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January 10, 2022

Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California


**DISCUSSION AND TOUR: OFFICE SPACE FOR NEW DISTRICT LOCATION**

**Summary**

At the November 22, 2021, Triunfo Water & Sanitation District (District) Board Meeting, the Board directed staff to continue to research available office spaces and bring back recommendations for the new District office location based on the Board's criteria. Staff, working with real estate broker Bill Clark with CBRE, narrowed the field of 32 locations to 2. The primary factors used were located within the District, size requirement, proximity to freeway access, first floor ease of access, and rental price. Tonight, staff and Mr. Clark will make a presentation and provide the Board an opportunity to review the two locations prior to touring office sites. Following discussions by your Board, the Board will reconvene at the two locations for a guided tour by Mr. Clark and staff.

Staff recommends the Board receive the presentation and discuss the two locations prior to reconvening at the sites for a tour of each facility.

REVIEWED AND APPROVED

  
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Mark Norris - General Manager

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