

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
3/1/21-3/31/21**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009985	\$176.44	3/4/2021	AT&T
	\$24.06		FEB 21 - 63 BUCKSKIN RD LD
	\$56.62		FEB 21 - OAK CANYON PROJECT HL
	\$95.76		FEB 21 - MASTER BILL
009986	\$186.54	3/4/2021	AT&T
			MAR 21 - SCADA NETWORK
009987	\$370.00	3/4/2021	COUNTY OF VENTURA
			ENCROACHMENT PERMIT PE21-0072
009988	\$81.64	3/4/2021	COUNTY OF VENTURA
	\$29.77		1/19-2/16 - WW LIFT STATION 3
	\$22.10		1/19-2/16 - 62 BUCKSKIN RD
	\$29.77		1/19-2/16 - WW LIFT STATION 3A
009989	\$570.00	3/4/2021	FTI SERVICES
			FEB 21 - IT SERVICES
009990	\$20,217.00	3/4/2021	CITY OF LOS ANGELES
	\$10,678.00		MAR 21 - O&M PORTION OF ASSSC
	\$9,539.00		MAR 21 - CAP PORTION OF ASSSC
009991	\$700.00	3/4/2021	ROGERS, ANDERSON, MALODY & SCOTT, LLP
			JAN 21 - AUDIT FY 6/30/20
009992	\$20,425.35	3/4/2021	STATE WATER RESOURCE CONTROL BOARD
			LARGE WATER SYSTEM FEE 7/1/20-6/30/21
009993	\$170.24	3/4/2021	WM CORPORATE SERVICES, INC.
			MAR 21 - WASTE MGMT SERVICES
009994	\$58.10	3/4/2021	VANESSA SAVICH
			REFUND WATER CUSTOMER CREDIT BALANCE
009995	\$85.07	3/4/2021	MAHESWARA ALLU
			REFUND WATER CUSTOMER CREDIT BALANCE
009996	\$1.75	3/4/2021	LEONARD S MARDER
			REFUND WATER CUSTOMER CREDIT BALANCE
009997	\$13.42	3/4/2021	BITA SHAFAGHAT
			REFUND WATER CUSTOMER CREDIT BALANCE

**TRIUNFO WATER & SANITATION DISTRICT
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3/1/21-3/31/21**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009998	\$841.44	3/4/2021	CAL PRIME INC. REFUND WATER CUSTOMER CREDIT BALANCE
009999	\$724.08	3/4/2021	LILIA KOGAN PROJECT COMPLETION DEPOSIT REFUND
010000	\$41.39	3/4/2021	MICHAEL REALE REFUND WATER CUSTOMER CREDIT BALANCE
010001	\$271.58	3/4/2021	CAL PRIME INC. REFUND WATER CUSTOMER CREDIT BALANCE
010002	\$189.79	3/11/2021	AT&T
	\$120.94		MAR 21 - U VERSE TWSD PW OPS
	\$68.85		MAR 21 - BELL CANYON INTERNET
010003	\$25.00	3/11/2021	AWA 3/18/21 - WATERWISE MTG - J. ORKNEY
010004	\$608.63	3/18/2021	AT&T MOBILITY FEB 21 - CELL PHONES & IPADS
010005	\$457.53	3/18/2021	FRONTIER COMMUNICATIONS
	\$214.41		MAR 21 - 56K NETWORK SCADA OP
	\$57.63		MAR 21 - LK SHERWOOD STAFFORD
	\$57.63		MAR 21 - 654 LK SHERWOOD DR
	\$62.61		MAR 21 - N RANCH PUMP STATION
	\$65.25		MAR 21 - THOUSAND OAKS TELE/MAINT
010006	\$116.09	3/18/2021	MCI FEB 21 - 800# FOR TWSD CUSTOMERS
010007	\$2,522.04	3/18/2021	SDRMA APR 21 - HEALTH BENEFITS PREMIUM
010008	\$1,573.88	3/18/2021	PHILIP-CAROL KATZ TRUST WOOLSEY FIRE SEWER SERVICE FEE REFUND
010009	\$1,000.00	3/18/2021	WESTLAKE PARK PLACE INC TENANT IMPROVEMENT DEPOSIT REFUND

**TRIUNFO WATER & SANITATION DISTRICT
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3/1/21-3/31/21**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
010010	\$1,000.00	3/18/2021	REGENCY CENTERS TENANT IMPROVEMENT DEPOSIT REFUND
ACH TXF	\$500.00	3/1/2021	LINCOLN FINANCIAL GROUP 3/1/21 - DEFERRED COMP
ACH TXF	\$9,322.87	3/12/2021	PAYCHEX 3/12/21 - CMT PAYROLL TAXES
ACH TXF	\$584.74	3/12/2021	PAYCHEX 3/12/21 - ADMIN FEES
ACH TXF	\$500.00	3/16/2021	LINCOLN FINANCIAL GROUP 3/16/21 - DEFERRED COMP
ACH TXF	\$11,538.78	3/17/2021	LINCOLN FINANCIAL GROUP 3/17/21 - 401A
ACH TXF	\$4,812.00	3/22/2021	PAYMENTUS FEB 21 - BILL PAY PROCESSING FEE
ACH TXF	\$3,593.85	3/23/2021	CALIFORNIA CHOICE APR 21 - MEDICAL PREMIUM
ACH TXF	\$584.74	3/25/2021	PAYCHEX 3/25/21 - ADMIN FEES
ACH TXF	\$8,801.93	3/26/2021	PAYCHEX 3/26/21 - CMT PAYROLL TAXES
ACH TXF	\$3,846.26	3/30/2021	LINCOLN FINANCIAL GROUP 3/30/21 - 401A
ACH TXF	\$500.00	3/30/2021	LINCOLN FINANCIAL GROUP 3/31/21 - DEFERRED COMP
ACH TXF	\$414.70	3/31/2021	LINCOLN FINANCIAL GROUP 3/31/21 - DEFERRED COMP-BOARD
ACH TXF	\$517.03	3/31/2021	PAYCHEX 3/31/21 - BOARD PAYROLL TAXES
EFT00000000000000958	\$2,762.50	3/4/2021	DEBRA WEST FEB 21 - CONSULTING SERVICES

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
3/1/21-3/31/21**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT000000000000000959	\$525,085.17	3/4/2021	VENTURA REGIONAL SANITATION DISTRICT VRSD CONTRACT SVCS - JAN 21
EFT000000000000000960	\$3,537.50	3/11/2021	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP. FEB 21 - LEGAL SERVICES
EFT000000000000000961	\$13,995.18	3/11/2021	SOUTHERN CALIFORNIA EDISON FEB 21 - MASTER BILL
EFT000000000000000962	\$251,046.02	3/24/2021	CALLEGUAS MUNICIPAL WATER DISTRICT FEB 21 - POTABLE WATER
TOTAL	\$894,370.27		



Water & Wastewater Monthly Report

Triunfo Water & Sanitation District

For the month of: January 2021

The billing period for this invoice is December 20, 2020 through January 30, 2021 for labor and equipment.

This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TWSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff marked dig alerts.
- Staff used the CCTV and set up traffic control as needed.
- Staff met with Quinn power systems to troubleshoot an issue with the emergency generator.
- Staff fixed a leaking backflow at the Bell Canyon lift station.
- Staff removed some broken concrete from a manhole.

TWSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Staff performed site maintenance.
- Staff found an issue with the block heater on the generator.
- Staff was called out to an A/C power failure alarm and a high level alarm.
- Staff netted and bagged grease.

TWSD-BCN03 (221401) – BCYN – ENGINEERING

- Staff had a pre-con meeting with contractors at 10 Corral and 176 Saddlebow. Both properties are having grinder pumps installed.
- Staff inspected sewer lateral reconnections.

TWSD-BCN04 (221208) – BCYN – MAINT – PREVENTATIVE

- Staff met with ASCO to do an upgrade on the automatic transfer switch. All new electronic components were used and the switch was tested.

TWSD-BCN05 (221303) – BCYN – OPERATIONS-ADMIN

- Staff worked on the flow letter.

TWSD-BCN08 (221302E) – BCN – CALLOUT

- 12/22/20 – Alarm call out due to AC power failure and high level in wet well.

COLLECTION SYSTEM

TWSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TWSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts and logged them after they were completed.
- Staff worked on line cleaning / hot spots.
- Staff confirmed sewer service for multiple addresses.
- Staff created and dispatched work orders.
- Staff responded to alarms.
- Staff dropped enzymes in the Lakeside wet well.
- Staff scanned and saved line cleaning reports.
- Staff cleaned the Polo Lift Station wet well.

TWSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff inspected sewer lateral reconnects.
- Staff reviewed blueprints to look for potential easement conflicts on upcoming homeowner projects.

TWSD-COL03 (221202) – N. SHORE TANK MAINT

- Staff put enzymes into all of the tanks at North Shore.
- Staff repaired a valve box at 844 Lake Sherwood Dr.
- Staff worked on the light switch at the pool house at 898 Lake Sherwood Dr.

TWSD-COL04 (221203) – MANHOLE REHAB

- Staff worked on manhole inspections and manhole rehab throughout TWSD. Staff set up appropriate traffic control as needed.
- Staff scanned and saved confined space entries

TWSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Staff worked on source control program updates.
- Staff reviewed the Nano film results and updated the data table.
- Staff put together Dental Amalgam compliance packets for Dental Offices in TWSD. Staff mailed them out via certified mail.
- Staff finalized the source control report for LVMWD.

TWSD-COL08 (221204) – WW MAINTENANCE – PREVENTATIVE

- Staff took down the Gantry and cleaned up the Carlisle Lift Station.

TWSD-COL09 (221206) – WW MAINTENANCE SCADA

- Staff troubleshoot communication issues at Lakeside Lift Station.
- Staff worked on SCADA review and development.
- Staff investigated alarms at Lakeside Lift Station.
- Staff started planning for the Polo Lift Station upgrade and panel build.
- Staff worked on the network map.
- Staff updated the firmware and changed the flowmeter IP at Lakeside.
- Staff installed a Bioxide flow meter at Carlisle.

TWSD-COL14 (221701) – WW POLO LIFT STATION

- Staff cleaned the Polo Lift Station wet well.

TWSD-COL17 (221410) – WW – POLO LS NEW CNTRL CABINET

- Staff started building the new control panel for the Polo Lift Station.
- Staff installed hardware components into the control cabinet.

TWSD-COL22 (221415) – LAKESIDE LFT STN REHAB PROJECT

- Staff cut and installed a new panel cover.
- Staff installed a fire extinguisher cabinet.

GENERAL ADMINISTRATION

TWSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TWSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TWSD-GEN07 (121104) – JPA-IPR PROJECT

- See General Manager for information on this project.

TWSD-GEN11 (121120) – ADMIN-COVID19

- Questions about costs billed to this project should be directed to the Director of Finance.

POTABLE WATER SYSTEM

TWSD-POT01 (222300) – POTABLE WATER – OPERATIONS

- 148 samples were analyzed from the tank sites and sample stations. These samples include total chlorine, coliform bacteria, HPC, Nitrite-N, Monochloramines and Free Ammonia.
- Routine facility rounds were conducted on Monday and Friday of each week at all of the pump stations and tank sites. This includes maintenance at all the sites and fire extinguisher inspections.
- USA Dig Alerts. Marking our lines for utility digging.
- Monthly generator checks / runs.
- Worked on the TWSD monthly report.
- Staff made changes to the SCADA system.
- Sample station flushing / ran cl2 residuals.
- Staff worked on SEMS work orders.
- Staff worked on notifying customers whose meters were showing continuous flow. Staff met with these customers and helped them identify where their leaks may be.
- Monitored meter communication issues. Cleared alarms, fixed any issues such as replacing MXU'S and or bad cords.
- Staff was called out to multiple leaks and notified appropriate customers.
- Staff created / dispatched SEMS work orders.
- Staff worked on gathering water loss information.
- Staff sanitized work areas / bathrooms daily.
- Staff met to discuss budgets.
- Staff cleaned out PRV vaults.
- Staff attended safety meetings via go to meeting.
- Staff investigated meters with zero consumption.
- Staff worked on the 2020 UWMP.
- Staff adjusted all of the potable water tank levels to the red flag warning set points.
- Staff went through and organized the asbuilts.
- Staff prepped for the upcoming rain. Staff made sure the v-ditches were clean. Staff confirmed the vaults sump pumps were functioning properly.
- Staff reviewed the zero consumption reports.
- Staff worked on installing a flapper valve on the drain at the Kilburn Tank access road.
- Staff supplied The Ventura County Watershed Protection with information they requested regarding Public Water Purveyors.
- Staff attended a meeting via zoom (NOAH) weather predictions.
- Staff attended a Calleguas Purveyor meeting via zoom.
- Staff performed daily Covid-19 self-check and scanned the signed sheets to the server.

Potable Water Use:

Falling Star Turn out

66,185,284 Gallons = Monthly Flow Total

*All water coming into the distribution system is now being metered through the Falling Star turnout.

Emergency Generator Use:

Lindero Generator Run Hours – Routine Maintenance: 0.4 hrs

Lindero Generator Run Hours – Emergency Use: 0.0 hrs

Deerhill Generator Run Hours – Routine Maintenance: 0.3 hrs

Deerhill Generator Run Hours – Emergency Use: 0.0 hrs

TWSD-POT02 (222304) – PW-OPER-ANODE CHECKS/LEAK DET

- Staff used leak detection equipment to determine which service was leaking on Windmill Ln, El Retiro, and Heatherview Dr.
- Staff created and dispatched work orders.

TWSD-POT03 (222400) – PW-ENGINEERING PROJECTS

- 1/23/21 – Bi-weekly meeting with Mark Norris and staff
- 1/27/21 – Bi-weekly meeting with Mark Norris and staff

TWSD-POT04 (222301) – OPERATIONS – PW SYS REPAIRS

- Staff investigated and worked with a contractor to replace a leaking airvac service line near 557 Newhaven. After the repair was finished a new section of concrete (sidewalk) was replaced and the holes in the street were backfilled and paved.
- Staff worked with a contractor to replace a leaking service line at 1225 Heatherview Dr. – Staff notified all of the customers that would be affected by the shutdown. Staff installed a 1” corp stop and pulled a new 1” service line. The holes were backfilled and paved.
- Staff replaced broken / leaking angle stops throughout Oak Park.
- Staff worked with a contractor to replace a leaking service line at 1051 Windmill Lane. Staff notified all of the affected customers. Staff installed a corp stop and replaced the 1” ips line with a 1” cts poly line. The holes were backfilled and paved.
- Staff started prepping for a service line leak replacement at 531 El Retiro.
- Staff installed a flapper valve on the 8” drain outlet on the Kilburn tank access road.

TWSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on and submitted the TWSD Drought report.
- Staff reviewed customer accounts for possible leaks / continuous usage.
- Staff worked on the 2020 UWMP.
- Staff attended a webinar on “How to prepare a Water Shortage Contingency Plan”
- Staff attended a Calleguas purveyor meeting via zoom.

TWSD-POT06 (222500) – PW-ENVIRONMENTAL PROGRAMS

- Staff worked on and submitted monthly reports to the CDPH.
- Staff reviewed analytical results.
- Staff reviewed the water quality maps.
- Staff updated the sample tracker.
- Staff entered lab results to the database and server.
- Staff worked on fiscal year 2021 water loss tracking.
- Staff completed the monochloramine, free ammonia, nitrite field sheet.
- Staff met to discuss water loss work orders.
- Staff attended a webinar on preparing for the 2020 UWMP.
- Staff worked on the water service area landscape measurement data.

TWSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TWSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 64 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- Multiple high bill / check for leak investigations were conducted.
- Staff set up water audit appointments.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff reviewed missed customer calls, voicemails and emails.
- Staff downloaded and archived door hanger posted pictures.
- Staff assisted customers with the customer portal.

TWSD-POT09 (222303) – PW – OPERATIONS-FIRE HYDRANT

- Staff worked on fire hydrant maintenance in the Lindero Zone.
- Staff painted fire hydrants.

TWSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff changed out defective meters, tagged them and prepared them to be sent back to Sensus for warranty replacement.
- Staff updated the meter change out spreadsheet and sent the new meter information to finance.
- Staff created and dispatched SEMS work orders.
- Staff dug out meter boxes to prep for change outs.

TWSD-POT12 (222200) – PW MAINTENANCE

- Staff checked and cleaned all TWSD vaults in Oak Park. Staff made sure the sump pumps were working and ready for the rain.
- Staff investigated communication issues with the AMI collector at the Deerhill office. Staff worked with Chris Berg from Aquametric.
- Staff worked on facility maintenance and repair.
- Staff worked on servicing Cla-Valves.
- Staff worked on the Smoketree panel upgrade project.
- Staff worked on site maintenance.

TWSD-POT17 (222300E) – PW-OPERATIONS CALL-OUT

- 01/20/21 – Alarm call out to Lindero station.

TWSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 01/03/21 – Service line leak at Smoketree, reported by customer.
- 01/04/21 – Call out to 5240 Bromely regarding water in the meter box and large wet spot in street and part of driveway.
- 01/09/21 – Call out to 4727 Rhapsody regarding water leak.
- 01/16/21 – Call out to 4948 Kilburn to shut off water. Customer needed to repair broken line that feeds the backyard.

TWSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff created and dispatched work orders.
- Staff investigated meters with communication alarms. Staff replaced cords, and or mxu radios if needed.
- Staff troubleshot meters with zero consumption and changed out if they were defective.
- Staff grabbed a read on a 3” construction meter in the field for finance (Cal-Prime).

TWSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff worked on Deerhill SCADA alarming and updated the event notification server.
- Staff worked on the network map.
- Staff made updates to the radio firmware.

TWSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Staff worked on sealing a hole in the floor of the Los Arcos PRV vault. Groundwater is no longer coming into the vault.
- Staff serviced Cla-Valves at the Deerhill Pump Station and Lambourne Booster Station.
- Staff cleaned V-ditches and prepped sites for the rain storms.
- Staff dug out buried meter boxes.
- Staff requested a quote to replace the emergency generator at the Lindero Pump Station.

RECLAIMED/RECYCLED WATER SYSTEM

TWSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 12/30/20 and 01/27/21 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood reclaimed meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.

- Staff marked dig alerts.
- Staff responded to and replaced a 2” gasket that blew out of a service on Conifer Circle.

TOTAL RECLAIMED WATER USE:

Oak Park System 11,323,508 Gallons

Lake Sherwood usage: 1,118,956 Gallons

TWSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TWSD-RCL05 (223200) – RW – MAINTENANCE

- Staff created and dispatched work orders.
- Staff removed a 2” prv on Crestridge for Slade Landscaping. The HOA is going to install a prv on their side of the meter. Staff installed a straight pipe.
- Staff looked into a meter read discrepancy at the Agoura Road meter.
- Staff replaced an 8” high pressure butterfly valve on the discharge side of P4 at the reclaimed pump station. The old valve would not close properly. Staff had to shut the pump station down to do this.
- Staff performed site maintenance.

TWSD-RCL06 (223400) – RW-ENGINEERING

- 01/13/21 – Bi-weekly meeting with Mark Norris and staff
- 01/27/21 – Bi-weekly meeting with Mark Norris and staff

WASTEWATER SYSTEM

TWSD-WW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station’s fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TWSD Lift Stations – Flow Calculator

Month of: January 2021

Total Gallons

Lake Station	4,412,468
Polo Fields	2,698,080
Carlisle	382,770
Bell Cyn/TSD	3,063,142
Bell Cyn L/S	488,910

- Staff checked the TWSD lift stations multiple times per week.
- Staff performed site maintenance.
- Staff performed monthly generator checks / runs.
- Staff reviewed / monitored SCADA.
- Staff researched a high lift pump for the Carlisle Lift Station.
- Staff updated the emergency generator logs.
- Staff worked on a leak repair at the Polo Lift Station.
- Staff worked on resolving issues with entry at Lake Sherwood.
- Staff investigated an odor complaint near the Carlisle forced main.
- Staff reset the HMI and PLC at Carlisle.
- Staff attended a zoom meeting.

TWSD-WWW02 (221200) – WW MAINTENANCE

- Staff set up for a confined space entry at the Polo Lift Station. Staff removed a section of damaged pipe on the discharge side of P1 and replaced it with a new 90 and a flanged coupling.
- Staff cleaned and repaired the breather tube at the Polo Lift Station.
- Staff researched and ordered a new pump for the Carlisle Lift Station.
- Staff marked Dig Alerts.
- Staff filled up the emergency generators.
- Staff verified the generator information for North Ranch and Polo Lift Stations and requested a quote to replace them.

- Staff cleaned and inspected TWSD facilities.
- Staff replaced a battery and set up a new charger at the North Ranch lift station generator.

TWSD-WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff scanned and saved monthly data into the server and database.
- Staff checked on crews in the field.

TWSD-WWW13 (221210) – FIXTURE COUNTS

- Staff performed fixture counts.
- Staff updated the fixture count database.

If you have other questions or concerns, please contact me at (805) 658-4648.

Rich. Jones for Richard Jones

RICHARD JONES – INTERIM DIRECTOR OF OPERATIONS

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of January 31, 2021

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 603,806.25	\$ 379,738.59	\$ 224,067.66
121101	TSD-WW Administration	\$ 58,175.30	\$ 18,135.14	\$ 40,040.16
121103	TSD-FACEBOOK/TWITTER	\$ 19,656.00	\$ -	\$ 19,656.00
121104	TSD-JPA-IPR Project	\$ 3,551.40	\$ 2,109.86	\$ 1,441.54
121120	TWSD – Admin – COVID19	\$ -	\$ 451.20	\$ (451.20)
121710	TSD-WW Woolsey Fire	\$ -	\$ 143.75	\$ (143.75)
122100	TSD-PW Customer Service	\$ 360,200.70	\$ 227,233.23	\$ 132,967.47
122501	TSD-PW-Admin-OP Water Conservation	\$ 22,195.00	\$ -	\$ 22,195.00
122710	TSD-PW Woolsey Fire	\$ -	\$ 1,596.00	\$ (1,596.00)
123100	TSD-RW-Admin-Customer Service	\$ 68,975.40	\$ 10,473.18	\$ 58,502.22
221200	TSD-WW Maintenance	\$ 159,655.00	\$ 95,656.00	\$ 63,999.00
221201	TSD-WW-Maintenance Collection Sys	\$ 490,102.75	\$ 286,594.46	\$ 203,508.29
221202	TSD-N. Shore Tank Maint	\$ 49,688.00	\$ 40,900.73	\$ 8,787.27
221203	TSD-Manhole Rehab	\$ 326,771.50	\$ 296,359.21	\$ 30,412.29
221204	TSD-WW Maintenance-Preventative	\$ 74,044.00	\$ 4,191.50	\$ 69,852.50
221206	TSD-WW-Maintenance SCADA	\$ 98,997.00	\$ 76,063.44	\$ 22,933.56
221207	TSD-Main - BCYN Collection System	\$ 115,077.50	\$ 49,113.87	\$ 65,963.63
221208	TSD-BCYN- Maint - Preventative	\$ 27,057.00	\$ 2,354.00	\$ 24,703.00
221210	TSD – WW Maintenance – Fixture Counts	\$ -	\$ 16,283.50	\$ (16,283.50)
221300	TSD-Administration - Wastewater	\$ 35,940.00	\$ 7,095.97	\$ 28,844.03
221301	TSD-Operations - Wastewater	\$ 90,577.00	\$ 117,094.41	\$ (26,517.41)
221302	TSD-BCYN-Operations	\$ 13,826.00	\$ 16,796.95	\$ (2,970.95)
221303	TSD-BCYN-Operations-Admin	\$ 4,584.00	\$ 417.50	\$ 4,166.50
221400	TSD-Engineering - Projects	\$ 121,317.00	\$ 6,093.02	\$ 115,223.98
221401	TSD-BCYN - Engineering	\$ 102,422.00	\$ 17,181.73	\$ 85,240.27
221410	TSD-WW-Eng-Polo LS New Contrl Cabinet	\$ -	\$ 4,128	\$ (4,128)
221411	TSD-WW-Eng-BC Communication & Controls	\$ -	\$ 9,941.85	\$ (9,941.85)
221414	TSD-WW - Lake Sherwood VGGSS	\$ -	\$ 523.50	\$ (523.50)
221415	TSD-Lakeside Lift Station Rehab	\$ -	\$ 53,160.38	\$ (53,160.38)
221500	TSD-WW - EPG - SSMP	\$ 15,568.00	\$ -	\$ 15,568.00
221501	TSD-WW-EPG-Source Control	\$ 106,190.00	\$ 28,240.10	\$ 77,949.90
221701	WW-POLO LIFT STATION	\$ -	\$ 1,811	\$ (1,811)
221710	TSD-WW Woolsey Fire	\$ -	\$ 393.00	\$ (393.00)
222200	TSD-PW - Maintenance	\$ 85,760.00	\$ 66,395.03	\$ 19,364.97
222201	TSD-PW-Maintenance Preventative	\$ 131,724.00	\$ 69,947.12	\$ 61,776.88
222202	TSD-PW-Maintenance SCADA/Elect	\$ 111,481.00	\$ 94,046.35	\$ 17,434.65
222203	TSD-PW-Main-Coatings & Linings	\$ 27,984.00	\$ -	\$ 27,984.00
222300	TSD-Operations - Potable Water	\$ 361,315.00	\$ 282,193.62	\$ 79,121.38
222301	TSD-Operations - PW Sys Repairs	\$ 251,048.00	\$ 173,364.81	\$ 77,683.19
222302	TSD-PW Customer Service-Field	\$ 200,584.57	\$ 296,879.65	\$ (96,295.09)
222303	TSD-PW - Operations-Fire Hydrant	\$ 78,784.00	\$ 10,384.39	\$ 68,399.61
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 45,645.00	\$ 6,595.50	\$ 39,049.50
222305	TSD-PW-Operations Meter Replacemnt	\$ 30,433.00	\$ (80,302.63)	\$ 110,735.63
222307	TSD-PW-Operations - Meter Readings	\$ 37,320.00	\$ 18,743.58	\$ 18,576.42
222400	TSD-PW-Engineering Projects	\$ 133,035.00	\$ 4,759.30	\$ 128,275.70
222414	TSD- PW - Eng - Savoy Tank Coating Rehab	\$ 20,381.00	\$ -	\$ 20,381.00
222415	TSD- PW - Eng - Savoy Tank Coating Rehab	\$ 51,846.00	\$ -	\$ 51,846.00
222500	TSD-PW-Environmental Programs	\$ 67,247.00	\$ 41,005.72	\$ 26,241.28
222501	TSD-PW-EPG-OP Water Conservation	\$ 29,315.00	\$ 19,890.30	\$ 9,424.70
223200	TSD-RW-Maintenance	\$ 69,737.00	\$ 48,611.05	\$ 21,125.95
223300	TSD-Operations - Recycled Water	\$ 98,884.34	\$ 36,098.32	\$ 62,786.02
223400	TSD-RW-Engineering	\$ -	\$ 437.50	\$ (437.50)
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 12,030.00	\$ 1,477.00	\$ 10,553.00
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,872.00	\$ 2,700.00	\$ (828.00)
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,340.00	\$ 1,872.00	\$ 468.00
221302E	Triunfo Sanitation District - BCYN - Operations - Emergency	\$ -	\$ 468.00	\$ (468)
222300E	TSD-PW-Operations Call-out	\$ 12,030.00	\$ 2,092.50	\$ 9,937.50
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 7,053.70	\$ (7,053.70)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 8,421.00	\$ 11,205.00	\$ (2,784.00)
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,617.00	\$ 810.00	\$ 2,807.00
TOTALS		\$ 4,841,210.70	\$ 2,887,002.13	\$ 1,954,208.57

TRIUNFO WATER & SANITATION DISTRICT

Costs by Type - Monthly Year-to-Date as of January 31, 2021

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Totals
7/31/2020						
ADMIN	\$ 59,977	\$ -	\$ 57	\$ 1,369	\$ 5,055	\$ 66,458
BELL CYN	\$ 5,867	\$ 1,871	\$ 107	\$ 6,950	\$ -	\$ 14,794
POTABLE	\$ 167,041	\$ 11,682	\$ 12,467	\$ 104,570	\$ 5,179	\$ 300,940
RECYCLED	\$ 20,675	\$ 1,334	\$ 581	\$ -	\$ 493	\$ 23,082
WASTEWATER	\$ 126,403	\$ 55,922	\$ 18,999	\$ 4,212	\$ 1,814	\$ 207,350
7/31/2020 Total	\$ 379,963	\$ 70,808	\$ 32,211	\$ 117,100	\$ 12,541	\$ 612,623
8/31/2020						
ADMIN	\$ 44,725	\$ -	\$ 283	\$ 17,239	\$ 6,759	\$ 69,005
BELL CYN	\$ 5,258	\$ 1,520	\$ 9	\$ -	\$ -	\$ 6,786
POTABLE	\$ 110,786	\$ 2,453	\$ 9,551	\$ 13,035	\$ 5,466	\$ 141,291
RECYCLED	\$ 9,085	\$ 498	\$ 6,457	\$ 4,031	\$ 499	\$ 20,570
WASTEWATER	\$ 83,056	\$ 23,484	\$ 8,139	\$ -	\$ 10,701	\$ 125,380
8/31/2020 Total	\$ 252,909	\$ 27,954	\$ 24,439	\$ 34,304	\$ 23,426	\$ 363,032
9/30/2020						
ADMIN	\$ 43,115	\$ -	\$ 1,460	\$ -	\$ 6,731	\$ 51,305
BELL CYN	\$ 4,763	\$ 2,213	\$ 69	\$ -	\$ -	\$ 7,045
POTABLE	\$ 114,588	\$ 7,943	\$ 11,610	\$ 30,924	\$ 8,760	\$ 173,825
RECYCLED	\$ 7,367	\$ 434	\$ 649	\$ -	\$ 501	\$ 8,951
WASTEWATER	\$ 91,162	\$ 25,269	\$ 8,743	\$ -	\$ 10,379	\$ 135,553
9/30/2020 Total	\$ 260,995	\$ 35,858	\$ 22,531	\$ 30,924	\$ 26,370	\$ 376,678
10/31/2020						
ADMIN	\$ 38,238	\$ -	\$ 340	\$ 1,150	\$ 5,232	\$ 44,961
BELL CYN	\$ 7,590	\$ 2,996	\$ 69	\$ -	\$ 226	\$ 10,881
POTABLE	\$ 123,401	\$ 7,290	\$ 29,805	\$ 8,879	\$ 6,625	\$ 176,001
RECYCLED	\$ 7,394	\$ 743	\$ 3,517	\$ -	\$ 782	\$ 12,435
WASTEWATER	\$ 96,929	\$ 26,708	\$ 3,300	\$ -	\$ 16,945	\$ 143,882
10/31/2020 Total	\$ 273,551	\$ 37,736	\$ 37,032	\$ 10,029	\$ 29,810	\$ 388,159
11/30/2020						
ADMIN	\$ 37,110	\$ -	\$ 242	\$ -	\$ 5,254	\$ 42,605
BELL CYN	\$ 9,076	\$ 2,465	\$ -	\$ -	\$ 1	\$ 11,541
POTABLE	\$ 117,196	\$ 6,709	\$ 9,861	\$ -	\$ 1,405	\$ 135,171
RECYCLED	\$ 4,351	\$ 318	\$ 1,936	\$ -	\$ 651	\$ 7,256
WASTEWATER	\$ 95,754	\$ 19,639	\$ 2,720	\$ -	\$ 2,213	\$ 120,326
11/30/2020 Total	\$ 263,486	\$ 29,130	\$ 14,759	\$ -	\$ 9,523	\$ 316,899
12/31/2020						
ADMIN	\$ 37,684	\$ -	\$ 907	\$ 1,150	\$ 6,373	\$ 46,114
BELL CYN	\$ 9,349	\$ 2,549	\$ 120	\$ -	\$ 1	\$ 12,018
POTABLE	\$ 92,777	\$ 5,543	\$ 4,934	\$ (2,135)	\$ 1,404	\$ 102,523
RECYCLED	\$ 5,644	\$ 89	\$ -	\$ 2,135	\$ 651	\$ 8,519
WASTEWATER	\$ 105,977	\$ 21,799	\$ 5,737	\$ -	\$ 1,840	\$ 135,353
12/31/2020 Total	\$ 251,431	\$ 29,978	\$ 11,698	\$ 1,150	\$ 10,269	\$ 304,526
1/31/2021						
ADMIN	\$ 52,647	\$ -	\$ 422	\$ -	\$ 6,220	\$ 59,290
BELL CYN	\$ 16,892	\$ 5,873	\$ 35	\$ -	\$ 1	\$ 22,800
POTABLE	\$ 151,502	\$ 7,788	\$ 1,762	\$ 52,611	\$ 9,671	\$ 223,333
RECYCLED	\$ 9,579	\$ 824	\$ 4,302	\$ -	\$ 913	\$ 15,618
WASTEWATER	\$ 135,906	\$ 37,707	\$ 28,591	\$ -	\$ 1,840	\$ 204,044
1/31/2021 Total	\$ 366,525	\$ 52,192	\$ 35,112	\$ 52,611	\$ 18,645	\$ 525,085
Grand Total	\$ 2,048,860	\$ 283,657	\$ 177,782	\$ 246,119	\$ 130,585	\$ 2,887,002

TRIUNFO WATER & SANITATION DISTRICT

Costs by Type - Monthly

INVOICE NO: **TWSD- Jan-21**
 DESCRIPTION: **VRSD CONTRACT SVCS Jan-21**

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
1/31/2021							
ADMIN	52,647.40	-	422.39	-	6,220.30	6,642.69	59,290.09
POTABLE	118,260.50	7,788.00	1,761.57	52,611.30	-	54,372.87	180,421.37
PW ADMIN	33,241.00	-	-	-	9,671.08	9,671.08	42,912.08
RECYCLED	8,289.00	823.50	4,302.03	-	-	4,302.03	13,414.53
RW ADMIN	1,290.00	-	-	-	913.14	913.14	2,203.14
WASTEWATER	152,797.50	43,580.00	28,180.29	-	0.50	28,180.79	224,558.29
WW ADMIN	-	-	445.58	-	1,840.09	2,285.67	2,285.67
1/31/2021 Total	366,525.40	52,191.50	35,111.86	52,611.30	18,645.11	106,368.27	525,085.17
Grand Total	366,525.40	52,191.50	35,111.86	52,611.30	18,645.11	106,368.27	525,085.17

45-100-20000	(59,290.09)		
45-270-20000	(226,843.96)		
45-370-20000	(223,333.45)		
45-470-20000	(15,617.67)		
45-100-52067	52,647.40		
45-100-52068	-		
45-100-52069	6,642.69		121104
45-100-52001	-	Board Expns	121100
45-100-52040	-	Memberships	121100
45-100-52035	-	Conferences	121100
45-210-52067	152,797.50		121100
45-210-52068	43,580.00		
45-210-52069	28,180.79		
45-270-52067	-		
45-270-52068	-		
45-270-52069	2,285.67		
45-270-52010	-	Memberships	121101
45-270-52035	-	Conferences	121104
45-310-52067	118,260.50		
45-310-52068	7,788.00		
45-310-52069	54,372.87		
45-370-52067	33,241.00		
45-370-52068	-		
45-370-52069	9,671.08		
45-370-52010	-	Memberships	122100
45-370-52035	-	Conferences	122100
45-410-52067	8,289.00		
45-410-52068	823.50		
45-410-52069	4,302.03		
45-470-52067	1,290.00		
45-470-52068	-		
45-470-52069	913.14		
45-470-52035	-	Conferences	123100
Total	525,085.17		(0.00) Balance to zero
Monthly Total	525,085.17		
Crosscheck	-		

APPROVED FOR PAYMENT

FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
<i>Edlino</i> 2/10/21 SIGNATURE & DATE			EAZ SIGNATURE & DATE
AUTHORIZATION FOR PAYMENT AR T.A. SIGNATURE & DATE			

DEBRA WEST
 30463 KINGS VALLEY DRIVE
 CONIFER, COLORADO 80433

Invoice

P.O. 128

DATE	INVOICE #
3/31/2021	3876

APPROVED FOR PAYMENT

45 FUND	270 DEPT	52080 EXPENSE	121101 WORK ORDER
EXPENSE CODE VERIFICATION <i>[Signature]</i>		3/31/2021 SIGNATURE & DATE	ACCT USE ONLY <i>[Signature]</i>
AUTHORIZATION FOR PAYMENT T.D. SIGNATURE & DATE			

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Dr., Suite 150 Ventura, CA 93003-0704

DESCRIPTION	HOURS	AMOUNT
Provide training, support, and assistance to core management on sewer related customer service, recordkeeping, and accounting. Tasks worked on during the month of March 2021 include: Responding to customer requests through emails and calls; processing tenant improvement applications, Will Serve/Sewer Availability requests, Tenant improvement and Will Serve billing, and audit sewer and Project Completion Deposit refunds; processing Woolsey fire Will Serve requests, fire prevention forms, and refund process; ADU's, and providing assistance as requested my management General TWSD - \$2,876.25 Woolsey Fire - \$243.75	48	3,120.00

Total	\$3,120.00
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