



Board of Directors

Jane Nye, Chair

Janna Orkney, Vice Chair

Leon Shapiro, Director

Raymond Tjulander, Director

James Wall, Director

Providing Outstanding Service Since 1963

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Water & Sanitation District Board of Directors will hold a Regular Meeting on **Monday, July 24, 2023, at 5:15 p.m. Triunfo Water & Sanitation District Office, Board Room, located at 370 N. Westlake Blvd., Suite 100, Westlake Village, California.**

This meeting will be held in person and available by teleconference via Zoom or by telephone. All attendees are muted by default. To join via computer, click the following link:

<https://zoom.us/j/95735216590?pwd=WVI0U3BwTkRPMUZoS1o0eUtqUzRMQT09>

If you do not have a computer or if you do not have speakers or a microphone on your computer, you can dial in for audio. Call (669) 900-6833 or (346) 248-7799 and enter ID: 957 3521 6590.

If you would like to speak via teleconference during the public comment portion of the meeting:

ONLINE: Press "Raise Hand" to indicate you wish to speak.

PHONE: Press *9 to "Raise Hand" *6 to send a request to be unmuted to submit verbal comments.

Public comment on any agenda item will be accepted by mail to Clerk of the Board, 370 N. Westlake Blvd., Suite 100, Westlake Village, CA 91362 or email to Clerk of the Board at FidelaGarcia@TriunfoWSD.com. To ensure public comments are received and distributed to the members of the Triunfo Water & Sanitation District Board of Directors prior to consideration of the agenda, please submit no later than the day before the meeting and state in the subject line (1) "Public Comment" and (2) the agenda item number that corresponds. All public comments received will be made a part of the official record of the meeting.

The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board Regular meeting and contains all items on which Board action will be allowed under Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4602 at least 48 hours prior. Notification before the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, www.triunfowsd.com.

1. Call to Order, Roll Call
2. Pledge of Allegiance
3. Agenda Review (General Manager/Board of Directors)

Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.

4. Public Comment (Items not on the agenda, five-minute limit)

In accordance with Government Code Section 54953(a), this is an opportunity for members of the public to briefly address the Board on items NOT on the agenda. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible. Attendees participating by phone may dial *9 or if by Zoom may use the 'raise hand' function to be recognized.

PRESENTATION ITEM (Item 5 only)

5. Community Outreach Update

CONSENT ITEM (Item 6 only)

Matters listed under Consent Items are considered routine, non-controversial, and are normally approved by one motion. If discussion is requested by any member of the Board

on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

6. Approve the minutes of the Board of Directors regular meeting of June 26, 2023.

ACTION ITEMS (Items 7 and 8)

7. Contract No. T23-010 with Aqua Metric Sales Company Software Support and Maintenance of the Customer Portal and Flex Billing System

It is recommended the Board:

- A. Authorize the Chair to sign TWSD Contract No. T23-010 with Aqua Metric Sales Company for software support and maintenance with a contract amount of \$84,212.80 for FY 2023-24.
- B. Authorize the General Manager to annually review Aqua Metric Sales Company's performance and exercise the renewal options under the contract for a total term of up to five years, or
- C. Provide staff with alternative direction.

8. Capital Improvement Plan Update

It is recommended the Board review and approve the proposed Capital Improvement Plan for implementation

INFORMATION ITEMS (Items 9 through 17)

It is recommended the Board receive and file the following items:

9. Disbursements Report
10. Investment Report
11. Revenue & Expense Report
12. Water Service Update
13. Annual Contracts and Purchase Orders Less than \$35,000
14. Water Conservation Customer Rebate Program
15. Searle Creative Activities & Marketing Analytics Reports
16. Water Supply Conditions Report
17. Future Meetings, Seminars and Conferences
 - July 26, 8:00 AWA-VC Drinking Water Supply Cyber-Security/Preparedness Updates
 - August 1, 5:30 p.m. – VCSDA Meeting
 - August 5, 10:00 a.m. – TWSD Water Smart Talk: Fire Smart & Water Wise
 - August 7, 5:00 p.m. – JPA Meeting
 - August 28, 5:15 p.m. – TWSD Board Meeting
 - September 5, 5:00 p.m. – JPA Meeting

- September 14, 4:00 p.m. – AWA-VC Reception for Members/Elected Officials
- September 16, 10:00-11:00 a.m. – TWSD Water-Smart Talk: Growing California Natives
- September 19, 8:00 a.m. – AWA-VC Water Issues Committee (Hybrid)
- September 25, 5:15 p.m. – TWSD Board Meeting
- September 30, 9:00-11:00 a.m. – TWSD Water Smart Workshop: Hands-on Drip Irrigation
- October 2, 5:00 p.m. – JPA Meeting
- October 3, 5:30 p.m. – VCSDA Meeting
- October 7, 10:00-11:00 a.m. – TWSD Water-Smart Talk: Drought Tolerant Gardening, Design and Maintenance
- October 17, 8:00 a.m. – AWA-VC Water Issues Committee (Hybrid)
- October 19, 8:00 a.m. – AWA-VC WaterWise Program (Hybrid)
- October 30, 5:00 p.m. – JPA Meeting
- Upcoming Conferences
 - August 9 to August 11 – CASA Annual Conference (San Diego)
 - August 28 to August 31 – CSDA Annual Conference (Monterey)
 - November 5 to November 7 – WateReuse California Annual Conference (Indian Wells)
 - November 28 to November 30 - ACWA Fall Conference (Indian Wells)

ORAL REPORTS (Items 18 through 21)

18. Standing & Ad Hoc Committee Reports

- A. Finance Committee
- B. Public Outreach / Communications Committee
- C. New Office Grand Opening Committee (Ad Hoc)

19. Board Member Comments

This is an opportunity for Board members to briefly comment on matters they deem appropriate to the business of TWSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her activities related to the TWSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to TWSD business. The Board may also direct staff to place a matter of business on a future TWSD Board agenda.

20. Reports on Outside Meetings/Conferences

21. General Manager, Legal Counsel Comments

NEW BUSINESS (Item 22 only)

22. Future Agenda Items

ADJOURNMENT - Adjourn to Regular Meeting to be held on Monday, August 28, 2023, at 5:15 p.m. at Triunfo Water & Sanitation District Office located at 370 N. Westlake Blvd., Suite 100, Westlake Village, CA.