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**Board of Directors**

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March 23, 2020

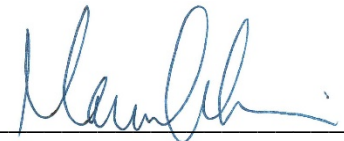
Board of Directors  
Triunfo Water & Sanitation District  
Ventura County, California

**DISCUSSION OF ADVANCE FOR STEPHEN'S VIDEO & PHOTOGRAPHY (TWSD CONTRACT NO. T18-001-1)**

**Recommendation**

Due to the unprecedented challenges presented by the COVID-19 pandemic, it was requested by Director Orkney that the Triunfo Water & Sanitation District (District) Board discuss the option to advance funds for future videotaping and related services to Stephen's Video & Photography (Contract No. T18-001-1). With Governor Newsom's Executive Orders N-25-90 and N-29-90, which suspend certain requirements of the Ralph M. Brown Act to support social distancing guidelines and limit the spread of the virus, the District's Board of Directors will be attending the meeting and conducting the District's business via teleconference. Video services are not possible at these meetings. As a way to provide assistance and bridge the contract services gap created by the pandemic, Director Orkney asked that this item be placed on the Agenda for Board consideration.

REVIEWED AND APPROVED

  
Mark Norris - General Manager

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