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Board of Directors

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November 25, 2019

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

SELECTION OF BOARD MEMBER TO ATTEND SPECIAL DISTRICT COMMITTEE ANNUAL MEETING

Summary

This item is presented for the Board to select a Board member to represent the Triunfo Water & Sanitation District Board of Directors at the Special District Committee Annual Meeting on December 2, 2019.

Background

The Special District Committee ("Committee") consists of Camrosa Water District, Channel Islands Beach Community Services District, Montalvo Community Services District, Ojai Valley Sanitary District, Saticoy Sanitary District, and Triunfo Sanitation District. The Committee adopted procedures on October 19, 2009, for designation of a Director and an Alternate to the Ventura Regional Sanitation District (VRSD) Board of Directors. A copy of TSD Resolution No. T09-07 ratifying the Committee's procedures is attached.

The Committee meets once a year on the first Monday in December to confirm the selection of the Director and Alternate positions for the VRSD Board of Directors for the following year. This year, the Committee will meet on December 2, 2019, 10:00 a.m., at Camrosa Water District office, and according to the Committee's adopted rotation schedule, Camrosa Water District will appoint the Director and Saticoy Sanitary District will appoint the Alternate. The terms of these appointments commence December 19, 2019, and expire December 10, 2020.

This item is presented for the Board to select a representative to attend the Committee's annual meeting and determine whether to pay a day of service for attendance to this meeting.

If you have any questions, please contact me at (805) 658-4642 or email JulietRodriguez@vrsd.com.

Fiscal Impact

Compensation for a day of service is \$220.00.

Recommendation

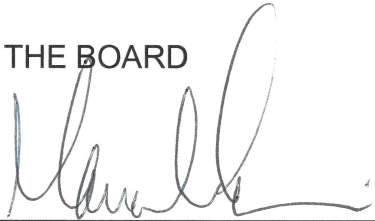
It is recommended that the Board:

- A. Select a Board member to attend the Special District Committee annual meeting on December 2, 2019; and
- B. Discuss whether or not to approve payment for a day of service for the Board member to attend the Special District Committee annual meeting.

JULIET RODRIGUEZ – CLERK OF THE BOARD

Enc.

REVIEWED AND APPROVED



Mark Norris – General Manager

Attach: TSD Resolution No. T09-07

TSD RESOLUTION NO. T09-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRIUNFO SANITATION DISTRICT RATIFYING THE SPECIAL COMMITTEE PROCEDURES FOR APPOINTMENT TO THE VENTURA REGIONAL SANITATION DISTRICT

WHEREAS, *California Health and Safety Code §4730.6* provides that the Governing Board of the Ventura Regional Sanitation District (VRSD) shall include in its membership a representative of each of the Special Districts; and

WHEREAS, *California Health and Safety Code §4730.6(c)* authorizes the creation of a Special District Committee comprised of the presiding officers of all Special Districts providing sanitation services to designate one separately elected member of a Board of Directors to represent them on the VRSD Board; and

WHEREAS, on October 13, 2009, the presiding officers or their designees attended a meeting to develop and agree on a procedure for appointment of Directors and Alternates to sit on the VRSD Board; and

WHEREAS, on October 19, 2009, that Special Committee finalized and approved by consensus procedures for the appointment of the Directors and Alternates, a true and correct copy of which is attached to this resolution as Exhibit A and incorporated herein by reference. This approval is subject to ratification by the respective Boards of Directors of the six affected Special Districts; and

WHEREAS, the Triunfo Sanitation District wishes to ensure equal and equitable representation of Special Districts on the VRSD Board; and

WHEREAS, the Triunfo Sanitation District finds that the “Special Committee Procedures for Appointment to Ventura Regional Sanitation District of Designated Directors and Alternates” provides a methodology to ensure equal and equitable representation of Special Districts on the VRSD Board; and

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Triunfo Sanitation District as follows that:

1. The Triunfo Sanitation District accepts, supports and ratifies the “Special Committee Procedures for Appointment to Ventura Regional Sanitation District of Designated Directors and Alternates” attached hereto as Exhibit A.

2. The Triunfo Sanitation District shall, during any year in which a member of the Triunfo Sanitation District Board serves as an Alternate Special District representative to VRSD, agree to pay a day of service to that Alternate member for VRSD meetings attended by Triunfo Sanitation District Alternate representatives.

PASSED AND ADOPTED on this 23rd day of November, 2009, by the following vote:

AYES: *Gillette, Glanney, Parks, Peule & Orkney*

NOES: *none*

ABSTAINS: *none*

TRIUNFO SANITATION DISTRICT

Janna Orkney

JANNA ORKNEY, Chair
Board of Directors 11-23-09

ATTEST:

Rhonda Catron

Rhonda Catron, Clerk of the Board

10/19/09

Exhibit A

**SPECIAL DISTRICT COMMITTEE (COMMITTEE) PROCEDURES FOR
APPOINTMENT TO VENTURA REGIONAL SANITATION DISTRICT (VRSD)
OF DESIGNATED DIRECTORS AND ALTERNATES**

Health and Safety Code Section 4730.6

RECITALS

The following is intended to be the procedures to be used by the Committee defined and created by *Health and Safety Code Section 4730.6*, to appoint representatives and alternates to sit on the VRSD Board. It is the product of consensus of the Executive officers, or designees, of each of the six (6) Special Districts affected, which composes the Committee and which intends to continue to meet regularly in the conduct of the business of advocating the Special Districts' interests and concern to VRSD through this Committee and the appointed Directors

A. The six districts eligible to provide a director and alternate are:

1.	Camrosa Water District 7385 Santa Rosa Road Camarillo CA 93012-9284 PH: (805) 482-4677
2.	Channel Islands Beach CSD 353 Santa Monica Drive Oxnard CA 93035-4473 PH: (805) 985-6021
3.	Montalvo Municipal Improvement District 3555 Ventura Road Ventura CA 93003-7231 PH: (805) 642-2618
4.	Ojai Valley Sanitary District 1072 Tico Road Ojai CA 93023-3560 PH: (805) 646-5696
5.	Saticoy Sanitary District 1001 Partridge Drive, Suite 150 Ventura CA 93003-0704

	PH: (805) 658-4605
6.	Triunfo Sanitary District 1001 Partridge Drive, Suite 150 Ventura CA 93003-0704 PH: (805) 658-4605

B. The Committee to oversee the selection of the alternate and director positions for the VRSD Board of Directors shall meet each year on the first Monday of December to confirm that the agencies responsible to appoint the representatives to the VRSD Board have completed their responsibilities.

C. DIRECTOR AND ALTERNATE POSITIONS.

The director appointed to the VRSD shall serve a term of one (1) year on the Board as a voting member. The term shall begin on the second meeting of the VRSD Board in the month of December.

The non-voting alternate director's term shall also be a one (1) year term and will begin on the second meeting of the VRSD Board in the month of December. The alternate director shall fill the position of the regular director in his/her absence or in the event a director is not appointed by the designated District, and is a voting member of the Board while filling the position of director.

The designated Agency may appoint another Board member in the year of its designation if the ratified Board member becomes incapacitated, infirm or is otherwise legally unable to serve.

D. PROCEDURE FOR SELECTION OF THE DIRECTOR AND ALTERNATE POSITIONS.

On October 13, 2009, the six districts drew for position of rotation for providing the director and alternate for VRSD Board of Directors, the results of which follow:

DIRECTOR

ALTERNATE

This District to provide Director.

	<u>YEAR</u>	<u>YEAR</u>
Montalvo Municipal Improvement District	2009-2010	2014-2015
Triunfo Sanitation District	2010-2011	2009-2010
Ojai Valley Sanitary District	2011-2012	2010-2011
Channel Islands Beach CSD	2012-2013	2011-2012
Camrosa Water District	2013-2014	2012-2013
Saticoy Sanitary District	2014-2015	2013-2014

This rotation shall continue unless and until modified by the Committee.

E. DIRECTOR COMPENSATION

The appointed director will receive a Board stipend from the VRSD for his/her service. The alternate director will not receive a stipend from VRSD unless he/she is serving in the absence of the seated director, but may be compensated by his or her own District.

F. DISTRICT REQUIREMENTS

When a District provides a new director or alternate to the VRSD Board, it is that District's responsibility to inform the VRSD general manger of the appointment in full detail within 14 calendar days of the Director taking office at the second meeting of VRSD in December. The VRSD Board currently meets on the first and third Thursdays at 8:30 a.m. each month.

When an appointed director is unable for any reason to complete his or her term of office, the alternate shall fill the position until the appointing district provides a replacement or the alternate completes the terms.

METHODOLOGY

1. **DIRECTORS**

The directors for the VRSD are nine in number with eight representing each of the cities of Ventura County and one representing the six sewer districts. The City representatives are appointed by the mayor of the city and have a one year term which begins in December of each year.

2. **ALTERNATES**

The cities also have alternates with one year terms. It is anticipated that when the alternate is selected he will be the following year's appointed VRSD director with the expectation that he or she will be knowledgeable of the current business of the district. Toward this end, this Committee encourages the District providing the alternate to pay that alternate's stipend to support ongoing knowledge of the business of the VRSD and to assist in the transition from alternate to voting director.

3. **RATIFICATION**

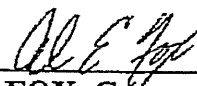
Each district will be required to approve by a resolution of the Board, this proposed method of selecting the VRSD representative and alternate, a copy of which, along with all ratifying resolutions of the participating District shall be maintained by the Committee and a copy provided to VRSD. Any amendment to these procedures shall approval by resolution of each participating District in the same manner as original ratification.

4. **CURRENT VRSD DIRECTOR'S TERM**

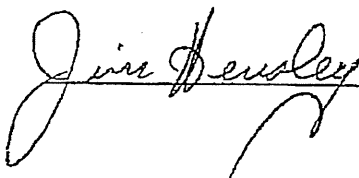
The current District representing Board member shall remain in the position until the new director is appointed in December 2009. This allows time for the selection procedures to be approved by each district and the notification of its approval to be sent to VRSD.

APPROVED subject to ratification of the six (6) Special District Boards of Directors:

October 19, 2009

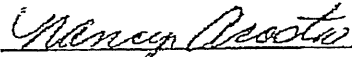

AL FOX, Camrosa Water District

October 19, 2009




JIM HENSLEY, Channel Islands
Beach CSD

October Oct 19, 2009



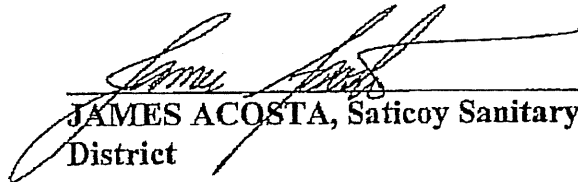
NANCY ACOSTA, Montalvo
Municipal Improvement District

October 19, 2009



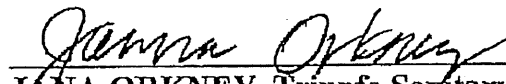
JACK CURTIS, Ojai Valley Sanitary
District

October 19, 2009



JAMES ACOSTA, Saticoy Sanitary
District

October 19, 2009



JENNA ORKNEY, Triunfo Sanitary
District

