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**Board of Directors**

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May 18, 2020

Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California

**UPDATE ON NEW TWSD WEBSITE AND EMAIL SERVER**

**Summary**

At the April 27, 2020 meeting of the Triunfo Water & Sanitation District (TWSD) Board of Directors, the Board directed staff to proceed to the “go-live” stage of the new TWSD website and initiate the transition to the new TWSD email server. Staff completed a final review of all content and links within the new website and has scheduled the site to go live during the week of May 25. As a precaution, staff postponed the “go live” date until after the May 18 Board meeting to avoid any complications and additional expense associated with the livestreaming of that meeting through YouTube, the link to which will be made available to the public through the District’s website.

To prepare for the transition to the new email server, staff requested information from TWSD Board members and staff with regard to their specific devices that will need to be configured for the new server. As of May 13, that information was still forthcoming. As noted at the April 27 Board meeting, assistance with individual device configuration will be provided as necessary before the transition is finalized.

If you have any questions, please contact me at (805) 658-4608 or sandywarren@vrsd.com.

A handwritten signature in blue ink, appearing to read "Sandy Warren".

SANDY WARREN – MANAGEMENT ANALYST

REVIEWED AND APPROVED

A handwritten signature in blue ink, appearing to read "Mark Norris".  
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Mark Norris, General Manager

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