



# TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

## Board of Directors

Janna Orkney, Chair

Susan Pan, Vice Chair

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*Providing Outstanding Service Since 1963*

April 22, 2019

Board of Directors  
Triunfo Sanitation District  
Ventura County, California

## ADOPTION OF THE FISCAL YEAR 2019-2020 BUDGET

### SUMMARY

Staff presented the Triunfo Sanitation District (TSD) Fiscal Year 2019-2020 (FY2020) proposed budget at the April 11, 2019, Budget Workshop. Following discussion by the Board, staff was directed to make a few clerical fixes and some reorganization of the narrative components of the budget as well as to provide additional clarification on overhead costs. The information requested has been provided and the clerical corrections and reorganization of the document were made. Those changes are now reflected in the final draft version of the FY2020 Budget which is included in this Board packet. Staff believes the latest revision of the FY2020 Budget meets the Board's requests and is ready for final approval and adoption consideration.

Attached is the Proposed Fiscal Year 2019-2020 Budget along with a resolution for Board consideration. The resolution addresses the following three items:

1. Adopts the Fiscal Year 2019-2020 Budget;
2. Authorizes staff to incorporate any pass-thru costs, i.e. from the JPA or Calleguas rates;
3. Authorizes the General Manager to carry forward FY 2018-19 appropriations into FY 2019-20 for project specific tasks not completed by June 30, 2019.

Please contact me at (805) 658-4646 or email [tinarivera@vrzd.com](mailto:tinarivera@vrzd.com) if you have any questions or need additional information.

### RECOMMENDATION

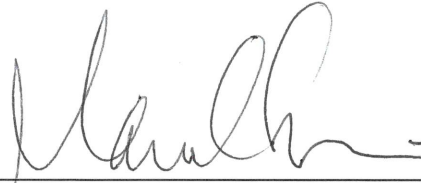
It is recommended that the Board:

- A. Receive the Proposed Fiscal Year 2020 Budget;
- B. Adopt Resolution No. TSD 2019-003 Adopting the Fiscal Year 2019-20 Budget.

*Albertina Rivera*

ALVERTINA RIVERA – DIRECTOR OF FINANCE

REVIEWED AND APPROVED:



Mark Norris - General Manager

Attachment: FY 2019-2020 Proposed Budget (distributed separately and available on website)  
Resolution No. TSD 2019-003

**TRIUNFO SANITATION DISTRICT**

**RESOLUTION NO. TSD 2019-003**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
TRIUNFO WATER AND SANITATION DISTRICT ADOPTING THE PROPOSED  
DISTRICT BUDGET FOR FISCAL YEAR 2019-20 AND AUTHORIZING  
ADJUSTMENTS FOR THIRD PARTY PASS-THROUGH CHARGES AND CARRY-  
OVERS FOR FISCAL YEAR 2018-19**

**SECTION 1. FISCAL YEAR 2019-20 BUDGET**

**WHEREAS**, the General Manager, on April 11, 2019, submitted the Proposed Budget Plan for Triunfo Water and Sanitation District for the Fiscal Year 2019-20, commencing July 1, 2019; and

**WHEREAS**, the following activities were undertaken by the District:

1. A preliminary draft of the District's Fiscal Year 2019-20 Budget Plan was reviewed at the Budget Workshop held on April 11, 2019;
2. The preliminary draft of the budget included a summary of projected water deliveries and operational costs, which include estimates for third party pass-through costs;
3. The Board of Directors held a Board Meeting on April 22, 2019 to discuss and consider the proposed Fiscal Year 2019-20 Budget Plan as originally submitted, along with the recommended revisions developed throughout the Budget review process referenced above.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Triunfo Water and Sanitation District, hereby approves and adopts the Fiscal Year 2019-20 Budget Plan as proposed to the Board of Directors on April 22, 2019, and authorizes staff to make any necessary budget adjustments to incorporate final third party pass-through costs which are subject to external agencies actions.

**SECTION 2: FISCAL YEAR 2018-19 APPROPRIATION CARRY-OVERS  
(Encumbrances)**

**WHEREAS**, the completion of District work does not necessarily coincide with the calendar dates of the fiscal year, and as such work is in progress, contracts are in progress, or work otherwise is unavoidably delayed beyond June 30, 2019;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Triunfo Water and Sanitation District hereby authorizes the carryover of specific appropriations from FY

**RESOLUTION No. 2019-003**  
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2018-19 to FY 2019-20 to complete Board authorized work plan(s) and other operating needs deemed necessary by the General Manager. Therefore before closing the District's financial accounting records for FY 2018-19, the General Manager is hereby authorized to direct the carryover of District funds for use in FY 2019-20 those appropriations from the FY 2018-19 Budget deemed necessary to complete specific projects or services that could not be finalized prior to June 30, 2019.

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of April, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Janna Orkney, Chair  
Triunfo Sanitation District Board of Directors

Attest:

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Juliet Rodriguez  
Clerk of the Board