

TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
5/1/21-5/31/21

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
010041	\$366.34	5/6/2021	AT&T
	\$120.94		MAY 21 - U VERSE TWSD PW OPS
	\$68.85		MAY 21 - BELL CANYON INTERNET
	\$176.55		MAY 21 - SCADA NETWORK
010042	\$93.53	5/6/2021	COUNTY OF VENTURA
	\$29.77		3/16-4/20 - WW LIFT STATION 3
	\$28.17		3/16-4/20 - 62 BUCKSKIN RD
	\$35.59		3/16-4/20 - WW LIFT STATION 3A
010043	\$170.24	5/6/2021	WM CORPORATE SERVICES, INC.
			MAY 21 - WASTE MGMT SERVICES
010044	\$20.00	5/6/2021	SHARON GONZALES
			REFUND WATER CUSTOMER CREDIT BALANCE
010045	\$49.87	5/6/2021	MICHAEL SADOWSKI
			REFUND WATER CUSTOMER CREDIT BALANCE
010046	\$12.12	5/6/2021	NICOLE VOLLERT
			REFUND WATER CUSTOMER CREDIT BALANCE
010047	\$4.51	5/6/2021	TINA BLOSS
			REFUND WATER CUSTOMER CREDIT BALANCE
010048	\$4.97	5/6/2021	STELLA RANIERI
			REFUND WATER CUSTOMER CREDIT BALANCE
010049	\$9.04	5/6/2021	JUSTIN WARREN
			REFUND WATER CUSTOMER CREDIT BALANCE
010050	\$317.36	5/6/2021	825 AJAX LLC ET AL
			SEWER REFUND FOR DECREASE IN ERU'S
010051	\$97.03	5/20/2021	AT&T
			APR 21 - MASTER BILL
010052	\$608.81	5/20/2021	AT&T MOBILITY
			APR 21 - TWSD WIRELESS SERVICE
010053	\$75.00	5/20/2021	AWA
	\$25.00		5/20/21 - WATERWISE MTG - J. ORKNEY
	\$50.00		CCWUC TRAINING - M. NORRIS & T. DOYLE

TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
5/1/21-5/31/21

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
010054	\$1,551.57	5/20/2021	COUNTY OF VENTURA 1/21-3/21 CROSS CONNECTION
010055	\$459.21	5/20/2021	FRONTIER COMMUNICATIONS
	\$214.41		MAY 21 - 56K NETWORK SCADA OP
	\$58.89		MAY 21 - LK SHERWOOD STAFFORD
	\$57.82		MAY 21 - 654 LAKE SHERWOOD DR
	\$62.70		MAY 21 - N RANCH PUMP STATION
	\$65.39		MAY 21 - THOUSAND OAKS TELE/MAINT
010056	\$108.62	5/20/2021	MCI APR 21 - 800# FOR TWSD CUSTOMERS
010057	\$670.06	5/20/2021	GENERAL PAVEMENT MANAGEMENT, INC. REFUND WATER CUSTOMER CREDIT BALANCE
010058	\$11.48	5/20/2021	SHEILA DONEGAN REFUND WATER CUSTOMER CREDIT BALANCE
010059	\$1,000.00	5/20/2021	ALLIED THOUSAND OAKS LESSOR PROJECT COMPLETION DEPOSIT REFUND
010060	\$177.43	5/27/2021	AT&T
	\$96.69		MAY 21 - MASTER BILL
	\$24.00		MAY 20 - 63 BUCKSKIN RD LD
	\$56.74		MAY 20 - OAK CANYON PROJECT HL
010061	\$32,118.00	5/27/2021	LOS ANGELES COUNTY PUBLIC WORKS 7/1/20-6/30/21 - SEWAGE DISPOSAL
ACH TXF	\$335.06	5/4/2021	LINCOLN FINANCIAL GROUP 5/4/21 - DEFERRED COMP - BOARD
ACH TXF	\$584.74	5/7/2021	PAYCHEX 5/7/21 - ADMIN FEES
ACH TXF	\$8,709.78	5/7/2021	PAYCHEX 5/7/21 - CMT PAYROLL TAXES
ACH TXF	\$500.00	5/10/2021	LINCOLN FINANCIAL GROUP 5/10/21 - DEFERRED COMP

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
5/1/21-5/31/21**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
ACH TXF	\$3,846.26	5/10/2021	LINCOLN FINANCIAL GROUP 5/10/21 - 401 PLAN
ACH TXF	\$32,640.00	5/17/2021	CENTRALSQUARE CANADA SOFTWARE INC. SOFTWARE PROGRAM - DIAMOND
ACH TXF	\$584.74	5/20/2021	PAYCHEX 5/20/21 - ADMIN FEES
ACH TXF	\$3,593.85	5/21/2021	CALIFORNIACHOICE JUN 21 - MEDICAL PREMIUM
ACH TXF	\$500.00	5/21/2021	LINCOLN FINANCIAL GROUP 5/21/21 - DEFERRED COMP
ACH TXF	\$3,846.26	5/21/2021	LINCOLN FINANCIAL GROUP 5/21/21 - 401A PLAN
ACH TXF	\$8,709.80	5/21/2021	PAYCHEX 5/21/21 - CMT PAYROLL TAXES
ACH TXF	\$4,826.35	5/21/2021	PAYMENTUS APR 21 - ONLINE BILL PAY PROCESSING FEES
ACH TXF	\$550.38	5/27/2021	PAYCHEX 5/27/21 - BOARD PAYROLL TAXES
ACH TXF	\$169.50	5/28/2021	CENTRALSQUARE CANADA SOFTWARE INC. SERVICE DATES 4/18/21 - 4/24/21
ACH TXF	\$401.06	5/28/2021	LINCOLN FINANCIAL GROUP 5/28/21 - DEFERRED COMP - BOARD
EFT000000000000000971	\$107,359.65	5/6/2021	BANC OF AMERICA LEASING PAYMENT OF AMI LOAN
EFT000000000000000972	\$3,298.75	5/6/2021	DEBRA WEST APR 21 - CONSULTING SERVICES
EFT000000000000000973	\$475.00	5/6/2021	FTI SERVICES APR 21 - IT SERVICES

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
5/1/21-5/31/21**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT000000000000000974	\$1,681.36	5/11/2021	SDRMA
	\$840.68		MAY 21 - ANCILLARY HEALTH INSURANCE
	\$840.68		JUN 21 - ANCILLARY HEALTH INSURANCE
EFT000000000000000975	\$747,946.76	5/11/2021	LAS VIRGENES MUNICIPAL WATER DISTRICT
	\$713,339.00		DEC 20 - JPA
	\$34,607.76		DEC 20 - RW
EFT000000000000000976	\$318,717.82	5/18/2021	CALLEGUAS MUNICIPAL WATER DISTRICT
			APR 21 - POTABLE WATER
EFT000000000000000977	\$20,965.17	5/18/2021	SOUTHERN CALIFORNIA EDISON
			APR 21 - MASTER BILL
EFT000000000000000978	\$538,559.10	5/18/2021	LAS VIRGENES MUNICIPAL WATER DISTRICT
	\$514,527.13		JAN 21 - JPA
	\$24,031.97		JAN 21 - RW
EFT000000000000000979	\$2,009.00	5/27/2021	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP.
			APR 21 - LEGAL SERVICES
EFT000000000000000980	\$636,763.35	5/27/2021	LAS VIRGENES MUNICIPAL WATER DISTRICT
	\$615,353.83		FEB 21 - JPA
	\$21,409.52		FEB 21 - RW
EFT000000000000000981	\$363,747.82	5/27/2021	VENTURA REGIONAL SANITATION DISTRICT
			VRSD CONTRACT SVCS-APR 21
TOTAL	\$2,849,246.75		

DEBRA WEST

30463 KINGS VALLEY DRIVE
CONIFER, COLORADO 80433

Invoice

DATE	INVOICE #
4/30/2021	3877

APPROVED FOR PAYMENT			
PO# 128			
45	270	52080	12/10/
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION		ACCT USE ONLY	
SIGNATURE & DATE		SIGNATURE & DATE	
AUTHORIZATION FOR PAYMENT		SIGNATURE & DATE	

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Dr., Suite 150 Ventura, CA 93003-0704

DESCRIPTION	HOURS	AMOUNT
Provide training, support, and assistance to core management on sewer related customer service, recordkeeping, and accounting. Tasks worked on during the month of April 2021 include: Responding to customer requests through emails and calls; processing tenant improvement applications, Will Serve/Sewer Availability requests, Tenant improvement and Will Serve billing, HOA audits and audit sewer and Project Completion Deposit refunds; processing Woolsey fire Will Serve requests, fire prevention forms, and refund process; ADU's, tax roll audits/prep and providing assistance as requested my management General TWSD - \$3,233.75 Woolsey Fire - \$65.00	50.75	3,298.75

Total

\$3,298.75



Water & Wastewater Monthly Report

Triunfo Water & Sanitation District

For the month of: April 2021

The billing period for this invoice is March 28 through April 24, 2021 for labor and equipment.

This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TWSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff inspected sewer lateral connections.

TWSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Staff performed the monthly generator run.

TWSD-BCN04 (221208) – BCYN – MAINT – PREVENTATIVE

- Staff used the QZ video camera to perform manhole inspections.
- Staff set up traffic control as needed.

TWSD-BCN05 (221303) – BCYN – OPERATIONS-ADMIN

- Staff worked on the flow letter.

COLLECTION SYSTEM

TWSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TWSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts and logged them after they were completed.
- Staff worked on line cleaning / hot spots.
- Staff confirmed sewer service for multiple addresses.
- Staff created and dispatched work orders.
- Staff scanned and saved line cleaning reports.
- Staff responded to an odor complaint. No sewer issues found.
- Staff responded to a possible sewer spill call. No issues were found.

TWSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff inspected sewer lateral reconnects (Woolsey Fire).
- Staff reviewed blueprints to look for potential easement conflicts on upcoming homeowner projects.

TWSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Staff worked on conditions for approval for a new Brewery. Staff sent a letter to the landlord.
- Staff reviewed plans and provided a preliminary fixture count (100 Promenade Way Suite A).
- Staff discussed Amalgam compliance form with Dr. Sagat and received the compliance form from her.
- Staff confirmed the grease interceptor is connected to 1125 Lindero Cyn. Road (Cork Dork).
- Staff worked on source control updates.

TWSD-COL09 (221206) – WW MAINTENANCE SCADA

- Staff worked on the Polo Lift Station SCADA.
- Staff worked on the nameplate design at the Polo and Lakeside Lift Stations.
- Staff worked on a SCADA upgrade from v11 to v12.
- Staff worked on a drip shield install at the Polo and Lakeside Lift Stations.
- Staff installed valves at Carlisle.
- Staff updated the drawings for the Carlisle Lift Station.

TWSD-COL17 (221410) – WW – POLO LS NEW CNTRL CABINET

- Staff prepped for the Polo Lift Station upgrade.
- Staff relocated a transformer.
- Staff added a blower to the new panel.
- Staff ran new conduit for the control upgrade.
- Staff moved the 4" bypass pump from Lakeside to Polo.
- Staff worked on updating the CAD for the Polo Lift Station.
- Lakeside communication troubleshooting.
- Staff installed a new MCC and PLC panel.
- Staff reviewed the HMI screens and updated the flow meter input.
- Staff installed a GFCI outlet with an outdoor box. Staff mounted a fire extinguisher.
- Staff worked on testing and scada development.

TWSD-COL20 (221413) – WW – HOT SPOT REDUCTION

- Staff downloaded videos and reports onto the server and hard drive.

GENERAL ADMINISTRATION

TWSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TWSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TWSD-GEN07 (121104) – JPA-IPR PROJECT

- See General Manager for information on this project.

TWSD-GEN11 (121120) – ADMIN-COVID19

- Questions about costs billed to this project should be directed to the Director of Finance.

POTABLE WATER SYSTEM

TWSD-POT01 (222300) – POTABLE WATER – OPERATIONS

- 148 samples were analyzed from the tank sites and sample stations. These samples included total chlorine, coliform bacteria, HPC's, Nitrite-N, TTHM's, HAA5's, Monochloramines and Free Ammonia.
- Routine facility rounds were conducted on Monday and Friday of each week at all of the pump stations and tank sites. This includes maintenance at all the sites and fire extinguisher inspections.
- USA Dig Alerts. Marking our lines for utility digging.
- Monthly generator checks / runs.
- Staff monitored and made changes to the SCADA system due to the weather.
- Staff worked on SEMS work orders.
- Staff worked on notifying customers whose meters were showing continuous flow. Staff met with these customers to help them locate and isolate their leaks.
- Staff monitored meter communication issues. Staff cleared alarms and fixed any issues such as replacing MXU'S and or bad cords.
- Staff responded to multiple leaks and notified the appropriate customers.
- Staff created and dispatched SEMS work orders.
- Staff worked on gathering water loss information.
- Staff sanitized work areas and bathrooms daily.
- Staff met to discuss budgets.
- Staff checked and cleaned out PRV vaults.
- Staff attended safety meetings via go to meeting.
- Staff worked on the 2020 UWMP.
- Staff performed daily Covid-19 self-check and scanned the signed sheets to the server.

- Staff met with cell company reps to discuss the microwave antennas – Staff was preparing to paint the Kilburn Tank.
- Staff replaced broken meter box lids.
- Staff performed fire flow tests and filled out the fire department forms. Staff provided the completed forms to the customers / contractors.
- Staff met with T-Mobile engineers who requested a site walk at the Savoy Water Tank.
- Staff met with a beekeeper to remove a beehive from one of our airvac canisters.
- Staff worked on the 2020 CCR.

Potable Water Use:

Falling Star Turn out

54,785,016 Gallons = Monthly Flow Total

*All water coming into the distribution system is now being metered through the Falling Star turnout.

Emergency Generator Use:

Lindero Generator Run Hours – Routine Maintenance: 0.2 hrs

Lindero Generator Run Hours – Emergency Use: 0.0 hrs

Deerhill Generator Run Hours – Routine Maintenance: 0.3 hrs

Deerhill Generator Run Hours – Emergency Use: 0.0 hrs

TWSD-POT03 (222400) – PW-ENGINEERING PROJECTS

- Mark Norris meeting

TWSD-POT04 (222301) – OPERATIONS – PW SYS REPAIRS

- Staff removed a section of concrete to get access to bolts on a leaking hydrant. Staff replaced the fire hydrant, added a breakaway spool and refinished the concrete section.
- Staff replaced broken meter box lids.
- Staff replaced broken angle stops.
- Staff removed old metal airvac canisters and replaced them with composite canisters.

TWSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on the 2020 UWMP.
- Staff reviewed customer accounts for possible leaks + continuous usage. Staff updated the spreadsheet.
- Staff worked on the monthly drought report and submitted it.

TWSD-POT06 (222500) – PW-ENVIRONMENTAL PROGRAMS

- Staff worked on and submitted monthly reports to the CDPH.
- Staff reviewed analytical results.
- Staff reviewed water quality maps.

- Staff updated the sample tracker.
- Staff entered lab results to the database and server.
- Staff completed the monochloramine, free ammonia, nitrite field sheet.
- Staff met to discuss the 2020 UWMP progress.
- Staff worked on the 2020 Oak Park Consumer Confidence Report and submitted a draft to the Gemini Group.
- Staff answered customer's questions regarding water quality.

TWSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TWSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 61 service calls were completed this month. These consisted of move in and move outs, off notices, shut offs for residents not applying for service and services being reconnected.
- Multiple high bill / check for leak investigations were conducted.
- Staff set up water audit appointments.
- Assisted customers with finding / isolating leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff reviewed missed customer calls, voicemails and emails.
- Staff downloaded and archived door hanger posted pictures.
- Staff assisted customers with the customer portal.
- Staff shut off a service for The Park restaurant due to nonpayment. Staff posted a shut off notice door hanger.

TWSD-POT09 (222303) – PW – OPERATIONS – FIRE HYDRANT

- Staff removed and replaced fire hydrants that had issues.
- Staff prepped and painted fire hydrants.
- Staff created, dispatched, and completed SEMS work orders.

TWSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff changed out defective meters, tagged them and prepared them to be sent back to Sensus for warranty replacement.
- Staff updated the meter change out spreadsheet and sent the new meter information to finance.

- Staff created and dispatched SEMS work orders.
- Staff dug out meter boxes to prep for change outs.
- Staff downloaded and archived meter change out slips.
- Staff met with Anthony from Aqua metric to load programs onto our handheld computers and program the Ally meters that we have in stock.

TWSD-POT12 (222200) – PW MAINTENANCE

- Staff worked on SCADA communication alarms.
- Staff worked on planning preventative maintenance for the Savoy Pump Station.
- Staff reviewed the Lindero Pump Station upgrade design.

TWSD-POT17 (222300E) – PW-OPERATIONS CALL-OUT

- 04/07/21 – Staff responded to a call on a broken sprinkler pipe on Kanan

TWSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 03/31/21 – Staff responded to 1347 for a broken pipe and shut off valve. Staff turned service back on after repair was made.
- 04/04/21 – Resident called to report broken irrigation line on Kanan.
- 04/10/21 – Weekend call out to 96 Sabra for no water.
- 04/17/21 – Staff responded to 413 Vista Dorado to turn water back on.
- 04/23/21 – Staff responded to 6076 Alexander – water flowing off the property. Pool had hoses feeding water to the pool causing the overflow.

TWSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff created and dispatched work orders.
- Staff investigated meters with communication alarms. Staff replaced cords, and or mxu radios if needed.
- Staff assisted customers with the customer portal.
- Staff remotely reset meters for reads.

TWSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff worked on troubleshooting communication problems at the Savoy Pump Station.
- Staff worked on the Lindero Pump Station control design.
- SCADA upgrade from v11 to v12.

TWSD-POT25 (222203) – PW – MAIN – COATINGS & LININGS

- Staff prepped and painted airvac canisters.
- Staff prepped and painted the piping, pumps, motors and valves at the Savoy Pump Station.

TWSD-POT37 (222414) – LAMBORNE & DEERHILL BPS VAULT

- Staff prepped and coated the tanks, piping, motors, valves, electrical boxes and the front gate at the Lambourne Booster Station.
- Staff prepped and painted the pipe and meter in the Deerhill Pump Station vault. Staff also painted the gates on Bishopswood Lane.

TWSD-POT38 (222415) – ENG – KILBURN TANK COATING REHAB

- Staff met with all of the cell phone company reps to address any concerns about painting around the antennas.
- Staff prepped the entire tank. Staff sanded and pressure washed.
- Staff painted the Kilburn Water tank and surrounding bollards.

RECLAIMED/RECYCLED WATER SYSTEM

TWSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 03/30/21 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood reclaimed meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff replaced a 2” reclaimed meter on Kanan Rd.

TOTAL RECLAIMED WATER USE:

Oak Park System 17,836,337 Gallons

Lake Sherwood usage: 3,761,767 Gallons

TWSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TWSD-RCL05 (223200) – RW – MAINTENANCE

- Staff upgraded SCADA from v11 to v12.

TWSD-RCL06 (223400) – RW-ENGINEERING

- Mark Norris Meeting

WASTEWATER SYSTEM

TWSD-WW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station's fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

Monthly

TWSD Lift Stations – Flow Calculator

Month of: April 2021

Total Gallons	
Lake Station	5,388,763
Polo Fields	Meter is being Replaced
Carlisle	309,660
Bell Cyn/TSD	3,005,663
Bell Cyn L/S	577,490

- Staff checked the TWSD lift stations multiple times per week.
- Staff performed site maintenance.
- Staff reviewed / monitored SCADA.
- Staff checked on the blower at the Carlisle Lift Station (checked for vibration).

TWSD-WWW02 (221200) – WW MAINTENANCE

- Staff responded to a low flow alarm on pump #2 at the Lakeside Lift Station. Staff cleaned the wet well, pulled and replaced the pump.
- Staff reviewed the Polo Lift Station program and HMI.
- Staff prepped to install a new blower at the Polo Lift Station.

TWSD-WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff scanned and saved monthly data into the server and database.
- Staff printed and put together the rounds sheets.

TWSD-WWW13 (221210) – FIXTURE COUNTS

- Staff performed fixture counts.
- Staff updated the fixture count database.
- Staff prepared letters to be mailed out to Property Management companies.
- Staff reviewed blueprints to prep for fixture counts.

If you have other questions or concerns, please contact me at (805) 658-4648.

A handwritten signature in black ink, appearing to read 'R. Jones', is positioned above the printed name.

RICHARD JONES – DIRECTOR OF OPERATIONS

TRIUNFO WATER & SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of April 30, 2021

TSD TRIUNFO SANITATION DISTRICT

10

Work Order	Description	Current Month		Budget		Budget Adjustments	Adjusted Budget	Actual Expense	Budget Remaining
		April		Budget					
221413	TSD-WW-Eng-Hot Spot Reduction	\$ 541	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540.93	\$ (540.93)
121100	TSD-VRSD CA	\$ 59,633	\$ 603,806	\$ -	\$ -	\$ 603,806.25	\$ 537,207.70	\$ 66,598.55	\$ 66,598.55
121101	TSD-WW Administration	\$ 2,369	\$ 58,175	\$ -	\$ -	\$ 58,175.30	\$ 22,470.29	\$ 35,705.01	\$ 35,705.01
121103	TSD-FACEBOOK/TWITTER	\$ -	\$ 19,656	\$ -	\$ -	\$ 19,656.00	\$ -	\$ 19,656.00	\$ 19,656.00
121104	TSD-JPA-IPR Project	\$ 288	\$ 3,551	\$ -	\$ -	\$ 3,551.40	\$ 2,974.79	\$ 576.61	\$ 576.61
121120	TWSD - Admin - COVID19	\$ 66	\$ -	\$ -	\$ -	\$ -	\$ 649.44	\$ (649.44)	\$ (649.44)
121710	TSD-WW Woolsey Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143.75	\$ (143.75)	\$ (143.75)
122100	TSD-PW Customer Service	\$ 25,453	\$ 360,201	\$ -	\$ -	\$ 360,200.70	\$ 315,021.52	\$ 45,179.18	\$ 45,179.18
122101	TSD-OPWS: E-Bill Implementation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,019.78	\$ (2,019.78)	\$ (2,019.78)
122501	TSD-PW-Admin-OP Water Conservation	\$ -	\$ 22,195	\$ -	\$ -	\$ 22,195.00	\$ -	\$ 22,195.00	\$ 22,195.00
122710	TSD-PW Woolsey Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,394.00	\$ (2,394.00)	\$ (2,394.00)
123100	TSD-RW-Admin-Customer Service	\$ 1,382	\$ 68,975	\$ -	\$ -	\$ 68,975.40	\$ 13,842.21	\$ 55,133.19	\$ 55,133.19
221200	TSD-WW Maintenance	\$ 11,874	\$ 159,655	\$ -	\$ -	\$ 159,655.00	\$ 123,660.04	\$ 35,994.96	\$ 35,994.96
221201	TSD-WW-Maintenance Collection Sys	\$ 48,538	\$ 490,103	\$ -	\$ -	\$ 490,102.75	\$ 467,477.38	\$ 22,625.37	\$ 22,625.37
221202	TSD-N. Shore Tank Maint	\$ -	\$ 49,688	\$ -	\$ -	\$ 49,688.00	\$ 41,715.01	\$ 7,972.99	\$ 7,972.99
221203	TSD-Manhole Rehab	\$ -	\$ 326,772	\$ -	\$ -	\$ 326,771.50	\$ 384,095.92	\$ (57,324.42)	\$ (57,324.42)
221204	TSD-WW Maintenance-Preventative	\$ -	\$ 74,044	\$ -	\$ -	\$ 74,044.00	\$ 4,631.00	\$ 69,413.00	\$ 69,413.00
221206	TSD-WW-Maintenance SCADA	\$ 7,431	\$ 98,997	\$ -	\$ -	\$ 98,997.00	\$ 100,464.16	\$ (1,467.16)	\$ (1,467.16)
221207	TSD-Main - BCYN Collection System	\$ 513	\$ 115,078	\$ -	\$ -	\$ 115,077.50	\$ 56,516.12	\$ 58,561.38	\$ 58,561.38
221208	TSD-BCYN- Maint - Preventative	\$ 8,845	\$ 27,057	\$ -	\$ -	\$ 27,057.00	\$ 22,205.50	\$ 4,851.50	\$ 4,851.50
221210	TSD - WW Maintenance - Fixture Counts	\$ 1,227	\$ -	\$ -	\$ -	\$ -	\$ 22,773.33	\$ (22,773.33)	\$ (22,773.33)
221300	TSD-Administration - Wastewater	\$ 274	\$ 35,940	\$ -	\$ -	\$ 35,940.00	\$ 7,751.97	\$ 28,188.03	\$ 28,188.03
221301	TSD-Operations - Wastewater	\$ 15,723	\$ 90,577	\$ -	\$ -	\$ 90,577.00	\$ 153,512.39	\$ (62,935.39)	\$ (62,935.39)
221302	TSD-BCYN-Operations	\$ 1,622	\$ 13,826	\$ -	\$ -	\$ 13,826.00	\$ 22,938.61	\$ (9,112.61)	\$ (9,112.61)
221303	TSD-BCYN-Operations-Admin	\$ 43	\$ 4,584	\$ -	\$ -	\$ 4,584.00	\$ 585.42	\$ 3,998.58	\$ 3,998.58
221400	TSD-Engineering - Projects	\$ 1,869	\$ 121,317	\$ -	\$ -	\$ 121,317.00	\$ 11,228.77	\$ 110,088.23	\$ 110,088.23
221401	TSD-BCYN - Engineering	\$ -	\$ 102,422	\$ -	\$ -	\$ 102,422.00	\$ 121,876.27	\$ (19,454.27)	\$ (19,454.27)
221410	TSD-WW-Eng-Polo LS New Contrl Cabinet	\$ 25,087	\$ 38,624	\$ -	\$ -	\$ 38,624.00	\$ 31,275.27	\$ 7,348.73	\$ 7,348.73
221411	TSD-WW-Eng-BC Communication & Controls	\$ -	\$ 37,080	\$ -	\$ -	\$ 37,080.00	\$ 9,941.85	\$ 27,138.15	\$ 27,138.15
221414	TSD-WW - Lake Sherwood VGGSS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523.50	\$ (523.50)	\$ (523.50)
221415	TSD-Lakeside Lift Station Rehab	\$ -	\$ 122,238	\$ -	\$ -	\$ 122,238.00	\$ 53,160.38	\$ 69,077.62	\$ 69,077.62
221500	TSD-WW - EPG - SSMP	\$ -	\$ 15,568	\$ -	\$ -	\$ 15,568.00	\$ -	\$ 15,568.00	\$ 15,568.00
221501	TSD-WW-EPG-Source Control	\$ 1,529	\$ 106,190	\$ -	\$ -	\$ 106,190.00	\$ 34,284.78	\$ 71,905.22	\$ 71,905.22
221701	WW-POLO LIFT STATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,810.50	\$ (1,810.50)	\$ (1,810.50)
221710	TSD-WW Woolsey Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 393.00	\$ (393.00)	\$ (393.00)
222200	TSD-PW - Maintenance	\$ 1,860	\$ 85,760	\$ -	\$ -	\$ 85,760.00	\$ 85,671.88	\$ 88.12	\$ 88.12
222201	TSD-PW-Maintenance Preventative	\$ -	\$ 131,724	\$ -	\$ -	\$ 131,724.00	\$ 90,777.73	\$ 40,946.27	\$ 40,946.27
222202	TSD-PW-Maintenance SCADA/Elect	\$ 2,222	\$ 111,481	\$ -	\$ -	\$ 111,481.00	\$ 112,992.38	\$ (1,511.38)	\$ (1,511.38)
222203	TSD-PW-Main-Coatings & Linings	\$ 5,343	\$ 27,984	\$ -	\$ -	\$ 27,984.00	\$ 7,755.02	\$ 20,228.98	\$ 20,228.98
222300	TSD-Operations - Potable Water	\$ 43,715	\$ 361,315	\$ -	\$ -	\$ 361,315.00	\$ 407,009.22	\$ (45,694.22)	\$ (45,694.22)
222301	TSD-Operations - PW Sys Repairs	\$ 2,675	\$ 251,048	\$ -	\$ -	\$ 251,048.00	\$ 217,976.03	\$ 33,071.97	\$ 33,071.97
222302	TSD-PW Customer Service-Field	\$ 17,635	\$ 200,585	\$ -	\$ -	\$ 200,584.57	\$ 341,289.41	\$ (140,704.85)	\$ (140,704.85)
222303	TSD-PW - Operations-Fire Hydrant	\$ 7,237	\$ 78,784	\$ -	\$ -	\$ 78,784.00	\$ 20,357.92	\$ 58,426.08	\$ 58,426.08
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ -	\$ 45,645	\$ -	\$ -	\$ 45,645.00	\$ 7,343.50	\$ 38,301.50	\$ 38,301.50
222305	TSD-PW-Operations Meter Replacemnt	\$ 4,967	\$ 30,433	\$ -	\$ -	\$ 30,433.00	\$ 21,583.12	\$ 8,849.88	\$ 8,849.88
222307	TSD-PW-Operations - Meter Readings	\$ 814	\$ 37,320	\$ -	\$ -	\$ 37,320.00	\$ 23,585.61	\$ 13,734.39	\$ 13,734.39
222400	TSD-PW-Engineering Projects	\$ 88	\$ 133,035	\$ -	\$ -	\$ 133,035.00	\$ 5,153.05	\$ 127,881.95	\$ 127,881.95
222414	TSD- PW - Eng - Savoy Tank Coating Rehab	\$ 7,528	\$ 20,381	\$ -	\$ -	\$ 20,381.00	\$ 21,015.37	\$ (634.37)	\$ (634.37)
222415	TSD- PW - Eng - Savoy Tank Coating Rehab	\$ 35,404	\$ 51,846	\$ -	\$ -	\$ 51,846.00	\$ 35,531.05	\$ 16,314.95	\$ 16,314.95
222500	TSD-PW-Environmental Programs	\$ 6,996	\$ 67,247	\$ -	\$ -	\$ 67,247.00	\$ 61,082.45	\$ 6,164.55	\$ 6,164.55
222501	TSD-PW-EPG-OP Water Conservation	\$ 6,679	\$ 29,315	\$ -	\$ -	\$ 29,315.00	\$ 36,290.40	\$ (6,975.40)	\$ (6,975.40)
223200	TSD-RW-Maintenance	\$ 1,114	\$ 69,737	\$ -	\$ -	\$ 69,737.00	\$ 61,709.50	\$ 8,027.50	\$ 8,027.50
223300	TSD-Operations - Recycled Water	\$ 2,244	\$ 98,884	\$ -	\$ -	\$ 98,884.34	\$ 44,980.77	\$ 53,903.57	\$ 53,903.57
223400	TSD-RW-Engineering	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ 656.25	\$ (656.25)	\$ (656.25)
221201E	TSD-WW-Collection Sys Call-out Emr	\$ -	\$ 12,030	\$ -	\$ -	\$ 12,030.00	\$ 1,477.00	\$ 10,553.00	\$ 10,553.00
221202E	TSD-N. Shore Tank Maint-Emergency	\$ -	\$ 1,872	\$ -	\$ -	\$ 1,872.00	\$ 2,700.00	\$ (828.00)	\$ (828.00)
221301E	TSD-WW-Ops Emergency Call-Outs	\$ -	\$ 2,340	\$ -	\$ -	\$ 2,340.00	\$ 1,872.00	\$ 468.00	\$ 468.00
221302E	Triunfo Sanitation District - BCYN - Operations - Emergency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 468.00	\$ (468.00)	\$ (468.00)
222300E	TSD-PW-Operations Call-out	\$ 405	\$ 12,030	\$ -	\$ -	\$ 12,030.00	\$ 3,172.50	\$ 8,857.50	\$ 8,857.50
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,053.70	\$ (7,053.70)	\$ (7,053.70)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 2,430	\$ 8,421	\$ -	\$ -	\$ 8,421.00	\$ 15,660.00	\$ (7,239.00)	\$ (7,239.00)
222300E	TSD-RW-Oper Emergency Call-out	\$ -	\$ 3,617	\$ -	\$ -	\$ 3,617.00	\$ 810.00	\$ 2,807.00	\$ 2,807.00
TOTALS		\$ 363,748	\$ 5,039,153	\$0	\$ 5,039,152.70	\$ 4,206,059.44	\$ 833,093.26		

TRIUNFO WATER & SANITATION DISTRICT

Costs by Type - Monthly Year-to-Date as of April 30, 2021

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Totals
7/31/2020						
ADMIN	\$ 59,977	\$ -	\$ 121	\$ 1,369	\$ 5,055	\$ 66,521
BELL CYN	\$ 5,867	\$ 1,871	\$ 107	\$ 6,950	\$ -	\$ 14,794
POTABLE	\$ 167,041	\$ 11,682	\$ 12,467	\$ 104,570	\$ 5,179	\$ 300,940
RECYCLED	\$ 20,675	\$ 1,334	\$ 581	\$ -	\$ 493	\$ 23,082
WASTEWATER	\$ 126,403	\$ 55,922	\$ 18,935	\$ 4,212	\$ 1,814	\$ 207,286
7/31/2020 Total	\$ 379,963	\$ 70,808	\$ 32,211	\$ 117,100	\$ 12,541	\$ 612,623
8/31/2020						
ADMIN	\$ 44,725	\$ -	\$ 346	\$ 17,239	\$ 6,759	\$ 69,069
BELL CYN	\$ 5,258	\$ 1,520	\$ 9	\$ -	\$ -	\$ 6,786
POTABLE	\$ 110,786	\$ 2,453	\$ 9,551	\$ 13,035	\$ 5,466	\$ 141,291
RECYCLED	\$ 9,085	\$ 498	\$ 6,457	\$ 4,031	\$ 499	\$ 20,570
WASTEWATER	\$ 83,056	\$ 23,484	\$ 8,076	\$ -	\$ 10,701	\$ 125,316
8/31/2020 Total	\$ 252,909	\$ 27,954	\$ 24,439	\$ 34,304	\$ 23,426	\$ 363,032
9/30/2020						
ADMIN	\$ 43,115	\$ -	\$ 1,523	\$ -	\$ 6,731	\$ 51,369
BELL CYN	\$ 4,763	\$ 2,213	\$ 69	\$ -	\$ -	\$ 7,045
POTABLE	\$ 114,588	\$ 7,943	\$ 11,610	\$ 30,924	\$ 8,760	\$ 173,825
RECYCLED	\$ 7,367	\$ 434	\$ 649	\$ -	\$ 501	\$ 8,951
WASTEWATER	\$ 91,162	\$ 25,269	\$ 8,680	\$ -	\$ 10,379	\$ 135,489
9/30/2020 Total	\$ 260,995	\$ 35,858	\$ 22,531	\$ 30,924	\$ 26,370	\$ 376,678
10/31/2020						
ADMIN	\$ 38,238	\$ -	\$ 404	\$ 1,150	\$ 5,232	\$ 45,024
BELL CYN	\$ 7,590	\$ 2,996	\$ 69	\$ -	\$ 226	\$ 10,881
POTABLE	\$ 123,401	\$ 7,290	\$ 29,805	\$ 8,879	\$ 6,625	\$ 176,001
RECYCLED	\$ 7,394	\$ 743	\$ 3,517	\$ -	\$ 782	\$ 12,435
WASTEWATER	\$ 96,929	\$ 26,708	\$ 3,237	\$ -	\$ 16,945	\$ 143,819
10/31/2020 Total	\$ 273,551	\$ 37,736	\$ 37,032	\$ 10,029	\$ 29,810	\$ 388,159
11/30/2020						
ADMIN	\$ 37,110	\$ -	\$ 308	\$ -	\$ 5,254	\$ 42,671
BELL CYN	\$ 9,076	\$ 2,465	\$ -	\$ -	\$ 1	\$ 11,541
POTABLE	\$ 117,196	\$ 6,709	\$ 9,861	\$ -	\$ 1,405	\$ 135,171
RECYCLED	\$ 4,351	\$ 318	\$ 1,936	\$ -	\$ 651	\$ 7,256
WASTEWATER	\$ 95,754	\$ 19,639	\$ 2,654	\$ -	\$ 2,213	\$ 120,260
11/30/2020 Total	\$ 263,486	\$ 29,130	\$ 14,759	\$ -	\$ 9,523	\$ 316,899
12/31/2020						
ADMIN	\$ 37,684	\$ -	\$ 973	\$ 1,150	\$ 6,373	\$ 46,180
BELL CYN	\$ 9,349	\$ 2,549	\$ 120	\$ -	\$ 1	\$ 12,018
POTABLE	\$ 92,777	\$ 5,543	\$ 4,934	\$ 91,911	\$ 1,404	\$ 196,569
RECYCLED	\$ 5,644	\$ 89	\$ -	\$ 2,135	\$ 651	\$ 8,519
WASTEWATER	\$ 105,977	\$ 21,799	\$ 5,671	\$ -	\$ 1,840	\$ 135,287
12/31/2020 Total	\$ 251,431	\$ 29,978	\$ 11,698	\$ 95,196	\$ 10,269	\$ 398,572
1/31/2021						
ADMIN	\$ 52,647	\$ -	\$ 488	\$ -	\$ 6,220	\$ 59,356
BELL CYN	\$ 16,892	\$ 5,873	\$ 35	\$ -	\$ 1	\$ 22,800
POTABLE	\$ 151,502	\$ 7,788	\$ 1,762	\$ 52,611	\$ 9,671	\$ 223,333
RECYCLED	\$ 9,579	\$ 824	\$ 4,302	\$ -	\$ 913	\$ 15,618
WASTEWATER	\$ 135,906	\$ 37,707	\$ 28,525	\$ -	\$ 1,840	\$ 203,978
1/31/2021 Total	\$ 366,525	\$ 52,192	\$ 35,112	\$ 52,611	\$ 18,645	\$ 525,085
2/28/2021						
ADMIN	\$ 34,340	\$ -	\$ 411	\$ 1,502	\$ 6,154	\$ 42,408
BELL CYN	\$ 5,013	\$ 1,988	\$ -	\$ 103,343	\$ -	\$ 110,344
POTABLE	\$ 99,238	\$ 7,253	\$ 12,526	\$ 28,999	\$ 8,424	\$ 156,439
RECYCLED	\$ 7,799	\$ 480	\$ 3,903	\$ -	\$ 262	\$ 12,444
WASTEWATER	\$ 126,477	\$ 40,806	\$ 12,388	\$ -	\$ 2,254	\$ 181,925
2/28/2021 Total	\$ 272,867	\$ 50,526	\$ 29,228	\$ 133,844	\$ 17,095	\$ 503,559
3/31/2021						
ADMIN	\$ 49,241	\$ -	\$ 341	\$ 575	\$ 5,404	\$ 55,561
BELL CYN	\$ 12,185	\$ 2,906	\$ 1,801	\$ -	\$ -	\$ 16,892
POTABLE	\$ 129,123	\$ 10,799	\$ 4,440	\$ 8,866	\$ 12,489	\$ 165,716
RECYCLED	\$ 5,655	\$ 557	\$ 376	\$ 797	\$ 913	\$ 8,297
WASTEWATER	\$ 84,103	\$ 25,901	\$ 946	\$ -	\$ 288	\$ 111,238
3/31/2021 Total	\$ 280,306	\$ 40,161	\$ 7,905	\$ 10,239	\$ 19,094	\$ 357,704
4/30/2021						
ADMIN	\$ 53,367	\$ -	\$ 918	\$ 345	\$ 5,069	\$ 59,699

TRIUNFO WATER & SANITATION DISTRICT**Costs by Type - Monthly****Year-to-Date as of April 30, 2021**

BELL CYN	\$	8,972	\$	2,015	\$	35	\$	-	\$	1	\$	11,022
POTABLE	\$	146,222	\$	11,055	\$	9,957	\$	2,814	\$	1,404	\$	171,451
RECYCLED	\$	3,825	\$	272	\$	80	\$	-	\$	651	\$	4,828
WASTEWATER	\$	75,166	\$	23,750	\$	15,498	\$	-	\$	2,335	\$	116,748
4/30/2021 Total	\$	287,551	\$	37,091	\$	26,487	\$	3,159	\$	9,460	\$	363,748
Grand Total	\$	2,889,583	\$	411,434	\$	241,402	\$	487,406	\$	176,233	\$	4,206,059

TRIUNFO WATER & SANITATION DISTRICT

Costs by Type - Monthly

INVOICE NO: **TWSD- Apr-21**
 DESCRIPTION: **VRSD CONTRACT SVC\$ Apr-21**

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
4/30/2021							
ADMIN	53,367.00	-	918.29	345.00	5,068.57	6,331.86	59,698.86
POTABLE	122,172.50	11,055.00	9,956.61	2,813.82	-	12,770.43	145,997.93
PW ADMIN	24,049.00	-	-	-	1,404.46	1,404.46	25,453.46
RECYCLED	3,094.00	271.50	80.21	-	-	80.21	3,445.71
RW ADMIN	731.00	-	-	-	650.94	650.94	1,381.94
WASTEWATER	84,137.50	25,764.00	15,209.70	-	1.42	15,211.12	125,112.62
WW ADMIN	-	-	322.40	-	2,334.90	2,657.30	2,657.30
4/30/2021 Total	287,551.00	37,090.50	26,487.21	3,158.82	9,460.29	39,106.32	363,747.82
Grand Total	287,551.00	37,090.50	26,487.21	3,158.82	9,460.29	39,106.32	363,747.82

45-100-20000	(59,698.86)
45-270-20000	(127,769.92)
45-370-20000	(171,451.39)
45-470-20000	(4,827.65)
45-100-52069	59,698.86
45-100-52001	-
45-100-52040	-
45-100-52035	-
45-270-52069	127,769.92
45-270-52010	-
45-270-52035	-
45-370-52069	171,451.39
45-370-52010	-
45-370-52035	-
45-470-52069	4,827.65
45-470-52035	-
Total	363,747.82
Monthly Total	363,747.82
Crosscheck	-

		121104	-
Board Exps	121100		-
Memberships	121100		-
Conferences	121100	121100	-
Memberships	121101		
Conferences	121104		
Memberships	122100		
Conferences	122100		
Conferences	123100		

APPROVED FOR PAYMENT			
FUND / DEPT <i>5/18/2021</i> SAFETY VERIFICATION	EXPENSE SIGNATURE & DATE <i>OR T.B.</i>	WORK ORDER ACCT USE ONLY SIGNATURE & DATE <i>[Signature]</i>	
AUTHORIZATION FOR PAYMENT			