

TRIUNFO WATER & SANITATION DISTRICT

Minutes of September 21, 2020 Board of Directors Meeting

Due to the threat of COVID-19, this meeting was conducted pursuant to Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act to support social distancing guidelines and limit the spread of the virus. The District's Board of Directors attended the meeting and conducted the District's business via video conference. A copy of the video conference recording was posted on the District's website after the meeting.

1. Call to Order and Roll Call: Chair James Wall called the meeting to order at 5:16 p.m. Directors Jane Nye, Janna Orkney, Leon Shapiro, Vice Chair Raymond Tjulander, and Chair James Wall were present.

Staff present: General Manager Mark Norris; Legal Counsel John Mathews; Director of Finance Tina Rivera; Management Analyst Sandy Warren; Clerk of the Board Juliet Rodriguez; and Consultants Tim Doyle, Chi Hermann, and Vickie Dragan.

2. Pledge of Allegiance: led by Chair Wall.

3. Agenda Review:

Director Orkney moved to accept the agenda as presented. Motion seconded by Director Shapiro. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: None

4. Public Comments:

None.

CONSENT ITEMS (Items 5 and 6) – Matters listed under Consent Items are considered to be routine, non-controversial, and are normally approved by one motion. If discussion is requested by a member of the Board on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

5. Approved Minutes: August 24, 2020 Regular Meeting; September 1, 2020 Special Meeting

6. Equipment Purchase for Carlisle Lift Station

Approve and authorize the purchase and installation of the Wet Well Wizard at the Carlisle lift station and direct staff to request a budget increase should it be necessary following implementation

Director Orkney moved to accept Consent Agenda Items 5 and 6. Motion seconded by Director Shapiro. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

ACTION ITEMS (Items 7 only)

7. Resolution No. TWSD 2020-008 – Amendment to TWSD Ordinance No. TWSD-101 for Conference Attendance

General Manager Norris gave the presentation.

Chair Wall opened the meeting for Public Comment, and hearing no one present, closed the comment period.

Director Orkney moved to approve Resolution TWSD 2020-008. Motion seconded by Vice Chair Tjulander. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

INFORMATION AGENDA (Items 8 through 16)

8. Disbursements: August 2020

9. Investment Report: August 2020

10. TWSD Website – Google Analytics Report

11. Water Conservation Customer Rebate Program

12. Water Service Update – August 2020

13. Water Conservation Report: July 2020 and August 2020

14. Statewide Water Supply Conditions Report: August 31, 2020

15. Revenue & Expense Report: August 2020

16. Future Meetings, Seminars and Conferences:

- Sept. 24, 8:00 a.m – AWA-VC WaterWise Breakfast, via video conference

- Oct. 5, 5:00 p.m. – JPA Meeting, via video conference
- Oct. 6, 6:15 p.m. – VCSDA Meeting, via video conference
- Oct. 26, 5:15 p.m. – TWSD Board Meeting, via video conference
- Nov. 2 , 5:00 p.m. – JPA Meeting, via video conference
- Nov. 23, 5:15 p.m. – TWSD Board Meeting, via video conference

Director Shapiro moved to receive and file the information item reports. Motion seconded by Vice Chair Tjulander. Motion carried by the following roll call vote:

AYES: Nye, Orkney, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

ORAL REPORTS – (Items 17 through 20)

17. Standing Committee Reports:

- A. Finance Committee – No report.
- B. Personnel Committee – No report.
- C. Public Outreach/Communications Committee – No report.

18. Board Member Comments

None.

19. Reports on Outside Meetings/Conferences

Director Orkney reported on attending the virtual AWA-VC Water Issues Meeting on September 15, 2020.

Directors Orkney, Wall, and Shapiro reported on attending the September 11, 2020 ribbon cutting of the Pure Water Demonstration Facility.

Director Shapiro reported on attending the virtual WateReuse Association Annual Conference September 14-16, 2020.

20. General Manager, Legal Counsel Comments

None.

NEW BUSINESS – (Item 21 only)

21. Future Agenda Items

None.

ADJOURNMENT: There being no further business, and without objection, Chair Wall adjourned the meeting at 5:39 p.m. to a Regular Meeting to be held Monday, October 26, 2020, by video conference.

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

James Wall, Chair
Triunfo Water & Sanitation District