

**TRIUNFO SANITATION DISTRICT
DISBURSEMENTS
3/1/19-3/31/19**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009201	\$84.64	3/7/2019	AT&T FEB 19 - MASTER BILL
009202	\$85.00	3/7/2019	AT&T MAR 19-U VERSE TSD PW OPS
009203	\$25.00	3/7/2019	AWA FEB 19 WTRWISE MTG - ORKNEY
009204	\$50.00	3/7/2019	CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CSDA BRD MBR BEST PRACTICE CLS
009205	\$315.00	3/7/2019	COUNTY OF VENTURA PE19-0126 ENCROACHMENT PERMIT
009206	\$68.20	3/7/2019	COUNTY OF VENTURA
	\$26.64		1/15 - 2/19 -WW LIFT STATION 3
	\$26.64		1/15 - 2/19 - WW LIFT STA 3A
	\$14.92		1/15 - 2/19 - 62 BUCKSKIN RD
009207	\$165.69	3/7/2019	GI INDUSTRIES MAR 19 - WASTE MGMT SERVICES
009208	\$374,732.33	3/7/2019	LAS VIRGENES MUNICIPAL WATER DISTRICT JAN 19 - JPA
009209	\$82.35	3/7/2019	NADIA MAIPACH REFUND OPWS CREDIT BALANCE
009210	\$17.98	3/7/2019	BLANQUITA SANLUIS REFUND OPWS CREDIT BALANCE
009211	\$9.97	3/7/2019	JENNA GROSSMAN REFUND OPWS CREDIT BALANCE
009212	\$24.13	3/7/2019	TRACY BILLHEIMER REFUND OPWS CREDIT BALANCE
009213	\$8.95	3/7/2019	CHARLES BERCY REFUND OPWS CREDIT BALANCE
009214	\$45.45	3/7/2019	KIM KILKEARY REFUND OPWS CREDIT BALANCE

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CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009215	\$24.33	3/7/2019	NICOLE ALSOP REFUND OPWS CREDIT BALANCE
009216	\$433.29	3/7/2019	ARCADIS C/O JAKE SAINDON REFUND OPWS CREDIT BALANCE
009217	\$440.24	3/7/2019	ROBERT D-JOYCE M FULLER TR Utility Account: S00910.01
009218	\$440.24	3/7/2019	STEPHEN C - JANET A FAIR Utility Account: S01398.01
009219	\$440.24	3/7/2019	J - OGARA CASTELLANO TR ET AL WOOLSEY FIRE SEWER REFUND
009220	\$4.64	3/14/2019	AT&T MAR 19 - OPWS DIRECTORY AD
009221	\$13,370.00	3/14/2019	CA ASSOC OF SANITATION AGENCIES 2019 MEMBERSHIP
009222	\$212.42	3/14/2019	FRONTIER COMMUNICATIONS MAR 19 - 56K NETWORK SCADA OP
009223	\$184.49	3/14/2019	SHIRLEY ZHANG REFUND OPWS CREDIT BALANCE
009224	\$34.43	3/14/2019	PEPPERDINE UNIVERSITY REFUND OPWS CREDIT BALANCE
009225	\$42.97	3/14/2019	KEVIN DIXON REFUND OPWS CREDIT BALANCE
009226	\$11.42	3/14/2019	ELIANA DE SOUZA REFUND OPWS CREDIT BALANCE
009227	\$62.53	3/14/2019	PAMELA STEVENS REFUND OPWS CREDIT BALANCE
009228	\$77.68	3/28/2019	AT&T
	\$56.64		MAR 19 - OAK CANYON PROJ HL
	\$21.04		MAR 19 - 63 BUCKSKIN RD LD

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3/1/19-3/31/19**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009229	\$176.25	3/28/2019	CALIFORNIA WATER SERVICE COMPANY 2/12/19-3/12/19 - WATER BILL
009230	\$235.70	3/28/2019	FRONTIER COMMUNICATIONS
	\$58.89		MAR 19 - N RANCH PUMP STATION
	\$56.25		MAR 19-LAKE SHERWOOD STAFFORD
	\$56.25		MAR 19 - 654 LAKE SHERWOOD DR
	\$64.31		MAR 19-THOUSAND OAKS TELE/MAIN
009231	\$2,991.24	3/28/2019	LAS VIRGENES MUNICIPAL WATER DISTRICT FEB 19 - RW
009232	\$22,601.00	3/28/2019	CITY OF LOS ANGELES
	\$11,941.00		MAR 19 - O&M PORTION OF ASSSC
	\$10,660.00		MAR 19 - CAP PORTION OF ASSSC
009233	\$123.47	3/28/2019	MCI FEB 19-800# FOR OPWS CUSTOMERS
009234	\$20.00	3/28/2019	VCSDA 4/2/19 DINNER MTG - S. PAN
009235	\$440.24	3/28/2019	MCLAREN LLC Utility Account: S11535.01
009236	\$440.24	3/28/2019	STEVEN F MERSHON Utility Account: S11524.01
009237	\$193.12	3/28/2019	NATALIYA EVDAKOVA REFUND OPWS CREDIT BALANCE
009238	\$29.55	3/28/2019	LENA DE LUZ REFUND OPWS CREDIT BALANCE
009239	\$92.78	3/28/2019	JEEGAR SHAH REFUND OPWS CREDIT BALANCE
009240	\$91.20	3/28/2019	PAUL & CHRISTINA TASHNIZI REFUND OPWS CREDIT BALANCE
ACH TXF	\$248.20	3/29/2019	STATE OF CALIFORNIA STATE INCOME TAX - 3/29/19

**TRIUNFO SANITATION DISTRICT
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3/1/19-3/31/19**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
ACH TXF	\$1,716.68	3/29/2019	INTERNAL REVENUE SERVICE
			3/29/19-FED TAX, MEDICARE, SS
ACH TXF	\$1,809.76	3/29/2019	LINCOLN NATIONAL
			3/29/19 - DEFERRED COMP
EFT000000000000000772	\$9,408.45	3/8/2019	SOUTHERN CALIFORNIA EDISON
			FEB 19 - MASTER BILL
EFT000000000000000773	\$25,187.00	3/14/2019	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP.
	\$357.00		SHDW OAKS & HIGHGATE HOA'S
	\$6,314.00		PW, WW, & CENTRAL ADMIN
	\$18,516.00		LEVAN PROPERTY DAMAGE
EFT000000000000000774	\$546,371.35	3/21/2019	VENTURA REGIONAL SANITATION DISTRICT
			VRSD CONTRACT SVCS - JAN 19
EFT000000000000000775	\$160,874.92	3/28/2019	CALLEGUAS MUNICIPAL WATER DISTRICT
			FEB 19 - POTABLE WATER
EFT000000000000000776	\$10,615.00	3/28/2019	GANNETT FLEMING COMPANIES
			PROFESSIONAL SRV 2/2/19-3/1/19
EFT000000000000000777	\$4,730.00	3/28/2019	PADRE ASSOCIATES INC
	\$2,217.50		SWR IMPRV PRO 12/1/18-12/31/18
	\$2,512.50		SWR IMPRV PROJ 1/1/19-2/28/19
TOTAL	\$1,179,889.76		



Water & Wastewater Monthly Report

Triunfo Sanitation District

For the month of: January 2019

The billing period for this invoice is 12/23 through 2/2/2019 for labor and equipment. This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff marked dig alerts.
- Staff used the CCTV to locate laterals.
- Staff inspected a lateral at 153 Stage Coach.
- Staff entered all labor hours, equipment, and purchases into work orders.

TSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Staff ran the generator.

TSD-BCN05 (221303) – BCYN – OPERATIONS - ADMIN

- Staff worked on Bell Canyon Flow Letter.

TSD-BCN06 (221207E) – BCYN – MAINT – EMERGENCY

- 01/04/19 – Staff did lateral locating and dig alerts in Bell Canyon.

TSD-CAP14 (121108) – N.S. GRAVITY SYSTEM

- See General Manager for information on this project.

COLLECTION SYSTEM

TSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts.
- Staff worked on line cleaning / hot spots throughout TSD.
- Staff used the push camera at trouble spots.
- Staff used a manhole pole camera to inspect a manhole in Oak Park.
- Staff inspected and documented sewer lateral connections.

TSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff reviewed tenant improvement plans to look for possible easement conflicts.
- Staff reviewed sewer improvement worksheets.
- Staff spoke to Risk Management Professionals about updating the phone list on the ERP.
- Staff worked on the Emergency Response Plan.

TSD-COL03 (221202) – N. SHORE TANK MAINT

- Staff put enzymes into the holding tanks at North Shore and Lakeside.
- Staff responded to a high level alarm at 844 Lake Sherwood Dr. Staff unblocked the lateral line at the main.
- Staff troubleshoot and repaired an alarm box at North Shore.

TSD-COL04 (221203) – MANHOLE REHAB

- Staff worked on manhole inspections / rehab throughout TSD. Staff set up traffic control as needed.
- Staff scanned and saved confined space entries.

TSD-COL05 (221500) – WW-EPG-SSMP

- Staff reviewed requirements for SSMP update and review

TSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Source control program updates.
- Updates to FOG program database.
- Staff worked on Nanofilm reports.
- Staff updated the semi-annual source control report for LVMWD.

TSD-COL15 (221710) – WW MAINT – WOOLSEY FIRE

- Staff worked replacing damaged parts at the Kilburn Tank. New box and batteries for the PLC, and replaced damaged conduit.
- Staff took pictures of burned down homes and located sewer laterals.
- Staff met to discuss the sewer lateral capping project.
- Staff delineated dig areas and called in the dig alerts for the lateral cap project.
- Staff pulled as-builds for lateral project.

GENERAL ADMINISTRATION

TSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TSD-POT03 (222400) – PW-ENGINEERING PROJECTS

- Staff worked on the Emergency Response Plan.

TSD-POT04 (222301) – OPERATIONS – PW SYS REPAIRS

- Staff responded to a water main break reported to us by the fire department. Staff shut down the mainline 95% to maintain some pressure in the line. Staff called in an emergency dig alert. Staff set up a repair crew and worked with a contractor to locate and fix the leak. After the leak was repaired staff charged the mainline and flushed. Staff took chlorine residuals. The trench was backfilled and paved.
- Staff troubleshot P2 at Lambourne Booster Station, breaker was tripped.
- Staff worked with a contractor to replace a broken G3 box on Lindero Canyon Road (traffic control plan approved by the County).
- Staff shut down the Lindero Pump Station and worked with a contractor to remove the old 10” turbo meter and install a new 10” mag meter in a vault.
- Staff responded to meter box leaks and repaired them.
- Staff removed two 2” prv’s on the irrigation services for Brookside Elementary and installed a straight pipe (school district engineer request).
- Staff replaced corroded airvac canisters with new composite ones.
- Staff located our water lines for the gas company who was boring across the street (crossing our lines).
- Staff found a service line leak on Indianbroom. Staff used leak detection equipment to find the leaking service. Staff delineated the dig area and called in an emergency dig alert. Staff shut the street down to locate the line and worked with a contractor to replace the leaking 1” service line. The trenches were backfilled and paved.
- Staff cleaned up debris from the rain and set up straw waddle.
- Staff removed the remaining wood fence posts that didn’t burn at OCR.

TSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on the OPWS Drought report.
- Staff worked on SEMS work orders and notified customers whose meters were showing continuous flow.

TSD-POT06 (222500) – POTABLE WATER – ENVIRONMENTAL PROGRAMS

- Staff worked on the monthly report.
- Staff updated the sample tracker.
- Staff reviewed the weekly water quality maps.
- Staff entered lab results into the database and server.
- Staff worked on UCMR4 prep.

TSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 83 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.

- 132 Delinquent notices were posted on 1/3/19. Pictures were taken of all.
- 12 Services were shut off for nonpayment on 1/8/19. Notices were posted and pictures were taken.
- Multiple high bill/check for leak investigations were conducted.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff assisted customers in signing up on the customer portal.

TSD-POT09 (222303) – PW-OPERATIONS-FIRE HYDRANT

- Staff worked on fire hydrant maintenance in the Conifer Zone.
- Staff removed old fire hydrants that had two 2 ½" ports and replaced with new fire hydrants in the Conifer Zone.
- Staff worked on creating work order sheets / books for maintenance records.

TSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff worked on a list of meters that were not communicating and cleared alarms using a hand held computer, replaced mxu's, cords to resolve the communication issues.
- Staff changed out meters that were defective.
- Staff updated the meter change out list.
- Staff created work orders for meter alarms (communication issues, magnetic alarms, change outs etc.)

TSD-POT12 (222200) – PW MAINTENANCE

- Staff troubleshot and replaced the distributor on P2's Cla-val at the Savoy Pump Station.
- Staff troubleshot electrical issues at Smoketree Booster Station.
- Staff worked on a Cla-val at the Lindero Pump Station. Staff fixed the slight leak.
- Staff adjusted the packing glands for P1, P2 and P3 at the Lindero Pump Station.
- Staff removed damaged perimeter lighting and installed a new light at Lindero Pump Station.
- Staff installed a new VFD for P2 at the Lindero Pump Station.
- Staff ran conduit to the flow meter at Lindero PS.
- Staff looked into a high temperature alarm on P3 at Lindero PS.
- Staff installed a new HMI at Lindero PS.
- Staff worked on the 10" meter change out at the Lindero Pump Station.
- Staff serviced the Deerhill Pump Station generator (oil change, filter change, inspections etc.)

TSD-POT13 (222401) – PW-ENG-PROJECTS CONIFER

- Staff worked on the Emergency Response Plan.

TSD-POT14 (122501) – PW-ADMIN-OP WATER CONSERVATION

- See General Manager for information on this project.

TSD-POT17 (222300E) – PW- OPERATIONS CALL-OUT

- 12/27/18 – Staff responded to 1004 Lambourne Place. Running water on street, irrigation pipe was broken. Staff shut off from meter box.
- 1/22/19 – Staff responded to 718 Admiral Ct. Water was coming out of driveway. Staff shut off from meter box.

TSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 01/08/19 – Staff was called to turn off service at 226 Concerto.
- 01/29/19 – Staff was called to 527 Park Springs, no water. Valve was off at the curb. Neighbor saw water air out and had his gardener turn water off.
- 1/30/19 – Staff was called to 527 Park Springs, no water. Neighbor shut off water once again.

TSD-POT19 (222301E) – PW-OPER SYS RPR EMER CALL-OUT

- 01/06/09 – Staff removed four yards of mud and debris after the rain.
- 01/18/19 – Staff exposed buried PRV.
- 01/20/19 – Staff responded to water gushing out of meter box at 6320 Tamarind. Staff found gasket was busted.
- 02/01/19 – Staff prepared sites for rain events.
- 02/02/19 – Staff was called out to clean up mud and debris from 311 Savoy Ct. Staff also checked out all sites; Kilburn and Savoy need cleaning up.

TSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff grabbed meter reads for billing and for meters that weren't communicating.

TSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff removed a bad VFD for P2 at Lindero PS. Staff researched a replacement.
- Staff worked on the Lindero PRV and Falling Star project. Electrical design, programming.
- Staff added a power fail relay at Falling Star.
- Staff worked on schematic development for a new control panel at Lindero PS.
- Staff met with Cumming at the Lindero Pump Station generator for tests.
- Staff worked on Oak Canyon Tank HMI reprogramming.

TSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Staff troubleshooted an issue with P2 at Savoy Pump Station (wouldn't shut off). Staff replaced a broken valve component and verified proper operation.
- Staff performed valve maintenance in the Lindero Zone and filled out maintenance sheets.

TSD-POT29 (222710) – WOOLSEY FIRE RESPONSE

- Staff ordered / picked up replacement parts for Kilburn Tank instrumentation that were damaged in the fire.
- Staff ran conduit and pulled new wire at Kilburn Tank.
- Staff installed a new electrical box at Kilburn Tank.
- Staff worked on the PLC panel and analog line to Lindero Pump Station.
- Staff worked on Radio reprogramming.
- Staff worked on AMR cellular gateway antenna change.
- Staff installed new panel coolers at OCR.

RECLAIMED/RECYCLED WATER SYSTEM

TSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 01/31/19 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Staff did reclaimed system rounds.
- Staff grabbed the Lake Sherwood meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff replaced a 2” meter gasket that blew out on Oak Springs.

TOTAL RECLAIMED WATER USE:

Oak Park System 5,855,135 Gallons

Lake Sherwood usage: 721,895 Gallons

TSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TSD-RCL04 (223300E) – RW-OPER EMERGENCY CALL-OUT

- 1/25/19 – Staff responded to a line break at Lake Sherwood and called in a dig alert.

TSD-RCL05 (223200) – RW – MAINTENANCE

- Schematic development for the new control panel at the reclaimed booster station.
- Staff planned out the reclaimed booster station pedestal change out.
- Programming for the new PLC at the booster station.
- Staff prepped and painted the new electrical cabinet at the booster station.
- Staff replaced a mechanical seal at the reclaimed pump station.
- Staff worked on Pedestal VFD install.
- Staff replaced an air regulator at the pump station that was leaking.
- Staff replaced sump pumps in reclaimed meter vaults that weren't working (Agoura Rd.)
- Staff poured a new cement pad at the booster station for the new electrical cabinet.

TSD-RCL08 (123101) – RW-ADMIN CIP RW SYSTEM PURCH

- See General Manager for information on this project.

WASTEWATER SYSTEM

TSD-WWW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station's fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TSD Lift Stations – Flow Calculator

Month of: January 2019

	Total Gallons
Lake Station	8,395,080
Polo Fields	4,557,600
Carlisle	411,870
Bell Cyn/TSD	4,101,853
Bell Cyn L/S	293,870

- Staff checked the TSD lift stations multiple times per week and did site maintenance.
- Staff reviewed the lift station logs.
- Staff worked on the annual generator use report for APCD.
- Staff entered the December 18 plant log into the database.

TSD-WWW02 (221200) – WW MAINTENANCE

- Staff prepped and removed old check valves on P1 and P2 at the Lakeside Lift Station.
- Staff installed two new check valves on P1 and P2 at the Lakeside Lift Station. Staff tested and put the pumps back online.
- Staff removed / replaced the old pipe stands at Lakeside LS.
- Staff prepped for a check valve replacement at the Polo Lift Station.
- Staff troubleshooted the electrical / sump pump issue at Los Arcos PRV vault. GFI tripped.
- Staff installed safety bollards at the Carlisle Lift Station.
- Staff had copies of blueprints made.

TSD – WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff entered monthly data, scanned and saved logs.

TSD-WWW05 (221301E) – WW-OPS EMERGENCY CALL-OUTS

- 12/23/18 – Staff was called to North Shore for high level at 2081 Trentham.
- 12/29/18 – Staff was called to 2081 Trentham. Staff flushed out line.
- 02/02/19 – Staff was called out to Polo and Carlisle for power failure. Staff reset P2.

TSD-WWW13 (221210) – FIXTURE COUNTS

- Staff reviewed blueprints.
- Staff updated the database management.
- Staff did fixture count audits.

If you have other questions or concerns, please contact me at (805) 658-4648.



RICHARD JONES – W&WW OPERATIONS SUPERINTENDENT

TRIUNFO SANITATION DISTRICT

Costs by Type - Monthly

INVOICE NO: **TSD- Jan-19**
 DESCRIPTION: **VRSD CONTRACT SVCS Jan-19**

Company TSD

Row Labels	Labor	Equipment	Material	Subcontracto	Other	Supply	Total
1/31/2019							
ADMIN	72,937.50	-	1,536.22	22,187.53	776.70	24,500.45	97,437.95
POTABLE	149,907.75	10,226.99	62,751.89	-	-	62,751.89	222,886.63
PW ADMIN	20,166.50	-	575.00	4,611.50	3,670.82	8,857.32	29,023.82
RECYCLED	21,193.75	1,354.00	10,219.99	-	-	10,219.99	32,767.74
RW ADMIN	1,715.00	-	2,271.25	982.10	132.16	3,385.51	5,100.51
WASTEWATER	110,593.50	24,889.00	4,366.60	-	0.47	4,367.07	139,849.57
WW ADMIN	816.00	-	2,875.00	15,614.13	-	18,489.13	19,305.13
1/31/2019 Total	377,330.00	36,469.99	84,595.95	43,395.26	4,580.15	132,571.36	546,371.35
Grand Total	377,330.00	36,469.99	84,595.95	43,395.26	4,580.15	132,571.36	546,371.35

ACCOUNTS PAYABLE SUMMARY

45-100-20000	(97,437.95)	✓		
45-270-20000	(159,154.70)	✓		
45-370-20000	(251,910.45)	✓		
45-470-20000	(37,868.25)			
45-100-52067	72,937.50	✓		
45-100-52068	-			
45-100-52069	24,500.45	✓		
45-100-52010	-	Memberships	121100	
45-100-52035	-	Conferences	121100	
45-210-52067	110,593.50	✓		
45-210-52068	24,889.00	✓		
45-210-52069	4,367.07	✓		
45-270-52067	816.00	✓		
45-270-52068	-			
45-270-52069	18,489.13	✓		
45-270-52010	-	Memberships	121101	
45-270-52035	-	Conferences	121101	
45-310-52067	149,907.75	✓		
45-310-52068	10,226.99	✓		
45-310-52069	62,751.89	✓		
45-370-52067	20,166.50	✓		
45-370-52068	-			
45-370-52069	8,857.32	✓		
45-410-52067	21,193.75	✓		
45-410-52068	1,354.00	✓		
45-410-52069	10,219.99	✓		
45-470-52067	1,715.00	✓		
45-470-52068	-			
45-470-52069	3,385.51	✓		
Total	546,371.35			
Monthly Total	546,371.35			
Crosscheck	-			

APPROVED FOR PAYMENT

FUND

EXPENSE CODE VERIFICATION

[Signature]

DEPT

2/19/19

SIGNATURE & DATE

EXPENSE

SIGNATURE & DATE

[Signature]

WORK ORDER

ACCT USE ONLY

[Signature]

AUTHORIZATION FOR PAYMENT

[Signature]

SIGNATURE & DATE

TRIUNFO SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of January 31, 2019

TSD TRIUNFO SANITATION DISTRICT

Work Order	Description	Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 949,327	\$ 552,051	\$ 397,276
121101	TSD-WW Administration	\$ 183,230	\$ 71,363	\$ 111,867
121103	TSD-FACEBOOK/TWITTER	\$ 13,452	\$ -	\$ 13,452
121104	TSD-JPA-IPR Project	\$ 23,909	\$ 485	\$ 23,424
121105	TSD-Admin-2107 Trentham	\$ -	\$ 8,559	\$ (8,559)
121108	TSD-N.S. Gravity System	\$ -	\$ 7,546	\$ (7,546)
121710	TSD-WW Woolsey Fire	\$ -	\$ 1,404	\$ (1,404)
122100	TSD-PW Customer Service	\$ 341,727	\$ 183,766	\$ 157,961
122501	TSD-PW-Admin-OP Water Conservation	\$ 18,755	\$ 10,426	\$ 8,329
122710	TSD-PW Woolsey Fire	\$ -	\$ 10,772	\$ (10,772)
123100	TSD-RW-Admin-Customer Service	\$ 90,073	\$ 24,149	\$ 65,924
123101	TSD-RW-Admin CIP RW System Purch	\$ -	\$ 561	\$ (561)
123103	TSD-Regency RW Pump Station CIP	\$ -	\$ 421	\$ (421)
221200	TSD-WW Maintenance	\$ 143,730	\$ 162,066	\$ (18,336)
221201	TSD-WW-Maintenance Collection Sys	\$ 430,355	\$ 236,628	\$ 193,727
221202	TSD-N. Shore Tank Maint	\$ 61,773	\$ 30,463	\$ 31,310
221203	TSD-Manhole Rehab	\$ 311,026	\$ 170,827	\$ 140,199
221204	TSD-WW Maintenance-Preventative	\$ 85,008	\$ 28,513	\$ 56,495
221206	TSD-WW-Maintenance SCADA	\$ 105,814	\$ 18,136	\$ 87,678
221207	TSD-Main - BCYN Collection System	\$ 99,805	\$ 28,000	\$ 71,805
221208	TSD-BCYN- Maint - Preventative	\$ 27,501	\$ 5,720	\$ 21,781
221209	TSD-2107 Trentham	\$ -	\$ 366	\$ (366)
221210	TSD - WW Maintenance - Fixture Counts	\$ -	\$ 9,796	\$ (9,796)
221300	TSD-Administration - Wastewater	\$ 29,800	\$ 15,345	\$ 14,455
221301	TSD-Operations - Wastewater	\$ 104,380	\$ 82,027	\$ 22,353
221302	TSD-BCYN-Operations	\$ 13,881	\$ 14,721	\$ (840)
221303	TSD-BCYN-Operations-Admin	\$ 5,082	\$ 1,366	\$ 3,716
221400	TSD-Engineering - Projects	\$ 183,476	\$ 8,503	\$ 174,973
221401	TSD-BCYN - Engineering	\$ -	\$ 1,441	\$ (1,441)
221500	TSD-WW - EPG - SSMP	\$ 22,160	\$ 186	\$ 21,974
221501	TSD-WW-EPG-Source Control	\$ 118,520	\$ 22,267	\$ 96,253
221710	TSD-WW Woolsey Fire	\$ -	\$ 7,196	\$ (7,196)
222200	TSD-PW - Maintenance	\$ 107,960	\$ 53,124	\$ 54,837
222201	TSD-PW-Maintenance Preventative	\$ 147,558	\$ 29,849	\$ 117,709
222202	TSD-PW-Maintenance SCADA/Elect	\$ 124,855	\$ 105,331	\$ 19,524
222203	TSD-PW-Main-Coatings & Linings	\$ 25,648	\$ 168	\$ 25,480
222300	TSD-Operations - Potable Water	\$ 338,682	\$ 288,139	\$ 50,543
222301	TSD-Operations - PW Sys Repairs	\$ 229,536	\$ 145,301	\$ 84,235
222302	TSD-PW Customer Service-Field	\$ 91,696	\$ 100,816	\$ (9,120)
222303	TSD-PW - Operations-Fire Hydrant	\$ 77,346	\$ 34,167	\$ 43,179
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 12,385	\$ 122	\$ 12,263

TRIUNFO SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of January 31, 2019

TSD TRIUNFO SANITATION DISTRICT

Work Order	Description	Budget	Actual Expense	Budget Remaining
222305	TSD-PW-Operations Meter Replacemnt	\$ 11,871	\$ 29,034	\$ (17,163)
222307	TSD-PW-Operations - Meter Readings	\$ 52,560	\$ 2,995	\$ 49,565
222308	TSD-Automated Meter Reading	\$ -	\$ 4,290	\$ (4,290)
222400	TSD-PW-Engineering Projects	\$ 88,125	\$ 6,236	\$ 81,889
222401	TSD-PW - Eng - Projects Conifer	\$ -	\$ 146	\$ (146)
222500	TSD-PW-Environmental Programs	\$ 108,389	\$ 44,629	\$ 63,760
222501	TSD-PW-EPG-OP Water Conservation	\$ 74,700	\$ 14,507	\$ 60,193
222710	TSD-PW Woolsey Fire	\$ -	\$ 87,348	\$ (87,347)
223200	TSD-RW-Maintenance	\$ 81,594	\$ 153,983	\$ (72,389)
223300	TSD-Operations - Recycled Water	\$ 75,980	\$ 42,475	\$ 33,505
221200E	TSD-WW-Maint Emergency	\$ 6,560	\$ -	\$ 6,560
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 13,170	\$ -	\$ 13,170
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,968	\$ -	\$ 1,968
221207E	TSD-BCYN - Maint - Emergency	\$ -	\$ 896	\$ (896)
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,460	\$ 2,460	\$ -
222300E	TSD-PW-Operations Call-out	\$ 13,170	\$ 2,496	\$ 10,674
222300H	TSD-Operations - Potable Water-Holiday Call-Out	\$ -	\$ 732	\$ (732)
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 4,286	\$ (4,286)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 9,219	\$ 12,608	\$ (3,389)
222710E	TSD-PW Woolsey Fire - Callout	\$ -	\$ 20,644	\$ (20,642)
222710H	TSD-PW Woolsey Fire - Holiday Call-out	\$ -	\$ 1,700	\$ (1,697)
223200E	TSD - RW - Maint-Emergency	\$ -	\$ 537	\$ (537)
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,841	\$ 4,856	\$ (1,015)
TOTALS		\$ 5,062,057	\$ 2,908,943	\$ 2,153,126

TRIUNFO SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of January 31, 2019

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Total
7/31/2018						
ADMIN	\$ 35,766	\$ -	\$ -	\$ 26,667	\$ 407	\$ 62,840
BELL CYN	\$ 9,439	\$ 2,868	\$ 35	\$ -	\$ -	\$ 12,342
POTABLE	\$ 97,069	\$ 3,086	\$ 1,450	\$ 4,559	\$ 6,487	\$ 112,651
RECYCLED	\$ 28,227	\$ 1,222	\$ 2,718	\$ 3,710	\$ 0	\$ 35,878
WASTEWATER	\$ 79,980	\$ 10,602	\$ 3,933	\$ 8,063	\$ 10	\$ 102,588
7/31/2018 Total	\$ 250,480	\$ 17,778	\$ 8,137	\$ 42,999	\$ 6,904	\$ 326,298
8/31/2018						
ADMIN	\$ 58,778	\$ -	\$ 37	\$ 30,002	\$ 1,974	\$ 90,791
BELL CYN	\$ 3,272	\$ 527	\$ 35	\$ -	\$ 0	\$ 3,834
POTABLE	\$ 153,592	\$ 3,865	\$ 36,514	\$ 8,847	\$ 3,709	\$ 206,526
RECYCLED	\$ 49,359	\$ 2,261	\$ 785	\$ 3,510	\$ 131	\$ 56,046
WASTEWATER	\$ 143,756	\$ 22,813	\$ 5,856	\$ 16,258	\$ -	\$ 188,682
8/31/2018 Total	\$ 408,757	\$ 29,466	\$ 43,227	\$ 58,616	\$ 5,814	\$ 545,880
9/30/2018						
ADMIN	\$ 39,466	\$ -	\$ 17,836	\$ 14,377	\$ 581	\$ 72,260
BELL CYN	\$ 4,783	\$ 1,162	\$ 35	\$ -	\$ 7	\$ 5,986
POTABLE	\$ 112,692	\$ 4,139	\$ 26,349	\$ 5,168	\$ 4,091	\$ 152,440
RECYCLED	\$ 19,300	\$ 840	\$ 4,635	\$ 2,581	\$ 131	\$ 27,487
WASTEWATER	\$ 72,215	\$ 12,857	\$ 3,974	\$ 11,153	\$ 36	\$ 100,235
9/30/2018 Total	\$ 248,455	\$ 18,998	\$ 52,829	\$ 33,279	\$ 4,848	\$ 358,409
10/31/2018						
ADMIN	\$ 47,572	\$ -	\$ 1,065	\$ 26,996	\$ 784	\$ 76,417
BELL CYN	\$ 3,356	\$ 532	\$ 35	\$ -	\$ 0	\$ 3,922

TRIUNFO SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of January 31, 2019

POTABLE	\$ 105,484	\$ 4,297	\$ 11,828	\$ 4,239	\$ 4,058	\$ 129,906
RECYCLED	\$ 14,846	\$ 4,830	\$ 2,339	\$ 1,711	\$ 132	\$ 23,858
WASTEWATER	\$ 94,516	\$ 16,957	\$ 4,059	\$ 11,348	\$ -	\$ 126,880
10/31/2018 Total	\$ 265,773	\$ 26,616	\$ 19,325	\$ 44,295	\$ 4,975	\$ 360,983
11/30/2018						
ADMIN	\$ 44,637	\$ -	\$ 1,896	\$ 21,262	\$ 461	\$ 68,256
BELL CYN	\$ 7,058	\$ 812	\$ 35	\$ -	\$ -	\$ 7,905
POTABLE	\$ 147,104	\$ 5,796	\$ 9,415	\$ 8,897	\$ 10,945	\$ 182,156
RECYCLED	\$ 13,449	\$ 1,352	\$ 2,013	\$ 491	\$ 2,023	\$ 19,328
WASTEWATER	\$ 72,127	\$ 11,336	\$ 8,665	\$ 6,705	\$ 1,893	\$ 100,724
11/30/2018 Total	\$ 284,374	\$ 19,296	\$ 22,023	\$ 37,354	\$ 15,322	\$ 378,369
12/31/2018						
ADMIN	\$ 46,510	\$ -	\$ 3,322	\$ 32,477	\$ 1,741	\$ 84,049
BELL CYN	\$ 8,675	\$ 1,484	\$ 234	\$ -	\$ -	\$ 10,392
POTABLE	\$ 114,426	\$ 6,764	\$ 25,059	\$ 7,438	\$ 4,353	\$ 158,041
RECYCLED	\$ 13,000	\$ 483	\$ 10,488	\$ 2,290	\$ 256	\$ 26,516
WASTEWATER	\$ 80,759	\$ 8,792	\$ 9,353	\$ 14,731	\$ -	\$ 113,635
12/31/2018 Total	\$ 263,368	\$ 17,523	\$ 48,456	\$ 56,936	\$ 6,350	\$ 392,633
1/31/2019						
ADMIN	\$ 72,938	\$ -	\$ 1,536	\$ 22,188	\$ 777	\$ 97,438
BELL CYN	\$ 5,534	\$ 1,035	\$ 1,560	\$ -	\$ 0	\$ 8,129
POTABLE	\$ 170,074	\$ 10,227	\$ 63,327	\$ 4,612	\$ 3,671	\$ 251,910
RECYCLED	\$ 22,909	\$ 1,354	\$ 12,491	\$ 982	\$ 132	\$ 37,868
WASTEWATER	\$ 105,876	\$ 23,854	\$ 5,681	\$ 15,614	\$ -	\$ 151,026
1/31/2019 Total	\$ 377,330	\$ 36,470	\$ 84,596	\$ 43,395	\$ 4,580	\$ 546,371
Grand Total	\$ 2,098,537	\$ 166,147	\$ 278,592	\$ 316,874	\$ 48,793	\$ 2,908,943

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
1/31/2019	347

BILL TO
Ventura Regional Sanitation District Finance & Administration 1001 Partridge Drive , Suite 150 Ventura, CA 93003-0704

DUE DATE
2/28/2019

DESCRIPTION	QTY	RATE	AMOUNT
Triunfo Sanitation District General Manager Services			0.00
01/02/19 Various TSD Projects Phone conference with John Mathews regarding several matters TSD Agenda Prep Meeting w/Chris Theisen regarding several projects Review Ventura Co request for TSD to authorize fire debris removal form Meeting w/Tim Doyle to review VGGSS Project procurement documents	9	122.00	1,098.00
01/03/19 Various TSD Projects Meeting w/Tim Doyle regarding several projects Phone conference w/Tim Doyle, Rob Congellere and John Mathews regarding cell site contract concerns Phone conference w/Janna Orkney Meeting w/Sandy Warren regarding TSD name change Review Verizon Site Clean-up Letter Agreement	9.5	122.00	1,159.00
01/04/19 Various TSD Projects Review several documents related to removal of fire debris at Kilburn Tank Site Meeting w/notary to sign several documents	7	122.00	854.00
01/07/19 Various TSD Projects Phone conference w/Janna Orkney Phone conference w/John Mathews regarding several matters Review JPA Board Meeting Agenda Packet Meeting w/Chris Theisen regarding several TSD Projects TSD Agenda Prep Travel to and attend JPA Board Meeting	12.5	122.00	1,525.00

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DUE DATE
2/28/2019

DESCRIPTION	QTY	RATE	AMOUNT
01/08/19 Various TSD Projects TSD Agenda Prep Phone conference w/John Mathews regarding several matters Phone conference w/Susan McCarthy to discuss Mission LLC Lawsuit Meeting w/Tim Doyle and Richard Jones to review VGGSS Project procurement documents Draft sewer service refund letter for customers impacted by Woolsey Fire	8.5	122.00	1,037.00
01/09/19 Various TSD Projects TSD Weekly Staff Meeting Travel to and attend Staff Appreciation Luncheon Site Visit-Hidden Valley/Lake Sherwood	9	122.00	1,098.00
01/10/19 Various TSD Projects TSD Agenda Prep Phone conference w/Janna Orkney Phone conference w/Susan McCarthy regarding Mission LLC Trial Phone conference w/KEH regarding expert witnesses FY2020 Budget Kickoff Meeting	9	122.00	1,098.00
01/11/19 Various TSD Projects Meeting w/Chi Hermann to discuss several projects Phone conference w/Janna Orkney Phone conference w/John Mathews regarding several matters Review proposed FY2020 Budget Development process TSD Agenda Prep	8.5	122.00	1,037.00
01/12/19 Various TSD Projects	3	122.00	366.00
01/17/19 Various TSD Projects	6.5	122.00	793.00
01/18/19 Various TSD Projects TSD Agenda Prep Review TSD Budget Report Site Visit-Oak Park,Hidden Valley and Lake Sherwood	8	122.00	976.00

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DUE DATE
2/28/2019

DESCRIPTION	QTY	RATE	AMOUNT
01/21/19 Various TSD Projects Review status of Mission LLC Lawsuit Review Amy Levan Parcel Survey issues TSD Agenda Prep	8	122.00	976.00
01/22/19 Various TSD Project Travel to and attend TSD Ad Hoc Committee Meeting w/ John Mathews regarding GM employment issues TSD Agenda Prep Staff Meeting to review status of Mission LLC Lawsuit Meeting w/VRSD Finance Director to discuss several issues	8.5	122.00	1,037.00
01/23/19 Various TSD Projects Meeting w/Tim Doyle and Chi Hermann to discuss several projects TSD Agenda Prep Phone conference w/Janna Orkney to discuss District Matters Phone conference w/Ken Hume regarding VGGSS Project Scope and Fee update	8	122.00	976.00
01/24/19 Various TSD Projects TSD Agenda Prep Phone conference w/John Mathews to discuss several TSD matters Review TSD CAFR Meeting w/Staff to review VGGSS Project easement issues	8.25	122.00	1,006.50
01/25/19 Various TSD Projects TSD Agenda Prep Phone conference w/Tim Doyle and John Mathews regarding Mission LLC Lawsuit	7	122.00	854.00
01/28/19 Various TSD Projects Travel to and attend Calleguas Water Purveyor Meeting TSD Board Meeting Agenda Packet review Travel to and attend TSD Finance Committee Meeting and TSD Board Meeting	14	122.00	1,708.00

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DATE	INVOICE #
1/31/2019	347

BILL TO
Ventura Regional Sanitation District Finance & Administration 1001 Partridge Drive , Suite 150 Ventura, CA 93003-0704

DUE DATE
2/28/2019

DESCRIPTION	QTY	RATE	AMOUNT
01/29/19 Various TSD Projects TSD Board Meeting debrief Review sewer capping procedure Review Potrero Rd/Hidden Valley R/W Project Plans Review TSD Budget Report Phone conference w/John Mathews to discuss several projects	8	122.00	976.00
01/30/19 Various TSD Projects TSD Agenda Prep Site Visit-Oak Park/Lake Sherwood/Hidden Valley TSD Weekly Staff Meeting Review/Approve Shadow Ridge HOA District reimbursement letter	8	122.00	976.00
01/31/19 Various TSD Projects Review VRSD/TSD Labor Report Meeting w/Tim Doyle and Chi Hermann to review status of several projects and future planning TSD Agenda Prep Review TSD Ordinance 101	8	122.00	976.00
Please remit to above address.	Total		20,526.50

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