



**Board of Directors**

Raymond Tjulander, Chair

Leon E. Shapiro, Vice Chair

Jane Nye, Director

Janna Orkney, Director

James Wall, Director

*Providing Outstanding Service Since 1963*

March 22, 2021

Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California

**CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS, SEAT A**

**RECOMMENDATION**

It is recommended the Board:

- A. Receive the California Special Districts Association (CSDA) letter of January 28, 2021, calling for nominations to fill California Special Districts Association for the Coastal Region Seat A; and
- B. If desired, nominate a regular member to the CSDA Board of Directors and complete the Nomination Form with the Board's candidate for the Board of Directors of the California Special Districts Association for the Coastal Region Seat A; and
- C. Adopt Resolution No. TWSD 2021-003 Confirming Nomination for California Special Districts Association Board of Directors; and
- D. Authorize the General Manager to transmit the required documents to CSDA before the March 29, 2021 deadline; or
- E. Provide alternate direction to staff as appropriate.

**BACKGROUND/ANALYSIS**

The California Special Districts Association (CSDA) Board of Directors has called for nominations for Seat A for the 2022-24 term. Any independent special district with current "Regular Member" status in CSDA is eligible to designate one person, such as a board member or managerial employee for election as a director of CSDA. The deadline for receiving nominations is March 29, 2021.

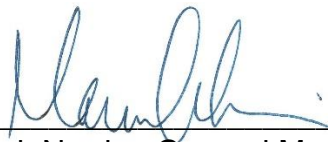
CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

The CSDA Nomination Form and Resolution No. TWSD 2021-003 are attached for your review and completion.

FINANCIAL IMPACT

There is no financial impact to the Triunfo Water & Sanitation District.

  
JULIET RODRIGUEZ – CLERK OF THE BOARD

REVIEWED AND APPROVED:   
Mark Norris - General Manager

Attachments: 1. January 28, 2021 CSDA Correspondence  
2. TWSD Resolution 2021-003



**California Special  
Districts Association**  
*Districts Stronger Together*

RECEIVED

FEB 01 2021

VENTURA REGIONAL  
SANITATION DISTRICT

**DATE:** January 28, 2021  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT:** **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT A**

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The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@csda.net](mailto:amberp@csda.net)

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

**Northern Network** Seat A – Ralph Emerson, GM, Garberville Sanitary District\*  
**Sierra Network** Seat A – Noelle Mattock, Director, El Dorado Hills Community Services District\*  
**Bay Area Network** Seat A – Chad Davisson, GM, Ironhouse Sanitary District\*  
**Central Network** Seat A – Vacant  
**Coastal Network** Seat A – Elaine Magner, Director, Pleasant Valley Recreation and Park District\*  
**Southern Network** Seat A – Jo MacKenzie, Director, Vista Irrigation District\*

**This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely.** *Electronic Ballots will be emailed to the main contact in your district May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [Amberp@csda.net](mailto:Amberp@csda.net) by **March 29, 2021** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

(\* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: \_\_\_\_\_

District: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Network: \_\_\_\_\_ (see map)

Telephone: \_\_\_\_\_

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nominated by (optional): \_\_\_\_\_

**Return this form and a Board resolution/minute action supporting the candidate  
and Candidate Information Sheet by mail or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021***



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

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2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

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3. List local government involvement (such as LAFCo, Association of Governments, etc.):

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4. List civic organization involvement:

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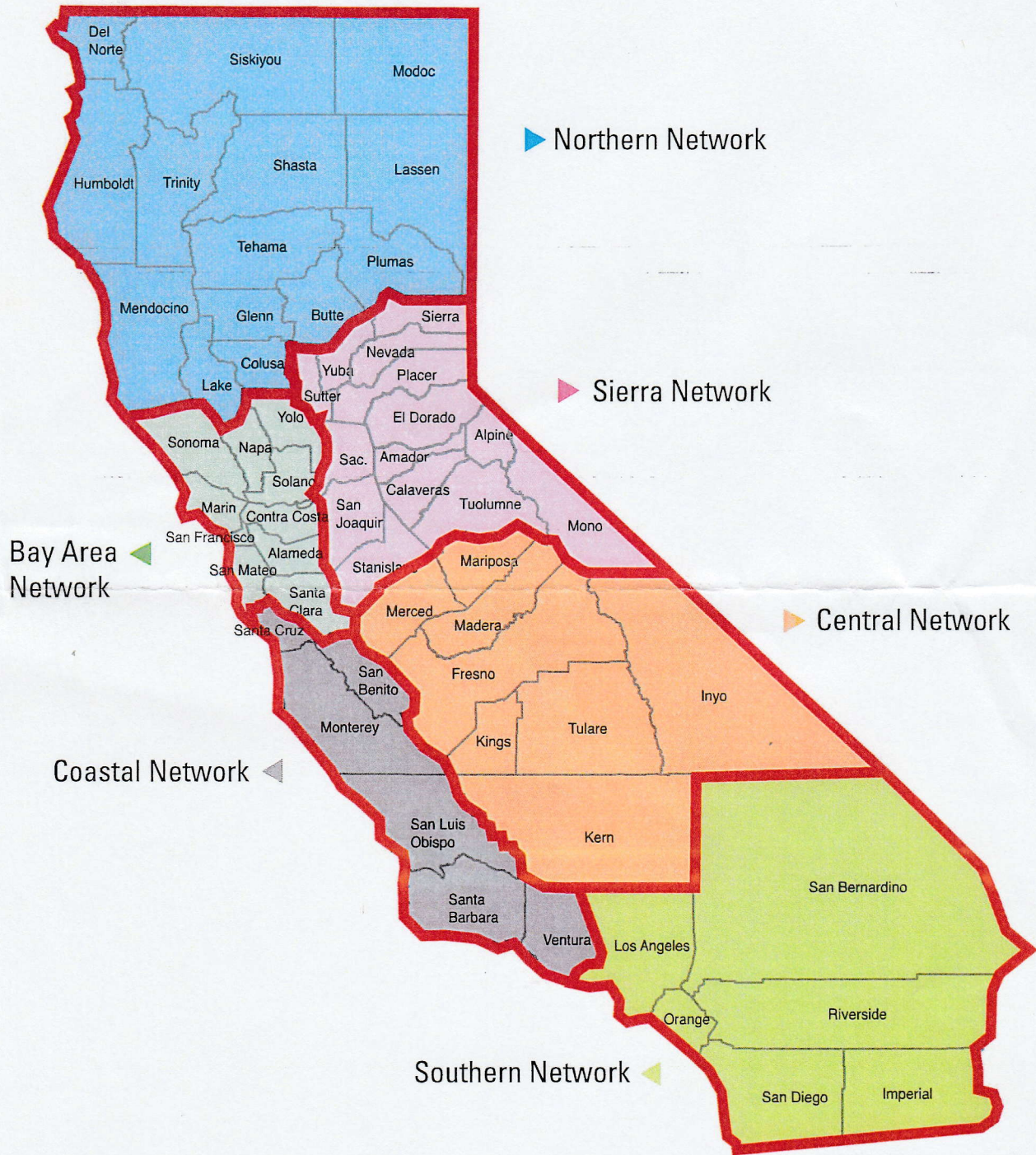
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**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



California Special Districts Association

# DISTRICT NETWORKS



**RESOLUTION NO. TWSD 2021-003**

**RESOLUTION OF THE TRIUNFO WATER & SANITATION DISTRICT  
CONFIRMING NOMINATION FOR  
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION  
BOARD OF DIRECTOR**

**WHEREAS**, Triunfo Water & Sanitation District is an independent special district as defined in Section 56044 of the Government Code, and is situated entirely within the County of Ventura; and

**WHEREAS**, the Triunfo Water & Sanitation District Board of Directors, as governing body thereof, desires to propose \_\_\_\_\_ as the candidate for election for California Special Districts Association Board of Directors, Coastal Network, Seat A.

**PASSED AND ADOPTED** by the Board of Directors of Triunfo Water & Sanitation District on this 22<sup>nd</sup> day of March, 2021 by the following votes:

AYES:

NOES:

ABSENT:

ATTEST:

\_\_\_\_\_  
Ray Tjulander, Chair  
Triunfo Water & Sanitation District  
Board of Directors

\_\_\_\_\_  
Juliet Rodriguez, Clerk of the Board