

**TRIUNFO WATER & SANITATION DISTRICT  
DISBURSEMENTS  
11/1/20-11/30/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009871	\$91.86	11/5/2020	AT&T OCT 20 - MASTER BILL
009872	\$434.45	11/5/2020	AT&T
	\$146.95		NOV 20 - BELL CANYON INTERNET
	\$110.95		NOV 20 - U VERSE TWSD PW OPS
	\$176.55		NOV 20 - SCADA NETWORK
009873	\$740.00	11/5/2020	COUNTY OF VENTURA
	\$370.00		ENCROACHMENT #PE20-0656-1
	\$370.00		ENCROACHMENT #PE20-0666
009874	\$1,303.84	11/5/2020	COUNTY OF VENTURA 10/20-12/20 CROSS CONNECTION
009875	\$82.80	11/5/2020	COUNTY OF VENTURA
	\$29.04		9/15-10/20 - WW LIFT STATION 3
	\$24.72		9/15-10/20 - 62 BUCKSKIN RD
	\$29.04		9/15-10/20 - WW LIFT STATION 3A
009876	\$100.00	11/5/2020	LINCOLN FINANCIAL GROUP 457(b) MAINTENANCE FEE
009877	\$169.24	11/5/2020	WM CORPORATE SERVICES, INC. NOV 20 - WASTE MGMT SERVICES
009878	\$15.32	11/12/2020	BARBARA SCHORNSTEIN REFUND WATER CUSTOMER CREDIT BALANCE
009879	\$15.15	11/12/2020	VANESSA VALDEZ REFUND WATER CUSTOMER CREDIT BALANCE
009880	\$32.36	11/12/2020	MORDECHAI ZVLODAVER REFUND WATER CUSTOMER CREDIT BALANCE
009881	\$448.16	11/12/2020	SCOTT-CYNTHIA SAND TR BELL CANYON SEWER SERVICE FEE REFUND
009882	\$75.00	11/12/2020	HEATHER MATHESON REFUND WATER CUSTOMER CREDIT BALANCE
009883	\$170.84	11/12/2020	MICHAEL WITHERS REFUND WATER CUSTOMER CREDIT BALANCE

**TRIUNFO WATER & SANITATION DISTRICT  
DISBURSEMENTS  
11/1/20-11/30/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
009884	\$20.15	11/12/2020	LINDSEY MICHAELS REFUND WATER CUSTOMER CREDIT BALANCE
009885	\$35.33	11/12/2020	FARRIDAH SHAFIEE REFUND WATER CUSTOMER CREDIT BALANCE
009886	\$34.16	11/12/2020	JOSEF AVESAR REFUND WATER CUSTOMER CREDIT BALANCE
009887	\$35.00	11/19/2020	AWA 2020 WATER SYMPOSIUM
009888	\$468,116.07 \$394,085.57 \$74,060.50	11/19/2020	LAS VIRGENES MUNICIPAL WATER DISTRICT AUG 20 - JPA AUG 20 - RW
009889	\$39,235.00	11/19/2020	CITY OF THOUSAND OAKS PAVEMENT OVERLAY REIMB AGREEMENT
009890	\$4,000.00	11/25/2020	ROGERS, ANDERSON, MALODY & SCOTT, LLP OCT 20 - AUDIT FY 6/30/20
009891	\$98.94	11/25/2020	MCI OCT 20 - 800# FOR TWSD CUSTOMERS
ACH TXF	\$3,846.39	11/4/2020	LINCOLN FINANCIAL GROUP 11/04/20 - CMT DEFERRED COMP
ACH TXF	\$650.00	11/5/2020	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM 11/5/20 - SS ADMIN AGREEMENT FEE
ACH TXF	\$596.24	11/5/2020	PAYCHEX 11/5/20 - ADMIN FEES
ACH TXF	\$9,823.00	11/5/2020	PAYCHEX 11/5/20 - CMT PAYROLL TAXES
ACH TXF	\$1,070.55	11/6/2020	PAYCHEX 11/06/20 - ADMIN FEES
ACH TXF	\$3,846.23	11/9/2020	LINCOLN FINANCIAL GROUP 11/09/20 - CMT DEFERRED COMP

**TRIUNFO WATER & SANITATION DISTRICT  
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11/1/20-11/30/20**

CHECK #	CHECK AMT	CHECK DATE	VENDOR NAME
	DIST AMT		DESCRIPTION
ACH TXF	\$584.74	11/19/2020	PAYCHEX 11/19/20 - ADMIN FEES
ACH TXF	\$9,857.31	11/20/2020	PAYCHEX 11/20/20 - CMT PAYROLL TAXES
ACH TXF	\$3,846.23	11/24/2020	LINCOLN FINANCIAL GROUP 11/24/20 - CMT DEFERRED COMP
ACH TXF	\$500.00	11/25/2020	LINCOLN FINANCIAL GROUP 11/25/20 -CMT DEFERRED COMP
ACH TXF	\$208.78	11/30/2020	LINCOLN FINANCIAL GROUP 11/30/20 - BOARD DEFERRED COMP
ACH TXF	\$465.26	11/30/2020	PAYCHEX 11/30/20 - BOARD PAYROLL TAXES
EFT00000000000000928	\$376,678.13	11/5/2020	VENTURA REGIONAL SANITATION DISTRICT VRSD CONTRACT SVCS - SEP 20
EFT00000000000000929	\$2,340.00	11/5/2020	DEBRA WEST OCT 20 - CONSULTING SERVICES
EFT00000000000000930	\$107,359.65	11/12/2020	BANC OF AMERICA LEASING PAYMENT OF AMI LOAN
EFT00000000000000931	\$2,293.39	11/12/2020	ARNOLD BLEUEL LAROCHELLE MATHEWS & ZIRBEL LLP. OCT 20 - LEGAL SERVICES
EFT00000000000000932	\$434.37	11/19/2020	MICHAEL FULLER TR BELL CANTON SEWER EXTENSION REFUND
EFT00000000000000933	\$348,988.33	11/25/2020	CALLEGUAS MUNICIPAL WATER DISTRICT OCT 20 - POTABLE WATER
EFT00000000000000934	\$19,714.44	11/25/2020	SOUTHERN CALIFORNIA EDISON OCT 20 - MASTER BILL
<b>TOTAL</b>	<b>\$1,408,356.71</b>		



**Water & Wastewater Monthly Report**  
**Triunfo Water & Sanitation District**  
For the month of: September 2020

The billing period for this invoice is August 30 through September 26, 2020 for labor and equipment.

This report is arranged in the order of the invoice: Collection System, General Administration, Potable Water System, Reclaimed/Recycled Water System, and Wastewater Operations.

**BELL CANYON**

**TWSD-BCN01 (221207) – MAIN- BCYN COLLECTION SYSTEM**

- Staff marked dig alerts.
- Staff worked on hot spots in Bell Canyon.

**TWSD-BCN02 (221302) – WASTEWATER – BELL CYN – OPERATIONS**

- Staff checked the Bell Canyon lift station multiple times.
- Staff did site maintenance.
- Staff prepared for the manhole composite sampling.

**TWSD-BCN04 (221208) – BCYN-MAINT-PREVENTATIVE**

- Staff inspected a lateral at 158 Bell Canyon Rd.
- Vector control at the lift station.
- Staff performed pm's at the lift station. Staff checked the amps on pumps 1 and 2. Staff tested receptacles and repaired an electrical outlet.

**TWSD-BCN05 (221303) – BCYN – OPERATIONS-ADMIN**

- Staff worked on flow letter.

**COLLECTION SYSTEM**

**TWSD-COL01 (221201) – WASTEWATER – COLLECTION SYSTEM  
MAINTENANCE**

A variety of activities were performed throughout the collection system this period, including:

- Staff used the CCTV in TWSD areas. Staff set up traffic control as needed.
- Staff marked dig alerts. Staff logged the dig alerts after they were completed.
- Staff worked on line cleaning / hot spots.
- Staff confirmed sewer service for multiple addresses.
- Staff assembled the new bulldog for hot spot cleaning in TWSD.

**TWSD-COL02 (221400) – ENGINEERING – PROJECTS**

- Staff reviewed blueprints to look for potential easement conflicts.
- Staff inspected and documented sewer lateral connections.
- Staff worked on the TWSD annual liability insurance application.

**TWSD-COL03 (221202) – N. SHORE TANK MAINT**

- Staff put enzymes into the North Shore tanks.
- Staff responded to an alarm at 910 Lake Sherwood Dr. Staff removed debris from the discharge line and flushed it out.

**TWSD-COL04 (221203) – MANHOLE REHAB**

- Staff worked on manhole inspections and manhole rehab throughout TWSD. Staff set up appropriate traffic control as needed.

**TWSD-COL06 (221501) – WW-EPG SOURCE CONTROL**

- Staff worked on source control updates.
- Staff met and discussed the FOG and Dental programs.
- Staff worked on the Dental Amalgam updates.
- Staff reviewed Nanofilm results.
- Staff prepared for the upcoming grease interceptor inspections.
- Staff set up the ISCO composite sampler in a Bell Canyon manhole. Staff picked up the sampler and delivered the samples to Fruit Growers Laboratory.

**TWSD-COL08 (221204) – WW MAINTENANCE-PREVENTATIVE**

- Hot spot review.

**TWSD-COL09 (221206) – WW MAINTENANCE SCADA**

- Staff worked on pm's at the Polo Lift Station.
- Staff worked on the cellular gateway / VPN troubleshooting.
- Staff worked on network reconfiguration at the Carlisle Lift Station. Staff upgraded the yagi antenna.
- Staff troubleshooted a low level alarm at Carlisle. Staff replaced a transmitter that had failed. Staff put the station back in normal operation and confirmed everything was working.

**TWSD-COL12 (221202E) – N. SHORE TANK MAINT-EMERGENCY**

- 09/14/20 – Staff responded to a high flow alarm. Staff found discharge line was clogged with debris. Staff removed debris and flushed with water.
- 09/14/20 – Staff responded to an alarm call out to 910 Lake Sherwood, wet well repair.

**TWSD-COL21 (221414) – WW-LAKE SHERWOOD VGGSS**

- Invoice was miscoded, it will be corrected next billing period.

**TWSD-COL22 (221415) – LAKESIDE LFT STN REHAB PROJECT**

- Staff started working on the vault door.

**GENERAL ADMINISTRATION**

**TWSD-GEN01 (121100) – CENTRAL ADMINISTRATION**

- The Finance Department staff provides general accounting services including processing of accounts payables, accounts receivables, bank reconciliation, fixed asset management and depreciation calculation, purchasing processing, deposit preparation, cash receipts, and daily cash management of the District's funds.

**TWSD-GEN04 (121101) – CENTRAL ADMINISTRATION – WW ADMIN**

- Questions about costs billed to this project should be directed to the Director of Finance.

**TWSD-GEN07 (121104) – JPA-IPR PROJECT**

- See General Manager for information on this project.

**TWSD-GEN11 (121120) – ADMIN-COVID19**

- Questions about costs billed to this project should be directed to the Director of Finance.

**POTABLE WATER SYSTEM**

**TWSD-POT01 (222300) – POTABLE WATER – OPERATIONS**

- 113 samples were analyzed from the tank sites and sample stations. These samples include total chlorine, coliform bacteria, HPC, Nitrite-N, Monochloramines and Free Ammonia.
- Routine facility rounds were conducted on Monday and Friday of each week at all of the pump stations and tank sites. This includes maintenance at all the sites and fire extinguisher inspections.
- USA Dig Alerts. Marking our lines for utility digging.
- Monthly generator checks / runs.
- Worked on the TWSD monthly report.
- Staff made changes to the SCADA system.
- Sample station flushing / ran cl2 residuals.
- Staff worked on SEMS work orders.
- Staff worked on notifying customers whose meters were showing continuous flow. Staff met with these customers and helped them identify where their leaks may be.
- Monitored meter communication issues. Cleared alarms, fixed any issues such as replacing MXU'S and or bad cords.
- Staff was called out to multiple leaks and notified appropriate customers.
- Staff created / dispatched SEMS work orders.
- Staff worked on gathering water loss information.
- Staff sanitized work areas / bathrooms daily.
- Staff troubleshoot surge tank level issues at Deerhill Pump Station.
- Staff performed fire flow tests and sent the completed applications to the customer.

- Staff met to discuss budgets.
- Staff worked with the Los Angeles County Fire Department on who they should notify if they ever needed to use the helipad at the Deerhill Reservoir in the event of a fire.
- Staff worked with Aquametric to order a new air conditioning unit for the ami collector at Deerhill. This is a warranty replacement.
- Staff worked with Dial Security to replace a battery at the Lindero Pump Station.
- Staff printed and delivered packets to all of the TWSD board members' homes.
- Staff entered backflow id numbers into SEMS.
- Staff met with Aquametric and had them update our handheld trimbles.
- Staff attended a Covid-19 training session via zoom (Liberty, Whitmore, and Cassidy).
- Staff cleaned out PRV vaults.
- Staff investigated a leak in the CVS shopping center alley. Staff determined it to be on the 6" fire service main line that the shopping center owns. Staff met with the fire department to have them shut off the fire service due to a sink hole in the alley. Staff met with the property owners to show them which lines they owned.

**Potable Water Use:**

Falling Star Turn out

65,518,816 Gallons = Monthly Flow Total

\*All water coming into the distribution system is now being metered through the Falling Star turnout.

**Emergency Generator Use:**

Lindero Generator Run Hours – Routine Maintenance: .2 hrs

Lindero Generator Run Hours – Emergency Use: 0.0 hrs

Deerhill Generator Run Hours – Routine Maintenance: 0.8 hrs

Deerhill Generator Run Hours – Emergency Use: 0.0 hrs

**TWSD-POT02 (222304) – PW-OPER-ANODE CHECKS/LEAK DET**

- Staff used leak detection equipment to identify service line leaks.

**TWSD-POT04 (222301) – OPERATIONS – PW SYS REPAIRS**

- Staff worked with a contractor to repair a leaking 2" copper service in the Capri Tract on Tuscany Dr. – Staff backfilled and paved the hole and cleaned the jobsite.
- Staff replaced a section of pipe on the service at 51 Pinewood Ave.
- Staff investigated and prepped a leak at 325 Sprucewood Ave.
- Staff upgraded a ¾" angle stop and meter to a 1" at 5540 Napoleon.

**TWSD-POT05 (222501) – WATER CONSERVATION PROGRAM**

- Staff worked on and submitted the TWSD Drought report.
- Staff reviewed customer accounts for possible leaks / continuous usage.
- Staff created and dispatched leak check / continuous usage work orders.
- Staff attended a webinar hosted by the California Water Board regarding updates to the monthly water conservation reporting website.

#### **TWSD-POT06 (222500) – PW-ENVIRONMENTAL PROGRAMS**

- Staff worked on and submitted monthly reports to the CDPH.
- Staff reviewed analytical results.
- Staff reviewed the water quality maps.
- Staff updated the sample tracker.
- Staff updated the water loss spreadsheet.
- Staff exported and saved lab results to the server and database.
- Staff worked on the emergency drought reporting numbers for August 2020.
- Staff attended a PFAS webinar.

#### **TWSD-POT07 (122100) – CUSTOMER SERVICE – ADMINISTRATION**

- Administrative staff assists Oak Park Water Service customers by mail or by telephone; processes payments and generates monthly water billings, and performs payment follow-up for non-paying accounts.

#### **TWSD-POT08 (222302) – CUSTOMER SERVICE – FIELD**

- A total of 62 service calls were completed this month. These consisted of move in and move outs. High bill calls, off notices, verified reads, shut offs for residents not applying for service and services being reconnected for new residents that have moved in.
- Multiple high bill / check for leak investigations were conducted.
- Staff set up water audit appointments.
- Assisted customers with isolating / finding leaks.
- Assisted customers with pressure related questions.
- Shut off angle stops for plumbers that needed to make repairs on customer's homes / apartment buildings.
- Staff updated the leak spreadsheet.
- Staff created and dispatched work orders.
- Staff notified customers whose meters were showing continuous usage (SEMS work orders).
- Staff updated the HOA / Property Management contact list.
- Staff reviewed missed customer calls, voicemails and emails.
- Staff downloaded and archived door hanger posted pictures.
- Staff assisted customers with the customer portal.

#### **TWSD-POT09 (222303) – PW – OPERATIONS-FIRE HYDRANT**

- Fire flow test for 18 Peregrine.

#### **TWSD-POT10 (222305) – POTABLE WATER-OPS-METER REPLACEMENT**

- Staff worked on Analytics meter alarms. Staff created and dispatched work orders.
- Staff remotely reset meter alarms via RNI.
- Staff changed out defective meters, tagged them and prepared them to be sent back to Sensus for warranty replacement.



- Staff updated the meter change out spreadsheet and sent the new meter information to finance.
- Staff downloaded, organized, and archived meter replacement and mxu pictures.
- Staff upgraded meters from ¾” to 1” for homeowners who requested larger meters to meet fire sprinkler flow requirements.

**TWSD-POT12 (222200) – PW MAINTENANCE**

- Staff finished the 8” valve installation on the suction side of P1 at the Savoy Pump Station. Staff put P1 back in service.
- Staff investigated trouble alarms at the Lindero Pump Station. Staff found the generator automatic transfer switch in standby which was creating an alarm.
- Staff worked on pm’s at the Savoy Pump Station. Staff installed a repair clamp on a section of pipe on the discharge side of P3.
- Staff performed pm’s at the old Doubletree Turnout vault. Staff troubleshot electrical issues and replaced a GFCI receptacle. Staff installed a new blower fan, new lights and a new sump pump.
- Staff performed Cla-Valve maintenance at the Sunnycrest and Oak Hills vaults. Staff installed new sensing lines at both locations.
- Staff prepped for Cla-Valve maintenance and a butterfly valve install at the Lambourne Booster Station.

**TWSD-POT18 (222302E) – PW – CUST SVC – EMERG CALL-OUTS**

- 09/11/2020 – Customer called to have his water turned on after hours.
- 09/26/2020 – Customer called for sprinklers flooding Deerhill Park.

**TWSD-POT19 (222301E) – PW-OPER SYS RPR EMER CALL-OUT**

- 08/30/2020 – Emergency call out to Savoy.
- 09/12/2020 – Emergency call out to 51 Pinewood. Water coming out of the meter box.

**TWSD-POT21 (222307) – PW-OPERATIONS – METER READINGS**

- Staff reviewed Analytics meter alarms.
- Staff created and dispatched work orders.
- Staff downloaded and completed meter read work orders.
- Staff investigated meters in the field with communication alarms.

**TWSD-POT22 (222202) – POTABLE WATER – MAINTENANCE – SCADA**

- Staff worked on programming and alarm troubleshooting.
- Staff worked on the Oak Park emergency generator run testing.
- Staff replaced a ups battery in Bell Canyon.
- Staff troubleshot cellular gateway setup with Western NRG.
- Staff worked on Lindero Pump Station pm’s.
- Staff worked on a tank level transmitter.
- Staff worked on the Deerhill SCADA HMI.

### **TWSD-POT23 (222201) – PW-MAINTENANCE PREVENTATIVE**

- Staff performed preventative maintenance on the 10” pump control valve on P1 at the Deerhill Pump Station. Staff replaced all rubber goods and replaced the pilot valve.
- Staff performed preventative maintenance on the pressure relief valve at the Lindero Pump Station. Staff cleaned and inspected all parts of the main valve and pilot. Staff replaced all rubber goods, tested and put the valve back in operation.
- Staff met and reviewed the distribution system and went over the Cla-Valve maintenance plan.
- Staff performed preventative maintenance on the Sunnycrest prv’s. Staff replaced the CRD pilot.
- Staff worked on preventative maintenance at the Oak Hills PRV’s. Staff cleaned and inspected all parts of the 3” and 8” valves. Staff replaced all of the rubber goods. Staff set the CRD’s to specified pressures and put the valves back in operation. Staff replaced the stainless steel braided line for pressure gauge line at Savoy.
- Staff worked on cellular communications and Kepware.
- Staff worked on pm’s at the Savoy Pump Station.
- Staff performed preventative maintenance on the Cla-Valves at the Lambourne Booster Station.

### **RECLAIMED/RECYCLED WATER SYSTEM**

#### **TWSD-RCL01 (223300) – RECLAIMED WATER - OPERATIONS**

Staff performed reclaimed water meter reads 08/27/2020 for Oak Park and Lake Sherwood. Staff submitted the reclaimed water meter reads to Finance for billing. Rounds at the Reclaimed Booster Station were performed three times a week.

*Other (non-routine) activities included:*

- Reclaimed system rounds.
- Staff grabbed the Lake Sherwood reclaimed meter reads.
- Staff notified landscapers of leaks and assisted with shutting off services.
- Staff marked dig alerts.
- Staff completed reclaimed water audits with landscapers.
- Staff met with Mark Norris.

#### ***TOTAL RECLAIMED WATER USE:***

Oak Park System 29,535,274 Gallons

Lake Sherwood usage: 5,395,997 Gallons

#### **TWSD-RCL03 (123100) – RW – ADMIN – CUSTOMER SERVICE**

- Administrative staff assists the users of the reclaimed water system by mail or by telephone; processes payments and generates monthly billings, and other reporting duties.

### **TWSD-RCL05 (223200) – RW – MAINTENANCE**

- Staff investigated a low suction tank level alarm at the reclaimed pump station. Staff adjusted the regulator up to 130 psi.
- Staff performed site maintenance at the reclaimed water sites.
- Staff created and dispatched reclaimed water audit work orders.
- Staff worked on preventative maintenance at the pump station.
- Staff worked on the sonicwall to gateway troubleshooting.
- Staff worked on the Agoura Rd. cellular / VPN setup.

### **WASTEWATER SYSTEM**

#### **TWSD-WW01 (221301) – WASTEWATER OPERATIONS**

##### ***Bell Canyon Pump Station and flow meter***

The lift station and flow meter were checked each week. The generator was tested under load. Weed abatement was performed in and around the station. A safety inspection was conducted, and the level probe was cleaned.

##### ***Carlisle Pump Station***

The lift station was checked each week. Weed abatement was performed in and around the station and the station's fire extinguishers were checked. The generator was tested under load.

##### ***Lake Sherwood Pump Station***

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked.

The generator was tested under load.

##### ***Lake Sherwood Polo Field Station***

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load. The wet well was cleaned.

##### ***North Ranch Pump Station***

The lift station was checked each week. Weed abatement was performed in and around the station, the level transducer was cleaned, and the station's fire extinguishers were checked. The generator was tested under load.

##### ***Westlake Pump Station***

The lift station was checked each week. Weed abatement was performed in and around the station.

**Monthly  
TWSD Lift Stations – Flow Calculator**

**Month of:** September 2020

<b>Total Gallons</b>	
Lake Station	4,376,379
Polo Fields	2,015,320
Carlisle	356,960
Bell Cyn/TSD	3,442,362
Bell Cyn L/S	289,920

- Staff checked the TWSD lift stations multiple times per week.
- Staff performed site maintenance.
- Staff performed monthly generator checks / runs.
- Staff monitored SCADA remotely.
- Staff worked on and submitted the APCD generator report.
- Staff ordered a wet well wizard.

**TWSD-WWW02 (221200) – WW MAINTENANCE**

- Staff inspected generators. Staff checked fluid levels and cleaned up the sites.
- Staff troubleshooted an electrical issue at the “Pool House”. Staff replaced a defective receptacle, tested and put it back in operation.
- Staff performed preventative maintenance at TWSD lift stations.
- Staff delivered a new hatch to Lakeside Lift Station.

**TWSD-WWW04 (221300) – OPERATIONS – ADMINISTRATION FIELD**

- Staff scanned and saved monthly data into the server and database.
- Staff met with Mark Norris.

**TWSD-WWW13 (221210) – FIXTURE COUNTS**

- Staff performed fixture counts.
- Staff updated the fixture count database.
- Staff reviewed as-builds and confirmed no easement conflicts for ADU’s.

If you have other questions or concerns, please contact me at (805) 658-4654.



PETER CHARTIER – INTERIM WWW SUPERINTENDENT

# TRIUNFO WATER & SANITATION DISTRICT

## Costs by Type - Monthly

INVOICE NO: **TWSD- Sep-20**  
 DESCRIPTION: **VRSD CONTRACT SVCS Sep-20**

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Supply	Total
9/30/2020							
ADMIN	43,115.00	-	1,459.64	-	6,730.84	8,190.48	51,305.48
POTABLE	91,429.00	7,942.50	11,610.28	30,924.23	1,993.61	44,528.12	143,899.62
PW ADMIN	23,159.00	-	-	-	6,765.98	6,765.98	29,924.98
RECYCLED	7,023.25	433.50	18.96	-	-	18.96	7,475.71
RW ADMIN	344.00	-	630.20	-	500.81	1,131.01	1,475.01
WASTEWATER	95,924.25	27,482.25	8,749.02	-	7,638.42	16,387.44	139,793.94
WW ADMIN	-	-	63.24	-	2,740.15	2,803.39	2,803.39
<b>9/30/2020 Total</b>	<b>260,994.50</b>	<b>35,858.25</b>	<b>22,531.34</b>	<b>30,924.23</b>	<b>26,369.81</b>	<b>79,825.38</b>	<b>376,678.13</b>
<b>Grand Total</b>	<b>260,994.50</b>	<b>35,858.25</b>	<b>22,531.34</b>	<b>30,924.23</b>	<b>26,369.81</b>	<b>79,825.38</b>	<b>376,678.13</b>

45-100-20000	(51,305.48)		
45-270-20000	(142,597.33)		
45-370-20000	(173,824.60)		
45-470-20000	(8,950.72)		
45-100-52067	43,115.00		
45-100-52068	-		
45-100-52069	8,190.48		
45-100-52001	-	Board Expens	121100
45-100-52040	-	Memberships	121100
45-100-52035	-	Conferences	121100
45-210-52067	95,924.25		121100
45-210-52068	27,482.25		
45-210-52069	16,387.44		
45-270-52067	-		
45-270-52068	-		
45-270-52069	2,803.39		
45-270-52010	-	Memberships	121101
45-270-52035	-	Conferences	121104
45-310-52067	91,429.00		
45-310-52068	7,942.50		
45-310-52069	44,528.12		
45-370-52067	23,159.00		
45-370-52068	-		
45-370-52069	6,765.98		
45-370-52010	-	Memberships	122100
45-370-52035	-	Conferences	122100
45-410-52067	7,023.25		
45-410-52068	433.50		
45-410-52069	18.96		
45-470-52067	344.00		
45-470-52068	-		
45-470-52069	1,131.01		
45-470-52035	-	Conferences	123100
<b>Total</b>	<b>376,678.13</b>		
<b>Monthly Total</b>	<b>376,678.13</b>		
<b>Crosscheck</b>	<b>-</b>		

APPROVED FOR PAYMENT

FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION		ACCT USE ONLY	
SIGNATURE & DATE		SIGNATURE & DATE	
AUTHORIZATION FOR PAYMENT			

AR
10/22/20



**TRIUNFO WATER & SANITATION DISTRICT**  
**Budget vs. Actual Analysis by Work Order**  
Year-to-Date as of September 30, 2020

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
121100	TSD-VRSD CA	\$ 603,806	\$ 186,769	\$ 417,038
121101	TSD-WW Administration	\$ 58,175	\$ 10,825	\$ 47,351
121103	TSD-FACEBOOK/TWITTER	\$ 19,656	\$ -	\$ 19,656
121104	TSD-JPA-IPR Project	\$ 3,551	\$ 957	\$ 2,595
121120	TWSD – Admin – COVID19	\$ -	\$ 190	\$ (190)
121710	TSD-WW Woolsey Fire	\$ -	\$ 144	\$ (144)
122100	TSD-PW Customer Service	\$ 360,201	\$ 103,418	\$ 256,783
122501	TSD-PW-Admin-OP Water Conservation	\$ 22,195	\$ -	\$ 22,195
122710	TSD-PW Woolsey Fire	\$ -	\$ 684	\$ (684)
123100	TSD-RW-Admin-Customer Service	\$ 68,975	\$ 4,360	\$ 64,616
221200	TSD-WW Maintenance	\$ 159,655	\$ 43,870	\$ 115,785
221201	TSD-WW-Maintenance Collection Sys	\$ 490,103	\$ 86,367	\$ 403,736
221202	TSD-N. Shore Tank Maint	\$ 49,688	\$ 12,731	\$ 36,957
221203	TSD-Manhole Rehab	\$ 326,772	\$ 172,389	\$ 154,383
221204	TSD-WW Maintenance-Preventative	\$ 74,044	\$ 3,589	\$ 70,456
221206	TSD-WW-Maintenance SCADA	\$ 98,997	\$ 39,988	\$ 59,009
221207	TSD-Main - BCYN Collection System	\$ 115,078	\$ 11,656	\$ 103,421
221208	TSD-BCYN- Maint - Preventative	\$ 27,057	\$ 1,254	\$ 25,803
221210	TSD – WW Maintenance – Fixture Counts	\$ -	\$ 7,352	\$ (7,352)
221300	TSD-Administration - Wastewater	\$ 35,940	\$ 3,665	\$ 32,275
221301	TSD-Operations - Wastewater	\$ 90,577	\$ 45,039	\$ 45,538
221302	TSD-BCYN-Operations	\$ 13,826	\$ 8,474	\$ 5,352
221303	TSD-BCYN-Operations-Admin	\$ 4,584	\$ 249	\$ 4,335
221400	TSD-Engineering - Projects	\$ 121,317	\$ 2,844	\$ 118,473
221401	TSD-BCYN - Engineering	\$ 102,422	\$ 6,992	\$ 95,430
221411	TSD-WW-Eng-BC Communication & Controls	\$ -	\$ 9,942	\$ (9,942)
221414	TSD-WW - Lake Sherwood VGGSS	\$ -	\$ 2,295	\$ (2,295)
221415	TSD-Lakeside Lift Station Rehab	\$ -	\$ 6,448	\$ (6,448)
221500	TSD-WW - EPG - SSMP	\$ 15,568	\$ -	\$ 15,568
221501	TSD-WW-EPG-Source Control	\$ 106,190	\$ 16,442	\$ 89,748
221710	TSD-WW Woolsey Fire	\$ -	\$ 393	\$ (393)
222200	TSD-PW - Maintenance	\$ 85,760	\$ 24,893	\$ 60,867
222201	TSD-PW-Maintenance Preventative	\$ 131,724	\$ 47,857	\$ 83,867
222202	TSD-PW-Maintenance SCADA/Elect	\$ 111,481	\$ 32,537	\$ 78,944
222203	TSD-PW-Main-Coatings & Linings	\$ 27,984	\$ -	\$ 27,984
222300	TSD-Operations - Potable Water	\$ 361,315	\$ 120,978	\$ 240,337
222301	TSD-Operations - PW Sys Repairs	\$ 251,048	\$ 80,044	\$ 171,004

**TRIUNFO WATER & SANITATION DISTRICT**  
**Budget vs. Actual Analysis by Work Order**  
Year-to-Date as of September 30, 2020

Work Order	Description	Adjusted Budget	Actual Expense	Budget Remaining
222302	TSD-PW Customer Service-Field	\$ 200,585	\$ 53,509	\$ 147,075
222303	TSD-PW - Operations-Fire Hydrant	\$ 78,784	\$ 204	\$ 78,580
222304	TSD-PW-Oper-Anode Checks/Leak Det	\$ 45,645	\$ 3,049	\$ 42,596
222305	TSD-PW-Operations Meter Replacemnt	\$ 30,433	\$ 102,411	\$ (71,978)
222307	TSD-PW-Operations - Meter Readings	\$ 37,320	\$ 7,145	\$ 30,175
222400	TSD-PW-Engineering Projects	\$ 133,035	\$ 798	\$ 132,237
222500	TSD-PW-Environmental Programs	\$ 67,247	\$ 20,196	\$ 47,051
222501	TSD-PW-EPG-OP Water Conservation	\$ 29,315	\$ 3,988	\$ 25,327
223200	TSD-RW-Maintenance	\$ 69,737	\$ 31,957	\$ 37,780
223300	TSD-Operations - Recycled Water	\$ 98,884	\$ 15,749	\$ 83,135
223400	TSD-RW-Engineering	\$ -	\$ 131	\$ (131)
221201E	TSD-WW-Collection Sys Call-out Emr	\$ 12,030	\$ -	\$ 12,030
221202E	TSD-N. Shore Tank Maint-Emergency	\$ 1,872	\$ 945	\$ 927
221301E	TSD-WW-Ops Emergency Call-Outs	\$ 2,340	\$ 1,872	\$ 468
222300E	TSD-PW-Operations Call-out	\$ 12,030	\$ 810	\$ 11,220
222301E	TSD-PW-Oper Sys Rpr Emer Call-Out	\$ -	\$ 7,054	\$ (7,054)
222302E	TSD-PW-Cust Srv Emerg Call-outs	\$ 8,421	\$ 6,480	\$ 1,941
223300E	TSD-RW-Oper Emergency Call-out	\$ 3,617	\$ 405	\$ 3,212
<b>TOTALS</b>		<b>\$ 4,768,984</b>	<b>\$ 1,352,333</b>	<b>\$ 3,416,651</b>



**TRIUNFO WATER & SANITATION DISTRICT**  
**Costs by Type - Monthly**  
**Year-to-Date as of September 30, 2020**

Company TSD

Row Labels	Labor	Equipment	Material	Subcontractor	Other	Totals
<b>7/31/2020</b>						
ADMIN	\$ 59,977	\$ -	\$ 57	\$ 1,369	\$ 5,055	\$ 66,458
BELL CYN	\$ 5,867	\$ 1,871	\$ 107	\$ 6,950	\$ -	\$ 14,794
POTABLE	\$ 167,041	\$ 11,682	\$ 12,467	\$ 104,570	\$ 5,179	\$ 300,940
RECYCLED	\$ 20,675	\$ 1,334	\$ 581	\$ -	\$ 493	\$ 23,082
WASTEWATER	\$ 126,403	\$ 55,922	\$ 18,999	\$ 4,212	\$ 1,814	\$ 207,350
<b>7/31/2020 Total</b>	<b>\$ 379,963</b>	<b>\$ 70,808</b>	<b>\$ 32,211</b>	<b>\$ 117,100</b>	<b>\$ 12,541</b>	<b>\$ 612,623</b>
<b>8/31/2020</b>						
ADMIN	\$ 44,725	\$ -	\$ 283	\$ 17,239	\$ 6,759	\$ 69,005
BELL CYN	\$ 5,258	\$ 1,520	\$ 9	\$ -	\$ -	\$ 6,786
POTABLE	\$ 110,786	\$ 2,453	\$ 9,551	\$ 13,035	\$ 5,466	\$ 141,291
RECYCLED	\$ 9,085	\$ 498	\$ 6,457	\$ 4,031	\$ 499	\$ 20,570
WASTEWATER	\$ 83,056	\$ 23,484	\$ 8,139	\$ -	\$ 10,701	\$ 125,380
<b>8/31/2020 Total</b>	<b>\$ 252,909</b>	<b>\$ 27,954</b>	<b>\$ 24,439</b>	<b>\$ 34,304</b>	<b>\$ 23,426</b>	<b>\$ 363,032</b>
<b>9/30/2020</b>						
ADMIN	\$ 43,115	\$ -	\$ 1,460	\$ -	\$ 6,731	\$ 51,305
BELL CYN	\$ 4,763	\$ 2,213	\$ 69	\$ -	\$ -	\$ 7,045
POTABLE	\$ 114,588	\$ 7,943	\$ 11,610	\$ 30,924	\$ 8,760	\$ 173,825
RECYCLED	\$ 7,367	\$ 434	\$ 649	\$ -	\$ 501	\$ 8,951
WASTEWATER	\$ 91,162	\$ 25,269	\$ 8,743	\$ -	\$ 10,379	\$ 135,553
<b>9/30/2020 Total</b>	<b>\$ 260,995</b>	<b>\$ 35,858</b>	<b>\$ 22,531</b>	<b>\$ 30,924</b>	<b>\$ 26,370</b>	<b>\$ 376,678</b>
<b>Grand Total</b>	<b>\$ 893,867</b>	<b>\$ 134,620</b>	<b>\$ 79,181</b>	<b>\$ 182,328</b>	<b>\$ 62,337</b>	<b>\$ 1,352,333</b>






DEBRA WEST

30463 KINGS VALLEY DRIVE  
CONIFER, COLORADO 80433

# Invoice

DATE	INVOICE #
10/31/2020	3865

APPROVED FOR PAYMENT			
45	270	52080	121101
			PO#128
FUND	DEPT	EXPENSE	WORK ORDER
EXPENSE CODE VERIFICATION		ACCT USE ONLY	
		11/03/2020	
AUTHORIZATION FOR PAYMENT		SIGNATURE & DATE	
			
		SIGNATURE & DATE	

BILL TO
Triunfo Water & Sanitation District 1001 Partridge Dr., Suite 150 Ventura, CA 93003-0704

DESCRIPTION	HOURS	AMOUNT
<p>Provide training, support, and assistance to core management on sewer related customer service, recordkeeping, and accounting.</p> <p>Tasks worked on during the month of October 2020 include:            Responding to customer requests through emails and calls;            processing tenant improvement applications, Will Serve/Sewer Availability requests, Tenant improvement and Will Serve billing, and audit sewer and Project Completion Deposit refunds; processing Woolsey fire Will Serve requests, fire prevention forms, and capping research; HOA research; ADU's, and providing assistance as requested my management            General TWSD - \$1836.25            Woolsey Fire - \$503.75</p>	36	2,340.00

<b>Total</b>	<b>\$2,340.00</b>
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