



Providing Outstanding Service Since 1963

Board of Directors

Leon Shapiro, Chair

Jane Nye, Vice Chair

Janna Orkney, Director

Raymond Tjulander, Director

James Wall, Director

January 24, 2022

Board of Directors
Triunfo Water & Sanitation District
Ventura County, California

GOALS AND OBJECTIVES FOR FY 2023

Summary

At the January 25, 2021, Triunfo Water & Sanitation District (District) Board Meeting, the Board approved the Goals and Objectives for FY2021-2022 following a series of discussions. The following lists are the items completed in FY2022 and the anticipated goals for FY2023, ready for Board review and discussion:

Completed Goals in FY 2021-2022:

- 1) TWSD transition/business plan as critical goal and priority
 - Transition of Finance Tasks from VRSD
 - Hiring of Finance Personnel, Clerk, and PR Firm
 - Class and Comp for W/WW personnel
 - Cost Analysis comparison between in-house/Contractor/ VRSD Contract
 - Initiated office relocation process
- 2) Continue in the development of the Pure Water Project
- 3) Calendar noting major District events
- 4) Created Employee Policy Manual and Management-Employee Resolution
- 5) Refinance of current bonds
- 6) Projects - Initiated generator replacement and associated components replacement project

Potential Goals for FY 2022-2023:

- 1) TWSD transition/business plan as critical goal and priority
- 2) Office location, lease negotiations, design and tenant improvements
- 3) Research new building for offices (purchase or build)
- 4) Furniture/hardware acquisition
- 5) Vehicle leases
- 6) New Personnel hiring, cross training
- 7) Technical services (computers, phones, internet, servers)
- 8) Vendor contracts

- 9) As-needed Field Services Contracts
 - CCTV inspections
 - Line cleanings
 - Electro-mechanical firm
 - Instrumentation consultant
- 10) PR updates (website, social media, signage, stationary, business cards, forms)
- 11) Implementation and update of TWSD CIP, including 20-year study
- 12) Continue in the development of the Pure Water Project
- 13) Implement website improvements
 - Update features and quick links
 - Revise the Career page to reflect job opportunities
 - Continued updates to the News and other time sensitive sections
- 14) Continue tracking of State Water Budget-Allocation implementation (AB 1668)
- 15) Feasibility study for Water Budget billing system
- 16) Maintain compliance with all regulatory requirements
- 17) Enhance public outreach by utilizing and expanding the email accounts of District
- 18) Monitoring of revenues versus commodity usage and budget/reserve impacts
- 19) Projects
 - Develop bid package for generator replacement and associated components rehabilitation project
 - Design, development, and installation of rehabilitation of deficient mainline sections (e.g., Lindero Canyon and Bell Canyon)

Please contact me at 805-658-4621 or email marknorris@trionfowsd.com if you have any questions or need additional information.

Recommendation

It is recommended the Board review, discuss, and modify the above list of potential goals for FY 2023 and direct staff accordingly for implementation and task assignments.

REVIEWED AND APPROVED:



Mark Norris - General Manager