

TRIUNFO WATER & SANITATION DISTRICT

Minutes of June 28, 2021 Board of Directors Meeting

Due to the threat of COVID-19, this meeting was conducted pursuant to Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act to support social distancing guidelines and limit the spread of the virus. The District's Board of Directors attended the meeting and conducted the District's business via video conference. A copy of the video conference recording was posted on the District's website after the meeting.

1. Call to Order and Roll Call: Chair Ray Tjulander called the meeting to order at 5:16 p.m. Directors Jane Nye, Janna Orkney, James Wall, Vice Chair Leon Shapiro, and Chair Raymond Tjulander were present.

Staff present: General Manager Mark Norris; Legal Counsel John Mathews; Director of Operations Richard Jones, Management Analyst Sandy Warren; Clerk of the Board Juliet Rodriguez; TWSD Clerk of the Board Fidela Garcia, and TWSD Staff Vickie Dragan, Tim Doyle, and Chi Hermann.

2. Pledge of Allegiance: led by Director Nye.

3. Agenda Review:

No changes. General Manager Mark Norris and the Board welcomed incoming Clerk Fidela Garcia and thanked Management Analyst Sandy Warren and Clerk Juliet Rodriguez for their service to the District.

Director Wall moved to accept the agenda as presented. Motion seconded Vice Chair Shapiro. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

4. Public Comments:

None.

CONSENT ITEMS (Items 5 through 7) – Matters listed under Consent Items are considered to be routine, non-controversial, and are normally approved by one motion. If discussion is requested by a member of the Board on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

5. Approved Minutes: May 24, 2021 Regular Meeting

6. Approval of HR Consulting Firm Contract for Classification and Compensation Study

7. Day of Service Request for Congressional Lobbying Efforts

Director Orkney moved to approve Consent Agenda Items 5 through 7, as presented. Motion seconded by Vice Chair Shapiro. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

ACTION ITEMS (Items 8 through 15)

8. Public Hearing to Place Sewer Service Charges on the Ventura County Secured Property Tax Rolls for Fiscal Year 2021-22.

Chair Tjulander opened the public hearing at 5:34 p.m.

General Manager Mark Norris gave the report.

With no one wishing to comment, the public hearing was closed at 5:37 p.m.

Director Wall moved to A) Conduct a public hearing to receive written and oral comments on the proposal to collect sewer service charges via the property tax statement; and B) Adopt the reports which have the assessor's parcel numbers and amount of charges proposed for collection on the tax rolls; and C) Adopt TWSD Resolution No. TWSD 2021-003 Regarding Collection of Sewer Service Charges by the County of Ventura; and D) Direct staff to coordinate collection of sewer service charges on the General Ventura County Secured Property Tax Roll with the County Auditor-Controller, Assessor, and Tax Collector. Motion seconded by Vice Chair Shapiro. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

9. Public Hearing: District Ordinance No. TWSD-202 – Revisions to the Pretreatment Program for the District's Sewer System

Chair Tjulander opened the public hearing at 5:28 p.m.

General Manager Mark Norris gave the report.

With no one wishing to comment, the public hearing was closed at 5:34 p.m.

Director Orkney moved to A) Conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-202 for prescribing the policies and provisions for sewer service and the pretreatment program for the District's sewer system; and B) Conduct the second reading, by title only, of Ordinance No. TWSD-202, Pretreatment Program for the Sewer System Owned and Operated by Triunfo Water & Sanitation District, and adopt Ordinance No. TWSD-202; and C) Direct staff to update the District's website to reflect the current charges and fees. Motion seconded by Director Wall. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

Clerk of the Board Juliet Rodriguez conducted the second reading, by title only, of the proposed Ordinance:

ORDINANCE NO. TWSD-202 (Adopted 6/28/21) PRETREATMENT PROGRAM FOR THE SEWER SYSTEM OWNED AND OPERATED BY TRIUNFO WATER & SANITATION DISTRICT

10. Public Hearing: District Ordinance No. TWSD-250 – Revisions to the Fees and Charges for Sewer Service

Chair Tjulander opened the public hearing at 5:39 p.m.

General Manager Mark Norris gave the report.

With no one wishing to comment, the public hearing was closed at 5:41 p.m.

Director Wall moved to A) Conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-250 for prescribing fees and charges for sewer service; and B) Conduct the second reading, by title only, of Ordinance No. TWSD-250 (Adopted 6/28/21), Prescribing Fees and Charges for Sewer Service Owned and Operated by Triunfo Water & Sanitation District, and adopt Ordinance No. TWSD-250 which shall take effect on July 1, 2021; and C) Direct staff to send a courtesy postcard reminding all parcel owners of the programmed 15% rate increase and referring them to the TWSD website for further information. Motion seconded by Chair Tjulander. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

Clerk of the Board Juliet Rodriguez conducted the second reading, by title only, of the proposed Ordinance:

ORDINANCE NO. TWSD-250 (Adopted 6/28/21) PRESCRIBING FEES AND CHARGES FOR SEWER SERVICE OWNED AND OPERATED BY TRIUNFO WATER & SANITATION DISTRICT

11. Public Hearing: District Ordinance No. TWSD-350 – Revisions to the Fees and Charges for Potable Water

Chair Tjulander opened the public hearing at 5:43 p.m.

General Manager Mark Norris gave the report.

With no one wishing to comment, the public hearing was closed at 5:46 p.m.

Vice Chair Shapiro moved to A) Conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-350 for prescribing fees and charges for potable water; and B) Conduct the second reading, by title only, of Ordinance No. TWSD-350 (Adopted 6/28/21), Prescribing Fees and Charges for Potable Water Provided by Triunfo Water & Sanitation District, and adopt Ordinance No. TWSD-350 which shall take effect on July 1, 2021; and C) Direct staff to update the District's website to reflect the current charges and fees. Motion seconded by Director Orkney. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

Clerk of the Board Juliet Rodriguez conducted the second reading, by title only, of the proposed Ordinance:

ORDINANCE NO. TWSD-350 (Adopted 6/28/21) PRESCRIBING FEES AND CHARGES FOR POTABLE WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT

12. Public Hearing: District Ordinance No. TWSD-450 – Revisions to the Fees and Charges for Recycled Water

Chair Tjulander opened the public hearing at 5:47 p.m.

General Manager Mark Norris gave the report.

With no one wishing to comment, the public hearing was closed at 5:49 p.m.

Director Wall moved to A) Conduct a public hearing regarding proposed TWSD Ordinance No. TWSD-450 for prescribing fees and charges for recycled water; and B) Conduct the second reading, by title only, of Ordinance No. TWSD-450 (Adopted 6/28/21), Prescribing Fees and Charges for Recycled Water Provided by Triunfo Water & Sanitation District, and adopt Ordinance No. TWSD-450 which shall take effect on July 1, 2021; and C) Direct staff to update the District's website to reflect the current meter charges and bill the customer the corresponding correct meter

service charge. Motion seconded by Vice Chair Shapiro. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

Clerk of the Board Rodriguez conducted the second reading, by title only, of the proposed Ordinance:

ORDINANCE NO. TWSD-450 (Adopted 6/28/21) PRESCRIBING FEES AND CHARGES FOR RECYCLED WATER PROVIDED BY TRIUNFO WATER & SANITATION DISTRICT

13. Adoption of Amended Fiscal Year 2021-22 Budget

General Manager Norris gave the report.

Director Orkney moved to adopt the Amended Fiscal Year 2021-22 Budget with the JPA amount to be at the same level or less. Motion seconded by Director Wall. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

14. 2021-2022 Conservation Rebate Program – TWSD Supplements

Management Analyst Sandy Warren gave the report.

Director Orkney moved to adopt the Amended Fiscal Year 2021-22 Budget with the JPA amount to be at the same level or less. Motion seconded by Chair Tjulander. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

15. CSDA 2021 Board of Directors Ballot: – Seat A –Coastal Network

General Manager Norris gave the report.

Director Orkney moved to vote for Elaine as Coastal Network Representative for Seat on the CSDA Ballot. Motion seconded by Chair Tjulander. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: None

INFORMATION AGENDA (Items 16 through 24)

16. Disbursements: May 2021
17. Investment Report: May 2021
18. TWSD Website – Google Analytics Report
19. Water Conservation Customer Rebate Program
20. Water Service Update – May2021
21. Water Conservation Report: May 2021
22. Statewide Water Supply Conditions Report: June 9, 2021
23. Revenue & Expense Report: May 2021
24. Future Meetings, Seminars and Conferences:
 - July 6, 5:00 p.m. – JPA Meeting, (at LVMWD)
 - July 15, 8:00 a.m. – AWA-VC WaterWise Program
 - July 26, 5:15 p.m. – TWSD Board Meeting, Oak Park Library
 - Aug. 3, 5:30 p.m. – VCSDA Meeting, via video conference and live
 - Aug. 3-11 – CASA Annual Conference, San Diego
 - Aug. 2, 5:00 p.m. – JPA Meeting, (at LVMWD)
 - Aug. 23, 5:15 p.m. – TWSD Board Meeting, Oak Park Library
 - Aug. 30 – Sept. 2 – CSDA Annual Conference, Monterey

Director Orkney moved to receive and file the information item reports. Motion seconded by Director Wall. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: None

ORAL REPORTS – (Items 25 through 28)

25. Standing Committee Reports:

- A. Finance Committee – No report.
- B. Personnel Committee – No report.
- C. Public Outreach/Communications Committee
Director Orkney reported on the Committee meeting held with Searle Creative on June 23, 2021.

26. Board Member Comments

Director Orkney shared her son's positive experience with his Water District in Las Vegas.

27. Reports on Outside Meetings/Conferences

Director Orkney reported on attending the Ventura County Special District's Association meeting on June 1, 2021.

Director Orkney reported on attending the Association of Water Agencies – Ventura County Water Issues meeting on June 15, 2021, and Breakfast meeting on June 17, 2021.

28. General Manager, Legal Counsel Comments

None.

NEW BUSINESS – (Item 29 only)

29. Future Agenda Items

Director Orkney inquired on the possibility of holding a water workshop on in October.

ADJOURNMENT: There being no further business, and without objection, Chair Tjulander adjourned the meeting at 6:42 p.m. to a Regular Meeting to be held Monday, July 26, 2021, at the Oak Park Library.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Ray Tjulander, Chair
Triunfo Water & Sanitation District

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