

TRIUNFO WATER & SANITATION DISTRICT

Minutes of the July 22, 2019 Board of Directors Regular Meeting
Oak Park Library (Film & Lecture Room 102)
899 N. Kanan Road, Oak Park, California

1. Call to Order and Roll Call: Chair Janna Orkney called the meeting to order at 5:15 p.m. Directors Leon Shapiro, Raymond Tjulander, James Wall, and Chair Orkney were present. Director Susan Pan was absent.

Staff present: General Manager Mark Norris; Legal Counsel John Mathews; Clerk of the Board Juliet Rodriguez; Management Analyst Sandy Warren; and Consultant Tim Doyle.

2. Pledge of Allegiance: The Pledge was led by Legal Counsel John Mathews.

3. Agenda Review:

Mark Norris asked that Agenda Item 7, Triunfo Water & Sanitation District Pending Pure Water Project Institutional Issues, be continued to the next meeting to have all Board Members present. He also reported that an agenda item was inadvertently omitted from the Agenda: The CSDA Ballot for Term 2020-2022, Seat B and offered the Board options for voting on the ballot.

Clerk of the Board Juliet Rodriguez added the date of September 8-11, WaterReuse Symposium, San Diego to Agenda Item 21: Future Meetings.

Director Wall moved to accept the agenda as corrected. Motion seconded by Director Tjulander. Motion carried by the following vote:

AYES: Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: Pan

4. Public Comments:

The following people addressed the Board with public comment:

- Amy Levan, Lake Sherwood, voiced a concern regarding her property.
- Walter Perez, Lake Sherwood, supported Ms. Levan's concern.

CONSENT ITEMS (Items 5 and 6) – Matters listed under Consent Items are considered to be routine, non-controversial, and are normally approved by one motion. If discussion is requested by a member of any of the Board on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

5. Approval of Minutes: June 24, 2019 Regular Meeting
6. TWSD Contract No. T19-001 – Gannet Fleming, Inc. for Lake Sherwood Variable Grade Gravity Sewer System Improvements

Approved TWSD Contract No. T19-001 with Gannett Fleming, Inc. in an amount not to exceed \$27,000 to complete the Design Build process and contact negotiations.

Director Shapiro moved to approve the Consent Agenda as presented. Motion seconded by Director Tjulander. Motion carried by the following vote:

AYES: Orkney, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: Pan

ACTION ITEMS (Items 7 through 14)

7. Triunfo Water & Sanitation District Pending Pure Water Project Institutional Issues
This Agenda Item was moved to the next Board Meeting during Agenda Review.

8. Lake Sherwood Variable Grade Gravity Sewer System Improvements Project Update

General Manager Norris gave the update.

Discussion ensued and the Board directed Staff to move forward in negotiating with the sole proposal received.

9. California Association of Sanitation Agencies (CASA) Election of Slate of Directors for FY 2019-20

Mr. Norris gave the report.

Director Tjulander moved to approve the slate of Nominees for the CASA Board of Directors FY 2019-2020, and authorize the TWSD Chair to sign, and direct staff to mail the CASA Ballot. Motion seconded by Director Wall. Motion carried by the following vote:

AYES: Orkney, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: Pan

INFORMATION AGENDA (Items 10 through 21)

10. Overview of Work Activities for Core Management Personnel
11. Name Change Update – Uniforms and Vehicle Signage
12. Update on Woolsey Fire FEMA Claim
13. Disbursements: June 2019

14. Investment Report: June 2019
15. TSD Website – Google Analytics Report
16. Water Conservation Customer Rebate Program
17. Oak Park Water Service Update: June 2019
18. Water Conservation Report: June 2019
19. Statewide Water Supply Conditions Report: July 1, 2019
20. Revenue & Expense Report: June 2019
21. Future Meetings, Seminars and Conferences:
 - Jul. 24, 12:00 p.m. – CCWUC Educational Training Luncheon, Camarillo
 - Aug. 5, 5:00 p.m. – JPA Meeting (at LVMWD)
 - Aug. 6, 5:45 p.m. – VCDSA Meeting, Thousand Oaks
 - Aug. 21-23 - CASA Annual Conference, San Diego
 - Aug. 26, 5:15 p.m. – TWSD Regular Board Meeting, Oak Park Library
 - Aug 27-29, 1 p.m. – 6:30 p.m. – ACWA Edge of Drought Tour, Southern California
 - Sep. 3, 5:00 p.m. – JPA Meeting (at Oak Park Library)
 - Sep. 8-11, WateReuse Symposium, San Diego
 - Sep. 23, 5:15 p.m. – TWSD Regular Board Meeting, Oak Park Library
 - Sep. 25-28 – CSDA Annual Conference, Anaheim

Director Wall moved to receive and file the information item reports. Motion seconded by Director Shapiro. Motion carried by the following vote.

AYES: Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: Pan

ORAL REPORTS – (Items 22 through 26)

22. Standing Committee Reports:
 - A. Finance Committee – No report.
 - B. Recycled Water Committee – No report.
 - C. Public Outreach/Communications Committee – No report.
23. Management Ad Hoc Committee Report

Director Wall reported on a favorable Committee meeting with the Ventura Regional Sanitation District General Manager on July 16, 2019.
24. Board Member Comments

Chair Orkney commented on observing the new Triunfo Water & Sanitation District signs in various locations.

25. Reports on Outside Meetings/Conferences

Director Shapiro reported on attending the California Special District Associations (CSDA) Leadership Academy on July 7-10, 2019 in Napa, California.

26. General Manager, Legal Counsel Comments

Legal Counsel John Mathews announced that Tony Goff had been appointed as General Manager of the Calleguas Municipal Water District.

NEW BUSINESS – (Item 27 only)

27. Future Agenda Items

Chair Orkney requested future agendas include known items that will be agendaized in future meetings, such as the rate study.

CLOSED SESSION – (Items 28 only)

At 6:21 p.m., Legal Counsel John Mathews announced that there would be a Closed Session on the following items:

28. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code § 54956.9, subdivision (a) – *Triunfo Sanitation District v. New Mission, LLC*, Superior Court of the State of California, County of Ventura, Case No. 56-2017-00499222-CU-OR-VTA

At 6:33 p.m., the meeting reconvened into Open Session, with no reportable action on the Closed Session matter.

ADJOURNMENT: There being no further business, and without objection, Chair Orkney adjourned the meeting at 6:34 p.m. to a Regular Meeting to be held Monday, August 26, 2019, at 5:15 p.m. at the Oak Park Library

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Janna Orkney, Chair
Triunfo Water & Sanitation District