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September 23, 2019

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

TWSD-SPONSORED LANDSCAPING FOR FIRE CLASS – NOVEMBER 2, 2019

Summary

At the August 26, 2019 Triunfo Water & Sanitation District (TWSD) Board meeting, the Board reviewed various options for sponsoring a water-related class for customers in the fall of 2019. The Board ultimately directed staff to schedule and coordinate a presentation by the Master Gardeners of Ventura County on Landscaping for Fire. The Board approved an expenditure of up to \$1,000 for logistics and promotion of the class and suggested that staff schedule it on a Saturday morning in late October or early November at the Mae Boyar Recreation Center in Oak Park.

Staff contacted the Master Gardeners of Ventura County and the Rancho Simi Recreation and Park District and scheduled the class for Saturday, November 2. The class will be led by Dani Brusius and will run from 10:00 to 11:30. Staff will coordinate all logistics and will promote the event through water bill messages/inserts, advertisements, news releases, social media, and direct outreach to area homeowner associations. Additionally, the Master Gardeners organization will promote the event via social media and direct mail.

If you have questions, please call me at (805) 658-4608 or email sandywarren@vrzd.com.

A handwritten signature in blue ink, appearing to read "Sandy Warren".

SANDY WARREN – MANAGEMENT ANALYST

REVIEWED AND APPROVED:

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Mark Norris - General Manager

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