermann to review VRSD labor expenditure report Phone conference w/Tim Doyle regarding several issues Phone conference w/Susan McCarthy and John Mathews regarding New Mission Lawsuit	9	122.00	1,098.00
11/19/18 Various TSD Projects Phone conference w/John Mathews regarding several matters Phone conference(s) w/Janna Orkney regarding several topics Meeting w/Tim Doyle regarding Agenda Reports Meeting w/Sandy Warren regarding TSD Insurance Coverage TSD Agenda Prep Meeting w/TSD Customer Billing Staff to review water usage related to the Fire	10	122.00	1,220.00

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11/30/2018	343

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Ventura Regional Sanitation District Finance & Administration 1001 Partridge Drive , Suite 150 Ventura, CA 93003-0704

DUE DATE
12/30/2018

DESCRIPTION	QTY	RATE	AMOUNT
11/20/18 Various TSD Projects TSD Agenda Prep Meeting w/Tim Doyle and Chi Hermann regarding several Projects Review JPA Fire Damage Assessment review TSD Board Meeting Minutes Review/Respond to customer concerns	9	122.00	1,098.00
11/21/18 Various TSD Projects TSD Weekly Staff Meeting TSD Agenda Packet review Review VRSD/TSD Labor Distribution Report Review updated CIP Schedule Phone conference w/KEH regarding CIP	8.5	122.00	1,037.00
11/23/18 Various TSD Projects TSD Board Meeting Prep Review various documents regarding New Mission Lawsuit	7	122.00	854.00
11/26/18 Various TSD Projects Review TSD Board Meeting Agenda Packet Phone conference w/John Mathews regarding several Matters Meeting w/Tim Doyle and Chi Hermann regarding several projects Meeting w/Chris Theisen to discuss several issues Travel to and attend TSD Board Meeting	13	122.00	1,586.00
11/27/18 Various TSD Projects TSD Board Meeting debrief Travel to San Diego for ACWA Conference	10	122.00	1,220.00
11/28/18 ACWA Conference	8	122.00	976.00
11/29/18 ACWA Conference	8	122.00	976.00
11/30/18 ACWA Conference Travel from San Diego to Ventura	8	122.00	976.00

Please remit to above address.	Total	25,894.50
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