

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
6/1/20-6/30/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009680	\$110.95	6/4/2020	AT&T JUN 20 - U VERSE TWSD PW OPS
009681	\$85.69	6/4/2020	AT&T MAY 20 - MASTER BILL
009682	\$82.80	6/4/2020	COUNTY OF VENTURA
	\$29.04		4/14-5/19 - WW LIFT STATION 3
	\$24.72		4/14-5-19 - 62 BUCKSKIN RD
	\$29.04		4/14-5/19 - WW LIFT STATION 3A
009683	\$24,019.13	6/4/2020	MARK NORRIS CONSULTING, LLC MAY 20 - CONSULTING SERVICES
009684	\$150.00	6/4/2020	VCSDA 2020/2021 VCSDA DUES
009685	\$6,300.00	6/4/2020	VICKIE DRAGAN MAY 20 - CONSULTING SERVICES
009686	\$38.20	6/4/2020	K J ANDERSON REFUND WATER CUSTOMER CREDIT BALANCE
009687	\$24.29	6/4/2020	SYNDIE BOYLAN REFUND WATER CUSTOMER CREDIT BALANCE
009688	\$24.79	6/4/2020	GARY SHUMAN REFUND WATER CUSTOMER CREDIT BALANCE
009689	\$74.01	6/4/2020	GABRIELA VICKREY REFUND WATER CUSTOMER CREDIT BALANCE
009690	\$19.11	6/4/2020	HAO YANG REFUND WATER CUSTOMER CREDIT BALANCE
009691	\$1.83	6/4/2020	CRYSTAL LOOY REFUND WATER CUSTOMER CREDIT BALANCE
009692	\$42.76	6/4/2020	TAYLOR MCKINSTRY REFUND WATER CUSTOMER CREDIT BALANCE
009693	\$19.61	6/4/2020	MIGON HOUTEPEN SCHOONENS REFUND WATER CUSTOMER CREDIT BALANCE

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
6/1/20-6/30/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009694	\$58.85	6/11/2020	AT&T
			JUN 20 - BELL CANYON INTERNET
009695	\$20.00	6/11/2020	AWA
			5/21/20 WTRWISE MTG - J.ORKNEY
009696	\$169.24	6/11/2020	WM CORPORATE SERVICES, INC.
			JUN 20 - WASTE MGMT SERVICES
009697	\$38.65	6/11/2020	LIUTING ZHAO
			REFUND WATER CUSTOMER CREDIT BALANCE
009698	\$450.75	6/25/2020	FRONTIER COMMUNICATIONS
	\$64.04		6/7-7/6 - THOUS OAKS TELE/MAINT
	\$61.39		6/7-7/6 - N RANCH PUMP STATION
	\$56.44		6/7-7/6 - 654 LAKE SHERWOOD DR
	\$56.44		6/7-7/6 - LK SHERWOOD STAFFORD
	\$212.44		6/7-7/6 - 56K NETWORK SCADA OP
009699	\$588,314.93	6/25/2020	LAS VIRGENES MUNICIPAL WATER DISTRICT
			APR 20 - JPA & RW
009700	\$125.45	6/25/2020	MCI
			MAY 20 - 800# FOR TWSD CUSTOMERS
ACH TXF	\$222.27	6/30/2020	STATE OF CALIFORNIA
			STATE INCOME TAX - 6/30/20
ACH TXF	\$1,570.37	6/30/2020	INTERNAL REVENUE SERVICE
			2ND QTR FED TAX, MEDICARE, SS
ACHTXF	\$302.06	6/30/2020	LINCOLN NATIONAL
			6/30/20 - DEFERRED COMP
EFT00000000000000890	\$9,120.00	6/4/2020	CHI HERMANN
			MAY 20 - CONSULTING SERVICES
EFT00000000000000891	\$14,280.00	6/4/2020	DOYLE CONSULTING SERVICES
			MAY 20 - CONSULTING SERVICES
EFT00000000000000892	\$16,472.57	6/19/2020	SOUTHERN CALIFORNIA EDISON
			MAY 20 - MASTER BILL

**TRIUNFO WATER & SANITATION DISTRICT
DISBURSEMENTS
6/1/20-6/30/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
EFT000000000000000893	\$330,004.05	6/25/2020	CALLEGUAS MUNICIPAL WATER DISTRICT
	\$328,992.54		MAY 20 - POTABLE WATER
	\$1,011.51		WATER CUSTOMER REBATES
EFT000000000000000894	\$392,346.03	6/25/2020	VENTURA REGIONAL SANITATION DISTRICT
			VRSD CONTRACT SVCS - MAY 20
TOTAL	\$1,384,488.39		



Water & Wastewater Monthly Report

Triunfo Sanitation District

For the month of: May 2019

The billing period for this invoice is 04/28 through 05/25/2019 for labor and equipment. This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

BELL CANYON

TSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM

- Staff cleaned lines in Bell Canyon. Traffic control was set up as needed.
- Staff replaced a level probe.
- Staff marked dig alerts.

TSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS

- Staff checked the Bell Canyon lift station multiple times.
- Staff performed site maintenance.

TSD-BCN05 (221303) – BCYN – OPERATIONS - ADMIN

- Staff worked on Bell Canyon Flow Letter.

TSD-CAP14 (121108) – N.S. GRAVITY SYSTEM

- See General Manager for information on this project.

COLLECTION SYSTEM

TSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM MAINTENANCE

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts.
- Staff worked on line cleaning / hot spots throughout TSD.
- Staff took samples from a manhole being fed from Medea Creek Middle School.
- Staff worked on will serve letters.
- Staff updated the outstanding will serve letter spreadsheet.
- Staff viewed a webinar on manhole inspections.

TSD-COL02 (221400) – ENGINEERING – PROJECTS

- Staff reviewed maps for potential easement conflicts.

TSD-COL03 (221202) – N. SHORE TANK MAINT

- Staff put enzymes in sewer tanks at Lake Sherwood.

TSD-COL04 (221203) – MANHOLE REHAB

- Staff worked on manhole inspections / rehab throughout TSD. Staff set up traffic control as needed.
- Staff created and dispatched work orders. Staff scanned and saved confined space entries.

TSD-COL06 (221501) – WW-EPG SOURCE CONTROL

- Staff worked with Nanofilm. Staff looked into permit requirements.
- Staff investigated a food waste machine at Medea Creek Middle School used to discharge waste into the TSD collection system. Staff found the schools lateral drop at a manhole on Hollytree Dr. Staff set up a composite sample and collected samples. Staff took the samples to FGL.
- Staff worked on source control program database updates.
- Staff downloaded April's sample results, filed and saved to the database.

TSD-COL08 (221204) – WW MAINTENANCE-PREVENTATIVE

- Staff worked on generator pm's.
- Staff cleaned and inspected facilities and vaults.
- Staff installed electronic pest control units at the lift stations.

TSD-COL09 (221206) – WW MAINTENANCE SCADA

- Staff worked on radio communication troubleshooting.

GENERAL ADMINISTRATION

TSD-GEN01 (121100) – CENTRAL ADMINISTRATION

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

TSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN

- Questions about costs billed to this project should be directed to the Director of Finance.

TSD-GEN08 (121105) – ADMIN-2107 TRENTHAM

- See General Manager for information on this project.

TSD-GEN09 (121710) – WW-ADMIN WOOLSY FIRE

- See General Manager for information on this project.

TSD-GEN10 (121109) – NAME CHANGE

- See General Manager for information on this project.

TSD-POT05 (222501) – WATER CONSERVATION PROGRAM

- Staff worked on the OPWS Drought report.
- Staff reviewed customer accounts for possible leaks / continuous usage.
- Staff created and dispatched leak check / continuous usage work orders.
- Staff sent out violation letters.

TSD-POT06 (222500) – POTABLE WATER – ENVIRONMENTAL PROGRAMS

- Staff worked on the 2018 Consumer Confidence Report.
- Staff worked on and submitted the EAR report.
- Staff reviewed the lab results. Staff entered the lab results into the database and server.
- Staff worked on water loss numbers.
- Staff reviewed Calleguas' CCR.
- Water quality maps. Staff updated the tracker file for May's sample results.
- Staff prepared for the next round of UCMR4 samples.

TSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

TSD-POT08 (222302) – CUSTOMER SERVICE – FIELD

- A total of 66 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- 80 Delinquent notices were posted on 5/6/19. Pictures were taken of all.
- 12 Services were shut off for nonpayment on 5/9/19. Notices were posted and pictures were taken.
- Multiple high bill/check for leak investigations were conducted.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff assisted customers in signing up on the customer portal.
- Staff downloaded and archived pictures of the delinquent and shut off notices.

TSD-POT09 (222303) – PW-OPERATIONS-FIRE HYDRANT

- Staff worked on installing fire hydrant id tags in the Conifer Zone.

TSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT

- Staff worked on a list of meters that were not communicating and cleared alarms using a hand held computer, replaced mxu's, cords to resolve the communication issues.
- Staff changed out meters that were defective.
- Staff updated the meter change out list.
- Staff created work orders for meter alarms (communication issues, magnetic alarms, change outs etc.)
- Staff reviewed sensus meter alarms.
- Staff reviewed customer's accounts for possible leaks.

TSD-POT12 (222200) – PW MAINTENANCE

- Staff worked at the Lindero PRV – Installed a new stem indicator with switches. Staff cleaned up the vault.
- Staff worked at Los Arcos PRV redoing electrical work.
- Staff worked on a leaking Victaulic coupling at Smoketree Booster Station.

TSD-POT14 (122501) – PW-ADMIN-OP WATER CONSERVATION

- See General Manager for information on this project.

TSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS

- 04/28/19 – Responded to Dial Security call regarding water at meter box at 5160 Pesto Way.
- 05/09/19 – Turned services back on.
- 05/25/19 – Responded to Dial Security call regarding main line water leak. Water leak was at customer's meter box. Dug out roots and replaced meter.

TSD-POT19 (222301E) – PW-OPER SYS RPR EMER CALL-OUT

- 05/15/19 – Supervised Kilburn contractor.

TSD-POT21 (222307) – PW-OPERATIONS – METER READINGS

- Staff completed service orders.
- Staff got a count of all ipearl meter change outs.
- Staff met to discuss and began working on the DMA Project.

TSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA

- Staff worked on the Lindero PRV and Falling Star project.
- Staff traced the wire between Lindero Pump Station and the Lindero PRV.
- Staff worked on transmitter troubleshooting.
- Staff reviewed the PLC programs at Deerhill, Savoy and Lindero.
- Staff met with Edison to perform pump efficiency testing.
- Staff replaced sector radios at Kilburn Reservoir and reconfigured all associated radios.
- Staff met at Smoketree Booster Station to discuss the 3" meter install. Automation upgrade project planning and development.
- TWSD DMA meeting.

TSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE

- Staff performed site maintenance.
- Staff found a contractor digging at Kilburn Tank where they shouldn't have been. Staff shut down the job and notified Verizon Wireless.
- Staff inspected and pumped out vaults.
- Staff attended an AWAVC meeting on the Delta Levees / earthquakes.
- Staff met with a meter rep at Smoketree Booster Station to get a quote on a 3" meter.
- Staff attended a meeting on Chloramines.
- Staff performed fire flow availability tests for customers rebuilding from the Woolsey Fire.
- Staff worked on a DMA project.
- Staff set up a meeting with Atmore Landscape – Weed abatement.

TSD-POT25 (222203) – PW-MAIN-COATINGS & LININGS

- Staff prepped and painted airvac canister's, backflows, and air vents throughout Oak Park.

TSD-POT29 (222710) – WOOLSEY FIRE RESPONSE

- Staff replaced Sector radios at the Kilburn Reservoir that were damaged in the Woolsey Fire.

TSD-POT32 (122710) – WOOLSEY FIRE RESPONSE

- See General Manager for information on this project.

RECLAIMED/RECYCLED WATER SYSTEM

TSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS

Staff performed reclaimed water meter reads on 04/30/19 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

Other (non-routine) activities included:

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff worked with Bright view at Regency to bypass the clock for them to flush their system during the day and check for leaks.
- Staff worked on reclaimed water audits.

TOTAL RECLAIMED WATER USE:

Oak Park System 17,016,409 Gallons

Lake Sherwood usage: 5,804,256 Gallons

TSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

TSD-RCL04 (223300E) – RW-OPER EMERGENCY CALL-OUT

- 05/22/19 – Responded to Dial call reporting a possible main line leak. Upon arrival staff noticed it was an irrigation valve and notified Landscape Company.

TSD-RCL05 (223200) – RW – MAINTENANCE

- Staff did some testing at the Regency Hills Booster Station.
- Staff met with Edison to do the Pump efficiency testing at the reclaimed pump station.
- Staff prepared to do the 16” meter change out at the reclaimed pump station.
- Staff performed site maintenance at reclaimed sites.
- Staff ran conduit and wire for the new 16” flowmeter.

WASTEWATER SYSTEM

TSD-WWW01 (221301) – WASTEWATER OPERATIONS

Bell Canyon Pump Station and flow meter

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

Carlisle Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station and the station’s fire extinguishers were checked. The generator was tested under load.

Lake Sherwood Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked.

The generator was tested under load.

Lake Sherwood Polo Field Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

North Ranch Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station’s fire extinguishers were checked. The generator was tested under load.

Westlake Pump Station

The lift station was checked each week. Weed abatement was performed in and around the station.

**Monthly
TSD Lift Stations – Flow Calculator**

Month of: May 2019

Total Gallons	
Lake Station	7,687,192
Polo Fields	2,851,880
Carlisle	341,180
Bell Cyn/TSD	2,789,434
Bell Cyn L/S	287,530

- Staff checked the TSD lift stations multiple times per week.
- Staff did site maintenance.
- Staff collected the fire extinguishers from all sites to be inspected.
- Staff scanned and saved Aprils round sheets.

TSD-WWW02 (221200) – WW MAINTENANCE

- Staff vacuumed the Polo Lift Station and dumped at Toland Landfill.

TSD – WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD

- Staff entered monthly data, scanned and saved logs.

TSD-WWW13 (221210) – FIXTURE COUNTS

- Fixture count audits throughout TSD.
- Updates to the fixture count database.

If you have other questions or concerns, please contact me at (805) 658-4648.



RICHARD JONES – W&WW OPERATIONS SUPERINTENDENT

TRIUNFO SANITATION DISTRICT

Costs by Type - Monthly

INVOICE NO: **TSD- May-19**
 DESCRIPTION: **VRSD CONTRACT SVCS May-19**

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
5/31/2019							
ADMIN	46,818.50	-	972.70	12,244.05	687.85	13,904.60	60,723.10
POTABLE	111,976.75	7,076.00	9,164.83	-	17.55	9,182.38	128,235.13
PW ADMIN	20,706.00	-	-	6,276.70	9,237.50	15,514.20	36,220.20
RECYCLED	9,794.50	490.00	80.33	-	-	80.33	10,364.83
RW ADMIN	525.00	-	-	2,945.15	290.41	3,235.56	3,760.56
WASTEWATER	79,602.75	23,411.50	9,800.48	-	0.50	9,800.98	112,815.23
WW ADMIN	6,211.00	-	-	24,824.14	55.00	24,879.14	31,090.14
5/31/2019 Total	275,634.50	30,977.50	20,018.34	46,290.04	10,288.81	76,597.19	383,209.19
Grand Total	275,634.50	30,977.50	20,018.34	46,290.04	10,288.81	76,597.19	383,209.19

ACCOUNTS PAYABLE SUMMARY

45-100-20000	(60,723.10)		
45-270-20000	(143,905.37)		
45-370-20000	(164,455.33)		
45-470-20000	(14,125.39)		
45-100-52067	46,818.50		
45-100-52068	-		
45-100-52069	13,904.60		121104
45-100-52001	-	Board Expens	121100
45-100-52040	-	Memberships	121100
45-100-52035	-	Conferences	121100
45-210-52067	79,602.75		121100
45-210-52068	23,411.50		
45-210-52069	9,800.98		
45-270-52067	6,211.00		
45-270-52068	-		
45-270-52069	24,879.14		
45-270-52010	-	Memberships	121101
45-270-52035	-	Conferences	121104
45-310-52067	111,976.75		
45-310-52068	7,076.00		
45-310-52069	9,182.38		
45-370-52067	20,706.00		
45-370-52068	-		
45-370-52069	15,514.20		
45-410-52067	9,794.50		
45-410-52068	490.00		
45-410-52069	80.33		
45-470-52067	525.00		
45-470-52068	-		
45-470-52069	3,235.56		
45-470-52035	-	Conferences	123100
Total	383,209.19		
Monthly Total	383,209.19		
Crosscheck	-		

APPROVED FOR PAYMENT

←			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
SIGNATURE & DATE		SIGNATURE & DATE	
AUTHORIZATION FOR PAYMENT			
SIGNATURE & DATE			

TRIUNFO SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of May 31, 2019

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Total
7/31/2018						
ADMIN	\$ 35,766	\$ -	\$ -	26,667	\$ 407	\$ 62,840
BELL CYN	\$ 9,439	\$ 2,868	\$ 35	-	-	\$ 12,342
POTABLE	\$ 97,069	\$ 3,086	\$ 1,450	4,559	\$ 6,487	\$ 112,651
RECYCLED	\$ 28,227	\$ 1,222	\$ 2,718	3,710	\$ 0	\$ 35,878
WASTEWATER	\$ 79,980	\$ 10,602	\$ 3,933	8,063	\$ 10	\$ 102,588
7/31/2018 Total	\$ 250,480	\$ 17,778	\$ 8,137	\$ 42,999	\$ 6,904	\$ 326,298
8/31/2018						
ADMIN	\$ 58,778	\$ -	\$ 37	30,002	\$ 1,974	\$ 90,791
BELL CYN	\$ 3,272	\$ 527	\$ 35	-	\$ 0	\$ 3,834
POTABLE	\$ 153,592	\$ 3,865	\$ 36,514	8,847	\$ 3,709	\$ 206,526
RECYCLED	\$ 49,359	\$ 2,261	\$ 785	3,510	\$ 131	\$ 56,046
WASTEWATER	\$ 143,756	\$ 22,813	\$ 5,856	16,258	\$ -	\$ 188,682
8/31/2018 Total	\$ 408,757	\$ 29,466	\$ 43,227	\$ 58,616	\$ 5,814	\$ 545,880
9/30/2018						
ADMIN	\$ 39,466	\$ -	\$ 17,836	14,377	\$ 581	\$ 72,260
BELL CYN	\$ 4,783	\$ 1,162	\$ 35	-	\$ 7	\$ 5,986
POTABLE	\$ 112,692	\$ 4,139	\$ 26,349	5,168	\$ 4,091	\$ 152,440
RECYCLED	\$ 19,300	\$ 840	\$ 4,635	2,581	\$ 131	\$ 27,487
WASTEWATER	\$ 72,215	\$ 12,857	\$ 3,974	11,153	\$ 36	\$ 100,235
9/30/2018 Total	\$ 248,455	\$ 18,998	\$ 52,829	\$ 33,279	\$ 4,848	\$ 358,409
10/31/2018						
ADMIN	\$ 47,572	\$ -	\$ 1,065	26,996	\$ 784	\$ 76,417
BELL CYN	\$ 3,356	\$ 532	\$ 35	-	\$ 0	\$ 3,922
POTABLE	\$ 105,484	\$ 4,297	\$ 11,828	4,239	\$ 4,058	\$ 129,906
RECYCLED	\$ 14,846	\$ 4,830	\$ 2,339	1,711	\$ 132	\$ 23,858
WASTEWATER	\$ 94,516	\$ 16,957	\$ 4,059	11,348	\$ -	\$ 126,880
10/31/2018 Total	\$ 265,773	\$ 26,616	\$ 19,325	\$ 44,295	\$ 4,975	\$ 360,983

TRIUNFO SANITATION DISTRICT
Costs by Type - Monthly
Year-to-Date as of May 31, 2019

11/30/2018										
ADMIN	\$ 44,637	\$ -	\$ 1,896	\$ 21,262	\$ 461	\$ 68,256				
BELL CYN	\$ 7,058	\$ 812	\$ 35	\$ -	\$ -	\$ 7,905				
POTABLE	\$ 147,104	\$ 5,796	\$ 9,415	\$ 8,897	\$ 10,945	\$ 182,156				
RECYCLED	\$ 13,449	\$ 1,352	\$ 2,013	\$ 491	\$ 2,023	\$ 19,328				
WASTEWATER	\$ 72,127	\$ 11,336	\$ 8,665	\$ 6,705	\$ 1,893	\$ 100,724				
11/30/2018 Total	\$ 284,374	\$ 19,296	\$ 22,023	\$ 37,354	\$ 15,322	\$ 378,369				
12/31/2018										
ADMIN	\$ 46,510	\$ -	\$ 3,322	\$ 32,477	\$ 1,741	\$ 84,049				
BELL CYN	\$ 8,675	\$ 1,484	\$ 234	\$ -	\$ -	\$ 10,392				
POTABLE	\$ 114,426	\$ 6,764	\$ 25,059	\$ 7,438	\$ 4,353	\$ 158,041				
RECYCLED	\$ 13,000	\$ 483	\$ 10,488	\$ 2,290	\$ 256	\$ 26,516				
WASTEWATER	\$ 80,759	\$ 8,792	\$ 9,353	\$ 14,731	\$ -	\$ 113,635				
12/31/2018 Total	\$ 263,368	\$ 17,523	\$ 48,456	\$ 56,936	\$ 6,350	\$ 392,633				
1/31/2019										
ADMIN	\$ 72,938	\$ -	\$ 1,536	\$ 22,188	\$ 777	\$ 97,438				
BELL CYN	\$ 5,534	\$ 1,035	\$ 1,560	\$ -	\$ 0	\$ 8,129				
POTABLE	\$ 170,074	\$ 10,227	\$ 63,327	\$ 4,612	\$ 3,671	\$ 251,910				
RECYCLED	\$ 22,909	\$ 1,354	\$ 12,491	\$ 982	\$ 132	\$ 37,868				
WASTEWATER	\$ 105,876	\$ 23,854	\$ 5,681	\$ 15,614	\$ -	\$ 151,026				
1/31/2019 Total	\$ 377,330	\$ 36,470	\$ 84,596	\$ 43,395	\$ 4,580	\$ 546,371				
2/28/2019										
ADMIN	\$ 51,193	\$ 356	\$ 1,075	\$ 25,070	\$ 258	\$ 77,952				
BELL CYN	\$ 3,625	\$ 1,137	\$ 252	\$ -	\$ 8	\$ 5,021				
POTABLE	\$ 116,816	\$ 4,907	\$ 42,660	\$ 10,321	\$ 8,083	\$ 182,786				
RECYCLED	\$ 24,189	\$ 1,501	\$ 28,519	\$ 1,438	\$ 263	\$ 55,909				
WASTEWATER	\$ 113,904	\$ 22,920	\$ 99,287	\$ 17,511	\$ -	\$ 253,622				
2/28/2019 Total	\$ 309,726	\$ 30,821	\$ 171,793	\$ 54,340	\$ 8,611	\$ 575,290				
3/31/2019										
ADMIN	\$ 95,800	\$ -	\$ 2,088	\$ 23,238	\$ 625	\$ 121,752				
BELL CYN	\$ 20,507	\$ 3,715	\$ 35	\$ -	\$ -	\$ 24,257				
POTABLE	\$ 120,628	\$ 5,245	\$ 62,198	\$ 3,685	\$ 3,763	\$ 195,518				
RECYCLED	\$ 13,228	\$ 956	\$ 2,661	\$ 2,574	\$ 131	\$ 19,551				
WASTEWATER	\$ 78,305	\$ 13,557	\$ 37,184	\$ 16,761	\$ -	\$ 145,807				
3/31/2019 Total	\$ 328,467	\$ 23,473	\$ 104,166	\$ 46,258	\$ 4,520	\$ 506,884				
4/30/2019										
ADMIN	\$ 61,984	\$ -	\$ 5,898	\$ 20,519	\$ 2,614	\$ 91,016				

TRIUNFO SANITATION DISTRICT

Costs by Type - Monthly

Year-to-Date as of May 31, 2019

BELL CYN	\$ 19,495	\$ 8,093	\$ 57	\$ -	\$ 1	\$ 27,645
POTABLE	\$ 111,317	\$ 4,311	\$ 71,945	\$ 198	\$ 36	\$ 187,808
RECYCLED	\$ 13,976	\$ 1,017	\$ 3,555	\$ -	\$ 1	\$ 18,548
WASTEWATER	\$ 88,942	\$ 12,161	\$ 64,524	\$ 8,070	\$ -	\$ 173,697
4/30/2019 Total	\$ 295,715	\$ 25,582	\$ 145,979	\$ 28,787	\$ 2,652	\$ 498,715
5/31/2019						
ADMIN	\$ 46,819	\$ -	\$ 973	\$ 12,244	\$ 688	\$ 60,723
BELL CYN	\$ 11,971	\$ 4,879	\$ 850	\$ -	\$ 1	\$ 17,700
POTABLE	\$ 132,683	\$ 7,076	\$ 9,165	\$ 6,277	\$ 9,255	\$ 164,455
RECYCLED	\$ 10,320	\$ 490	\$ 80	\$ 2,945	\$ 290	\$ 14,125
WASTEWATER	\$ 73,843	\$ 18,533	\$ 8,950	\$ 24,824	\$ 55	\$ 126,205
5/31/2019 Total	\$ 275,635	\$ 30,978	\$ 20,018	\$ 46,290	\$ 10,289	\$ 383,209
Grand Total	\$ 3,308,079	\$ 277,000	\$ 720,548	\$ 492,548	\$ 74,865	\$ 4,873,040

TRIUNFO SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of May 31, 2019

TSD TRIUNFO SANITATION DISTRICT

Work Order	Description	Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 962,327	\$ 903,493	\$ 58,834
121101	TSD-WW Administration	\$ 183,230	\$ 123,643	\$ 59,587
121103	TSD-FACEBOOK/TWITTER	\$ 13,452	\$ -	\$ 13,452
121104	TSD-JPA-IPR Project	\$ 23,909	\$ 5,864	\$ 18,045
121105	TSD-Admin-2107 Trentham	\$ -	\$ 13,069	\$ (13,069)
121108	TSD-N.S. Gravity System	\$ -	\$ 13,501	\$ (13,501)
121109	TSD-Name Change	\$ -	\$ 14,603	\$ (14,603)
121710	TSD-WW Woolsey Fire	\$ -	\$ 3,592	\$ (3,592)
122100	TSD-PW Customer Service	\$ 341,727	\$ 297,540	\$ 44,187
122501	TSD-PW-Admin-OP Water Conservation	\$ 18,755	\$ 14,543	\$ 4,212
122710	TSD-PW Woolsey Fire	\$ -	\$ 30,213	\$ (30,213)
123100	TSD-RW-Admin-Customer Service	\$ 90,073	\$ 33,861	\$ 56,212
123101	TSD-RW-Admin CIP RW System Purch	\$ -	\$ 561	\$ (561)
123103	TSD-Regency RW Pump Station CIP	\$ -	\$ 421	\$ (421)
221200	TSD-WW Maintenance	\$ 143,730	\$ 166,522	\$ (22,792)
221201	TSD-WW-Maintenance Collection Sys	\$ 430,355	\$ 358,656	\$ 71,699
221202	TSD-N. Shore Tank Maint	\$ 61,773	\$ 50,310	\$ 11,463
221203	TSD-Manhole Rehab	\$ 311,026	\$ 309,075	\$ 1,951
221204	TSD-WW Maintenance-Preventative	\$ 85,008	\$ 58,001	\$ 27,007
221206	TSD-WW-Maintenance SCADA	\$ 105,814	\$ 22,643	\$ 83,171
221207	TSD-Main - BCYN Collection System	\$ 99,805	\$ 93,784	\$ 6,021
221208	TSD-BCYN- Maint - Preventative	\$ 27,501	\$ 5,720	\$ 21,781
221209	TSD-2107 Trentham	\$ -	\$ 366	\$ (366)
221210	TSD - WW Maintenance - Fixture Counts	\$ -	\$ 16,335	\$ (16,335)
221300	TSD-Administration - Wastewater	\$ 29,800	\$ 22,914	\$ 6,886
221301	TSD-Operations - Wastewater	\$ 104,380	\$ 123,907	\$ (19,527)
221302	TSD-BCYN-Operations	\$ 13,881	\$ 23,419	\$ (9,538)
221303	TSD-BCYN-Operations-Admin	\$ 5,082	\$ 1,508	\$ 3,574
221400	TSD-Engineering - Projects	\$ 183,476	\$ 12,154	\$ 171,322
221401	TSD-BCYN - Engineering	\$ -	\$ 1,441	\$ (1,441)
221500	TSD-WW - EPG - SSMP	\$ 22,160	\$ 303	\$ 21,857
221501	TSD-WW-EPG-Source Control	\$ 118,520	\$ 33,692	\$ 84,828
221710	TSD-WW Woolsey Fire	\$ 200,000	\$ 231,859	\$ (31,859)
222200	TSD-PW - Maintenance	\$ 107,960	\$ 90,580	\$ 17,380
222201	TSD-PW-Maintenance Preventative	\$ 147,558	\$ 70,703	\$ 76,855
222202	TSD-PW-Maintenance SCADA/Elect	\$ 124,855	\$ 180,296	\$ (55,441)
222203	TSD-PW-Main-Coatings & Linings	\$ 25,648	\$ 18,803	\$ 6,845

TRIUNFO SANITATION DISTRICT
Budget vs. Actual Analysis by Work Order
Year-to-Date as of May 31, 2019

TSD TRIUNFO SANITATION DISTRICT

Work Order	Description	Budget	Actual Expense	Budget Remaining
222300	TSD-Operations - Potable Water	\$ 338,682	\$ 388,991	\$ (50,309)
222301	TSD-Operations - PW Sys Repairs	\$ 229,536	\$ 287,807	\$ (58,271)
222302	TSD-PW Customer Service-Field	\$ 91,696	\$ 130,958	\$ (39,262)
222303	TSD-PW - Operations-Fire Hydrant	\$ 77,346	\$ 69,717	\$ 7,629
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 12,385	\$ 1,098	\$ 11,287
222305	TSD-PW-Operations Meter Replacemnt	\$ 11,871	\$ 53,475	\$ (41,604)
222307	TSD-PW-Operations - Meter Readings	\$ 52,560	\$ 10,717	\$ 41,843
222308	TSD-Automated Meter Reading	\$ -	\$ 4,290	\$ (4,290)
222400	TSD-PW-Engineering Projects	\$ 88,125	\$ 7,777	\$ 80,348
222401	TSD-PW - Eng - Projects Conifer	\$ -	\$ 146	\$ (146)
222500	TSD-PW-Environmental Programs	\$ 108,389	\$ 75,697	\$ 32,692
222501	TSD-PW-EPG-OP Water Conservation	\$ 74,700	\$ 18,844	\$ 55,856
222710	TSD-PW Woolsey Fire	\$ -	\$ 118,830	\$ (118,829)
223200	TSD-RW-Maintenance	\$ 118,389	\$ 234,077	\$ (115,688)
223300	TSD-Operations - Recycled Water	\$ 75,980	\$ 60,035	\$ 15,945
221200E	TSD-WW-Maint Emergency	\$ 6,560	\$ -	\$ 6,560
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 13,170	\$ -	\$ 13,170
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,968	\$ -	\$ 1,968
221207E	TSD-BCYN - Maint - Emergency	\$ -	\$ 896	\$ (896)
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,460	\$ 2,460	\$ -
222300E	TSD-PW-Operations Call-out	\$ 13,170	\$ 3,520	\$ 9,650
222300H	TSD-Operations - Potable Water-Holiday Call-Out	\$ -	\$ 732	\$ (732)
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 7,570	\$ (7,570)
222301H	TSD PW-OPER SYS RPR HOL CALL OUT	\$ -	\$ 510	\$ (510)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 9,219	\$ 17,536	\$ (8,317)
222710E	TSD-PW Woolsey Fire - Callout	\$ -	\$ 21,604	\$ (21,602)
222710H	TSD-PW Woolsey Fire - Holiday Call-out	\$ -	\$ 1,700	\$ (1,697)
223200E	TSD - RW - Maint-Emergency	\$ -	\$ 537	\$ (537)
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,841	\$ 5,624	\$ (1,783)
TOTALS		\$ 5,311,852	\$ 4,873,040	\$ 438,823

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
5/30/2020	113

BILL TO
Saticoy Sanitary District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
6/30/2020

DESCRIPTION	QTY	RATE	AMOUNT
Saticoy Sanitary District General Manager Services			0.00
05/01/20 Various SSD Projects	1	126.75	126.75
05/04/20 Various SSD Projects	1	126.75	126.75
05/05/20 Various TWSD Projects	1.25	126.75	158.44
05/06/20 Various SSD Projects SSD/VRSD Weekly Staff Meeting	2	126.75	253.50
05/07/20 Various TWSD Projects SSD Agenda Prep Review Draft SSD FY20/21 Budget	2.5	126.75	316.88
05/08/20 Various SSD Projects	1.5	126.75	190.13
05/11/20 Various SSD Projects	1.25	126.75	158.44
05/12/20 Various SSD Projects Review Draft SSD FY20/21 Budget	2	126.75	253.50
05/13/20 Various SSD Projects SSD/VRSD Weekly Staff Meeting	1.5	126.75	190.13
05/14/20 Various SSD Projects	1	126.75	126.75
05/15/20 Various SSD Projects	0.5	126.75	63.38
05/18/20 Various SSD Projects	1	126.75	126.75
05/19/20 Various SSD Projects SSD Budget Review Meeting	1.5	126.75	190.13
05/20/20 Various SSD Projects SSD/VRSD Weekly Meeting	2	126.75	253.50
05/21/20 Various SSD Projects SSD Board Meeting debrief	1.5	126.75	190.13
05/22/20 Various SSD Projects Phone conference w/Tim Doyle regarding several projects	1.5	126.75	190.13
05/26/20 Various SSD Projects	2	126.75	253.50
05/27/20 Various SSD Projects	1.75	126.75	221.81
05/28/20 Various SSD Projects	1.25	126.75	158.44
05/29/20 Various SSD Projects	1	126.75	126.75
Please remit to above address.	Total		3,675.99

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
5/30/2020	113

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
6/30/2020

DESCRIPTION	QTY	RATE	AMOUNT
Triunfo Water & Sanitation District General Manager Services			0.00
05/01/20 Various TWSD Projects Phone conference w/John Mathews Phone conference w/Janna Orkney Phone conference w/Dave Pedersen Travel to VRSD Office to photocopy and gather documents Phone conference w/Tim Doyle regarding several projects Review Draft VRSD Budget	8	126.75	1,014.00
05/04/20 Various TWSD Projects Phone conference w/John Mathews Phone conference w/Janna Orkney Phone conference w/James Wall Review JPA Board Meeting Agenda and Budget Phone conference w/Tim Doyle regarding Prop 218 Notice Participate in JPA Board Meeting	11.5	126.75	1,457.63
05/05/20 Various TWSD Projects Phone conference w/John Mathews Phone conference w/Janna Orkney Travel to VRSD Office to meeting w/Tim Doyle and Chi Hermann TWSD/VRSD Weekly Staff Meeting TWSD Budget Meeting Phone conference w/Dave Pedersen Phone conference w/Tina Rivera and Juliet Rodriguez JPA Board Meeting debrief	10	126.75	1,267.50
05/06/20 Various TWSD Projects Phone conference w/Tim Doyle TWSD Budget Meeting TWSD Agenda Prep Phone conference w/Juliet Rodriguez to discuss several Projects Review letter to Amy Levan regarding WW System Maint. Phone conference w/Dave Pedersen regarding Acorn Editorial	8	126.75	1,014.00

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
5/30/2020	113

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
6/30/2020

DESCRIPTION	QTY	RATE	AMOUNT
05/07/20 Various TWSD Projects Phone conference w/John Mathews Phone conference w/Dave Pedersen Travel to VRSD Office to print documents and meet w/Tim Doyle Review/Respond to customer concerns Phone conference w/Tina Rivera regarding Raftelis request for additional funding Review revised TWSD Budget	8.5	126.75	1,077.38
05/08/20 Various TWSD Projects TWSD Agenda Prep Phone conference w/Tim Doyle and Chi Hermann regarding TWSD Budget Review/Respond to customer concerns Phone conference w/Juliet Rodriguez regarding several TWSD Board Meeting Agendas Phone conference w/KEH regarding as-needed Eng Svs RFP Zoom Meeting w/Chris Theisen regarding TWSD	8	126.75	1,014.00
05/11/20 Various TWSD Projects Phone conference w/John Mathews Phone conference w/Dave Pedersen Phone conference w/Tim Doyle regarding several projects Review revised proposed VRSD Contract Budget Phone conference w/TWSD Core Management Team Review/Respond to customer concerns TWSD Agenda Prep	8	126.75	1,014.00
05/12/20 Various TWSD Projects TWSD Core Management Team Weekly Meeting	8.5	126.75	1,077.38
05/13/20 Various TWSD Projects TWSD/VRSD Weekly Staff Meeting	10	126.75	1,267.50
05/14/20 Various TWSD Projects Special TWSD Board Meeting debrief	9	126.75	1,140.75

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
5/30/2020	113

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
6/30/2020

DESCRIPTION	QTY	RATE	AMOUNT
05/15/20 Various TWSD Projects Phone conference w/John Mathews Phone conference w/Juliet Rodriguez regarding several issues Review Rate Protest Letters Phone conference w/Janna Orkney Phone conference w/Tim Doyle regarding several projects	8	126.75	1,014.00
05/17/20 Phone conference w/Chris Theisen regarding TWSD Transition Plan	1.75	126.75	221.81
05/18/20 Various TWSD Projects Phone conference w/Janna Orkney Phone conference w/Juliet Rodriguez regarding several Board Meeting issues Phone conference w/Michael Castro regarding budget update Review updated rate protest list Review/Respond to customer concerns Prepare for TWSD Board Meeting Participate in TWSD Board Meeting	11	126.75	1,394.25
05/19/20 Various TWSD Projects TWSD Core Management Team Weekly Meeting Phone conference w/Chris Theisen regarding VRSD Executive Committee Meeting TWSD Board Meeting debrief Review Amy Levan Letter Review and comment on Koff Draft TWSD Job Descriptions Phone conference w/John Mathews	9	126.75	1,140.75
05/20/20 Various TWSD Projects Transition Plan Meeting w/Core Management Team Review/Respond to customer concerns TWSD/VRSD Weekly Staff Meeting Status review of Verizon's Kilburn Tank Project Participate in TWSD Special Board Meeting	11	126.75	1,394.25

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
5/30/2020	113

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
6/30/2020

DESCRIPTION	QTY	RATE	AMOUNT
05/21/20 Various TWSD Projects TWSD Special Board Meeting debrief Core Management Team Meeting to review Koff Draft TWSD Job Descriptions Phone conference w/Tim Doyle to discuss several projects Phone conference w/Dave Pedersen Phone conference w/Sandy Warren regarding TWSD email	8	126.75	1,014.00
05/22/20 Various TWSD Projects Site Visit- Verizon Kilburn Tank Site Project Phone conference w/Tim Doyle regarding connection/ inspection fee inquiry	9	126.75	1,140.75
05/25/20 Various TWSD Projects Develop TWSD/VRSD Transition Plan	5	126.75	633.75
05/26/20 Various TWSD Projects Review/Respond to TWSD customer concerns Phone conference w/Chris Theisen to discuss TWSD/VRSD Transition Plan Phone conference w/Core Management Team to discuss several projects Phone conference w/John Mathews TWSD Agenda Prep Review Draft TWSD Staffing Plan Review TWSD Tax Roll Development and Permit Processes	9	125.75	1,131.75
05/27/20 Various TWSD Projects TWSD Core Management Team Weekly Staff Meeting Phone conference w/Janna Orkney Meeting w/Finance Staff regarding TWSD Tax Roll and Permitting Processes Review/Respond to customer concerns Meeting w/Chi Hermann to discuss delinquent water accounts Review Agenda/Participate in JPA Special Board Meeting	11	126.75	1,394.25

Mark S Norris Consulting
 LLC
 5572 Lafayette St
 Ventura, Ca 93003

Invoice

DATE	INVOICE #
5/30/2020	113

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Drive Suite 150 Ventura, CA 93003-0704

DUE DATE
6/30/2020

DESCRIPTION	QTY	RATE	AMOUNT
05/28/20 Various TWSD Projects JPA Special Board Meeting debrief Phone conference w/Tim Doyle regarding several projects Develop Proposed TWSD Employee Benefit Plan TWSD Agenda Prep Phone conference w/Chi Hermann regarding As-Needed Engineering Services RFP	9	126.75	1,140.75
05/29/20 Various TWSD Projects Phone conference w/John Mathews Develop strategy for assimilating Debbie West's workload into Core Management Team Travel to VRSD Admin Office to sign documents and review mail Misc document review and filing	8.25	126.75	1,045.69

Please remit to above address.

Page 5

Total	24,010.14
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Mark Norris Invoice - TSD

121701 121101 123100

	121100	122100	123100	121101	121109	121106	123101	121104	121105	Total
Date	CA	Potable Water	Recycled Water	Wastewater	Name Change	Lakeside Lft	RW CIP	JPA-IPR	Trentham Levan	Hours
05/01/20	8.00									8.00
	11.50									11.50
	10.00									10.00
	8.00									8.00
	8.50									8.50
	8.00									8.00
	8.00									8.00
	8.50									8.50
	10.00									10.00
	9.00									9.00
	8.00									8.00
	1.75									1.75
	11.00									11.00
	9.00									9.00
	11.00									11.00
	8.00									8.00
	9.00									9.00
	5.00									5.00
	9.00									9.00
	11.00									11.00
05/31/20	9.00									9.00
	8.25									8.25
	-									-
	-									-
	189.50	-	-	-	-	-	-	-	-	189.50

24,019.13 - - - - - - - - - 24,019.13
 \$ 126.75 \$ 126.75 24,019.13
 (0.01)

PO#114

45-100-52080-121100	16,212.91	
45-370-52080-122100	2,341.87	
45-470-52080-123100	1,441.15	
45-270-52080-121101	1,861.48	
45-270-52080-121104	2,161.72	
45-100-52080-121100		rounding
	<u>24,019.13</u>	
	0.01	

OH Charge	
2,431.94	121100
351.28	122100
216.17	123100
279.22	121101
324.26	121104
-	121100
\$ 3,602.87	

67.5% }
 9.8% }
 6.0% } FY20 Budget-TWSD Norris Budget
 7.8% }
 9.0% }
 100%

Elizabeth Zenner

From: Jocelyn Adlao
Sent: Wednesday, June 3, 2020 8:36 AM
To: Elizabeth Zenner
Subject: FW: May Invoice

From: Mark Norris [mailto:marksnorris@hotmail.com]
Sent: Friday, May 29, 2020 5:57 PM
To: James Wall <jlwall2016@gmail.com>
Cc: Jocelyn Adlao <JocelynAdlao@vrsd.com>; Yagnesh Prajapati <YagneshPrajapati@vrsd.com>; Regina Williams <ReginaWilliams@vrsd.com>
Subject: Re: May Invoice

Thanks James, have a good weekend.

Mark

Sent from my iPhone

On May 29, 2020, at 5:34 PM, James Wall <jlwall2016@gmail.com> wrote:

Mark,

Your May invoice is approved.

James Wall

On Fri, May 29, 2020 at 4:31 PM Mark Norris <marksnorris@hotmail.com> wrote:

Hi James,
Please find attached for your review and approval my May Invoice for General Manager Services.
Please call me if you have any questions.


Thanks, Mark

Doyle Consulting Services

INVOICE

Engineering and Construction Services

1046 Heron Dr.
 Vista, CA 92081
 Phone 760 599-0935
 License # BL-00019215

APPROVED FOR PAYMENT			
(Per coding below)			
PO#122			
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
			
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
			MSN

DATE: May 31, 2020
INVOICE #: DCS_TWSD-105
FOR: Project Management Services

Bill To:

Triunfo Water & Sanitation District
 Accounts Payable
 1001 Partridge Drive, Suite 150
 Ventura, CA 93003
 Phone: 805 658-4619



DESCRIPTION	SIGNATURE & DATE	AMOUNT
<p>120 hours of contract services @ \$119.00/hr for Triunfo Water & Sanitation District's projects as follows:</p> <p>General Admin - \$5,700 45-100-52080 121100 WW Admin - \$4,300 45-270-52080 121101 PW Admin - \$2,860 45-370-52080 122100 RW Admin - \$1,420 45-470-52080 123100</p> <p>Tasks worked on during the 5/1/20 to 5/31/20 period include:</p> <p><i>Provided project management coordination with various TWSD project components. Drafted Board documentation for the May meeting and teleconferenced into same due to COVID-19 pandemic, which included three public hearings with resident attendance; reviewed and organized water billing complaints and requests for special considerations, drafted response forms to address said correspondence; coordinated WW/PW/RW responses for proposed projects from other Agency requests, including intertie between CMWD and LV and subsequent new TWSD meter station, continued coordination of final transfer documents; provided plan checks and other reviews for District Will Serve process for TO and Bell Canyon for reconnects and water meter upgrades; worked with staff on Ordinance update; worked on various meter issues with PW and RW customers; continued coordination with Verizon at Kilburn for tower expansion project and caisson rod pull test to satisfy County requirement (pending); worked with staff on lift station portion of LS VGGSS project; continued effort with Hidden Valley and Bridgegate DB for easement transfer with document signatures, final documents are pending site walk (delayed); coordinated with LDC for easement deeds for Tract 4192, docs received and being reviewed; continued coordination with Legal Counsel and Developer for Saddlebow Road main line sewer extension (BC); coordinated discussions for HOA requested use of District lift station power for security purposes (Westlake Village and North Ranch); working with Legal Counsel to draft amendments to annual contracts and cell tower lease for AT&T at Kilburn; completed budget work for TWSD; participate in numerous teleconferences with staff, contractors, and outside agencies (no in-person meetings due to the COVID-19 pandemic); worked on organizational issues for District (Class & Comp Study); revised letter to Levan for tank cleaning and coordinated release; worked with staff for tax roll list and public hearing for June; assisted with water flow customer accounts for tax rolls; assisted GM with other administrative requests and directives from the TWSD Board.</i></p> <p>Reference: TWSD Contract No. T19-008</p>		\$ 14,280.00
TOTAL		\$ 14,280.00

Make checks payable to: Doyle Consulting Services

Please direct questions about this invoice to Tim Doyle at 760 599-0935


THANK YOU FOR YOUR BUSINESS!

Chi Hermann Consulting
 707 Via Zamora
 Camarillo, CA 93010

INVOICE

DATE	INVOICE NO.
5/31/2020	108

PO#120

APPROVED FOR PAYMENT			
45	270	52080	121101
45	370	52080	122100
45	470	52080	123100
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
			
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
			MSN
			SIGNATURE & DATE

\$4,104
 \$4,104
 \$ 912

BILL TO
Triunfo Water & Wastewater Sanitation District 1001 Partridge Drive, Suite 150 Ventura, CA 93003-0704

DESCRIPTION	HOURS	RATE	AMOUNT
Projects/tasks worked on from 5/1/20 through 5/31/20:	96	\$95.00	\$9,120.00
<ul style="list-style-type: none"> ❖ FY21/22 Budget Analysis and Review ❖ Classification & Compensation Study (Classification Descriptions) ❖ TWSD-250, 350, 450 (Prop 218 Notices/Complaints/ Responses/Hearing) ❖ Meetings (Core Group on various projects and issues, board packet agenda and review, Ops bi-weekly, Board meetings, etc.) ❖ TWSD Transition (Planning, schedule, etc.) ❖ Monthly Budget/Labor Report (VRSD Contract) ❖ Monthly Water Sales vs Purchase ❖ Misc (new legislation, customer service issues, billing issues, etc.) 			
		TOTAL	\$9,120.00



Please make checks payable to: Chi Hermann Consulting

THANK YOU FOR YOUR BUSINESS!

VICKIE DRAGAN
 P.O. BOX 5789
 VENTURA, CA 93003
 (805) 407-2268
 E-mail: troli40@yahoo.com



From the ashes we rise

APPROVED FOR PAYMENT			
45	100	52080	121100
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION			ACCT USE ONLY
			
SIGNATURE & DATE			
AUTHORIZATION FOR PAYMENT			
			
			SIGNATURE & DATE

INVOICE NO. 008

JUNE 3, 2020

BILL TO

Triunfo Water & Sanitation District
 1190 S. Victoria Avenue, Suite 200
 Ventura, CA. 93003

QTY	DESCRIPTION	HOURS	RATE	TOTAL
1	Professional Finance Consulting Services for the month of May 2020	52.5	\$120.00	\$6,300.00
	Attended various meetings via teleconferences with core management staff and general manager. Attended the JPA Board meeting (5/4), TWSD Budget Workshop (5/13), Special Meeting-Pure Water Project (5/20), and Regular Board meeting (5/19).			
	Reviewed & analyzed proposed budget for FY2022. Attended various meetings with VRSD Operations & staff to discuss the proposed budgets and possible changes, reviewed the budget presentation, budget comparison from PY budget to proposed, etc.			
	Reviewed the draft job descriptions for proposed employees of TWSD submitted by Koff, board letters, resolutions, VRSD labor hours, audited financial statements, project reports, etc. Attended meetings for the transition plans and possible issues. Met with Debbie W. with contract ending 6/30 and possible transfer of her current workload.			
	Initial research conducted on possible define contribution benefit option.			

SUBTOTAL	\$6,300.00
SALES TAX	0
TOTAL DUE BY DATE	\$6,300.00

Thank you for your business!

Make checks payable to: Vickie Dragan
 Payment Due Upon Receipt