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**Board of Directors**

James Wall, Chair  
Raymond Tjulander, Vice Chair  
Jane Nye, Director  
Janna Orkney, Director  
Leon Shapiro, Director

June 22, 2020

Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California

**CONSOLIDATION OF DISTRICT ELECTION – NOVEMBER 3, 2020**

**Summary**

Approve consolidation of District Election with the November 3, 2020 General Election.

**Background**

The Triunfo Water & Sanitation District has received notification from the County Clerk and Recorder's Office, Elections Division, that the date scheduled for the election of three Directors will be November 3, 2020. The County Clerk and Recorder is requesting that documents requesting election services be submitted as follows:

1. Resolution requesting consolidation
2. Notice of Elective Offices to be Filled, and whether the candidate of the District will bear the cost of the candidate statement
3. Criteria for determining tie votes by lot (E.C. §15651)
4. Copy of District's Conflict of Interest Code
5. Completed Request for Election Services form
6. Map specifying the boundaries of the District.

If you have any questions, please contact me at (805) 658-4642 or email [JulietRodriguez@vrds.com](mailto:JulietRodriguez@vrds.com).

**Fiscal Impact**

The estimated cost for the election services is \$18,000. Funding of \$9,000 is included in the FY20-21 Adopted Budget. Staff is not requesting a budget adjustment at this time due to potential cost savings that may develop to cover all or a portion of additional estimated costs. Staff will review the budget impact later in the fiscal year to determine the need for an adjustment.

**Recommendation**

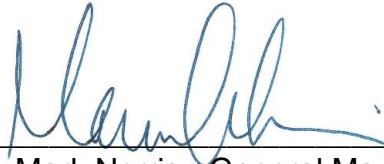
It is recommended the Board adopt the Resolution requesting consolidation of the Triunfo Water & Sanitation District General District Election with the November 3, 2020 General Election, and providing for the resolution of a tie vote by Lot; and direct staff to transmit

approved documents to the County Clerk and Recorder for inclusion on the November 3, 2020 General Election.



JULIET RODRIGUEZ – CLERK OF THE BOARD

REVIEWED AND APPROVED:



Mark Norris - General Manager

- Attachments:
1. Resolution No. TWSD 2020-005
  2. March 13, 2020 letter from County Assistant Registrar of Voters
  3. Notice of Elective Offices to be Filled
  4. Request for Specified Election Services
  5. 2020 Election Timeline

**TRIUNFO WATER & SANITATION DISTRICT**  
**RESOLUTION NO. TWSD 2020-005**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRIUNFO WATER & SANITATION DISTRICT REQUESTING THAT ITS GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 3, 2020, BE CONSOLIDATED WITH OTHER ELECTIONS CALLED TO BE HELD ON THE SAME DAY AND IN THE SAME TERRITORY**

**WHEREAS**, an election shall be conducted for the Triunfo Water & Sanitation District on November 3, 2020, pursuant to the Uniform District Election Law commencing with Section 10500 of the State of California Elections Code, for the purpose of electing three Directors; and

**WHEREAS**, the Board of Directors wishes the Elections Division of the Office of the Ventura County Clerk to conduct said election; and

**WHEREAS**, pursuant to Section 10400 et seq. of the Elections Code, said election may be consolidated with other elections to be held on the same day; and

**WHEREAS**, the Board of Directors desires to request that this District's General District Election be consolidated with any other election which may be held on the same date and involving the same territory; and

**WHEREAS**, the Board of Directors acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418; and

**WHEREAS**, Section 15651 of the Elections Code authorizes the Triunfo Sanitation District to adopt provisions to settle a tie vote by lot involving those candidates who received an equal number of votes and the highest number of votes for an elective office.

**NOW, THEREFORE, THE TRIUNFO WATER & SANITATION DISTRICT BOARD OF DIRECTORS DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:**

SECTION 1. That the General District Election of this District is to be held on November 3, 2020, and consolidated with any other elections held on the same date and involving all or a portion of the territory of the District pursuant to Section 10400 et seq. of the Elections Code.

SECTION 2. That pursuant to Elections Code Section 10002, the District shall reimburse the County in full for the services performed upon presentation of an invoice to the District.

SECTION 3. That pursuant to Section 15651 of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes

for an office to be voted for within the Triunfo Water & Sanitation District, a tie vote shall be resolved by lot.

SECTION 4. That the resolution shall apply only to the election to be held on November 8, 2016, and shall then be repealed.

SECTION 5. The Clerk of the District's Board of Directors shall immediately file a copy of this Resolution with the office of the Ventura County Clerk.

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of June, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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James Wall, Chair  
Triunfo Water & Sanitation District  
Board of Directors

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Juliet Rodriguez  
Clerk of the Board



**County of Ventura  
COUNTY CLERK-RECORDER,  
REGISTRAR OF VOTERS**

**MARK A. LUNN**  
County Clerk-Recorder,  
Registrar of Voters

March 13, 2020

**JAMES B. BECKER**  
Assistant County Clerk and Recorder

**TRACY D. SAUCEDO**  
Assistant Registrar of Voters

**MARTIN E. COBOS**  
Operations Manager

**MIRANDA L. NOBRIGA**  
Public Information Officer

Ms. Juliet I. Rodriguez, Clerk of the Board  
Triunfo Water and Sanitation District  
1001 Partridge Drive, Suite 150  
Ventura, CA 93003

**Re: November 3, 2020 District General Election**

Dear Ms. Rodriguez:

Enclosed is an abbreviated calendar of events for the November 3, 2020 District General Election. The following documents are required to be returned by Monday, June 29, 2020:

1. Resolution requesting consolidation.
2. "Notice of Elective Offices to be Filled" and whether the candidate or the district will bear the cost of the candidate statement (form enclosed).
3. Criteria for determining tie votes by lot (E.C. §15651).
4. A copy of the governing board's Conflict of Interest Code.
5. The "Request for Specified Election Services" form (form enclosed).
6. A map specifying the boundaries of the district, and the divisions, if any.

The Elections Division will hold an instructional meeting on Monday, June 22, 2020 at 10:00 am. Please RSVP at (805) 654-2664 if someone from your district will attend the meeting.

The nomination period opens on Monday, July 13, 2020, and closes on Friday, August 7, 2020, the extension period ends on Wednesday, August 12, 2020. The extension is applicable in cases where the incumbent does not file. Please remember that upon issuance of the nomination documents the completed check sheet should be faxed to us immediately for verification of the candidate's eligibility.

If you have any questions or require additional documents, please feel free to call Monica Terrones at (805) 654-5031 or Crystal Zendejas at (805) 654-2782.

Sincerely,

**TRACY D. SAUCEDO, CERA, REO**  
Assistant Registrar of Voters  
Enclosures (2)

**Preserving History • Protecting Democracy**



**MARK A. LUNN**  
**Clerk-Recorder, Registrar of Voters**  
**Elections Division**

**Notice to the County Clerk of Elective Offices to be filled in the**

\_\_\_\_\_  
(Name of City, School or Special District)

You are hereby notified that a General Election will be held on November 3, 2020.

Records indicate that the elective offices held by the persons listed below are to be filled:

Name of Officeholder\*

Title & Division (if any)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

The \_\_\_\_\_ is to pay for the printing, handling, translating, and mailing  
**City/District/Candidate\*\***

of the candidate's statements pursuant to Section 13307 of the Elections Code.

Dated: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
City Clerk/Elections Official

\* Please note if any appointments were made to fill vacancies and indicate expiration of terms.

\*\* Indicate City, District or Candidate depending upon which entity is to be billed for the cost of printing and handling the candidate's statements.

**MARK A. LUNN  
Clerk-Recorder, Registrar of Voters  
Elections Division**

**VENTURA COUNTY  
REQUEST FOR SPECIFIED ELECTION SERVICES  
CANDIDATES**

TO: **MARK A. LUNN**, Clerk-Recorder, Registrar of Voters

FROM:

\_\_\_\_\_  
School District or Special District

\_\_\_\_\_  
Signature of Authorization

ELECTION: Presidential General Election

DATE: November 3, 2020

**SERVICES REQUESTED:** – Place a check mark next to the item selected.

**ITEM #1 PUBLICATIONS**

\_\_\_\_\_ A. County elections official is requested to publish: Notice of Election for Offices.

\_\_\_\_\_ B. District will publish.

**ITEM #2 CANDIDATE CERTIFICATES AND OATHS OF OFFICE**

\_\_\_\_\_ A. County elections official is requested to furnish Certificates and Oaths of Office.

1. \_\_\_\_ Blank forms only - number requested \_\_\_\_.

2. \_\_\_\_ Forms filled in appropriately - number requested \_\_\_\_.

\_\_\_\_\_ B. District will furnish Certificates and Oaths of Office.

**ITEM #3 ELECTION NIGHT RESULTS**

\_\_\_\_\_ On-line results

\_\_\_\_\_ E-mail \_\_\_\_\_

**ELECTIONS DIVISION SERVICES PROVIDED:**

**CANDIDATE FORMS** – Ventura County Elections Division to provide one master set for copying.

**CANDIDATE FILINGS** – Ventura County Elections Division will check nomination petition signatures. (Oxnard Harbor District only)

**ELECTION DAY VOTER INFORMATION** – A USB of registered voters and a list of polling places will be provided.

**SPANISH TRANSLATIONS** – Ventura County Elections Division will arrange for all translations pursuant to Elections Code Section 13307.

**PRINTING OF SAMPLE BALLOTS** – Ventura County Elections Division will arrange for printing Candidates' Statements in the Sample Ballot for each election.

**VOTE BY MAIL BALLOTS** – Ventura County Elections Division will process all Vote By Mail ballots, including the checking of applications and ballot mailing. Applications and envelopes will be provided to City Clerks.

**POLLING PLACES/PRECINCTS ASSIGNMENTS** – Ventura County Elections Division will determine the number of polling places.

The undersigned requests the above election services to be performed by the Ventura County Elections Official and pursuant to Elections Code Section 10002, agrees to reimburse the County in full for services requested upon presentation of a bill.

Name of School District  
or Special District: \_\_\_\_\_

Signature & Title: \_\_\_\_\_

Date: \_\_\_\_\_

Rev. 3/11/2020



**MARK A. LUNN**  
**Clerk-Recorder, Registrar of Voters**  
**County of Ventura Elections Division**  
**2020 Presidential General Election**  
**Initiative Calendar**  
**November 3, 2020**

<b>May 15</b> 172 days	Last day to file petitions regarding measures and/or initiatives.
<b>June 30</b> 126 days	Last day to request consolidation by delivering resolution for cities, schools and special districts for offices to be filled, including ballot question text for initiative measures.
<b>July 6</b> 120 days	Publish Notice of Election.
<b>July 13</b> 113 days	Declaration of Candidacy and Nomination period begins.
<b>July 20</b> 106 days	Ballot title and summary, tax rate statement, and full text of measure due to County Elections Office.
<b>July 20</b> 106 days	Newspaper publication of Notice of Election and Synopsis of Measures with dates of Arguments/Rebuttals. (Public examination opens for 10 days immediately upon receipt of documents.)
<b>July 21</b> 105 days	Measures to County Counsel (or City Attorney) to prepare Impartial Analysis.
<b>July 21 – July 30</b> 105-96 days	Arguments filing period. Public exam July 31 through August 9.
<b>July 31 – August 10</b> 95-85 days	Rebuttals filing period. Public exam August 11 through August 20.
<b>August 7</b> 88 days	Last day of nomination period. Last day any item may be submitted for the ballot; <b>no</b> arguments or rebuttals will be permitted if submitted on this date.
<b>August 8 – August 12</b> 87-83 days	Extension of nomination period.
<b>August 13</b> 82 days	Random alpha drawing for names appearing on the ballot.
<b>August 21</b> 74 days	Send County Voter Information Guide pages to printers.
<b>September 7* – October 20</b> 57-14 days	Write-in candidate filing period.
<b>September 24 – October 13</b> 40-21 days	Mail County Voter Information Guide to voters.
<b>October 5 – October 27</b> 29-7 days	Vote By Mail ballots are available.
<b>October 19</b> 15 days	Last day to register to vote in the November 3, 2020 Presidential General Election.
<b>October 20 – November 3</b> 14-0 days	Conditional Voter Registration Period. Period in which an elector can “conditionally” register and vote provisionally at the county elections office.
<b>November 3</b>	Election Day. Polls open 7:00 a.m. to 8:00 p.m.
<b>November 5</b>	Official Canvass begins.
<b>December 3</b> +30 days	Completion of Official Canvass.

**NOTE:** Resolutions requesting consolidation for measures received after July 6 may have shortened and/or no Argument/Rebuttal periods.

\* Federal holiday; Elections Division office will be closed.

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