

TRIUNFO WATER & SANITATION DISTRICT

Minutes of the November 12, 2019 Board of Directors Special Meeting
Oak Park Library (Film & Lecture Room 102)
899 N. Kanan Road, Oak Park, California

Pursuant to Government Code 54953(b), Director Susan Pan participated via teleconference from Santa Clara City Hall, Water Utility Conference Room, 1500 Warburton Avenue, Santa Clara, CA 95050

1. Call to Order and Roll Call: Chair Janna Orkney called the meeting to order at 5:15 p.m. Directors Leon Shapiro, Raymond Tjulander, James Wall, and Chair Orkney were present. Vice Chair Susan Pan was present by teleconference via cell phone.

Staff present: General Manager Mark Norris; Legal Counsel John Mathews; Director of Finance Tina Rivera; Clerk of the Board Juliet Rodriguez; and Consultants Tim Doyle, The PRD Group; Chi Hermann; and Vickie Dragan.

Chair Orkney questioned Director Pan regarding teleconference hearing, noticing, posting, accessibility to the public, and asking if there were any public in attendance remotely that wanted to comment. None were present.

Chair Orkney asked the Board if they could hear Director Pan and all responded affirmatively. Chair Orkney then announced that all votes taken during the meeting would be by roll call.

2. Pledge of Allegiance: The Pledge was led by Vickie Dragan, Consultant.

3. Agenda Review:

No changes.

Director Wall moved to accept the agenda. Motion seconded by Director Shapiro. Motion carried by the following vote:

AYES: Orkney, Pan, Shapiro, Tjulander, Wall

NOES: None

ABSTAIN: None

ABSENT: None

4. Public Comments:

No comments.

CONSENT ITEMS (Item 5 only) – Matters listed under Consent Items are considered to be routine, non-controversial, and are normally approved by one motion. If discussion is requested by a member of the Board on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

5. Amendment No. 1 to JPA Agreement

Director Tjulander moved to approve the Amendment and authorize the Chair to sign the Amendment and return to the JPA Clerk of the Board. Motion seconded by Director Wall. Motion carried by the following vote:

AYES: Orkney, Pan, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: None

ACTION ITEMS (Items 6 and 7)

6. Discussion & Review of District Policy Development Regarding Board Meeting Attendance

Mark Norris, General Manager, gave the presentation.

Director Tjulander moved to direct staff to draft teleconferencing language into Ordinance TSD-101 to discourage teleconferencing by Board Members except in circumstances where A. Board member is needed for a quorum of the Board to take action; or B. In instances where a Board vote requires more than a simple majority. Motion seconded by Director Wall. Motion carried by the following vote:

AYES: Orkney, Pan, Shapiro, Tjulander, Wall
NOES: None
ABSTAIN: None
ABSENT: None

7. Discussion of District Organizational Structure

Mr. Norris gave the presentation.

The Board directed staff to review the current cost of running the District dependent on Ventura Regional Sanitation District versus the cost of TWSD being independent and provide recommendations.

ORAL REPORTS – (Items 31 through 35)

8. Board Member Comments

Director Tjulander commented that holding joint JPA meetings at the Oak Park Library was not an ideal meeting environment.

Director Wall reported that he will not be in attendance at the November 25, 2019 meeting.

Chair Orkney and Directors Shapiro and Tjulander reported on the Las Virgenes TAP meeting on November 7, 2019.

9. General Manager, Legal Counsel Comments

Mr. Norris reported that the upcoming Special Districts Committee meeting will be held on December 2, 2019.

John Mathews, Legal Counsel, encouraged Board Members to attend the Association of Water Agencies Ventura County Breakfast meeting on November 21, 2019.

ADJOURNMENT: There being no further business, and without objection, Chair Orkney adjourned the meeting at 6:39 p.m. to a Regular Meeting to be held Monday, November 25, 2019, at 5:15 p.m. at the Oak Park Library

Prepared by:

Approved:

Juliet Rodriguez
Clerk of the Board

Janna Orkney, Chair
Triunfo Water & Sanitation District