

TRIUNFO WATER & SANITATION DISTRICT

Minutes March 27, 2023, Board of Directors Regular Meeting
(In-person and virtual via Zoom)
Oak Park Library (Film & Lecture Room 102)
899 N. Kanan Road, Oak Park, California

1. Call to Order, Roll Call: Chair Jane Nye called the meeting to order at 5:15 p.m. Director Leon Shapiro, Director Raymond Tjulander, Director James Wall and Chair Jane Nye were present. Vice Chair Janna Orkney was absent.

Staff present: General Manager Mark Norris, Legal Counsel Dennis McNulty, Director of Finance Vickie Dragan, Clerk of the Board Fidela Garcia, Engineering Program Manager Tim Doyle, Operations Manager Dave Rydman, Administrative Program Manager Michael Castro, and Public Information Officer Becky Haycox were present.

2. Pledge of Allegiance: Led by Director Wall.

3. Agenda Review

Director Tjulander moved to approve the Agenda as presented. Motion seconded by Director Shapiro. Motion carried unanimously 4-0 (Vice Chair Orkney absent).

4. Public Comment

An email from Dr. Olga Damascus expressing her dissatisfaction with Bell Canyon Community Service District was received and distributed to the Board members.

PRESENTATION ITEM (Items 5 through 7)

5. Community Outreach Update

Public Information Officer Becky Haycox gave an update and provided a handout.

6. Congressional Lobbying Efforts

Operations Manager Dave Rydman provided a report.

Public comment received from Steven Kozel (virtual).

7. Current Drought Emergency Update

Operations Manager Dave Rydman provided an update.

Presentation items 5 through 7 were received and filed.

CONSENT ITEMS (Item 8 only)

8. Approve the minutes of the Board of Directors regular meeting of February 27, 2023

Director Wall moved to approve consent item 8. Motion seconded by Director Tjulander. Motion carried unanimously, 4-0 (Vice Chair Orkney absent).

ACTION ITEMS (Item 9 only)

9. Approval of Sale of District Property to Bell Canyon Community Services, TWSD Contract No. T23-003

It is recommended the Board approve the sale of the real property in Bell Canyon (APN: 685-0-060-235) to the Bell Canyon Community Services District and authorize the Chair to sign TWSD Contract No. T23-003.

General Manager Mark Norris gave the report.

Director Tjulander moved to approve the sale and authorize the Chair to sign TWSD Contract No. T23-003. Motion seconded by Director Wall. Motion carried unanimously, 4-0 (Vice Chair Orkney absent).

INFORMATION ITEMS (Items 10 through 16)

It is recommended the Board receive and file the following items:

10. Disbursements Report
11. Investment Report
12. Revenue & Expense Report
13. Water Service Update
14. Searle Creative Activities & Marketing Analytics Reports
15. Water Supply Conditions Report
16. Future Meetings, Seminars and Conferences
 - April 3, 5:00 p.m. – JPA Meeting
 - **April 20, 8:00 a.m. – AWA-VC Annual Water Symposium & Exhibition (Courtyard by Marriott Oxnard Hotel/Hybrid)**
 - April 24, 5:15 p.m. – TWSD Board Meeting
 - May 1, 5:00 p.m. – JPA Meeting
 - May 16, 8:00 a.m. – Water Issues Committee (Hybrid)
 - May 18, 8:00 a.m. – WaterWise Program (Hybrid)
 - May 22, 5:15 p.m. – TWSD Board Meeting
 - June 5, 5:00 p.m. – JPA Meeting
 - June 15, 8:00 a.m. – WaterWise Program (Hybrid)
 - June 20, 8:00 a.m. – Water Issues Committee (Hybrid)
 - June 26, 5:15 p.m. – TWSD Board Meeting

- Upcoming Conferences
 - May 9 to May 11 – ACWA Spring Conference (Monterey)
 - August 9 to August 11 – CASA Annual Conference (San Diego)
 - August 28 to August 31 – CSDA Annual Conference (Monterey)

Director Wall moved to receive and file items 10 through 16. Motion seconded by Director Shapiro. Motion carried unanimously, 4-0 (Vice Chair Orkney absent).

ORAL REPORTS (Items 17 through 20)

17. Standing & Ad Hoc Committee Reports

- A. Finance Committee – None.
- B. Public Outreach / Communications Committee – None.
- C. New Office Grand Opening Committee (Ad Hoc) – None.
- D.

18. Board Member Comments

Director Tjulander referenced the budget handout and inquired as to whether the Finance Committee would need to meet regarding the draft budget. General Manager Mark Norris said that in recent years the workshop had replaced the need for the Committee to meet because all Directors are present for the workshop and have an opportunity to weigh in on the draft budget document. He said once all the comments and suggested changes are received, the matter would return at the next Regular District Board meeting for approval. He mentioned that if the JPA budget was not final at that time, he believed, the District's budget could be approved without having to bring it back because the Board would be aware of the needed changes by the virtue of their membership in the JPA and participation in the JPA budget process.

Director Shapiro commented on the next Board meeting to be held at the District's new office location and opened up a brief discussion on the status of the board room with General Manager Norris providing an update.

Director Shapiro said he would like to bring together the Ad Hoc committee members and staff for a meeting in mid to late April.

General Manager Norris discussed the budget timeline referencing the handout distributed by staff. He said the workshop date would be on May 15 and not conflict with Board members' travel to the ACWA conference. Because of that, it would compress the timing from the workshop to the Board's regular meeting. A brief discussion followed. The Board members agreed the Budget Workshop would be held from 4-7 p.m. on May 15.

19. Reports on Outside Meetings/Conferences – None.

20. General Manager, Legal Counsel Comments – None.

NEW BUSINESS (Item 21 only)

21. Future Agenda Items – None.

ADJOURNMENT

At 6:06 p.m., Chair Nye adjourned the meeting.

Prepared by:

Approved:

Fidela Garcia
Clerk of the Board

Jane Nye
Chair of the Board