



TRIUNFO
WATER & SANITATION DISTRICT

Fiscal Year 2019-2020
Proposed Budget

July 1, 2019 – June 30, 2020

Budget Workshop
April 11, 2019



TRIUNFO

WATER & SANITATION DISTRICT

2019 Board of Directors

Janna Orkney, Chair
Susan Pan, Vice Chair
James Wall
Raymond Tjulander
Leon Shapiro

Contract Staff

Mark Norris – TWSD General Manager – 658-4621
Chris Theisen – VRSD General Manager – 658-4600
Tina Rivera – VRSD Director of Finance – 658-4646
Matthew Baumgardner – VRSD Director of Operations – 658-4674
Richard Jones – VRSD Water/Wastewater Operations Superintendent – 658-4657
Juliet Rodriguez – VRSD Clerk of the Board – 658-4642

Legal Counsel

John Mathews (Arnold LaRoche Mathews VanConas & Zirbel LLP) – 988-9886

Table of Contents

Executive Summary	5
Consolidated Budget.....	11
Reserve Analysis	17
Central Administration	21
Wastewater Division	27
Potable Water Division.....	59
Recycled Water Division.....	87
Supplemental Information	95
VRSD Contract Services to TSD.....	97
Project Summary – Budget Comparison	99
Hourly Rates.....	101
Equipment & Supply (Consumable) Rates.....	102
Contract Labor Estimate – Hours by Classification.....	104
Contract Labor Estimate – Dollars by Classification.....	112
Contract Services Cost Analysis by Project	120
Las Virgenes – Triunfo JPA FY2018-19 and FY2019-20 Budget.....	139
Budget Overview.....	143
Operations.....	147
Capital Improvement Program	178
Las Virgenes – Triunfo JPA FY2019-20 Infrastructure Investment Plan	187
Overview.....	189
Summary.....	190
Appropriation Variance Analysis.....	191
Project Descriptions	194
Ordinance No. TSD-250 (Adopted 11/26/2018) – Wastewater Fees.....	235
Ordinance No. TSD-350 (Adopted 11/26/2018) – Potable Water Fees	243
Ordinance No. TSD-450 (Adopted 11/26/2018) – Recycled Water Fees.....	249
Reserve Level Policy (Adopted 07/24/2017)	253
Budget Glossary.....	257

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Executive Summary



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Consolidated Budget.....

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
CONSOLIDATED

Description	Actual FY 2016 Yearend	Actual FY 2017 Yearend	Actual FY 2018 Yearend	Adjusted FY 2019 Budget	Estimated FY 2019 Yearend	Proposed FY 2020 Budget
Operating revenues:						
Fees, sales	\$ 13,165,367	\$ 14,638,499	\$ 16,978,210	\$ 18,521,712	\$ 17,041,711	\$ 18,902,477
Service charges	1,379,077	1,679,051	2,034,687	2,045,445	2,111,942	2,151,160
Rental revenue - Cell Towers	112,270	111,672	175,394	142,389	169,306	176,020
Penalty revenue	75,845	92,983	109,754	86,400	97,827	93,960
Other revenue	397,821	183,402	107,609	64,500	108,208	97,500
Total operating revenues	15,130,380	16,705,608	19,405,654	20,860,445	19,528,995	21,421,117 [1]
Operating expenses:						
Wastewater treatment, Potable & R/W purchase	8,469,527	8,649,458	8,393,124	9,161,839	8,406,064	8,942,180 [2]
VRSD contract services - Operations	2,646,919	2,396,920	2,969,457	3,441,584	3,706,628	3,700,393 [3]
VRSD contract services - Administration	1,145,935	1,289,744	1,348,034	1,620,469	1,517,701	1,525,655 [3]
Operating materials and supplies	-	-	-	-	-	-
Contract services	-	-	-	-	-	-
Professional services	94,031	230,423	103,494	223,720	269,329	560,322 [4]
Insurance	40,124	53,993	67,872	91,367	80,923	88,104 [5]
Board member fees and reimbursable expenses	48,675	49,998	57,074	69,950	58,357	76,455 [6]
Membership and dues	22,921	21,648	30,953	49,773	40,773	51,073 [7]
Conference and seminars	4,299	11,228	33,313	34,423	20,967	48,423 [7]
Management and administrative	19,462	22,751	102,168	45,700	132,158	28,200 [8]
Utilities	123,442	145,292	161,221	199,530	209,301	218,730 [9]
Bank service charges	-	-	-	-	45,975	54,000 [10]
Permits, licenses and fees	286,827	258,176	301,560	454,345	310,047	260,578 [11]
Total operating expenses	12,902,162	13,129,633	13,568,268	15,392,700	14,798,224	15,554,113
Operating income(loss) before depreciation	2,228,218	3,575,975	5,837,386	5,467,745	4,730,771	5,867,004
Depreciation and amortization	1,288,281	1,271,389	1,563,459	1,611,873	1,497,496	1,497,496
Operating income(loss)	939,937	2,304,587	4,273,927	3,855,873	3,233,275	4,369,509
Non-operating revenues(expenses):						
Interest and investment earnings	69,338	50,627	160,050	60,000	315,499	300,708
Gain(loss) on sales and/or disposals of assets	1,953	-	-	-	-	-
Debt service interest expense	(367,450)	(444,336)	(684,922)	(659,764)	(659,764)	(619,507) [12]
Contributed capital assets	-	-	-	-	-	-
Overhead cost allocation	-	-	-	-	-	-
Other, net	-	-	-	-	-	-
Total non-operating revenues(expenses)	(296,159)	(393,709)	(524,873)	(599,764)	(344,265)	(318,799)
Change in net assets before capital expenses	\$ 643,778	\$ 1,910,878	\$ 3,749,055	\$ 3,256,108	\$ 2,889,010	\$ 4,050,710 [13]
Capital expenses	1,827,859	1,874,056	1,744,428	7,124,839	4,672,150	5,039,512 [14]
Capital expenses - contra	-	-	-	-	-	-
Capital expenses, net	1,827,859	1,874,056	1,744,428	7,124,839	4,672,150	5,039,512
Change in net assets	\$ (1,184,082)	\$ 36,822	\$ 2,004,627	\$ (3,868,731)	\$ (1,783,140)	\$ (988,802)

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
CONSOLIDATED

COMMENTS

The Consolidated budget summary provides a single page view of Central Administration, Wastewater, Potable Water, and Recycled Water, budget division activities, which includes Capital Expenses.

- [1] Estimated FY2020 Operating Revenues include approximately \$9.92M in Wastewater, \$8.52M in Potable Water, and \$2.99M in Potable Water. For a detailed breakdown of Operating Revenue within each segment, please see pages 28-29, 60-61, and 88-89.
- [2] These estimated FY2020 expenses include approximately \$4.82M for wastewater treatment, \$3.40M for the purchase of potable water, and \$0.71M for the purchase of recycled water. For a detailed breakdown within each segment, please see pages 28-29, 60-61, and 88-89.

[3]

VRSD Contract Categories	FY 2019 Budget	FY 2020 Budget	Change	% Change
Labor	\$ 3,602,475	\$ 3,829,797	\$ 227,322	6.3%
Supplies	\$ 178,059	\$ 186,415	\$ 8,356	4.7%
Services	\$ 156,129	\$ 228,919	\$ 72,790	46.6%
Permits & Fees	\$ 4,451	\$ 4,364	\$ (87)	-1.9%
General Administrative	\$ 107,643	\$ 207,337	\$ 99,694	92.6%
Laboratory Services	\$ 73,600	\$ 32,315	\$ (41,285)	-56.1%
Other Professional Services	\$ 695,557	\$ 484,458	\$ (211,099)	-30.3%
Fleet Vehicles/Equipment	\$ 244,143	\$ 252,444	\$ 8,301	3.4%
	\$ 5,062,057	\$ 5,226,049	\$ 163,992	3.2%

For a detailed breakdown of VRSD Contract Services within each project, please see pages 24-26, 31-57, 63-86, and 91-94.

- [4] Budgeted items include the TWSD General Manager (\$253.5K), rate studies (\$125K), baseline legal fees (\$63K), as-needed engineering consultant contracts (\$50K), a benchmarking study (\$25K), fees for the TWSD audit (\$24.6K), TSD's share of the JPA audit (\$5K), marketing and advertising/sponsorship (\$2.2K), and website design (\$2K).
- [5] Budgeted items include liability insurance and workers' compensation (\$51.4K), the Recycled Water system (\$24K), and the AMI system (\$12.7K).
- [6] This includes 315 days of service, which are primarily at TWSD Board Meetings, JPA Board Meetings, committee meetings, training, CASA attendance, ACWA attendance, CSDA attendance, and lobbying efforts in Washington DC.
- [7] For a detailed breakdown of membership dues, conferences, and seminars, please see page 14.
- [8] FY2020 management and administrative expenses include tax collector fees to collect sewer fees through the tax rolls (\$20K) and water conservation rebates (\$3.2K).
- [9] Utilities are comprised of water, electricity, and telephone services, including a toll-free 800 telephone number.
- [10] Credit Card Service Fees. Prior to FY2020, this expense was budgeted within Permits, Licenses, and Fees.
- [11] These expenses are primarily comprised of capacity reservation charges and capacity rights obligations to the City of Los Angeles for use of the Tillman treatment plant (\$203.8K); SWRCB, Encroachment, and EHD (\$23K); and LAFCO (\$10.9K).
- [12] For a detailed breakdown of debt service, please see page 15.
- [13] On a consolidated basis, it is estimated that the Triunfo Sanitation District FY 2020 revenues will exceed expenses by approximately \$4.05M before capital.
- [14] For a list of all capital projects, please see page 30. Joint Powers Authority related capital improvement projects are identified and discussed in the attached *Las Virgenes - Triunfo Joint Powers Authority FY 2019/20 Infrastructure Investment Plan* (Pages 194-233).

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
MEMBERSHIP DUES, CONFERENCES & SEMINARS

Description	Unit (s)	Cost per Unit	Total Cost
California Special Districts Association (CSDA) Membership Dues	1	7,550	7,550
Ventura County Special Districts Association (VCSDA) Membership Dues	1	150	150
Miscellaneous Membership Dues	12	90	1,080
Total Central Administration Membership Dues Expense:			<u>\$8,780</u>
CSDA Conference Registration: 2 Members x 1 Event @ \$750/Event	2	750	1,500
CSDA Lodging: 2 Members x 1 Event x 3 Nights @ \$220/Night	6	220	1,320
CSDA Mileage: 2 Members x 1 Event	2	350	700
CSDA Per Diem: 2 Members x 1 Event x 4 Days @ \$80/Day	8	80	640
Total CSDA Conference Expense:			<u>\$4,160</u>
TBD: Conference Registration: 5 Events @ \$1,000/Event	5	1,000	5,000
Total TBD Conferences & Seminars Expense:			<u>\$5,000</u>
Total Central Administration Membership Dues, Conferences & Seminars Expense:			<u>\$17,940</u>
<hr/>			
California Association of Sanitation Agencies (CASA) Membership Dues	1	13,498	13,498
Total Wastewater Membership Dues:			<u>\$13,498</u>
CASA Conference Registration: 3 Members x 3 Events @ \$475/Event	9	475	4,275
CASA Lodging: 3 Members x 3 Events x 3 Nights @ \$220/Night	27	220	5,940
CASA Mileage: 3 Members x 3 Events	9	122	1,098
CASA Per Diem: 3 Members x 3 Events x 4 Days @ \$80/Day	36	80	2,880
Total CASA Conference Expense:			<u>14,193</u>
Washington DC Transportation: 3 Members & GM	4	850	3,400
Washington DC Lodging: 3 Members & GM x 5 Nights	20	450	9,000
Washington DC Per Diem: 3 Members & GM x 5 Days	20	80	1,600
Total Washington DC Expense:			<u>14,000</u>
Total Wastewater Membership Dues, Conferences & Seminars Expense:			<u>41,691</u>
<hr/>			
Association of California Water Agencies (ACWA) Membership Dues	1	20,650	20,650
Association of Water Agencies (AWA) - Ventura County Membership Dues	1	3,300	3,300
California Rural Water Association (CRWA) Membership Dues	1	1,200	1,200
California Urban Water Conservation Council (CUWCC) Membership Dues	1	2,645	2,645
Total Potable Water Membership Dues:			<u>27,795</u>
ACWA Conference Registration: 3 Members x 2 Events @ \$695/Event	6	695	4,170
ACWA Extra Event: 3 Members x 1 Event @ \$200/Event	3	200	600
ACWA Lodging: 3 Members x 2 Events x 3 Nights @ \$220/Night	18	220	3,960
ACWA Mileage: 3 Members x 2 Events	6	70	420
ACWA Per Diem: 3 Members x 2 Events x 4 Days @ \$80/Day	24	80	1,920
Total ACWA Conference Expense:			<u>\$11,070</u>
Total Potable Water Membership Dues, Conferences & Seminars Expense:			<u>38,865</u>
<hr/>			
Water Re-use Membership Dues	1	1,000	1,000
Total Recycled Water Membership Dues:			<u>1,000</u>
Total Recycled Water Membership Dues, Conferences & Seminars Expense:			<u>\$1,000</u>
<hr/>			
Total District Membership Dues, Conferences & Seminars Expense:			<u>\$99,496</u>

TRIUNFO WATER & SANITATION DISTRICT
DEBT SERVICE
FISCAL YEAR 2020

OUTSTANDING DEBT SERVICE SUMMARY

	Potable Water	Potable Water (97.73%)	Recycled Water (2.27%)	Recycled Water	Recycled Water (Taxable)	Combined Loan Amount
	<i>Loan #2222900</i>	<i>Loan #2222901</i>	<i>Loan #2222901</i>	<i>Loan #434672.1</i>	<i>Loan #434672.1</i>	
Original Loan Amount	\$7,760,000	\$2,477,456	\$57,545	\$9,849,000	\$1,876,000	\$22,020,000
Interest Rate	5.00%	3.24%	3.24%	2.74%	4.39%	n/a
Due Dates	Aug and Feb	Nov and May	Nov and May	Aug and Feb	Aug and Feb	n/a
Lender	[1]	[1]	[1]	[1]	[1]	
Balance Due as of June 30, 2019	\$5,477,183	\$1,780,248	\$41,351	\$8,756,402	\$1,690,616	\$17,745,800
Principal Payment through June 30, 2020	\$349,424	\$153,398	\$3,563	\$569,034	\$98,907	\$1,174,326
Interest Payment through June 30, 2020	\$252,291	\$56,447	\$1,311	\$236,313	\$73,144	\$619,506
Balance Due as of June 30, 2020	\$5,127,759	\$1,626,850	\$37,788	\$8,187,368	\$1,591,709	\$16,571,474

Notes:

[1] Lender: Bank of America

Additional Information

<u>Loan #2222900</u>	Description:	Construction of Conifer Tank
	Term:	August 2011- February 2031
<u>Loan #2222901</u>	Description:	Acquisition and installation of Advanced Metering Infrastructure
	Term:	November 2014 - May 2029
	Original Loan Amount:	\$2,535,000.00
<u>Loan #434672.1</u>	Description:	Purchase of Recycled Water System from CMWD
	Term:	August 2017 - February 2032
	Original Loan Amount:	\$11,725,000.00

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Reserve Analysis

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TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
RESERVE ANALYSIS

Description	Actual FY 2017 Yearend	Actual FY 2018 Yearend	Adopted FY 2019 Budget	Estimated FY 2019 Yearend	Proposed FY 2020 Budget
WASTEWATER DIVISION					
Restricted reserves:					
Debt Service Reserve Funds	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-
Customer Deposits Fund	666,373	666,373	666,373	666,373	666,373
Total restricted reserves	666,373	666,373	666,373	666,373	666,373
Designated reserves:					
Capital Improvement and Capital Replacement Reserves Fund	-	-	-	5,039,512	2,090,975
Operating Fund	3,332,315	3,698,782	3,327,800	739,935	1,024,505
Debt Service Reserve Fund	-	-	-	-	-
Rate Stabilization	3,618,874	4,215,270	-	-	-
Total assigned reserves	6,951,189	7,914,052	3,327,800	5,779,447	3,115,480
Total reserve level balance	\$ 7,617,562	\$ 8,580,425	\$ 3,994,173	\$ 6,445,820	\$ 3,781,853
POTABLE WATER DIVISION					
Restricted reserves:					
Debt Service Reserve Funds	399,704	399,704	602,000	602,000	602,000
Capital Reserve Fund	-	-	-	-	-
Customer Deposits Fund	-	-	48,470	48,470	48,470
Total restricted reserves	399,704	399,704	650,470	650,470	650,470
Designated reserves:					
Capital Improvement and Capital Replacement Reserves Fund	-	-	-	-	-
Operating Fund	-	1,228,308	2,956,185	1,301,761	2,562,708
Debt Service Reserve Fund	-	-	418,118	816,435	816,435
Rate Stabilization	-	-	-	-	-
Total assigned reserves	-	1,228,308	3,374,303	2,118,196	3,379,143
Total reserve level balance	\$ 399,704	\$ 1,628,012	\$ 4,024,773	\$ 2,768,666	\$ 4,029,613
RECYCLED WATER DIVISION					
Restricted reserves:					
Debt Service Reserve Funds	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-
Customer Deposits Fund	16	-	-	-	-
Total restricted reserves	16	-	-	-	-
Designated reserves:					
Capital Improvement and Capital Replacement Reserves Fund	-	-	-	-	-
Operating Fund	882,158	570,266	549,525	563,304	527,966
Debt Service Reserve Fund	-	-	977,398	977,398	977,398
Rate Stabilization	1,342,462	2,539,095	930,501	1,142,897	1,915,623
Total assigned reserves	2,224,620	3,109,361	2,457,424	2,683,599	3,420,987
Total reserve level balance	\$ 2,224,636	\$ 3,109,361	\$ 2,457,424	\$ 2,683,599	\$ 3,420,987
CONSOLIDATED					
Restricted reserves:					
Debt Service Reserve Funds	399,704	399,704	602,000	602,000	602,000
Capital Reserve Fund	-	-	-	-	-
Customer Deposits Fund	666,389	666,373	714,843	714,843	714,843
Total restricted reserves	1,066,093	1,066,077	1,316,843	1,316,843	1,316,843
Designated reserves:					
Capital Improvement and Capital Replacement Reserves Fund	-	-	-	5,039,512	2,090,975
Operating Fund	4,214,473	5,497,356	6,833,510	2,605,000	4,115,179
Debt Service Reserve Fund	-	-	1,395,516	1,793,833	1,793,833
Rate Stabilization	4,961,336	6,754,365	930,501	1,142,897	1,915,623
Total assigned reserves	9,175,809	12,251,721	9,159,527	10,581,242	9,915,610
Total reserve level balance	\$ 10,241,902	\$ 13,317,798	\$ 10,476,370	\$ 11,898,085	\$ 11,232,453

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Central Administration

TRIUNFO WATER & SANITATION DISTRICT

FISCAL YEAR 2020 BUDGET SUMMARY

CENTRAL ADMINISTRATION

Description	Actual FY 2016 Yearend	Actual FY 2017 Yearend	Actual FY 2018 Yearend	Adjusted FY 2019 Budget	Estimated FY 2019 Yearend	Proposed FY 2020 Budget
Operating revenues:						
Fees, sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Service charges	-	-	-	-	-	-
Rental revenue - Cell Towers	-	-	-	-	-	-
Penalty revenue	-	-	-	-	-	-
Other revenue	1,216	-	-	-	-	-
Total operating revenues	1,216	-	-	-	-	-
Operating expenses:						
Wastewater treatment, Potable & R/W purchase	-	-	-	-	-	-
VRSD contract services - Operations	-	-	-	-	-	-
VRSD contract services - Administration	564,291	692,745	884,718	962,776	943,845	937,880 [1]
Operating materials and supplies	-	-	-	-	-	-
Contract services	-	-	-	-	-	-
Professional services	61,064	54,905	64,869	104,200	81,508	427,935 [2]
Insurance	39,165	42,890	36,953	57,440	48,178	51,440 [3]
Board member fees and reimbursable expenses	48,392	49,850	57,074	59,300	57,242	61,524 [4]
Membership and dues	6,995	6,684	7,312	8,130	11,609	8,780 [5]
Conference and seminars	2,413	3,407	7,070	9,160	1,870	9,160 [5]
Management and administrative	-	1,743	594	9,000	904	- [6]
Utilities	-	-	-	-	-	-
Bank service charges	-	-	-	-	-	-
Permits, licenses and fees	9,556	10,160	9,906	12,971	15,042	12,971 [7]
Total operating expenses	731,876	862,384	1,068,495	1,222,977	1,160,199	1,509,689
Operating income(loss) before depreciation	(730,660)	(862,384)	(1,068,495)	(1,222,977)	(1,160,199)	(1,509,689)
Depreciation and amortization	-	-	-	-	-	-
Operating income(loss)	(730,660)	(862,384)	(1,068,495)	(1,222,977)	(1,160,199)	(1,509,689)
Non-operating revenues(expenses):						
Interest and investment earnings	199	75	95	-	1,099	-
Gain(loss) on sales and/or disposals of assets	-	-	-	-	-	-
Debt service interest expense	-	-	-	-	-	-
Contributed capital assets	-	-	-	-	-	-
Overhead cost allocation	742,994	862,309	1,068,400	1,222,977	1,159,100	1,509,689 [8]
Other, net	-	-	-	-	-	-
Total non-operating revenues(expenses)	743,193	862,384	1,068,495	1,222,977	1,160,199	1,509,689
Change in net assets before capital expenses	\$ 12,534	\$ 0	\$ (0)	\$ 0	\$ 0	\$ (0)
Capital expenses	-	-	-	-	-	-
Capital expenses - contra	-	-	-	-	-	-
Capital expenses, net	-	-	-	-	-	-
Change in net assets	\$ 12,534	\$ 0	\$ (0)	\$ 0	\$ 0	\$ (0)

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
CENTRAL ADMINISTRATION

COMMENTS

- [1] For a detailed breakdown of VRSD Contract Services within each project, please see pages 24-26.
- [2] Professional Services includes the following estimates: \$171.1K for the TWSD General Manager, \$125K for rate studies, \$63K for baseline legal fees, \$35K for a benchmarking study, \$24.6K for TWSD auditors, \$5K for TWSD's share of the JPA's audit, \$2.2K for marketing and advertising/sponsorship, and \$2K for website design.
- [3] Liability (CSRMA) and workers compensation (State Fund) insurance costs.
- [4] Board Member fees and expenses include days of service for TWSD Board Members, which are anticipated to average 4.2 days per member per month. Days of service are primarily comprised of TWSD Board Meetings, JPA Board Meetings, committee meetings, training, and CSDA attendance.

Description	Unit (s)	Cost per Unit	Total Cost
California Special Districts Association (CSDA) Membership Dues	1	7,550	7,550
Ventura County Special Districts Association (VCSDA) Membership Dues	1	150	150
Miscellaneous Membership Dues	12	90	1,080
Total Central Administration Membership Dues Expense:			<u>\$8,780</u>
CSDA Conference Registration: 2 Members x 1 Event @ \$750/Event	2	750	1,500
CSDA Lodging: 2 Members x 1 Event x 3 Nights @ \$220/Night	6	220	1,320
CSDA Mileage: 2 Members x 1 Event	2	350	700
CSDA Per Diem: 2 Members x 1 Event x 4 Days @ \$80/Day	8	80	640
Total CSDA Conference Expense:			<u>\$4,160</u>
TBD: Conference Registration: 5 Events @ \$1,000/Event	5	1,000	5,000
Total TBD Conferences & Seminars Expense:			<u>\$5,000</u>
Total Central Administration Membership Dues, Conferences & Seminars Expense:			<u>\$17,940</u>

- [6] FY2020 does not include any money for a biennial TWSD Board of Directors election. That expense will be budgeted again in FY2021.
- [7] Permits, Licenses, & Fees includes the following estimates: \$10.9K in LAFCO fees and \$2.1K in miscellaneous permit fees.
- [8] Overhead cost allocation represents the transfer IN from the Wastewater (\$698.9K), Potable Water (\$600.3K), and Recycled Water (\$210.4K) Divisions to pay for TWSD's own administrative overhead.



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
 805.658.4679

FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
121100	<i>Triunfo Sanitation District - WW - Administration - Central Admin</i>			
51010	Wages - Regular			
	Account Total---		\$648,652	
51010	Executive Assistant/Clerk of the Board	628	\$104	\$65,312
51010	General Manager	100	\$194	\$19,400
51010	Director of Finance	658	\$175	\$115,150
51010	Management Analyst-Central Adm	264	\$119	\$31,416
51010	Accountant	1446	\$119	\$172,074
51010	Senior Fiscal Assistant	26	\$88	\$2,288
51010	Senior Management Analyst	160	\$119	\$19,040
51010	Fiscal Assistant	61	\$88	\$5,368
51010	Fiscal Assistant	200	\$88	\$17,600
51010	Fiscal Assistant	279	\$88	\$24,552
51010	Management Analyst-Central Adm	1348	\$119	\$160,412
51010	Fiscal Assistant	20	\$88	\$1,760
51010	Senior Accountant	40	\$119	\$4,760
51010	Accountant	80	\$119	\$9,520
52040	General Administrative Expenses			
	Account Total---		\$10,511	
52040	Office supplies	1	\$2,875	\$2,875
52040	Shipping	1	\$575	\$575
52040	Document storage	1	\$690	\$690
52040	Printing	1	\$3,450	\$3,450
52040	Mail Manager - CAFR Printing	1	\$1,265	\$1,265
52040	VRSD Printing - Advanced Office Automation	12	\$138	\$1,656
52073	Information Technology Services			
	Account Total---		\$10,350	
52073	Greenman TSD IT support Acctg SW	1	\$4,600	\$4,600

52080	Other Professional Services	52073 Annual Acct SW Maint	Account Total---	1	\$5,750	\$5,750
			\$165,333			
		52080 Special Mailer		1	\$7,475	\$7,475
		52080 Hosting/Software Maintenance		1	\$1,725	\$1,725
		52080 The PRD Group		1016	\$144	\$146,050
		52080 Videographer at TSD board mtg		16	\$630	\$10,083
52150	Permits, Licenses and Fees		Account Total---			
		52150 GFOA	\$1,144	1	\$644	\$644
52280	Other Charges/Adjustment - Current	52150 CAFR Application Fee		1	\$500	\$500
			Account Total---			
		52280 CNB Bank analysis Fee	\$3,602	12	\$300	\$3,602
60593	Direct Overhead Charge		Account Total---			
		60593 Mark Norris - Overhead based on \$126.75 hourly	\$78,164	1350	\$19	\$25,664
		60593 TSD Cost for New Acctg Software		1	\$52,500	\$52,500
			Project 121100 Total---			\$917,756
			Total for this report---			\$917,756

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
121103	Triunfo Sanitation District - WW - Administration - Special Projects			
51010	Wages - Regular			
	51010 Administrative Asst Facebook & Twitter	234	\$86	\$20,124
	Account Total---			\$20,124
Project	121103 Total---			\$20,124
	Total for this report---			\$20,124

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project

Wastewater Division

TRIUNFO WATER & SANITATION DISTRICT

FISCAL YEAR 2020 BUDGET SUMMARY

WASTEWATER DIVISION

Description	Actual FY 2016 Yearend	Actual FY 2017 Yearend	Actual FY 2018 Yearend	Adjusted FY 2019 Budget	Estimated FY 2019 Yearend	Proposed FY 2020 Budget	
Operating revenues:							
Fees, sales	\$ 7,144,479	\$ 7,657,138	\$ 8,253,307	\$ 9,006,272	\$ 9,006,272	\$ 9,818,732	[1]
Service charges	-	-	-	-	-	-	
Rental revenue - Cell Towers	-	-	-	-	-	-	
Penalty revenue	7,572	15,479	19,390	12,000	16,550	12,000	
Other revenue	113,625	164,635	94,818	53,000	98,195	86,000	[2]
Total operating revenues	7,265,676	7,837,252	8,367,515	9,071,272	9,121,017	9,916,732	
Operating expenses:							
Wastewater treatment	3,917,234	4,058,695	4,309,990	4,750,243	4,678,747	4,824,819	[3]
VRSD contract services - Operations	1,333,434	1,245,855	1,527,438	1,766,469	1,631,854	1,794,915	[4]
VRSD contract services - Administration	82,559	184,995	135,656	207,138	159,670	105,932	[4]
Operating materials and supplies	-	-	-	-	-	-	
Contract services	-	-	-	-	-	-	
Professional services	-	76,312	28,032	94,520	179,869	67,461	[5]
Insurance	-	-	-	-	-	-	
Board member fees and reimbursable expenses	284	148	-	8,688	-	12,798	[6]
Membership and dues	12,480	12,855	22,678	13,498	-	13,498	[7]
Conference and seminars	1,886	7,821	24,305	14,193	5,298	28,193	[7]
Management and administrative	19,252	21,008	53,673	33,500	18,893	25,000	[8]
Utilities	26,604	38,899	36,514	42,000	46,012	46,200	[9]
Bank service charges	-	-	-	-	-	-	
Permits, licenses and fees	206,679	155,660	190,785	216,752	176,553	209,252	[10]
Total operating expenses	5,600,411	5,802,247	6,329,069	7,147,001	6,896,895	7,128,068	
Operating income(loss) before depreciation	1,665,265	2,035,005	2,038,445	1,924,271	2,224,122	2,788,664	
Depreciation and amortization	431,777	336,235	370,900	431,777	347,904	347,904	
Operating income(loss)	1,233,488	1,698,770	1,667,546	1,492,494	1,876,219	2,440,760	
Non-operating revenues(expenses):							
Interest and investment earnings	69,088	50,512	159,955	60,000	298,945	285,780	
Gain(loss) on sales and/or disposals of assets	-	-	-	-	-	-	
Debt service interest expense	-	-	-	-	-	-	
Contributed capital assets	-	-	-	-	-	-	
Overhead cost allocation	(351,046)	(385,078)	(433,925)	(531,752)	(482,584)	(698,899)	[11]
Other, net	-	-	-	-	-	-	
Total non-operating revenues(expenses)	(281,958)	(334,566)	(273,971)	(471,752)	(183,639)	(413,119)	
Change in net assets before capital expenses	\$ 951,530	\$ 1,364,204	\$ 1,393,575	\$ 1,020,742	\$ 1,692,579	\$ 2,027,641	
Capital expenses	1,827,859	1,874,056	1,744,428	6,292,587	4,175,088	5,039,512	[12]
Capital expenses - contra	-	-	-	-	-	-	
Capital expenses, net	1,827,859	1,874,056	1,744,428	6,292,587	4,175,088	5,039,512	
Change in net assets	\$ (876,329)	\$ (509,852)	\$ (350,853)	\$ (5,271,845)	\$ (2,482,509)	\$ (3,011,870)	

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
WASTEWATER DIVISION

COMMENTS

[1] FY2020 Wastewater Division revenue includes the following estimated sewer service fees, set to go into effect on July 1, 2019, in accordance with Ordinance No. TSD-250:

Description	Total ERUs	Monthly Rate per ERU	Annual Rate per ERU	Annual Fees
Single Family Unit	8,174.188	\$59.98	\$719.76	\$5,883,453.55
Multiple Family	2,425.377	\$59.98	\$719.76	\$1,745,689.35
Apartments	1,216.75	\$47.97	\$575.64	\$700,409.97
Commercial/Hotels/Institutional/Recreational	669.38	\$59.98	\$719.76	\$481,792.95
Institutional (Non Tax Parcels Billed Manually)	264	\$59.98	\$719.76	\$190,016.64
Shopping Centers	102	\$106.51	\$1,278.12	\$130,368.24
Restaurants and Markets	215	\$137.98	\$1,655.76	\$355,988.40
Flow Customers - Commercial (Based on Prior Year Flow Data & Rate)	481.34	\$55.03	\$660.36	\$317,857.68
Flow Customers - Restaurants (Based on Prior Year Flow Data & Rate)	8.66	\$126.59	\$1,519.08	\$13,155.23
FY2020 Total	13,556.695			\$9,818,732.02

[2] Other Revenue includes the following estimates: Connection Fees (\$70K), Permit Applications (\$8K), Audits/Inspections (\$6.3K), and Plan Checks (\$1.7K).

[3] Wastewater Treatment includes TWSD's share of the JPA's operating expenses, estimated to be in the amount of \$4.82M, which is detailed on Page 50.

[4] Services include administration, collection system maintenance, operations and engineering functions, and source control functions. For a detailed breakdown of VRSD Contract Services within each project, please see pages 31-57.

[5] Professional Services includes approximately \$42.5K for the TWSD General Manager and \$25K for an as-needed engineering consultant contract.

[6] FY2020 includes days of service for TWSD Board members to attend CASA events (36 days total) and lobbying efforts in Washington DC (18 days total).

Description	Unit (s)	Cost per Unit	Total Cost
California Association of Sanitation Agencies (CASA) Membership Dues	1	13,498	13,498
Total Wastewater Membership Dues:			\$13,498
CASA Conference Registration: 3 Members x 3 Events @ \$475/Event	9	475	4,275
CASA Lodging: 3 Members x 3 Events x 3 Nights @ \$220/Night	27	220	5,940
CASA Mileage: 3 Members x 3 Events	9	122	1,098
CASA Per Diem: 3 Members x 3 Events x 4 Days @ \$80/Day	36	80	2,880
Total CASA Conference Expense:			14,193
Washington DC Transportation: 3 Members & GM	4	850	3,400
Washington DC Lodging: 3 Members & GM x 5 Nights	20	450	9,000
Washington DC Per Diem: 3 Members & GM x 5 Days	20	80	1,600
Total Washington DC Expense:			14,000
Total Wastewater Membership Dues, Conferences & Seminars Expense:			41,691

[8] Tax Collector Fees to collect sewer service fees through tax rolls (\$25K)

[9] Utilities are comprised of water, electricity, and telephone services.

[10] Significant fees include capacity reservation charges and capacity rights obligations to the City of Los Angeles for use of the Tillman treatment plant (\$203.8K).

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
WASTEWATER DIVISION

COMMENTS

[11] Overhead cost allocation is the Wastewater Division's share of TWSD's own administrative overhead.

Description	Wastewater
<i>Triunfo Water and Sanitation District</i>	
Design and Construction of North Shore Gravity System Improvements	\$2,200,000
<i>Triunfo Water and Sanitation District Subtotal</i>	<i>\$2,200,000</i>
<i>Triunfo Water and Sanitation District's Share of Joint Powers Authority</i>	
Centrate 24" Valve Replacement	\$33,516
JPA Facility Facilities Repair - Woolsey Fire	\$244,755
Pavement Restoration Rancho	\$156,796
Programmable Logic Controller Upgrades	\$271,494
Pure Water Demonstration Project	\$588,341
Rancho Fire Repair - Woolsey Fire	\$571,095
Rancho Las Virgenes Digester Cleaning and Repair	\$462,780
Rancho Las Virgenes Storm Water Diversion Structure Replacement	\$3,459
Rancho Reliability Improvements	\$29,400
Rancho Solar Generation Project - Phase II	\$58,212
Summer Season 2013 TMDL Compliance	\$238,136
Tapia Effluent Pump Station 4160 Volt Feeder Relocation	\$29,400
Tapia Headworks White Room	\$105,087
Tapia Tertiary Filter Rehabilitation	\$17,640
Tapia Water Reclamation Facility Reliability Improvements	\$29,400
<i>Triunfo Water and Sanitation District's Share of Joint Powers Authority Subtotal</i>	<i>\$2,839,512</i>
FY 2020 Capital Projects Estimated Total	\$5,039,512

Joint Powers Authority related capital improvement projects are identified and discussed in the attached *Las Virgenes - Triunfo Joint Powers Authority FY 2019/20 Infrastructure Investment Plan* (Pages 194-233).



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
121101	<i>Triunfo Sanitation District - WW - Administration - Wastewater Admin</i>			
51010	Wages - Regular			
		Account Total---	\$39,994	
	51010 Director of Finance	40	\$175	\$7,000
	51010 Accountant	190	\$119	\$22,610
	51010 Fiscal Assistant	118	\$88	\$10,384
52080	Other Professional Services			
		Account Total---	\$59,570	
	52080 Debra West	736	\$58	\$42,320
	52080 The PRD Group	120	\$144	\$17,250
60593	Direct Overhead Charge			
		Account Total---	\$2,947	
	60593 Mark Norris - Overhead based on \$126.75 hourly	155	\$19	\$2,947
		Project 121101 Total---	\$102,511	
		Total for this report---	\$102,511	

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
121104	Triunfo Sanitation District - WW - Administration - JPA Pure Water Project			
60593	Direct Overhead Charge			
	60593 Mark Norris - Overhead based on \$126.75 hourly	180	\$19	\$3,422
	Account Total---			\$3,422
Project	121104 Total---			\$3,422
	Total for this report---			\$3,422

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221200	<i>Triunfo Sanitation District - WW - Maintenance</i>			
51010	Wages - Regular			
	Account Total---		\$117,945	
	51010 W/WW Operations Supervisor	100	\$130	\$13,000
	51010 W/WW Worker Lift Station Wet well inspections and condition	200	\$92	\$18,400
	51010 W/WW Worker Lift Station Wet well inspections and condition	100	\$92	\$9,200
	51010 W/WW Electrical/Mechanical Wkr Lift Station Wet well inspections and condition	145	\$105	\$15,225
	51010 W/WW Worker	180	\$92	\$16,560
	51010 W/WW Worker	80	\$92	\$7,360
	51010 W/WW Worker	100	\$92	\$9,200
	51010 W/WW Worker	200	\$92	\$18,400
	51010 Instrumentation Technician	100	\$106	\$10,600
52185	Operating Supplies			
	Account Total---		\$6,325	
52186	Other Operating Services			
	52185 Supplies - check valves, PSI gauges, and misc.	1	\$6,325	\$6,325
	Account Total---		\$6,900	
60594	Fund Transfer Out-EQUIPMENT			
	52186 Outside Contracted Services - Alarms, Crane,	1	\$6,900	\$6,900
	Account Total---		\$1,500	
60595	Fund Transfer Out-VACTOR USE			
	60594 ISF Equip	1	\$1,500	\$1,500
	Account Total---		\$11,000	
60598	Fund Transfer Out-FLEET			
	60595 Vactor	20	\$550	\$11,000
	Account Total---		\$6,000	
	60598 Mileage	6000	\$1	\$6,000
	Project	221200 Total---		\$149,670

Total for this report--- \$149,670

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project

ITEM # 4



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221201	<i>Triunfo Sanitation District - WW - Maintenance - Collection System</i>			
51010	Wages - Regular			
	Account Total---			\$325,312
	51010 W/WW Operations Supervisor	360	\$130	\$46,800
	51010 Administrative Asst	48	\$86	\$4,128
	51010 Operations Manager	50	\$173	\$8,650
	51010 W/WW Worker	630	\$92	\$57,960
	51010 W/WW Worker	37	\$92	\$3,404
	51010 W/WW Worker	450	\$92	\$41,400
	51010 W/WW Operations Supervisor	50	\$130	\$6,500
	51010 W/WW Worker	649	\$92	\$59,708
	51010 W/WW Operations Supervisor Hotspot Cleaning	20	\$130	\$2,600
	51010 W/WW Worker Hotspot Cleaning	199	\$92	\$18,308
	51010 W/WW Helper Hotspot Cleaning	122	\$69	\$8,418
	51010 W/WW Worker	93	\$92	\$8,556
	51010 W/WW Worker	640	\$92	\$58,880
52080	Other Professional Services			
	Account Total---			\$17,250
52185	Operating Supplies			
	52080 GIS - Collection System Mapping	1	\$17,250	\$17,250
	Account Total---			\$4,600
52186	Other Operating Services			
	52185 Operating Supplies & small tools / equip	1	\$4,600	\$4,600
	Account Total---			\$11,500
60595	Fund Transfer Out-VACTOR USE			
	52186 Traffic Control Services	1	\$11,500	\$11,500
	Account Total---			\$62,363
	60595 Vactor	75	\$578	\$43,313
	60595 Hydrorodder	20	\$375	\$7,500
	60595 Hotspot Cleaning Vactor	20	\$578	\$11,550

60597	Fund Transfer Out-TV VAN USE	Account Total---	\$15,750		
	60597 CCTV Inspection Van			50	\$15,750
60598	Fund Transfer Out-FLEET	Account Total---	\$17,000		
	60598 Mileage			15000	\$15,000
	60598 Hotspot Cleaning Mileage			2000	\$2,000
221201E <i>Triunfo Sanitation District - WW - Maintenance - Collection System - Emergency Callouts</i>		Project	221201 Total---		\$453,775
51040	Wages - Overtime	Account Total---	\$12,180		
	51040 W/WW Worker			30	\$4,140
	51040 W/WW Worker			30	\$4,140
	51040 W/WW Operations Supervisor			30	\$3,900
		Project	221201E Total---		\$12,180
			Total for this report---		\$465,955

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221202	<i>Triunfo Sanitation District - WW - Maintenance - N. Shore Tank</i>			
51010	Wages - Regular			
	Account Total---			\$44,860
	51010 W/WW Worker	100	\$92	\$9,200
	51010 W/WW Electrical/Mechanical Wkr	40	\$105	\$4,200
	51010 W/WW Worker	100	\$92	\$9,200
	51010 W/WW Operations Supervisor	10	\$130	\$1,300
	51010 W/WW Operations Supervisor	10	\$130	\$1,300
	51010 W/WW Treatment Operator II	12	\$105	\$1,260
	51010 W/WW Worker	100	\$92	\$9,200
	51010 W/WW Worker	100	\$92	\$9,200
52185	Operating Supplies			
	Account Total---			\$575
60596	Fund Transfer Out-VACUMIN			
	Account Total---	1	\$575	\$575
60598	Fund Transfer Out-FLEET			
	60596 Vacuum Truck	6	\$315	\$1,890
	60598 Mileage1	1500	\$1	\$1,500
	Account Total---			\$1,500
	Project 221202 Total---			\$48,825
221202E	<i>Triunfo Sanitation District - WW - Maintenance - N. Shore Tank - Emergency Callouts</i>			
51040	Wages - Overtime			
	Account Total---			\$1,896
	51040 W/WW Treatment Operator II	12	\$158	\$1,896
	Project 221202E Total---			\$1,896

Total for this report--- \$50,721

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project

ITEM # 4



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221203	<i>Triunfo Sanitation District - WW - Maintenance - Manhole Rehab</i>			
51010	Wages - Regular			
		Account Total---		\$264,889
51010	Administrative Asst	40	\$86	\$3,440
51010	W/WW Operations Supervisor	643	\$130	\$83,590
51010	W/WW Worker	831	\$92	\$76,452
51010	W/WW Worker	800	\$92	\$73,600
51010	W/WW Helper	31	\$69	\$2,139
51010	W/WW Worker	279	\$92	\$25,668
52185	Operating Supplies			
		Account Total---		\$10,810
52186	Other Operating Services			
		Account Total---		\$11,500
60594	Fund Transfer Out-EQUIPMENT			
		Account Total---		\$23,975
60598	Fund Transfer Out-FLEET			
		Account Total---		\$14,000
		Account Total---		\$14,000
		Project	221203 Total---	\$325,174

Total for this report--- \$325,174

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project

ITEM # 4



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221204	<i>Triunfo Sanitation District - WW - Maintenance - Preventative</i>			
51010	Wages - Regular			
	Account Total---			\$56,805
	51010 W/WW Operations Supervisor	19	\$130	\$2,470
	51010 Administrative Asst	100	\$86	\$8,600
	51010 W/WW Electrical/Mechanical Wkr	360	\$105	\$37,800
	51010 W/WW Helper	115	\$69	\$7,935
52185	Operating Supplies			
	Account Total---			\$5,750
52186	Other Operating Services			
	52185 Oil, filters, fuse, breakers and Misc PM materials	1	\$5,750	\$5,750
	Account Total---			\$8,625
60594	Fund Transfer Out-EQUIPMENT			
	Account Total---			\$1,000
60598	Fund Transfer Out-FLEET			
	52186 Crane services an CAT service	1	\$8,625	\$8,625
	Account Total---			\$1,000
	60594 ISF Equipment	1	\$1,000	\$1,000
	Account Total---			\$1,500
	60598	1500	\$1	\$1,500
	Project	221204 Total---		\$73,680
		Total for this report---		\$73,680

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
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 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
221206	<i>Triunfo Sanitation District - WW - Maintenance - Electrical System & Controls</i>			
51010	Wages - Regular			
	Account Total---			\$82,610
51010	Instrumentation Technician	150	\$106	\$15,900
51010	Instrumentation Technician	400	\$106	\$42,400
51010	W/WW Operations Supervisor	12	\$130	\$1,560
51010	Elec & Inst Control Supervisor	175	\$130	\$22,750
	Account Total---			\$11,500
52185	Operating Supplies			
	52185 PLC, Pannel, cabinets, computers	1	\$11,500	\$11,500
	Account Total---			\$1,000
60594	Fund Transfer Out-EQUIPMENT			
	60594	1	\$1,000	\$1,000
	Account Total---			\$2,000
60598	Fund Transfer Out-FLEET			
	60598	2000	\$1	\$2,000
	Project	221206 Total---		\$97,110
		Total for this report---		\$97,110

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221207	<i>Triunfo Sanitation District - BCYN- Maintenance - Collection System</i>			
51010	Wages - Regular			Account Total--- \$66,080
	51010 W/WW Worker	100	\$92	\$9,200
	51010 W/WW Worker	80	\$92	\$7,360
	51010 W/WW Operations Supervisor	40	\$130	\$5,200
	51010 W/WW Worker	90	\$92	\$8,280
	51010 W/WW Worker	90	\$92	\$8,280
	51010 W/WW Worker	90	\$92	\$8,280
	51010 W/WW Worker	90	\$92	\$8,280
	51010 Environmental Resource Analyst LA SAN sampling	100	\$112	\$11,200
52185	Operating Supplies			Account Total--- \$5,750
	52185	1	\$5,750	\$5,750
52186	Other Operating Services			Account Total--- \$5,750
	52186 Traffic Control Services	1	\$5,750	\$5,750
60594	Fund Transfer Out-EQUIPMENT			Account Total--- \$3,000
	60594 Equipment	1	\$3,000	\$3,000
60595	Fund Transfer Out-VACTOR USE			Account Total--- \$5,775
	60595 Vactor	10	\$578	\$5,775
60597	Fund Transfer Out-TV VAN USE			Account Total--- \$3,150
	60597 CCTV truck	10	\$315	\$3,150
60598	Fund Transfer Out-FLEET			Account Total--- \$13,900
	60598 Mileage	5400	\$1	\$5,400
	60598 Mileage	8500	\$1	\$8,500
	Project	221207 Total---		\$103,405

Total for this report--- \$103,405

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project

ITEM # 4



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
 805.658.4679

FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221208	Wages - Regular			
	51010			Account Total---
				\$25,696
	51010 W/WW Electrical/Mechanical Wkr	40	\$105	\$4,200
	51010 W/WW Operations Supervisor	36	\$130	\$4,680
	51010 Instrumentation Technician	36	\$106	\$3,816
	51010 Elec & Inst Control Supervisor	100	\$130	\$13,000
	Account Total---			\$690
52155	Lab Services and Supplies			
	52155 Lab Costs	1	\$690	\$690
52185	Operating Supplies			
	Account Total---			\$575
60598	Fund Transfer Out-FLEET			
	Account Total---			\$1,000
	60598	1000	\$1	\$1,000
	Project	221208 Total---		\$27,961
		Total for this report---		\$27,961

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number

221300 *Triunfo Sanitation District - WW - Operations - Administration Field*

Account

51010	Wages - Regular	Account Total---	\$36,260		
51010	Administrative Asst			100	\$86
51010	Environmental Resource Analyst			100	\$112
51010	W/WW Operations Supervisor			50	\$130
51010	W/WW Operations Supervisor			50	\$130
51010	Operations Manager			20	\$173

Quantity

Cost/Price

Extension

Project 221300 Total--- \$36,260

Total for this report--- \$36,260

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221301	<i>Triunfo Sanitation District - WW - Operations</i>			
51010	Wages - Regular			
	Account Total---		\$82,555	
	51010 Operations Manager	80	\$173	\$13,840
	51010 W/WW Treatment Operator II	300	\$105	\$31,500
	51010 W/WW Operations Supervisor	48	\$130	\$6,240
	51010 W/WW Treatment Operator II	295	\$105	\$30,975
	Account Total---		\$3,220	
52150	Permits, Licenses and Fees	1	\$3,220	\$3,220
	52150 APCD			
	Account Total---		\$575	
52175	Gas, Diesel and fuel	1	\$575	\$575
	52175 Fuel, oil, & lubricants			
	Account Total---		\$6,900	
52185	Operating Supplies	1	\$6,900	\$6,900
	52185 Operating Supplies & Small Tools			
	Account Total---		\$5,934	
52186	Other Operating Services	1	\$5,934	\$5,934
	52186 Bio-amp; alarm services			
	Account Total---		\$6,000	
60598	Fund Transfer Out-FLEET	6000	\$1	\$6,000
	60598 Mileage			
	Project 221301 Total---		\$105,184	
221301E	<i>Triunfo Sanitation District - WW - Operations - Emergency Callouts</i>			
51040	Wages - Overtime			
	Account Total---		\$2,370	
	51040 W/WW Treatment Operator II	15	\$158	\$2,370
	Project 221301E Total---		\$2,370	

Total for this report--- \$107,554

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221302	<i>Triunfo Sanitation District - BCYN- Operations</i>			
51010	Wages - Regular			
		Account Total---		\$12,220
	51010 W/WW Treatment Operator II	104	\$105	\$10,920
	51010 W/WW Operations Supervisor	10	\$130	\$1,300
52185	Operating Supplies			
		Account Total---		\$575
60598	Fund Transfer Out-FLEET			
		Account Total---		\$750
		1	\$575	\$575
		750	\$1	\$750
		Project	221302 Total---	\$13,545
			Total for this report---	\$13,545

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
221303	<i>Triunfo Sanitation District - BCYN- Operations - Administration Field</i>			
51010	Wages - Regular			
		Account Total---	\$6,732	
	51010 Administrative Asst	30	\$86	\$2,580
	51010 Operations Manager	24	\$173	\$4,152
	Project	221303 Total---	\$6,732	
		Total for this report---	\$6,732	

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221400	<i>Triunfo Sanitation District - WW - Engineering</i>			
51010	Wages - Regular			
	51010 Operations Manager	70	\$173	\$12,110
	51010 W/WW Operations Supervisor	150	\$130	\$19,500
	51010 W/WW Operations Supervisor	150	\$130	\$19,500
	51010 Instrumentation Technician	200	\$106	\$21,200
	51010 Administrative Asst	24	\$86	\$2,064
	51010 Environmental Resource Analyst	100	\$112	\$11,200
52073	Information Technology Services			
	Account Total---			\$5,750
52074	Engineering Consultants			
	Account Total---			\$11,500
52080	Other Professional Services			
	52073 GIS Specialist:AutoCAD, Surveying, Engineering	1	\$5,750	\$5,750
	52074 NFPA 70 Compliance for electrical loads and	1	\$11,500	\$11,500
	Account Total---			\$6,900
60598	Fund Transfer Out-FLEET			
	52080 Electrical efficiency study/Testing	1	\$6,900	\$6,900
	Account Total---			\$750
	60598 Mileage	750	\$1	\$750
	Project	221400 Total---		\$110,474

Total for this report--- \$110,474

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221410	<i>Triunfo Sanitation District - WW - Engineering - Polo LS New Control Cabinet Project</i>			
51010	Wages - Regular			
		Account Total---	\$14,760	
	51010 Elec & Inst Control Supervisor	36	\$130	\$4,680
	51010 W/WW Electrical/Mechanical Wkr	36	\$105	\$3,780
	51010 Instrumentation Technician	36	\$106	\$3,816
	51010 W/WW Helper	36	\$69	\$2,484
52080	Other Professional Services			
		Account Total---	\$23,000	
	52080 New Control Cabinet, Crane Co	1	\$23,000	\$23,000
60594	Fund Transfer Out-EQUIPMENT			
		Account Total---	\$1,000	
	60594 Equipment	1	\$1,000	\$1,000
60598	Fund Transfer Out-FLEET			
		Account Total---	\$200	
	60598 Mileage	200	\$1	\$200
		Project	221410 Total---	\$38,960
			Total for this report---	\$38,960

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
221411	<i>Triunfo Sanitation District - WW - Engineering - BC Communication and Controls Project</i>			
51010	Wages - Regular			
			Account Total---	\$16,867
	51010 Elec & Inst Control Supervisor	44	\$130	\$5,720
	51010 Instrumentation Technician	44	\$106	\$4,664
	51010 W/WW Electrical/Mechanical Wkr	44	\$105	\$4,620
	51010 W/WW Helper	27	\$69	\$1,863
52080	Other Professional Services		Account Total---	\$17,250
	52080 New Controls and cabinet	1	\$17,250	\$17,250
60594	Fund Transfer Out-EQUIPMENT		Account Total---	\$1,000
	60594 Equipment	1	\$1,000	\$1,000
60598	Fund Transfer Out-FLEET		Account Total---	\$1,000
	60598 Mileage	1000	\$1	\$1,000
			Project 221411 Total---	\$36,117
			Total for this report---	\$36,117

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221413	<i>Triunfo Sanitation District - WW - Engineering - Hot Spot Reduction Project</i>			
51010	Wages - Regular			Account Total--- \$15,147
	51010 Operations Manager	27	\$173	\$4,671
	51010 W/WW Operations Supervisor	36	\$130	\$4,680
	51010 W/WW Worker	36	\$92	\$3,312
	51010 W/WW Helper	36	\$69	\$2,484
52185	Operating Supplies			Account Total--- \$575
	52185 Supplies - Portable HD and Misc.	1	\$575	\$575
60597	Fund Transfer Out-TV VAN USE			Account Total--- \$1,500
	60597 CCTV Van	4	\$375	\$1,500
60598	Fund Transfer Out-FLEET			Account Total--- \$500
	60598 Mileage	500	\$1	\$500
	Project	221413 Total---		\$17,722
		Total for this report---		\$17,722

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

ITEM # 4

Project Number	Account	Quantity	Cost/Price	Extension
221500	<i>Triunfo Sanitation District - WW - EPG - SSMP</i>			
51010	Wages - Regular			
	Account Total---		\$17,610	
	51010 Operations Manager	30	\$173	\$5,190
	51010 Environmental Resource Analyst	30	\$112	\$3,360
	51010 W/WW Operations Supervisor	9	\$130	\$1,170
	51010 W/WW Operations Supervisor	9	\$130	\$1,170
	51010 Environmental Resource Analyst SSMP	60	\$112	\$6,720
	Account Total---		\$1,150	
52080	Other Professional Services			
	52080 Training	1	\$1,150	\$1,150
	Account Total---		\$200	
60598	Fund Transfer Out-FLEET			
	60598 Mileage	200	\$1	\$200
	Project	221500 Total---		\$18,960
	Total for this report---			\$18,960

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
221501	<i>Triunfo Sanitation District - WW - EPG - Source Control</i>			
51010	Wages - Regular			
	Account Total---		\$110,390	
	51010 Environmental Resource Analyst	220	\$112	\$24,640
	51010 Environmental Resource Analyst	200	\$112	\$22,400
	51010 Administrative Asst	25	\$86	\$2,150
	51010 W/WW Operations Supervisor	40	\$130	\$5,200
	51010 Environmental Resource Analyst Source Control	500	\$112	\$56,000
52155	Lab Services and Supplies			
	Account Total---		\$2,300	
52155	Lab - IU Inspection / Sampling	1	\$2,300	\$2,300
52185	Operating Supplies			
	Account Total---		\$575	
60594	Fund Transfer Out-EQUIPMENT			
	Account Total---		\$150	
60594	Tools	1	\$575	\$575
60598	Fund Transfer Out-FLEET			
	Account Total---		\$1,500	
60598	ISCO Sampler	5	\$30	\$150
60598	Mileage	1500	\$1	\$1,500
	Project 221501 Total---			\$114,915
	Total for this report---			\$114,915

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project

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Potable Water Division.....

TRIUNFO WATER & SANITATION DISTRICT

FISCAL YEAR 2020 BUDGET SUMMARY

POTABLE WATER DIVISION

Description	Actual FY 2016 Yearend	Actual FY 2017 Yearend	Actual FY 2018 Yearend	Adjusted FY 2019 Budget	Estimated FY 2019 Yearend	Proposed FY 2020 Budget
Operating revenues:						
Fees, sales	\$ 3,725,085	\$ 4,575,324	\$ 6,149,583	\$ 6,638,993	\$ 5,900,621	\$ 6,306,989 [1]
Service charges	1,220,181	1,498,622	1,827,528	1,829,721	1,896,218	1,941,878 [2]
Rental revenue - Cell Towers	112,270	111,672	175,394	142,389	169,306	176,020
Penalty revenue	68,274	76,415	84,459	74,400	79,914	81,960
Other revenue	282,980	18,768	12,594	11,500	10,013	11,500 [3]
Total operating revenues	5,408,789	6,280,801	8,249,558	8,697,002	8,056,073	8,518,347
Operating expenses:						
Potable water purchase	2,680,573	2,961,082	3,366,431	3,634,804	3,220,468	3,402,736 [4]
VRSD contract services - Operations	1,264,090.74	1,100,839.78	1,126,615	1,513,700	1,691,315	1,745,872 [5]
VRSD contract services - Administration	476,351	354,242	289,312	360,482	373,310	395,640 [5]
Operating materials and supplies	-	-	-	-	-	-
Contract services	-	-	-	-	-	-
Professional services	27,731	92,986	7,626	25,000	1,176	49,716 [6]
Insurance	938	5,654	6,892	5,800	12,376	12,377 [7]
Board member fees and reimbursable expenses	-	-	-	1,962	1,115	2,133 [8]
Membership and dues	2,611	1,146	-	27,145	27,639	27,795 [9]
Conference and seminars	-	-	233	11,070	13,799	11,070 [9]
Management and administrative	210	-	46,215	3,200	-	3,200 [10]
Utilities	96,839	92,516	87,276	117,530	110,540	117,530 [11]
Bank service charges	-	-	-	-	45,975	54,000 [12]
Permits, licenses and fees	68,888	92,220	99,570	222,979	116,809	38,355 [13]
Total operating expenses	4,618,231	4,700,686	5,030,171	5,923,672	5,614,522	5,860,423
Operating income(loss) before depreciation	790,558	1,580,114	3,219,388	2,773,330	2,441,551	2,657,924
Depreciation and amortization	758,635	787,693	800,641	788,188	757,674	757,674
Operating income(loss)	31,923	792,421	2,418,747	1,985,142	1,683,877	1,900,250
Non-operating revenues(expenses):						
Interest and investment earnings	50	39	-	-	15,455	14,928
Gain(loss) on sales and/or disposals of assets	1,953	-	-	-	-	-
Debt service interest expense	(366,068)	(360,949)	(342,538)	(329,387)	(329,387)	(308,739) [14]
Contributed capital assets	-	-	-	-	-	-
Overhead cost allocation	(264,666)	(359,774)	(485,575)	(509,917)	(504,790)	(600,345) [15]
Other, net	-	-	-	-	-	-
Total non-operating revenues(expenses)	(628,732)	(720,685)	(828,113)	(839,304)	(818,722)	(894,156)
Change in net assets before capital expenses	\$ (596,809)	\$ 71,736	\$ 1,590,634	\$ 1,145,838	\$ 865,155	\$ 1,006,094
Capital expenses	-	-	-	-	-	-
Capital expenses - contra	-	-	-	-	-	-
Capital expenses, net	-	-	-	-	-	-
Change in net assets	\$ (596,809)	\$ 71,736	\$ 1,590,634	\$ 1,145,838	\$ 865,155	\$ 1,006,094

TRIUNFO WATER & SANITATION DISTRICT

FISCAL YEAR 2020 BUDGET SUMMARY

POTABLE WATER DIVISION

COMMENTS

[1] Estimated potable water sales for FY2020 include an increase set to go into effect on July 1, 2019, in accordance with Ordinance No. TSD-350, and a pass through increase set to go into effect on January 1, 2020, in accordance with the potable water purchase rate increase from Calleguas Municipal Water District:

	July to December					January to June				
	Tier	Acre Feet	HCF	\$/HCF	Extension	Tier	Acre Feet	HCF	\$/HCF	Extension
FY2020 Proposed Budget	Tier 1	319.45	139,153	\$6.34	\$ 882,227	Tier 1	317.37	138,245	\$6.45	\$ 891,678
	Tier 2	564.23	245,777	\$7.20	\$ 1,769,596	Tier 2	476.71	207,653	\$7.31	\$ 1,517,941
	Tier 3	195.86	85,315	\$8.83	\$ 753,335	Tier 3	126.39	55,057	\$8.94	\$ 492,212
	Total	1,079.53	470,245		\$ 3,405,159	Total	920.47	400,955		\$ 2,901,832

	July to December					January to June				
	Tier	Acre Feet	HCF	\$/HCF	Extension	Tier	Acre Feet	HCF	\$/HCF	Extension
FY2019 Adopted Budget	Tier 1	351.40	153,068	\$6.05	\$ 926,061	Tier 1	349.10	152,069	\$6.16	\$ 936,746
	Tier 2	620.65	270,355	\$6.89	\$ 1,862,746	Tier 2	524.38	228,418	\$7.00	\$ 1,598,926
	Tier 3	215.44	93,847	\$8.47	\$ 794,884	Tier 3	139.03	60,563	\$8.58	\$ 519,631
	Total	1,187.49	517,270		\$ 3,583,691	Total	1,012.51	441,050		\$ 3,055,302

[2] Potable water meter service charges are summarized in the following table:

Meter Size	Proposed FY2020 Budget			Adopted FY2019 Budget		
	Monthly Charge	Number of Meters	Extension	Monthly Charge	Number of Meters	Extension
3/4"	\$ 29.74	4273	\$ 1,524,948.24	\$ 28.02	4273	\$ 1,436,753.52
1"	\$ 46.94	58	\$ 32,670.24	\$ 44.24	58	\$ 30,791.04
1.5"	\$ 89.99	18	\$ 19,437.84	\$ 84.81	18	\$ 18,318.96
2"	\$ 141.64	194	\$ 329,737.92	\$ 133.50	194	\$ 310,788.00
3"	\$ 305.20	6	\$ 21,974.40	\$ 287.67	6	\$ 20,712.24
4"	\$ 546.23	2	\$ 13,109.52	\$ 514.87	2	\$ 12,356.88
6"	\$ 1,209.09	0	\$ -	\$ 1,139.67	0	\$ -
		4551	\$ 1,941,878.16		4551	\$ 1,829,720.64

[3] Other revenue includes start fees (\$9K) and NSF fees (\$2.5K).

[4] Estimated water purchase from Calleguas Municipal Water District during FY 2020 and 2019:

Item	Proposed FY 2020 Budget			Adopted FY 2019 Budget		
	Quantity **	Cost	Extension	Quantity **	Cost	Extension
Water purchased (July-Dec)	1,101.13 acre feet	\$ 1,423	\$ 1,566,901	1,211.24 acre feet	\$ 1,375	\$ 1,665,452
Water purchased (Jan-June)	938.87 acre feet	\$ 1,472	\$ 1,382,023	1,032.76 acre feet	\$ 1,423	\$ 1,469,620
Pumping charges	2,040.00 acre feet	\$ 81.07	\$ 165,383	2,244.00 acre feet	\$ 73.70	\$ 165,383
Capacity Reservation Charge (July-Dec)	1,101.13 acre feet	\$ 68.98	\$ 75,956	1,211.24 acre feet	\$ 77.81	\$ 94,246
Capacity Reservation Charge (Jan-June)	938.87 acre feet	\$ 69.60	\$ 65,346	1,032.76 acre feet	\$ 68.98	\$ 71,240
Ready to Serve Charge (July-Dec)	1,101.13 acre feet	\$ 69.70	\$ 76,748	1,211.24 acre feet	\$ 75.03	\$ 90,879
Ready to Serve Charge (Jan-June)	938.87 acre feet	\$ 68.57	\$ 64,379	1,032.76 acre feet	\$ 69.70	\$ 71,984
Flow penalties	12 months	\$ 500	\$ 6,000	12 months	\$ 500	\$ 6,000
Total			\$ 3,402,736			\$ 3,634,804

** Quantities are Calculated at 2% More than Quantities Sold

[5] For a detailed breakdown of VRSD Contract Services within each project, please see pages 63-86.

[6] Professional Services includes approximately \$24.7K for the TWSD General Manager and \$25K for an as-needed engineering consultant contract.

[7] AMI Insurance for the B of A Loan

[8] FY2020 includes days of service for TWSD Board members to attend the ACWA (9 days total).

Conversion Chart - Water Equivalents
1 unit = 100 cubic feet [CF] = 1 HCF = 748.05 gallons
1 acre feet [AF] = 435.60 units = 325,851 gallons

ITEM # 4

TRIUNFO WATER & SANITATION DISTRICT
FISCAL YEAR 2020 BUDGET SUMMARY
POTABLE WATER DIVISION

COMMENTS

[9] Description	Unit (s)	Cost per Unit	Total Cost
Association of California Water Agencies (ACWA) Membership Dues	1	20,650	20,650
Association of Water Agencies (AWA) - Ventura County Membership Dues	1	3,300	3,300
California Rural Water Association (CRWA) Membership Dues	1	1,200	1,200
California Urban Water Conservation Council (CUWCC) Membership Dues	1	2,645	2,645
Total Potable Water Membership Dues:			27,795
ACWA Conference Registration: 3 Members x 2 Events @ \$695/Event	6	695	4,170
ACWA Extra Event: 3 Members x 1 Event @ \$200/Event	3	200	600
ACWA Lodging: 3 Members x 2 Events x 3 Nights @ \$220/Night	18	220	3,960
ACWA Mileage: 3 Members x 2 Events	6	70	420
ACWA Per Diem: 3 Members x 2 Events x 4 Days @ \$80/Day	24	80	1,920
Total ACWA Conference Expense:			\$11,070
Total Potable Water Membership Dues, Conferences & Seminars Expense:			38,865

[10] Water Conservation Rebates

[11] Utilities are comprised of water, electricity, and telephone services, including a toll-free 800 telephone number.

[12] Credit Card Service Fees. Prior to FY2020, this expense was budgeted within Permits, Licenses, and Fees.

[13] Significant Permits, Licenses, & Fees includes \$23K for SWRCB, Encroachment, and EHD, and \$15.4K for other miscellaneous permits.

[14] Outstanding Debt Service	Potable Water <i>Loan #2222900</i>	Potable Water (97.73%) <i>Loan #2222901</i>	Combined Loan Amount
Original Loan Amount	\$7,760,000	\$2,477,456	\$10,237,456
Interest Rate	5.00%	3.24%	n/a
Due Dates	Aug and Feb	Nov and May	n/a
Lender	Bank of America	Bank of America	Bank of America
Balance Due as of June 30, 2019	\$5,477,183	\$1,780,248	\$7,257,431
Principal Payment through June 30, 2020	\$349,424	\$153,398	\$502,822
Interest Payment through June 30, 2020	\$252,291	\$56,447	\$308,738
Balance Due as of June 30, 2020	\$5,127,759	\$1,626,850	\$6,754,609
Additional Information			
Loan #2222900	Description: Construction of Conifer Tank		
	Term: August 2011- February 2031		
Loan #2222901	Description: Acquisition and installation of Advanced Metering Infrastructure		
	Term: November 2014 - May 2029		

[15] Overhead cost allocation is the Potable Water Division's share of TWSD's own administrative overhead.

Conversion Chart - Water Equivalents
1 unit = 100 cubic feet [CF] = 1 HCF = 748.05 gallons
1 acre feet [AF] = 435.60 units = 325,851 gallons



VENTURA REGIONAL SANITATION DISTRICT
 1001 PARTRIDGE DRIVE, SUITE 150
 VENTURA, CA 93003-0704
 805.658.4679

FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
122100	<i>Triunfo Sanitation District - PW - Administration - Central Admin</i>			
51010	Wages - Regular			
		Account Total---	\$261,022	
	51010 Director of Finance	90	\$175	\$15,750
	51010 Fiscal Assistant	1460	\$88	\$128,480
	51010 Accountant	80	\$119	\$9,520
	51010 Fiscal Assistant	1219	\$88	\$107,272
52040	General Administrative Expenses			
		Account Total---	\$93,656	
	52040 Document Processing	1	\$1,725	\$1,725
	52040 Mailbox Monthly Fee	12	\$253	\$3,036
	52040 Mail Box Etc.	1	\$2,875	\$2,875
	52040 Postage for Annual Water Report	1	\$2,530	\$2,530
	52040 Postage	12	\$1,955	\$23,460
	52040 Mail Manager Billing & Postage	12	\$5,003	\$60,030
52080	Other Professional Services			
		Account Total---	\$14,490	
	52080 Debra West	92	\$58	\$5,290
	52080 The PRD Group	64	\$144	\$9,200
60593	Direct Overhead Charge			
		Account Total---	\$3,707	
	60593 Mark Norris - Overhead based on \$126.75 hourly	195	\$19	\$3,707
		Project	122100 Total---	\$372,875

Total for this report--- \$372,875

Customer Signature: _____ Date: _____
Approval to Start Project

VRSD Signature: _____ Date: _____
Approval to Start Project

ITEM # 4



VENTURA REGIONAL SANITATION DISTRICT
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FY20 PROPOSED CUSTOMER BUDGET

Project Number	Account	Quantity	Cost/Price	Extension
122501	<i>Triunfo Sanitation District - PW - Administration - EPG - OP Water Conservation</i>			
51010	Wages - Regular			Account Total--- \$21,040
	51010 Fiscal Assistant	105	\$88	\$9,240
	51010 Fiscal Assistant	80	\$88	\$7,040
	51010 Accountant	40	\$119	\$4,760
52040	General Administrative Expenses			Account Total--- \$1,725
	52040 Misc.	1	\$1,725	\$1,725
				Project 122501 Total--- \$22,765
				Total for this report--- \$22,765

Customer Signature: _____ Date: _____
 Approval to Start Project

VRSD Signature: _____ Date: _____
 Approval to Start Project