



A G E N D A
REGULAR MEETING OF THE
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, APRIL 9, 2024 at 6:00 P.M.

EARLY WORK SESSION
Training Room – 6:00 P.M.

Convene Meeting in Open Session

1. Receive an Update on Parks and Recreation Department Operations, Programs and Projects
2. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for April 9, 2024

(Items discussed during Early Work Session may be continued or moved to Open Session and/or Late Work Session if time does not permit holding or completing discussion of the item during Early Work Session.)

CLOSED SESSION
Training Room

3. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:
 - (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
 - (b) Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary

OPEN SESSION
City Council Chambers – 7:00 P.M.

4. Call Meeting to Order
5. Prayer led by Mayor Pro Tem Jon Kixmiller
6. Pledge of Allegiance to the U.S. and Texas flags led by Mayor Pro Tem Jon Kixmiller: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*

7. **Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety**
 - **Presentation of a Proclamation designating Mental Health Awareness Month and Children’s Mental Health Awareness Day**
 - **Presentation of a Proclamation designating Child Abuse Prevention Month**
8. **City Manager/Staff Reports**
 - **The Village Report**
9. **Visitor Comments** *(Anyone wishing to address the City Council must complete a Speakers’ Request Form and return it to the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action on items not posted on the agenda. Action on your statement can only be taken at a future meeting. In order to expedite the flow of business and to provide all visitors the opportunity to speak, the Mayor may impose a three (3) minute limitation on any person addressing the City Council. A thirty (30) minute time allotment is set for this section, and the remaining speakers will be heard at the end of the Action Agenda.)*

Anyone wishing to address the City Council on any item posted on the City Council agenda for possible action, including matters placed on the Consent Agenda or posted as a Public Hearing, must complete a Speakers’ Request Form available at the entrance to the City Council Chambers and present it to the City Secretary prior to the Open Session being called to order. Speakers may be limited to three (3) minutes and given only one opportunity to speak on an item. Other procedures regarding speaking on matters posted for action on the City Council agenda are set forth on the Speakers’ Request Form. Subject to applicable law, the City Council reserves the right to modify or waive at any time the procedures relating to members of the public speaking on matters placed the Council’s agenda.

CONSENT AGENDA

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

10. **Consider approval of Minutes of the Regular City Council Meeting held on March 26, 2024**
11. **Consider Ordinance 2024-1311 amending the Planned Development Regulations as set forth in Ordinance No. 04-954 relating to the Development and Use of Lot 3C, Block A, Valley Ridge Center, located at 2005 Valley Ridge Court (2nd and final read)**
12. **Receive Budget Reports for Period ending February 29, 2024**

ACTION AGENDA

13. **Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:**

- (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
- (b) Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary

LATE WORK SESSION

(Items may be discussed during Early Work Session, time permitting)

- 14. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)
- 15. Adjournment

I HEREBY CERTIFY THAT THIS NOTICE OF MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT THE MUNICIPAL COMPLEX, 1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS IN ACCORDANCE WITH THE *TEXAS GOVERNMENT CODE, CHAPTER 551*, ON THE 5TH DAY OF APRIL 2024 NOT LATER THAN 6:00 P.M.



Angela Miller, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (972) 899-5132 for additional information.

Removed from posting on the _____ day of _____, 2024 at _____

am / pm by _____.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 1

MEETING DATE: 04/09/2024

**SUBJECT: Receive an Update on the Parks and Recreation Department
Operations, Programs and Projects**

PREPARED BY: Phil Lozano, Parks and Recreation Director

COMMENTS

This item continues the series on departmental reports. City staff will provide an update on the Parks and Recreation Department.

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 7

MEETING DATE: 04/09/2024

SUBJECT: Mayor and Council Reports on Items of Community Interest

PREPARED BY: Karen McCoy, Executive Assistant

COMMENTS

Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

- Presentation of a Proclamation designating Mental Health Awareness Month and Children's Mental Health Awareness Day
- Presentation of a Proclamation designating Child Abuse Awareness Month

Proclamation

The City of Highland Village

Whereas, the citizens of Denton County value their overall health, that of their families and fellow citizens, and are proud to support observances such as Mental Health Month; and

Whereas, the need for comprehensive, coordinated mental health services for men, women, and children places upon our community a critical responsibility; and

Whereas, it is appropriate that a month should be set apart each year to direct our thoughts toward mental health education and the support of treatment and recovery; and

Whereas, Denton County Behavioral Health Leadership Team, Denton County MHMR Center, United Way of Denton County and the Wellness Alliance for Total Children's Health of Denton County led by Cook Children's, through their unique partnership and prevention-based approaches to serving children and adolescents, are effectively addressing the mental health needs of children, youth, and families in our community; and

Whereas, each citizen, local business, school, government agency, healthcare provider, and faith-based organization shares the burden of mental health concerns and has a responsibility to promote mental wellness, recovery, and support prevention efforts.

NOW THEREFORE, I, Daniel Jaworski, Mayor of the City of Highland Village, do hereby proclaim

**“May 2024 as Mental Health Awareness Month and
May 9, 2024 as Children's Mental Health Awareness Day”**

in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 9th day of April 2024.

Daniel Jaworski, Mayor

Proclamation

The City of Highland Village

Whereas, there were 550 children affected by abuse and neglect served by CASA of Denton County in 2023; and

Whereas, more than 240 volunteers from Denton County work with the organization annually by giving their time to ensure the safety for our community's children; and

Whereas, our youngest citizens need and deserve to be surrounded by love and positive relationships, while being given guidance and protection.

NOW THEREFORE, I, Daniel Jaworski, Mayor of the City of Highland Village, do hereby commend the work of the CASA of Denton County volunteers and staff by advocating for children experiencing such a difficult time in their lives, and proclaim

“APRIL 2024 AS CHILD ABUSE PREVENTION MONTH”

in the City of Highland Village.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City to be affixed on this 9th day of April 2024.

Daniel Jaworski, Mayor

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 10

MEETING DATE: 04/09/2024

SUBJECT: Consider approval of Minutes of the Regular City Council Meeting held on March 26, 2024

PREPARED BY: Angela Miller, City Secretary

BACKGROUND:

Minutes are approved by a majority vote of Council at the Council meetings and listed on the Consent Agenda.

IDENTIFIED NEED/S:

Council is encouraged to contact the City Secretary's Office prior to the meeting with suggested changes. Upon doing so, staff can make suggested changes and the minutes may be left on the Consent Agenda in order to contribute to a time efficient meeting. If the change is substantial in nature, a copy of the suggested change will be provided to Council for consideration prior to the vote.

OPTIONS & RESULTS:

The City Council should review and consider approval of the minutes. Council's vote and approval of the minutes reflect agreement with the accuracy of the minutes.

PROGRESS TO DATE: (if appropriate)

The City Manager has reviewed the minutes and given approval to include the minutes in this packet.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

To approve minutes of the Regular City Council Meeting held on March 26, 2024.



**MEETING MINUTES OF THE REGULAR MEETING
HIGHLAND VILLAGE CITY COUNCIL
HIGHLAND VILLAGE MUNICIPAL COMPLEX
1000 HIGHLAND VILLAGE ROAD, HIGHLAND VILLAGE, TEXAS
TUESDAY, MARCH 26, 2024**

EARLY WORK SESSION

Mayor Jaworski called the meeting to order at 6:00 p.m.

Roll Call

Present: Daniel Jaworski Mayor
Jon Kixmiller Mayor Pro Tem
Kevin Cox Councilmember
Shawn Nelson Councilmember
Rhonda Hurst Councilmember
Robert Fiester Councilmember
Brian A. Fiorenza Deputy Mayor Pro Tem

Staff Members: Paul Stevens City Manager
Ken Heerman Assistant City Manager
Autumn Keefer City Attorney
Angela Miller City Secretary
Mark Stewart Assistant Police Chief
Jason Collier Fire Chief
Scott Kriston Public Works Director
Phil Lozano Parks and Recreation Director
Sunny Lindsey Information Services Director
Keith Pennock Network Manager
Kim Lopez Human Resources Director
Laurie Mullens Marketing and Communications Director

1. Receive Presentation of the Annual Comprehensive Financial Report for Fiscal Year 2022-2023

Mr. Clayton Rogers with Pattillo, Brown & Hill, LLP presented highlights of the Annual Comprehensive Financial Report. Mr. Rogers reported the auditors from Pattillo, Brown & Hill, LLP issued an unmodified audit opinion of the City's financial statements, which declare the financial statements present fairly the financial position of the City of Highland Village for the fiscal year ending September 30, 2023.

2. Receive an Update on Information Services Operations and Projects

Information Services Director Sunny Lindsey provided information to Council on the City's data privacy policies, incident response and recovery, and lines of defense from a

cyberattack. She reported all employees and elected officials have to complete mandatory cybersecurity training annually, as required by HB 3834. Ms. Lindsey added that the Information Services Department is also implementing multi-factor authentication.

Ms. Lindsey also reported the City has entered into an agreement with the Denco Area 911 District to utilize their Annex facility as a backup facility for operations. This facility is an EF-5 tornado-rated hardened facility that will contain a secure data center, backup Emergency Communications Center and information technology support space.

With the use of external third party systems, Councilmember Hurst asked if there have been any breaches, and if so, how people were affected. Ms. Lindsey reported there has been one incident and it involved emails on exchange, with no data involved.

3. Clarification of Consent or Action Items listed on Today's City Council Meeting Agenda for March 26, 2024

Relating to Agenda Item #15, Councilmember Hurst asked how much was spent on engineering for the project. Parks and Recreation Director Phil Lozano reported a little under \$15,000. She then asked what it costs to maintain the trail until it can be replaced. Mr. Lozano stated he did not have that figure but that it is minimal as staff only has to remediate during periods of heavy rain. Councilmember Hurst asked if it's realistic that any new bids would come in at \$15,000, even if it's included in with a larger project. Mr. Lozano stated he isn't sure but thinks it would be higher. If that occurs, Mr. Lozano reported the project cost would have to be adjusted or the project possibly shelved.

Mayor Jaworski announced Council would meet in Closed Session and read Agenda Item #4(a), (b) and (c).

CLOSED SESSION

Council convened into Closed Session at 6:36 p.m.

- 4. Hold a Closed Meeting in accordance with the following Sections of the Texas Government Code:**
- (a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)**
 - (b) Section 551.089 – Deliberation regarding Security Devices and Security Audits**
 - (c) Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary**

Council concluded Closed Session at 6:45 p.m. Early Work Session was adjourned at 6:46 p.m.

OPEN SESSION

5. Call Meeting to Order

Mayor Jaworski and Mayor for the Day Charlie Hill called the meeting to order at 7:05 p.m.

Roll Call

Present:	Daniel Jaworski	Mayor
	Jon Kixmiller	Mayor Pro Tem

Kevin Cox	Councilmember
Shawn Nelson	Councilmember
Rhonda Hurst	Councilmember
Robert Fiester	Councilmember
Brian A. Fiorenza	Deputy Mayor Pro Tem

Staff Members:	Paul Stevens	City Manager
	Ken Heerman	Assistant City Manager
	Autumn Keefer	City Attorney
	Angela Miller	City Secretary
	Mark Stewart	Assistant Police Chief
	Jason Collier	Fire Chief
	Scott Kriston	Public Works Director
	Kim Lopez	Human Resources Director
	Laurie Mullens	Marketing and Communications Director

6. Prayer led by Councilmember Robert Fiester

Councilmember Fiester gave the invocation.

7. Pledge of Allegiance to the U.S. and Texas flags led by Councilmember Robert Fiester

Councilmember Fiester led the Pledge of Allegiance to the U.S. and Texas flags.

8. Mayor and Council Reports on Items of Community Interest pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety

Councilmember Hurst announced the following meetings and events:

- City offices will be closed on March 29 in observation of Good Friday
- Denton County Transportation Authority Board of Directors meeting - March 28 at 10:00 a.m. via Zoom
- Easter – March 31
- Coffee with the Mayor at Sip | Stir - April 1 at 8:30 a.m.
- Zoning Board of Adjustment meeting - April 4 at 7:00 p.m.
- Board of Ethics meeting - April 9 at 6:00 p.m.
- City Council meeting - April 9
- Paper Shredding Day - April 13 from 2:00 to 5:00 p.m. at Pilot Knoll Park

• **Presentation of a Proclamation celebrating the Mayor for the Day**

Mayor Jaworski presented Charlie Hill with a proclamation.

9. City Manager/Staff Reports

Public Works Director Scott Kriston provided information on the water disinfection process that is currently underway. The public water system is temporarily converting the disinfectant used in the distribution system from chloramine to free chlorine. This will continue through April 16, 2024.

City Manager Stevens reminded everyone this is the last week to take the Resident Satisfaction Survey. He also reported the Highland Shores asphalt project is underway; the Notice to Proceed was given on March 4, with approximately 180 days for completion. The next HVBA Quarterly Luncheon will be held on April 9 at Doubletree Ranch Park. The Highland Village Rotary Club is hosting a Taste Around the Village at The Shops at Highland Village on April 5.

- **The Village Report**

The Village Report was not shown due to technical issues.

10. Visitor Comments

No one wished to speak.

CONSENT AGENDA

- 11. Consider approval of Minutes of the Regular City Council Meeting held on February 27, 2024**
- 12. Consider Resolution 2024-3115 authorizing a Contract for Construction Services with MBC Services, LLC for Renovation of the existing Concession Area at the Sgt. Dennis Oliver Event Center**
- 13. Consider Resolution 2024-3116 awarding and authorizing a Contract with O & A Classic Coatings and Paintings Corporation for the Oak Street Ground Storage Tank Repainting Project**
- 14. Receive the Annual Comprehensive Financial Report for Fiscal Year 2022-2023**
- 15. Consider Resolution 2024-3118 rejecting All Bids for the Village Park and Market Trail Connection Project**
- 16. Receive Budget Reports for Period ending January 31, 2024**

Motion by Councilmember Fiester, seconded by Deputy Mayor Pro Tem Fiorenza, to approve Consent Agenda Items #11 through #16. Motion carried 7-0.

ACTION AGENDA

- 17. Take action, if any, on Matters discussed in Closed Session in accordance with the following Sections of the Texas Government Code:
(a) Section 551.071 – Consultation with City Attorney Concerning Pending or Contemplated Litigation and on any Regular Session or Work Session Agenda Item Requiring Confidential, Attorney/Client Advice Necessitated by the Deliberation or Discussion of Said Item (as needed)
(b) Section 551.089 – Deliberation regarding Security Devices and Security Audits
(c) Section 551.074 – Personnel – Deliberate the Employment and Evaluation of the City Manager and City Secretary**

NO ACTION TAKEN

18. **Conduct a Public Hearing and Consider Ordinance 2024-1311 amending the Planned Development Regulations as set forth in Ordinance No. 04-954 relating to the Development and Use of Lot 3C, Block A, Valley Ridge Center, located at 2005 Valley Ridge Court (1st of two reads)**

PUBLIC HEARING CONDUCTED
APPROVED (7 – 0)

Public Works Director Kriston reported an application was received seeking approval of a site plan to construct a total of two (2) storage buildings, one (1) each on separate lots next to each other. The property is currently zoned Planned Development Retail (PD-R), and storage buildings are a permitted use within the current zoning. He added that both lots will share a mutual access/fire lane easement in order to comply with City ordinance, however, the property owner is requesting an exception to the foundation plantings for the lot located at 2005 Valley Ridge Court. This property abuts Valley Ridge Court and is visible to public view. Mr. Kriston reported as of March 21, 2024, staff has not received any inquiries on the request, and that the Planning and Zoning Commission voted 5-0 at their meeting held on February 20, 2024, to send the draft ordinance as presented to City Council for consideration.

Mayor Jaworski opened the public hearing; with no one wishing to speak the public hearing was then closed.

Per the current PD regulations, Councilmember Fiester asked if the applicant would be required to have shrubs along the property line as well as the foundation plantings. Mr. Kriston reported the applicant is not required to have a landscape buffer. He explained that because the garage doors front Valley Ridge Court, City ordinance requires foundation plantings. Due to the layout of the parking, the applicant wishes to install a landscape buffer, which would include a hedge row and some trees. Councilmember Fiester asked if the trees would be outside of the utility easement along Valley Ridge Court; Director Kriston stated staff would work with the applicant on placement.

Motion by Councilmember Fiester, seconded by Mayor Pro Tem Kixmiller, to approve the first read of Ordinance 2024-1311 amending the Planned Development Regulations as set forth in Ordinance 04-954 relating to the development and use of Lot 3C, Block A, Valley Ridge Center, located at 2005 Valley Ridge Court. Motion passed 7-0.

19. **Consider Resolution 2024-3117 approving a Detailed Site Plan for Lots 2C and 3C, Block A, Valley Ridge Center, located at 2005 and 2035 Valley Ridge Court**

APPROVED (7 – 0)

Public Works Director Kriston reported an application was received seeking approval of a site plan to construct two (2) storage buildings, each on separate lots next to each other. They will share a mutual access/fire lane easement in order to comply with City ordinance. The property is currently zoned Planned Development Retail (PD-R), and storage buildings are a permitted use within the current zoning. He added that the site plan package includes a site plan, building elevations, lighting plan, landscape plans and signage plan. Mr. Kriston reported the Planning and Zoning Commission voted 5-0 at their meeting held on February 20, 2024, to send the site plan forward to City Council for consideration. The property owners were present for the Council meeting.

Councilmember Fiester stated the site plan includes a 148 foot handrail along the northern property and asked for clarification on its function. Mr. Kriston stated there is an elevation difference that is greater than 32 inches, which would require the handrail due to ADA

regulations. Councilmember Fiester asked if there is also a similar elevation difference on the south side. The property owner, Mr. Paul Bosco, Sr., stated the difference there is only twelve (12) to eighteen (18) inches. In relation to the location of the enclosed dumpster, Councilmember Fiester stated there is a curb inlet on the backside and asked how that would function on the back corner. Mr. Kriston reported all easements on the property were done as separate instruments. In order to provide functionality and to foster development, a dumpster enclosure was allowed on a non-pressurized pipe easement. He added that the drainage is designed to go around the enclosure and then into the inlet behind, with installation of a grate on the inlet. Councilmember Fiester asked if the drainage flows east or west out of that structure. Mr. Kriston reported it flows west to east, with a regional detention facility located to the northeast.

Councilmember Fiester asked if the one (1) accessible space on Lot 2C is located in front of a garage door. Mr. Kriston reported there is not a door located there. With the drainage going around the structure, Councilmember Hurst asked if it's not contained in the drainage easement. Mr. Kriston reported the dumpster is inside the easement, and that the drainage goes around the dumpster site. Councilmember Hurst asked if the water needed to be in an easement; Mr. Kriston stated it is contained within the easement. Regarding Lot 3C, Councilmember Hurst asked if the accessible path to the building would be painted as she did not see that indicated on the plan. The applicant, Mr. Paul Bosco, Jr., stated the walkway is designed to be ADA compliant, and that striping can be added. Councilmember Cox asked if a geotechnical report was included with the site plan; Mr. Kriston stated no. Councilmember Cox explained that the industry standard is 6%, but with our soil it seems that sometimes geotechs have a difference of opinion, and that maybe it should be higher. Mr. Kriston stated they have the geotech report for the FM 407 construction that was used for comparison and the 6% is sufficient. Councilmember Hurst asked if the eight (8) inch pavement under the dumpster is called out. Mr. Kriston reported it is included in the engineering plans.

Deputy Mayor Pro Tem Fiorenza stated the buildings have two (2) feet of stone wainscoting all around the exterior, which matches the full front stone wall that is on another existing building located to the north of this project. With the building being more visible from the roadway, he asked what prompted the use of metal instead of full stone. Mr. Bosco, Jr. reported the building was originally designed as full metal but that they chose to use stone in order for it to be similar to the other existing building located nearby and to dress up the building. Mayor Pro Tem Fiorenza asked for consideration of using full or additional stone or stucco at least on the Valley Ridge side, similar to what was used on the other existing building that is located nearby.

With Building 1 having approximately 2,000 square feet of office space, Councilmember Fiester asked for clarification on the location of the office space relative to accessible parking. Mr. Kriston reported it's located directly in front of the ADA space. Councilmember Nelson asked if each individual door unit would have office spaces, which could be individual businesses. Mr. Bosco, Jr. stated it could be an option for finish out. Councilmember Hurst asked if that meant there would be no office in the other building, and if it's more of a flex space. Mr. Bosco, Jr. stated it is to be leased for storage space, adding they do not have anything planned or designed for it right now. With possible office use in the future, Councilmember Hurst asked if there would be adjustment for appropriate parking as this sounds like a flex space. Mr. Bosco, Jr. said the building was not designed for office use. Councilmember Fiester asked what control the City would have if the owners wanted to repurpose the space. Mr. Kriston reported when a permit application for an office finish out is received, calculations for parking would be ran and if the project does not meet ADA or City ordinance requirements relative to parking, then the application

is denied. For clarification, Mr. Kriston added that a permit from the City would be required for a finish out, and that parking requirements is included in the review process.

Motion by Mayor Pro Tem Kixmiller, seconded by Councilmember Nelson, to approve Resolution 2024-3117 approving a detailed site plan for Lots 2C and 3C, Block A, Valley Ridge Center, located at 2005 and 2035 Valley Ridge Court. Motion passed 7-0.

20. Consider Resolution 2024-3119 awarding and authorizing a Contract with Pavecon Public Works, LP for the 2022 Street Improvements Project - Phase 2
APPROVED (7 – 0)

Public Works Director Kriston reported that street and drainage projects were included in the 2022 Street Bond Program. Several streets were identified for reconstruction, with full depth reclamation. With Phase 1 being completed, Phase 2 has now been designed and bid. Eight (8) bids were received, with Pavecon submitting the lowest responsive bid.

Mr. Kriston added that letters have been sent to the affected residents. Upon approval to spend the construction funds, another letter will be sent which will incorporate a QR code and direction to the City's website where project information will be available, as suggested previously by Councilmember Hurst. Councilmember Hurst asked if there would be information on the City's website that indicates stages and progress of the project, with contact information in the event there are any questions or a need to address any damage issues. Mr. Kriston stated that would be included, along with a map that allows a user to hover over a certain area to see an update on that particular area. Councilmember Hurst asked if there would be construction sign(s) and if so, could a QR code be incorporated on the sign(s). Mr. Kriston reported construction signage is not included in the project.

Motion by Mayor Pro Tem Kixmiller, seconded by Deputy Mayor Pro Tem Fiorenza, to approve Resolution 2024-3119 awarding and authorizing a contract with Pavecon Public Works, LP for the 2022 Street Improvements Project – Phase 2. Motion passed 7-0.

LATE WORK SESSION

21. Status Reports on Current Projects and Discussion on Future Agenda Items (A Councilmember may inquire about a subject of which notice has not been given. A statement of specific information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.)

Councilmember Cox requested a future agenda item to review City regulations relating to swimming pool maintenance and required safety precautions.

22. Adjournment

Miss Hill and Mayor Jaworski adjourned the meeting at 7:53 p.m.

Daniel Jaworski, Mayor

ATTEST:

Angela Miller, City Secretary

DRAFT

CITY OF HIGHLAND VILLAGE
CITY COUNCIL

AGENDA# 11

MEETING DATE: 04/09/2024

SUBJECT: Consider a Request to amend the Planned Development Regulations set forth in Ordinance No. 04-954 relating to the Development and Use of Lot 3C, Block A, Valley Ridge Center, located at 2005 Valley Ridge Ct. (Second Read of Ordinance No. 2024-1311)

PREPARED BY: Autumn Aman, Community Development Coordinator

BACKGROUND:

An application was received seeking approval of a Site Plan to construct a total of two (2) storage buildings, one (1) each on separate lots next to each other. The property is currently zoned Planned Development Retail (PD-R) in accordance with Ordinance No. 04-954 (the "PD Ordinance"). Storage buildings are a permitted use within the current zoning.

Both lots will share a mutual access/fire lane easement in order to comply with City Ordinance, however, the property owner is requesting an exception to the foundation plantings for the lot located at 2005 Valley Ridge Ct. This property abuts Valley Ridge Ct. and is visible to public view. *See the attached narrative request from the property owner.*

Section 15.g of PD Ordinance 04-954 states as follows:

No foundation planting requirement for self-storage buildings except if such building abuts the perimeter of the development then planting shall be required along the outside perimeter of the building which is visible to public view.

IDENTIFIED NEED/S:

All public hearings have been conducted by both the Planning and Zoning Commission and City Council. Council to consider the second and final read of Ordinance 2024-1311.

OPTIONS & RESULTS:

Options are to recommend the City Council that the application be (1) approved as submitted, (2) approved with modifications, or (3) deny the request. The City Council may also postpone any action in order to receive any additional information which it requests be presented.

PROGRESS TO DATE: (if appropriate)

Staff has not received any inquires on the request.

City Staff and the Fire Department have reviewed the request and have no further comments on the submittal.

At the February 20, 2024 Planning and Zoning meeting, the Commission recommended to send the draft ordinance as presented to City Council for approval, with a vote of 5-0. City Council conducted a public hearing and approved the first read of Ordinance 2024-1311 at their March 26, 2024 meeting, with a vote of 7-0.

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

An amendment to the Ordinance is required. A copy of the draft ordinance prepared by the City Attorney is attached.

RECOMMENDATION:

Staff recommends the City Council review and consider the second and final read of Ordinance No. 2024-1311.

11/28/23

Highland Village Storage

Lots 2C and 3C, Block A

Valley Ridge Center

City of Highland Village

Denton County, Texas

To whom this may concern,

Paul Bosco Jr on behalf of PABHV Holdings LLC is requesting a variance on the above-mentioned project. Currently building #2 (the most western building) faces Valley Ridge Court. The building is considered to abut the development, but the building doesn't fall directly against the property line. There is a parking lot and landscape buffer area between the building and Valley Ridge court. We are requesting instead of irrigating and planting foundation landscape in the very small areas (some are sub 2' wide) that our landscape buffer between the curb and parking lot serve the aesthetic requirement in lieu of foundation plantings. If we had to irrigate and plant in the small areas, it would be very difficult to maintain and would track moisture and dirt into the storage units. The purpose of the foundation plantings is addressed by the 38 bushes and 7 trees on our landscape plan. We are also dressing the building up with a stone wainscot around the bottom perimeter to give the building better curb appeal. We are using similar color pallets and stone to the neighboring storage facility, so they are complimentary of each other from the street view.

Thank you for your consideration,

Paul A Bosco Jr

PABHV Holdings LLC



2250

20

2040

2080

2100

2250

2240

2230

2045

2150

2210

2005

2035

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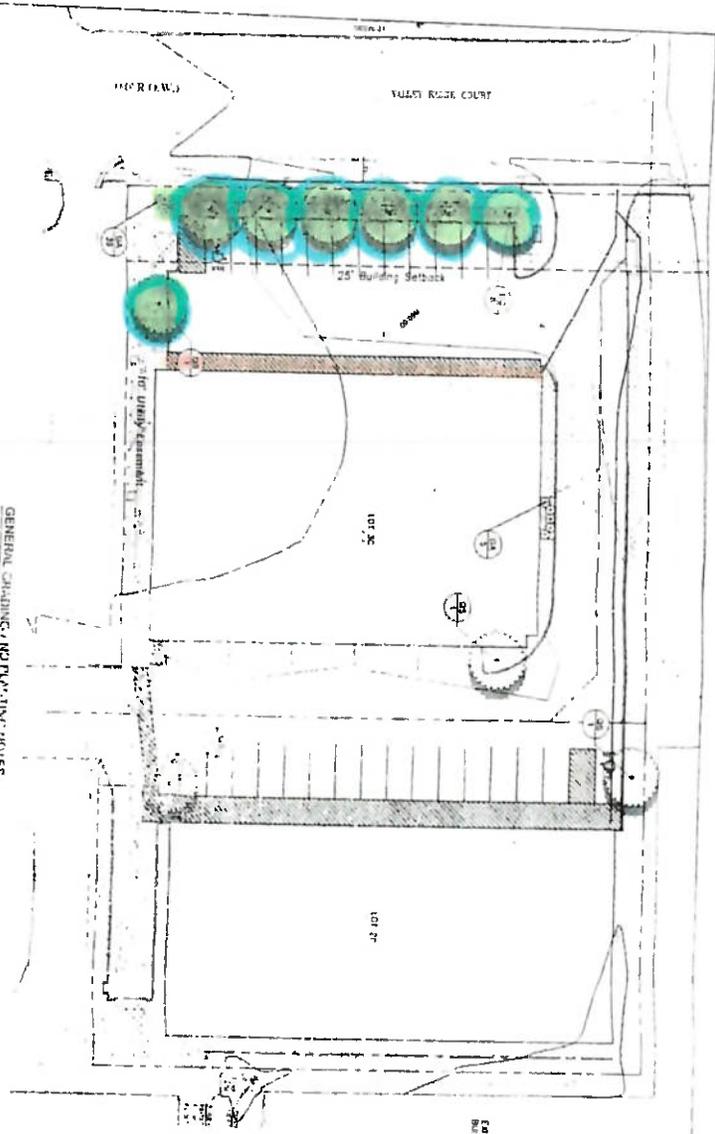
210

HIGHLAND VILLAGE RD

VALLEY RIDGE CT

JUSTIN RD

181
 THE ENGINEER HAS REVIEWED THE PLANS AND SPECIFICATIONS FOR THE PROPOSED LANDSCAPE PLANTING AND HAS FOUND THEM TO BE IN ACCORDANCE WITH THE CITY OF HIGHLAND VILLAGE ORDINANCES AND THE TEXAS LANDSCAPE ARCHITECTURE ACT. THE ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLANS AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OR COMPLETENESS OF THE INFORMATION PROVIDED. THE ENGINEER DOES NOT WARRANT THAT THE PLANS OR SPECIFICATIONS WILL BE FULLY COMPLIANT WITH ALL APPLICABLE REGULATIONS AND STANDARDS. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED AND DOES NOT EXTEND TO ANY OTHER MATTER. THE ENGINEER'S REVIEW IS BASED ON THE ASSUMPTION THAT ALL INFORMATION PROVIDED IS TRUE AND CORRECT. THE ENGINEER DOES NOT WARRANT THAT THE PLANS OR SPECIFICATIONS WILL BE FULLY COMPLIANT WITH ALL APPLICABLE REGULATIONS AND STANDARDS. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED AND DOES NOT EXTEND TO ANY OTHER MATTER. THE ENGINEER'S REVIEW IS BASED ON THE ASSUMPTION THAT ALL INFORMATION PROVIDED IS TRUE AND CORRECT.



GENERAL CHAINING AND PLANTING NOTES:

1. ALL PLANTINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE CITY OF HIGHLAND VILLAGE ORDINANCES AND THE TEXAS LANDSCAPE ARCHITECTURE ACT.
2. THE ENGINEER HAS REVIEWED THE PLANS AND SPECIFICATIONS FOR THE PROPOSED LANDSCAPE PLANTING AND HAS FOUND THEM TO BE IN ACCORDANCE WITH THE CITY OF HIGHLAND VILLAGE ORDINANCES AND THE TEXAS LANDSCAPE ARCHITECTURE ACT.
3. THE ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLANS AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OR COMPLETENESS OF THE INFORMATION PROVIDED.
4. THE ENGINEER DOES NOT WARRANT THAT THE PLANS OR SPECIFICATIONS WILL BE FULLY COMPLIANT WITH ALL APPLICABLE REGULATIONS AND STANDARDS.
5. THE ENGINEER'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED AND DOES NOT EXTEND TO ANY OTHER MATTER.
6. THE ENGINEER'S REVIEW IS BASED ON THE ASSUMPTION THAT ALL INFORMATION PROVIDED IS TRUE AND CORRECT.

PLANT SCHEDULE

PLANT CODE	PLANT NAME	QUANTITY	REMARKS
01	ORANGE BLOSSOM	1	PLANTING
02	ORANGE BLOSSOM	1	PLANTING
03	ORANGE BLOSSOM	1	PLANTING
04	ORANGE BLOSSOM	1	PLANTING
05	ORANGE BLOSSOM	1	PLANTING
06	ORANGE BLOSSOM	1	PLANTING
07	ORANGE BLOSSOM	1	PLANTING
08	ORANGE BLOSSOM	1	PLANTING
09	ORANGE BLOSSOM	1	PLANTING
10	ORANGE BLOSSOM	1	PLANTING
11	ORANGE BLOSSOM	1	PLANTING
12	ORANGE BLOSSOM	1	PLANTING
13	ORANGE BLOSSOM	1	PLANTING
14	ORANGE BLOSSOM	1	PLANTING
15	ORANGE BLOSSOM	1	PLANTING
16	ORANGE BLOSSOM	1	PLANTING
17	ORANGE BLOSSOM	1	PLANTING
18	ORANGE BLOSSOM	1	PLANTING
19	ORANGE BLOSSOM	1	PLANTING
20	ORANGE BLOSSOM	1	PLANTING

LANDSCAPE CALCULATIONS

LOT 2C AREA: 10,000 SQ FT
 LOT 2F AREA: 10,000 SQ FT
 TOTAL AREA: 20,000 SQ FT
 PLANTING DENSITY: 1 PLANT PER 100 SQ FT
 TOTAL PLANTS: 200
 PLANTING SCHEDULE: SEE PLANT SCHEDULE
 PLANTING NOTES: SEE GENERAL CHAINING AND PLANTING NOTES



EVERGREEN ENGINEERING, INC.
 10000 DALLAS ROAD, SUITE 100, DALLAS, TEXAS 75243
 (214) 343-1111
 www.evergreeneng.com

LANDSCAPE PLANTING

HIGHLAND VILLAGE STORAGE
 LOTS 2C & 3C, BLOCK A
 VALLEY RIDGE CENTER
 CITY OF HIGHLAND VILLAGE
 DENTON COUNTY, TEXAS

HOMEYER ENGINEERING, INC.
 10000 DALLAS ROAD, SUITE 100, DALLAS, TEXAS 75243
 (214) 343-1111
 www.homeyereng.com

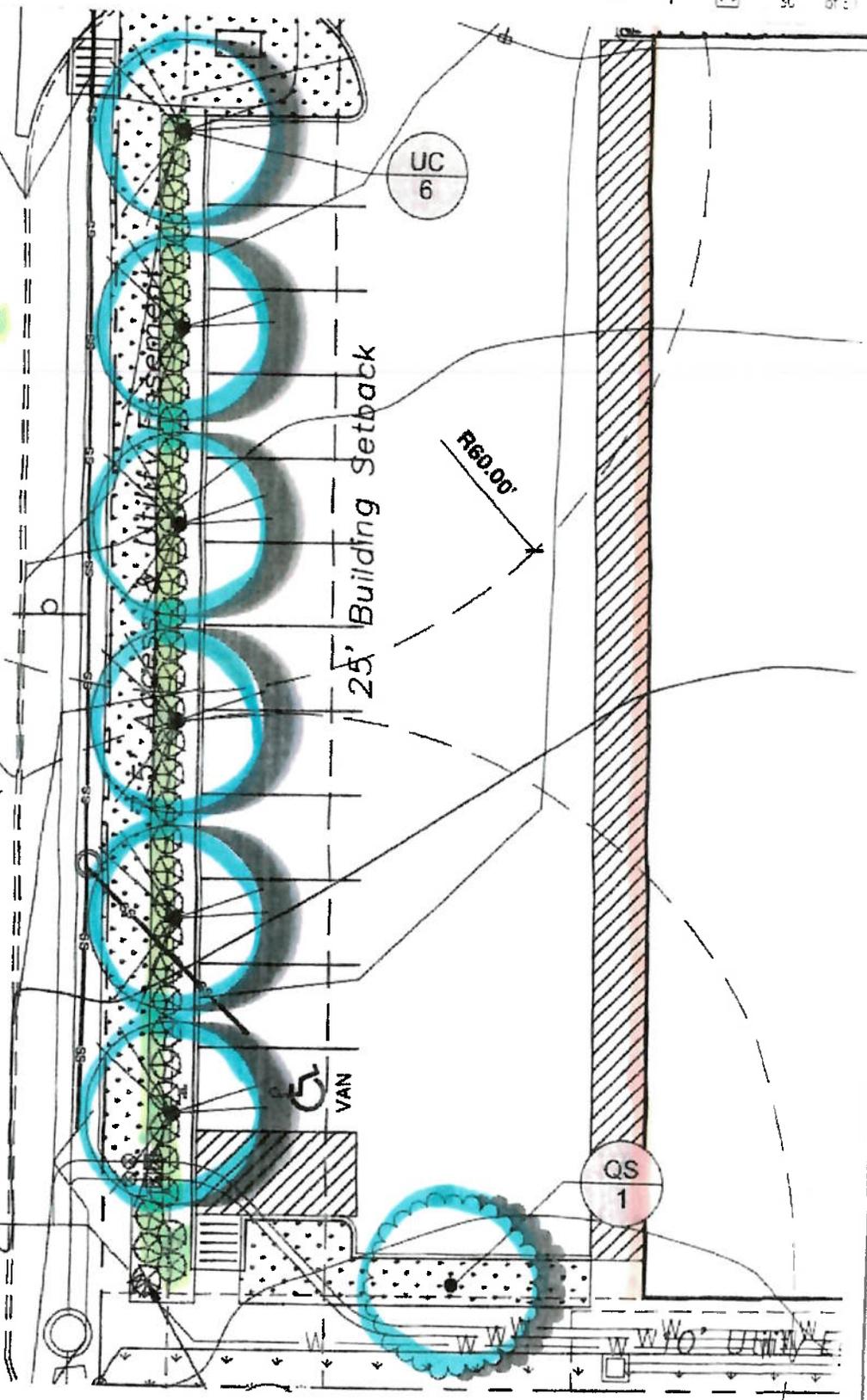
DATE: 08/12/2023
 TIME: 2:30PM
 SHEET NO.: LP-1

SIDEWALK

VALLEY RIDGE COURT

38 BUSES
7 TREES

R.O.W.



UC
6

25' Building Setback

R660.00'

VAN

QS
1

CITY OF HIGHLAND VILLAGE, TEXAS

ORDINANCE NO. 2024-1311

AN ORDINANCE OF THE CITY OF HIGHLAND VILLAGE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING DISTRICT MAP OF THE CITY OF HIGHLAND VILLAGE AS PREVIOUSLY AMENDED, BY AMENDING THE REGULATIONS OF THE PLANNED DEVELOPMENT DISTRICT FOR RETAIL (PD-R) AS SET FORTH IN ORDINANCE NO. 04-954 APPLICABLE TO THE DEVELOPMENT AND USE OF LOT 3C, BLOCK A, VALLEY RIDGE CENTER; PROVIDING FOR A CONFLICTS RESOLUTION CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR NO VESTED INTEREST; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Highland Village, Texas, in compliance with the laws of the State of Texas and the Ordinances of the City of Highland Village, Texas, have given the requisite notices by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all the property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion, the City Council has concluded that the Comprehensive Zoning Ordinance and Zoning District Map of the City of Highland Village, Texas, as previously amended, should be further amended as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, THAT:

SECTION 1. The Comprehensive Zoning Ordinance and Zoning District Map of the City of Highland Village, Texas, as amended, by amending in accordance with Section Two of this Ordinance the regulations relating to the use and development of Lot 3C, Block A, Valley Ridge Center, an addition to the City of Highland Village, Texas, according to the plat thereof recorded in Cabinet W, Page 386, Plat Records, Denton County, Texas (“the Property”), and being located in, and subject to the development and use regulations of the Planned Development District for Retail (PD-R) set forth in Ordinance No. 04-954, as amended (the “PD-R Regulations”).

SECTION 2. The Property shall be used and developed in accordance with the PD-R Regulations, provided, however, the Property may be developed without the installation of foundations plantings on the side of a self-storage building constructed on the Property that faces Valley Ridge Court if landscaping is installed on the Property in substantial conformance with the Landscape Plan attached hereto as Exhibit “A” and incorporated herein by reference.

SECTION 3. All ordinances of the City of Highland Village related to the use and development of the Property heretofore adopted and in effect upon the effective date of this Ordinance are and shall remain in full force and effect except to the extent amended by this Ordinance or to the extent there is an irreconcilable conflict between the provisions of said other ordinance and the provisions of this Ordinance, in which case the provisions of this Ordinance shall be controlling.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance, or of the Comprehensive Zoning Ordinance, as amended hereby, be adjudged

or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinance or the Comprehensive Zoning Ordinance, as amended hereby, which shall remain in full force and effect.

SECTION 5. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 6. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in Comprehensive Zoning Ordinance as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000) for each offense.

SECTION 7. No person or entity shall acquire any vested interest in this Ordinance or any specific regulations contained herein. This Ordinance and any regulations may be amended or repealed by the City Council of the City of Highland Village, Texas, in the manner provided by law.

SECTION 8. This ordinance shall take effect immediately from and after its passage on Second Reading and publication of the caption in accordance with the provisions of the Charter of the City of Highland Village, and it is accordingly so ordained.

FIRST READ ON THE 26TH DAY OF MARCH 2024, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND VILLAGE, TEXAS, ON SECOND READING ON THIS THE 9TH DAY OF APRIL 2024.

APPROVED:

Daniel Jaworski, Mayor

ATTEST:

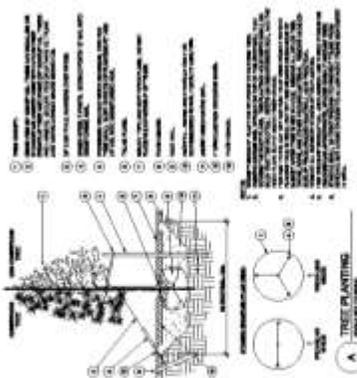
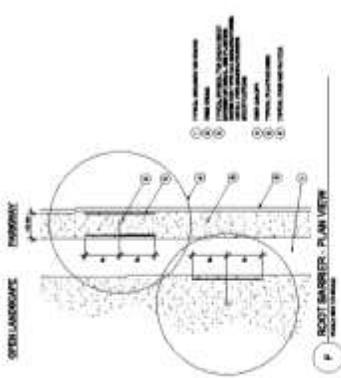
Angela Miller, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Kevin Laughlin, City Attorney

(kbl:2/15/2024:4893-9721-0533)

**Ordinance No. 2024-1311
Exhibit "A" – Landscape Plan**

 <p> HOMER ENGINEERING, INC. 11111 W. WILSON ROAD, SUITE 100 FORT WORTH, TEXAS 76116 WWW.HOMER-ENG.COM </p>		<p> HIGHLAND VILLAGE STORAGE LOTS 2C & 3C, BLOCK A VALLEY RIDGE CENTER CITY OF HIGHLAND VILLAGE DENTON COUNTY, TEXAS </p>	<p> LANDSCAPE DETAILS AND SPECIFICATIONS </p>	 <p> 2-4-24 DRAWN: GDC DATE: 01/12/2024 REV: 01-01-2024 </p>	<p> SHEET NO. LP-2 </p>		
							
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>A TREE PLANTING</p>  </div> <div style="width: 45%;"> <p>B ROOT BARRIER - PLAN VIEW</p>  </div> </div>							
<p>PLANTING SPECIFICATIONS</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>1. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>2. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>3. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>4. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>5. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>6. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>7. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>8. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>9. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>10. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> </td> <td style="width: 50%; vertical-align: top;"> <p>11. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>12. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>13. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>14. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>15. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>16. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>17. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>18. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>19. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>20. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> </td> </tr> </table>						<p>1. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>2. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>3. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>4. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>5. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>6. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>7. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>8. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>9. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>10. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p>	<p>11. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>12. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>13. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>14. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>15. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>16. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>17. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>18. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>19. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>20. ALL PLANTING SHALL BE INSTALLED IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p>
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CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 12

MEETING DATE: 04/09/2024

SUBJECT: Receive Budget Reports for Period Ending February 29, 2024

PREPARED BY: Mike McWhorter, Budget & Accounting Administrator

BACKGROUND:

In accordance with the City Charter, Section 6.12, paragraph D, a budget report is submitted monthly for Council Review.

The budget report submitted for February represents the fifth report in the Fiscal Year.

IDENTIFIED NEED/S:

N/A

OPTIONS & RESULTS:

N/A

PROGRESS TO DATE: (if appropriate)

N/A

BUDGETARY IMPACT/ORDINANCE CHANGE: (if appropriate)

N/A

RECOMMENDATION:

Council to receive the budget reports for the period ending February 29, 2024.

General Fund Summary

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired **41.7%**

Revenues	Original Budget	Revised Budget (Includes Budget Amendments)	Year to Date	Variance	% Received
Property Tax	\$ 13,869,510	\$ 13,869,510	\$ 13,259,979	\$ (609,531)	96%
Sales Tax	3,942,504	3,942,504	988,820	(2,953,684)	25%
Franchise Fees	1,586,811	1,586,811	370,419	(1,216,392)	23%
Licensing & Permits	236,439	236,439	139,023	(97,416)	59%
Park/Recreation Fees	174,065	174,065	85,214	(88,851)	49%
Public Safety Fees	777,391	777,391	297,218	(480,173)	38%
Rents	179,919	179,919	73,348	(106,571)	41%
Municipal Court	106,074	106,074	45,879	(60,195)	43%
Interest Income	447,160	447,160	285,137	(162,023)	64%
Miscellaneous	63,500	63,500	43,739	(19,761)	69%
Total Revenues	\$ 21,383,373	\$ 21,383,373	\$ 15,588,776	\$ (5,794,597)	73%

Other Sources					
Transfers In	\$ 534,000	\$ 534,000	\$ -	\$ (534,000)	0%
Sale of Assets	\$ 186,275	\$ 186,275	\$ 37,540	\$ (148,735)	0%
Total Available Resources	\$ 22,103,648	\$ 22,103,648	\$ 15,626,316	\$ (6,328,597)	

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office	\$ 671,331	\$ 671,331	\$ 226,323	\$ 445,008	34%
Finance (includes Mun. Court)	1,539,939	1,539,939	756,182	783,757	49%
Human Resources	690,680	690,680	187,204	503,476	27%
City Secretary Office	484,592	484,592	196,706	287,886	41%
Information Services	1,424,559	1,424,559	550,377	874,182	39%
Marketing and Communications	496,198	496,198	203,913	292,285	41%
Police	6,130,265	6,130,265	2,505,767	3,624,498	41%
Fire	3,815,762	3,815,762	1,508,885	2,306,877	40%
Community Services	413,042	413,042	168,326	244,716	41%
Streets/Drainage	1,725,580	1,725,580	542,446	1,183,134	31%
Maintenance	2,397,398	2,397,398	688,287	1,709,111	29%
Parks	2,375,177	2,375,177	1,068,052	1,307,125	45%
Recreation	730,622	730,622	207,418	523,204	28%
Total Expenditures	\$ 22,895,143	\$ 22,895,143	\$ 8,809,885	\$ 14,085,258	38%

Capital Summary	(Included in totals above - summary information only)				
Equipment Replacement	\$ 159,000	\$ 159,000	\$ 155,865	\$ 3,135	98%

Other Uses					
Transfers Out	\$ 16,000	\$ 16,000		16,000	0%
Total Expenditures	\$ 22,911,143	\$ 22,911,143	\$ 8,809,885	\$ 14,101,258	

Fund Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	9,188,912	10,422,639	10,422,639
+ Net Increase (Decrease)	(807,495)	(807,495)	6,816,431
Ending Fund Balance	\$ 8,381,417	\$ 9,615,144	\$ 17,239,070

General Fund Expenditure Summary

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

- - - Summary - - -

	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 15,479,543	\$ 15,479,543	\$ 5,991,557	\$ 9,487,986	39%
Services / Supplies	7,256,600	7,256,600	2,662,463	4,594,137	37%
Capital	159,000	159,000	155,865	3,135	98%
	\$ 22,895,143	\$ 22,895,143	\$ 8,809,885	\$ 14,085,258	38%

- - - Detail - - -

Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 10,963,431	\$ 10,963,431	\$ 4,215,347	\$ 6,748,085	38%
<i>Employee Benefits</i>	4,516,111	4,516,111	1,776,210	2,739,901	39%
<i>Total Personnel</i>	\$ 15,479,543	\$ 15,479,543	\$ 5,991,557	\$ 9,487,986	39%

Services / Supplies					
<i>Professional Services</i>	\$ 2,124,248	\$ 2,124,248	\$ 1,064,220	\$ 1,060,028	50%
<i>Employee Development</i>	406,511	406,511	111,421	295,090	27%
<i>Office Supplies / Equipment</i>	1,679,921	1,679,921	617,537	1,062,384	37%
<i>Utilities</i>	428,360	428,360	100,102	328,258	23%
<i>Other</i>	2,617,560	2,617,560	769,184	1,848,376	29%
<i>Total Services / Supplies</i>	\$ 7,256,600	\$ 7,256,600	\$ 2,662,463	\$ 4,594,137	37%

Capital					
<i>Equipment / Vehicles</i>	\$ 159,000	\$ 159,000	\$ 155,865	\$ 3,135	98%
<i>Total Capital</i>	\$ 159,000	\$ 159,000	\$ 155,865	\$ 3,135	98%

Total General Fund Expenditure Summary	\$ 22,895,143	\$ 22,895,143	\$ 8,809,885	\$ 14,085,258	38%
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General Fund Revenue

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired

41.7%

Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Property Tax	\$ 13,869,510	\$ 13,869,510	\$ 13,259,979	\$ (609,531)	96%
Sales Tax	3,942,504	3,942,504	988,820	(2,953,684)	25%
Franchise Fees	1,586,811	1,586,811	370,419	(1,216,392)	23%
Licensing & Permits	236,439	236,439	139,023	(97,416)	59%
Park/Recreation Fees	174,065	174,065	85,214	(88,851)	49%
Public Safety Fees	777,391	777,391	297,218	(480,173)	38%
Rents	179,919	179,919	73,348	(106,571)	41%
Municipal Court	106,074	106,074	45,879	(60,195)	43%
Interest Income	447,160	447,160	285,137	(162,023)	64%
Miscellaneous	63,500	63,500	43,739	(19,761)	69%
Total Revenues	\$ 21,383,373	\$ 21,383,373	\$ 15,588,776	\$ (5,794,597)	73%

City Manager Office FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
--	--------------

- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 434,263	\$ 434,263	\$ 187,741	\$ 246,522	43%
Services / Supplies	237,068	237,068	38,582	198,486	16%
Capital	-	-	-	-	0%
	\$ 671,331	\$ 671,331	\$ 226,323	\$ 445,008	34%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
Salaries / Wages	\$ 337,003	\$ 337,003	\$ 148,679	\$ 188,324	44%
Employee Benefits	97,260	97,260	39,062	58,198	40%
Total Personnel	\$ 434,263	\$ 434,263	\$ 187,741	\$ 246,522	43%

Services / Supplies					
Professional Services <i>(City-wide legal - \$98,500)</i>	\$ 163,500	163,500	\$ 33,560	\$ 129,940	21%
Employee Development	12,770	12,770	4,632	8,138	36%
Supplies / Equipment	10,510	10,510	390.87	10,119	4%
Utilities	-	-	-	-	0%
Other <i>(Contingency + Data Processing)</i>	50,288	50,288	-	50,288	0%
Total Services / Supplies	\$ 237,068	\$ 237,068	\$ 38,582	\$ 198,486	16%

Capital					
Equipment / Vehicles	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Manager	\$ 671,331	\$ 671,331	\$ 226,323	\$ 445,008	34%
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Finance Department FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 991,619	\$ 991,619	\$ 380,091	\$ 611,529	38%
Services / Supplies	548,320	548,320	376,092	172,228	69%
Capital	-	-	-	-	0%
	\$ 1,539,939	\$ 1,539,939	\$ 756,182	\$ 783,757	49%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 718,307	\$ 718,307	\$ 276,436	\$ 441,871	38%
<i>Employee Benefits</i>	273,312	273,312	103,655	169,657	38%
Total Personnel	\$ 991,619	\$ 991,619	\$ 380,091	\$ 611,529	38%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i> <i>(City-wide liability insurance - \$188,408 / DCAD - \$103,000)</i>	\$ 513,346	513,346	\$ 370,485	\$ 142,861	72%
<i>Employee Development</i>	13,649	13,649	2,395	11,254	18%
<i>Supplies / Equipment</i>	6,925	6,925	3,082	3,843	45%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Data Processing Equipment + Supplies)</i>	14,400	14,400	130	14,270	0%
Total Services / Supplies	\$ 548,320	\$ 548,320	\$ 376,092	\$ 172,228	69%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Finance Department	\$ 1,539,939	\$ 1,539,939	\$ 756,182	\$ 783,757	49%
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Human Resources FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 498,423	\$ 498,423	\$ 131,533	\$ 366,889	26%
Services / Supplies	192,257	192,257	55,670	136,587	29%
Capital	-	-	-	-	0%
	\$ 690,680	\$ 690,680	\$ 187,204	\$ 503,476	27%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 381,286	\$ 381,286	\$ 102,340	\$ 278,946	27%
<i>Employee Benefits</i>	117,137	117,137	29,194	87,943	25%
Total Personnel	\$ 498,423	\$ 498,423	\$ 131,533	\$ 366,889	26%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i>	\$ 93,294	\$ 93,294	\$ 26,953	\$ 66,341	29%
<i>Employee Development</i>	84,063	84,063	27,835	56,228	33%
<i>Supplies / Equipment</i>	1,175	1,175	440	735	37%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Safety Programs)</i>	13,725	13,725	442	13,283	3%
Total Services / Supplies	\$ 192,257	\$ 192,257	\$ 55,670	\$ 136,587	29%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Human Resources	\$ 690,680	\$ 690,680	\$ 187,204	\$ 503,476	27%
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City Secretary Office FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 296,072	\$ 296,072	\$ 124,053	\$ 172,019	42%
Services / Supplies	188,520	188,520	72,653	115,867	39%
Capital	-	-	-	-	-
	\$ 484,592	\$ 484,592	\$ 196,706	\$ 287,886	41%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 203,229	\$ 203,229	\$ 87,044	\$ 116,185	43%
<i>Employee Benefits</i>	92,843	92,843	37,009	55,834	40%
Total Personnel	\$ 296,072	\$ 296,072	\$ 124,053	\$ 172,019	42%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i>	\$ 44,800	\$ 44,800	\$ 5,574	\$ 39,226	12%
<i>Employee Development</i> <small>(City Council related \$42,704)</small>	71,369	71,369	7,951	63,418	11%
<i>Supplies / Equipment</i>	16,351	16,351	3,021	13,330	18%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Outside Services)</i>	56,000	56,000	56,106	(106)	100%
Total Services / Supplies	\$ 188,520	\$ 188,520	\$ 72,653	\$ 115,867	39%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Secretary Office	\$ 484,592	\$ 484,592	\$ 196,706	\$ 287,886	41%
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Information Services FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 852,334	\$ 852,334	\$ 331,969	\$ 520,365	39%
Services / Supplies	572,225	572,225	218,408	353,817	38%
Capital	-	-	-	-	0%
	\$ 1,424,559	\$ 1,424,559	\$ 550,377	\$ 874,182	39%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 635,768	\$ 635,768	\$ 241,445	\$ 394,323	38%
<i>Employee Benefits</i>	216,566	\$ 216,566	90,524	126,041	42%
Total Personnel	\$ 852,334	\$ 852,334	\$ 331,969	\$ 520,365	39%

Services / Supplies					
<i>Professional Services</i>	\$ 254,685	254,685	\$ 168,205	\$ 86,480	66%
<i>Employee Development</i>	32,250	32,250	3,527	28,723	11%
<i>Supplies / Equipment</i>	3,410	3,410	591	2,819	17%
<i>Utilities</i>	112,210	112,210	10,475	101,735	9%
<i>Other (Data Processing)</i>	169,670	169,670	35,610	134,060	21%
Total Services / Supplies	\$ 572,225	\$ 572,225	\$ 218,408	\$ 353,817	38%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total City Information Services	\$ 1,424,559	\$ 1,424,559	\$ 550,377	\$ 874,182	39%
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Marketing and Communications FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 360,873	\$ 360,873	\$ 140,160	\$ 220,713	39%
Services / Supplies	135,325	135,325	63,753	71,572	47%
Capital	-	-	-	-	0%
	\$ 496,198	\$ 496,198	\$ 203,913	\$ 292,285	41%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 255,946	\$ 255,946	\$ 98,593	\$ 157,352	39%
<i>Employee Benefits</i>	104,927	\$ 104,927	41,566	63,361	40%
Total Personnel	\$ 360,873	\$ 360,873	\$ 140,160	\$ 220,713	39%

<i>Professional Services</i>	\$ 98,421	\$ 98,421	\$ 41,797	\$ 56,624	42%
<i>Employee Development</i>	9,854	9,854	1,184	8,670	12%
<i>Supplies / Equipment</i>	-	-	3	(3)	0%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Special Events)</i>	27,050	27,050	20,769	6,281	77%
Total Services / Supplies	\$ 135,325	\$ 135,325	\$ 63,753	\$ 71,572	47%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Marketing and Communications	\$ 496,198	\$ 496,198	\$ 203,913	\$ 292,285	41%
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Police Department FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 5,385,828	\$ 5,385,828	\$ 2,054,381	\$ 3,331,446	38%
Services / Supplies	744,437	744,437	451,385	293,052	61%
Capital	-	-	-	-	0%
	\$ 6,130,265	\$ 6,130,265	\$ 2,505,767	\$ 3,624,498	41%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 3,839,741	3,839,741	\$ 1,479,240	\$ 2,360,501	39%
<i>Employee Benefits</i>	1,546,087	1,546,087	575,142	970,945	37%
Total Personnel	\$ 5,385,828	\$ 5,385,828	\$ 2,054,381	\$ 3,331,446	38%

Services / Supplies					
<i>Professional Services</i>	\$ 283,540	\$ 283,540	\$ 245,754	\$ 37,786	87%
<i>Employee Development</i>	50,075	50,075	20,079	29,996	40%
<i>Supplies / Equipment</i>	275,141	275,141	133,607	141,534	49%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Animal Care - \$91,542)</i>	135,681	135,681	51,945	\$ 83,736	38%
Total Services / Supplies	\$ 744,437	\$ 744,437	\$ 451,385	\$ 293,052	61%

Capital					
<i>Equipment / Vehicles</i>		-		-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Police Department	\$ 6,130,265	\$ 6,130,265	\$ 2,505,767	\$ 3,624,498	41%
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Fire Department FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 3,223,769	\$ 3,223,769	\$ 1,256,649	\$ 1,967,120	39%
Services / Supplies	591,993	591,993	252,236	339,757	43%
Capital	-	-	-	-	0%
	<u>\$ 3,815,762</u>	<u>\$ 3,815,762</u>	<u>\$ 1,508,885</u>	<u>\$ 2,306,877</u>	40%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
Salaries / Wages	\$ 2,261,998	<u>2,261,998</u>	\$ 861,180	\$ 1,400,818	38%
Employee Benefits	961,771	<u>961,771</u>	<u>395,469</u>	566,302	41%
Total Personnel	\$ 3,223,769	\$ 3,223,769	\$ 1,256,649	\$ 1,967,120	39%

Services / Supplies					
Professional Services	\$ 146,261	\$ 146,261	\$ 33,051	\$ 113,210	23%
Employee Development <i>(Training - \$52,950)</i>	62,290	62,290	15,990	46,300	26%
Supplies / Equipment	186,585	186,585	49,126	137,459	26%
Utilities	1,850	1,850	676	1,174	37%
Other <i>(Safety Programs)</i>	195,007	195,007	153,393	41,614	79%
Total Services / Supplies	\$ 591,993	\$ 591,993	\$ 252,236	\$ 339,757	43%

Capital					
Equipment / Vehicles		-		-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Fire Department	\$ 3,815,762	\$ 3,815,762	\$ 1,508,885	\$ 2,306,877	40%
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Community Services FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 387,510	\$ 387,510	\$ 158,366	\$ 229,143	41%
Services / Supplies	25,532	25,532	9,959	15,573	39%
Capital	-	-	-	-	0%
	\$ 413,042	\$ 413,042	\$ 168,326	\$ 244,716	41%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 268,540	268,540	\$ 110,025	\$ 158,515	41%
<i>Employee Benefits</i>	118,970	118,970	48,341	70,628	41%
<i>Total Personnel</i>	\$ 387,510	\$ 387,510	\$ 158,366	\$ 229,143	41%

Services / Supplies					
<i>Professional Services</i>	\$ 9,000	9,000	\$ 2,451	6,549	27%
<i>Employee Development</i>	10,607	10,607	4,876	5,731	46%
<i>Supplies / Equipment</i>	5,925	5,925	2,432	3,493	41%
<i>Utilities</i>	-	-	-	-	0%
<i>Other</i>	-	-	200	(200)	0%
<i>Total Services / Supplies</i>	\$ 25,532	\$ 25,532	\$ 9,959	\$ 15,573	39%

Capital					
<i>Equipment / Vehicles</i>	-	-	-	-	0%
<i>Total Capital</i>	\$ -	\$ -	\$ -	\$ -	0%

<i>Total Building Operations</i>	\$ 413,042	\$ 413,042	\$ 168,326	\$ 244,716	41%
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Streets Division FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 870,282	\$ 870,282	\$ 338,892	\$ 531,390	39%
Services / Supplies	840,298	840,298	193,875	646,423	23%
Capital	<u>15,000</u>	<u>15,000</u>	<u>9,679</u>	<u>5,321</u>	<u>0%</u>
	\$ 1,725,580	\$ 1,725,580	\$ 542,446	\$ 1,183,134	31%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 589,625	\$ 589,625	\$ 219,839	\$ 369,786	37%
<i>Employee Benefits</i>	<u>280,657</u>	<u>280,657</u>	<u>119,053</u>	<u>161,604</u>	<u>42%</u>
Total Personnel	\$ 870,282	\$ 870,282	\$ 338,892	\$ 531,390	39%

Services / Supplies					
<i>Professional Services</i>	\$ 77,816	77,816	\$ 9,095	\$ 68,721	12%
<i>Employee Development</i>	12,014	12,014	2,596	9,418	22%
<i>Supplies / Equipment</i>	70,818	70,818	7,989	62,829	11%
<i>Utilities (Streetlights)</i>	86,000	86,000	35,534	50,466	41%
<i>Other (Street Maintenance)</i>	<u>593,650</u>	<u>593,650</u>	<u>138,661</u>	<u>454,989</u>	<u>23%</u>
Total Services / Supplies	\$ 840,298	\$ 840,298	\$ 193,875	\$ 646,423	23%

Capital					
<i>Equipment / Vehicles</i>	15,000	15,000	9,679	5,321	0%
Total Capital	\$ 15,000	\$ 15,000	\$ 9,679	\$ 5,321	0%

Total Streets	\$ 1,725,580	\$ 1,725,580	\$ 542,446	\$ 1,183,134	31%
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Maintenance Division FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 428,069	\$ 428,069	\$ 176,790	\$ 251,279	41%
Services / Supplies	1,894,329	1,894,329	511,497	1,382,832	27%
Capital	<u>75,000</u>	<u>75,000</u>	<u>-</u>	<u>75,000</u>	<u>0%</u>
	\$ 2,397,398	\$ 2,397,398	\$ 688,287	\$ 1,709,111	29%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 288,765	<u>288,765</u>	\$ 118,100	\$ 170,666	41%
<i>Employee Benefits</i>	<u>139,303</u>	<u>139,303</u>	<u>58,690</u>	<u>80,613</u>	<u>42%</u>
<i>Total Personnel</i>	\$ 428,069	\$ 428,069	\$ 176,790	\$ 251,279	41%

Services / Supplies					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Professional Services</i>	\$ 184,360	\$ 184,360	\$ 32,511	\$ 151,849	18%
<i>Employee Development</i>	5,640	5,640	368	5,272	7%
<i>Supplies / Equipment</i>	739,716	739,716	260,577	479,139	35%
<i>Utilities</i>	95,000	95,000	24,657	70,343	26%
<i>Other (Capital Lease Payments)</i>	<u>869,613</u>	<u>869,613</u>	<u>193,384</u>	<u>\$ 676,229</u>	<u>22%</u>
<i>Total Services / Supplies</i>	\$ 1,894,329	\$ 1,894,329	\$ 511,497	\$ 1,382,832	27%

Capital					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Equipment / Vehicles</i>	75,000	75,000	-	75,000	0%
<i>Total Capital</i>	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	0%

<i>Total Maintenance</i>	\$ 2,397,398	\$ 2,397,398	\$ 688,287	\$ 1,709,111	29%
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Parks Division FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,527,671	\$ 1,527,671	\$ 630,369	\$ 897,302	41%
Services / Supplies	778,506	778,506	291,498	487,008	37%
Capital	<u>69,000</u>	<u>69,000</u>	<u>146,185</u>	<u>(77,185)</u>	<u>212%</u>
	\$ 2,375,177	\$ 2,375,177	\$ 1,068,052	\$ 1,307,125	45%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel					
<i>Salaries / Wages</i>	\$ 1,009,781	<u>1,009,781</u>	\$ 411,696	\$ 598,085	41%
<i>Employee Benefits</i>	<u>517,890</u>	<u>517,890</u>	<u>218,673</u>	<u>299,217</u>	<u>42%</u>
<i>Total Personnel</i>	\$ 1,527,671	\$ 1,527,671	\$ 630,369	\$ 897,302	41%

Services / Supplies					
<i>Professional Services</i>	\$ 255,225	\$ 255,225	\$ 94,784	\$ 160,441	37%
<i>Employee Development</i>	27,435	27,435	17,914	9,521	65%
<i>Supplies / Equipment</i>	360,965	360,965	149,649	211,316	41%
<i>Utilities</i>	133,300	133,300	28,760	104,540	22%
<i>Other</i>	<u>1,581</u>	<u>1,581</u>	<u>391</u>	<u>1,190</u>	<u>25%</u>
<i>Total Services / Supplies</i>	\$ 778,506	\$ 778,506	\$ 291,498	\$ 487,008	37%

Capital					
<i>Equipment / Vehicles</i>	69,000	69,000	146,185	(77,185)	212%
<i>Total Capital</i>	69,000	69,000	146,185	(77,185)	212%

<i>Total Parks</i>	\$ 2,375,177	\$ 2,375,177	\$ 1,068,052	\$ 1,307,125	45%
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Recreation Division FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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- - - Summary - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 222,832	\$ 222,832	\$ 80,563	\$ 142,269	36%
Services / Supplies	507,790	507,790	126,855	380,935	25%
Capital	-	-	-	-	0%
	\$ 730,622	\$ 730,622	\$ 207,418	\$ 523,204	28%

- - - Detail - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 173,443	\$ 173,443	\$ 60,731	\$ 112,712	35%
<i>Employee Benefits</i>	49,389	49,389	19,832	29,557	40%
Total Personnel	\$ 222,832	\$ 222,832	\$ 80,563	\$ 142,269	36%

Services / Supplies					
<i>Professional Services</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Employee Development</i>	14,495	14,495	2,073	12,422	14%
<i>Supplies / Equipment</i>	2,400	2,400	6,630	(4,230)	276%
<i>Utilities</i>	-	-	-	-	0%
<i>Other (Recreation Programs)</i>	490,895	490,895	118,153	372,742	24%
Total Services / Supplies	\$ 507,790	\$ 507,790	\$ 126,855	\$ 380,935	25%

Capital					
<i>Equipment / Vehicles</i>		-	-	-	0%
Total Capital	\$ -	\$ -	\$ -	\$ -	0%

Total Recreation	\$ 730,622	\$ 730,622	\$ 207,418	\$ 523,204	28%
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Equipment Replacement / Capital Schedule FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
City Manager Office Capital Outlay	-	-	-	-	0%
Finance Capital Outlay	-	-	-	-	0%
Human Resources Capital Outlay	-	-	-	-	0%
City Secretary Capital Outlay	-	-	-	-	0%
Information Services Capital Outlay	-	-	-	-	0%
Marketing Capital Outlay	-	-	-	-	0%
Police Dept Capital Outlay	-	-	-	-	0%
Fire Dept Capital Outlay	-	-	-	-	0%
Community Services Capital Outlay	-	-	-	-	0%
Streets Dept Capital Outlay	15,000	15,000	9,679	5,321	0%
Maintenance Capital Outlay	75,000	75,000	-	75,000	0%
City Parks Capital Outlay	69,000	69,000	146,185	(77,185)	212%
City Recreation Capital Outlay	-	-	-	-	0%
Total Expenditures	\$ 159,000	\$ 159,000	\$ 155,865	\$ 3,135	98%

Utility Fund Revenues

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Fees	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Electronic Payment</i>	\$ (190,000)	\$ (190,000)	\$ (71,563)	\$ (118,438)	38%
<i>Charges / Penalties</i>	88,250	88,250	34,636	53,614	39%
Total Fees	\$ (101,750)	\$ (101,750)	\$ (36,927)	\$ (64,823)	36%

Licenses & Permits

<i>Construction Inspection</i>	\$ -	\$ -		\$ -	0%
Total Licenses & Permits	\$ -	\$ -	\$ -	\$ -	0%

Charges for Services

<i>Water Sales</i>	\$ 5,780,954	\$ 5,780,954	\$ 1,750,931	\$ 4,030,023	30%
<i>Sewer Sales</i>	4,556,950	4,556,950	1,615,377	2,941,573	35%
<i>Inspection Fees</i>	4,000	4,000	905	3,095	23%
Total Charges for Service	\$ 10,341,904	\$ 10,341,904	\$ 3,367,213	\$ 6,974,691	33%

Interest

<i>Interest (Operations)</i>	\$ 210,572	\$ 210,572	\$ 149,461	\$ 61,111	71%
<i>Interest (Capital Projects)</i>	149,114	149,114	8,834	140,280	6%
Total Interest	\$ 359,686	\$ 359,686	\$ 158,294	\$ 201,392	44%

Impact Fees

<i>Impact Fees</i>	\$ 75,000	\$ 75,000	\$ 7,143	\$ 67,857	10%
Total Impact Fees	\$ 75,000	\$ 75,000	\$ 7,143	\$ 67,857	10%

Miscellaneous Income

<i>Miscellaneous Income</i>	\$ 5,000	\$ 5,000	\$ 6,845	\$ (1,845)	137%
Total Miscellaneous Income	\$ 5,000	\$ 5,000	\$ 6,845	\$ (1,845)	137%

Total Utility Fund Revenues	\$ 10,679,840	\$ 10,679,840	\$ 3,502,569	\$ 7,177,271	33%
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Utility Division FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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- - - Summary - Operations - - -					
	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ 1,917,790	\$ 1,917,790	\$ 745,791	\$ 1,171,999	39%
Services / Supplies	7,348,983	7,348,983	2,493,171	4,855,812	34%
Capital	114,500	114,500	90,335	24,165	79%
Total Utility Division	\$ 9,381,273	\$ 9,381,273	\$ 3,329,296	\$ 6,051,977	35%

- - - Detail - Operations - - -					
Category	Original Budget	Revised Budget	Year to Date	Variance	% Used

Personnel					
<i>Salaries / Wages</i>	\$ 1,293,688	\$ 1,293,688	\$ 517,260	\$ 776,427	40%
<i>Employee Benefits</i>	624,102	624,102	228,531	395,572	37%
Total Personnel	\$ 1,917,790	\$ 1,917,790	\$ 745,791	\$ 1,171,999	39%

Services / Supplies					
<i>Professional Services</i>	\$ 321,269	\$ 321,269	\$ 134,944	\$ 186,325	42%
<i>Employee Development</i>	67,856	67,856	28,185	39,671	42%
<i>Supplies / Equipment</i>	74,262	74,262	27,881	46,381	38%
<i>Utilities</i>	455,136	455,136	131,915	323,221	29%
<i>Other (Well Lot Maintenance)</i>	1,419,157	1,419,157	259,488	1,159,669	18%
Sub-Total - Operations Services / Supplies	\$ 2,337,680	\$ 2,337,680	\$ 582,413	\$ 1,755,267	25%

Wholesale Water / Wastewater					
Note: UTRWD billing reflects a one month delay					
<i>UTRWD - Administration Fees</i>	\$ 5,270	\$ 5,270	\$ 5,269	\$ 1	100%
<i>UTRWD - Water Volume Cost</i>	1,232,451	1,232,451	429,813	802,638	35%
<i>UTRWD - Water Demand Charges</i>	1,500,465	1,500,465	625,194	875,271	42%
<i>UTRWD - Sewer Effluent Volume Rate</i>	610,215	610,215	240,254	369,961	39%
<i>UTRWD - Capital Charge Joint Facilities</i>	1,283,092	1,283,092	493,372	789,720	38%
<i>UTRWD - HV Sewer Line to UTRWD</i>	379,810	379,810	116,857	262,953	31%
<i>UTRWD - Wtr Transmission - Opus Develop</i>	-	-	-	-	0%
Sub-Total - Wholesale Water / Wastewater	\$ 5,011,303	\$ 5,011,303	\$ 1,910,758	\$ 3,100,545	38%

Total Services / Supplies	\$ 7,348,983	\$ 7,348,983	\$ 2,493,171	\$ 4,855,812	34%
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Capital					
<i>Equipment / Vehicles</i>	114,500	114,500	90,335	24,165	79%
Total Capital	\$ 114,500	\$ 114,500	\$ 90,335	\$ 24,165	79%

Total Utility Division - Operations	\$ 9,381,273	\$ 9,381,273	\$ 3,329,296	\$ 6,051,977	35%
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Utility Fund Working Capital FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Water Sales	\$ 5,780,954	\$ 5,780,954	\$ 1,750,931	\$ 4,030,023	30%
Sewer Sales	4,556,950	4,556,950	1,615,377	2,941,573	35%
Other Fees / Charges	97,250	97,250	42,386	54,864	44%
Electronic Payment Credit	(190,000)	(190,000)	(71,563)	(118,438)	38%
Interest	210,572	210,572	149,461	61,111	71%
Total Revenues	\$ 10,455,726	\$ 10,455,726	\$ 3,486,592	\$ 6,969,134	33%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Administration	\$ 500,455	\$ 500,455	\$ 200,235	\$ 300,220	40%
Operations	3,869,515	3,869,515	1,127,968	2,741,547	29%
UTRWD	5,011,303	5,011,303	1,910,758	3,100,545	38%
Debt Service	1,005,854	1,005,854	884,077	880,036	88%
Capital Projects	-	-	-	-	0%
Equipment Replace / Capital	114,500	114,500	90,335	24,165	79%
Total Expenditures	\$ 10,501,627	\$ 10,501,627	\$ 4,213,373	\$ 6,288,254	40%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Transfers In (Applied Impact Fees)				\$ -	0%
Operating Transfers In / Utility Capital Projects				-	0%
Operating Transfers Out / Utility Capital Projects	-	-	-	-	0%
Operating Transfers Out / General Fund	(470,000)	(470,000)		(470,000)	0%
Total Other Sources (Uses)	\$ (470,000)	\$ (470,000)	\$ -	\$ (470,000)	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
Net Increase/Decrease	(515,901)	(515,901)	(726,781)
Beginning Working Capital			
Operations	3,454,236	3,454,236	3,454,236
Available Impact Fees	1,217,225	1,217,225	1,217,225
Total Available Working Capital	\$ 4,671,461	\$ 4,671,461	\$ 4,671,461
Ending Working Capital			
Operations	2,938,335	2,938,335	2,727,455
Designated Capital Project	-	-	-
Available Impact Fees	1,142,225	1,142,225	1,217,225
Total Available Working Capital	\$ 4,080,560	\$ 4,080,560	\$ 3,944,680

Impact Fees			
Beginning Balance	1,217,225	1,217,225	1,217,225
+ Collections	75,000	75,000	-
- Applied to offset Debt Service	(150,000)	(150,000)	-
Ending Balance	1,142,225	1,142,225	1,217,225

*The working Capital Analysis is prepared to provide a picture of the "cash position" of this enterprise fund. Income restricted for specific use and non-operating expenses are excluded. Impact fees are excluded from revenues, however included for working capital balances - as they are available to address contingency expenditures.

Corps Leased Parks Fund FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Park Entry Fees</i>	\$ 604,600	\$ 604,600	\$ 264,364	\$ 340,236	44%
<i>Annual Park Passes</i>	62,000	62,000	15,315	46,685	25%
<i>Concession Sales</i>	-	-	-	-	0%
<i>Interest</i>	49,000	49,000	23,270	25,730	47%
Total Revenues	\$ 715,600	\$ 715,600	\$ 302,950	\$ 412,650	42%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 246,366	246,366	\$ 104,209	\$ 142,157	42%
<i>Services / Supplies</i>	464,155	464,155	57,636	406,519	12%
<i>Capital</i>	-	-	-	-	0%
Total Expenditures	\$ 710,521	\$ 710,521	\$ 161,845	\$ 548,676	23%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In / General Fund</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 1,108,431	\$ 1,007,943	\$ 1,007,943
<i>+ Net Increase (Decrease)</i>	5,079	5,079	141,104
Ending Fund Balance	\$ 1,113,510	\$ 1,013,022	\$ 1,149,047

Debt Service Fund

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Property Tax Revenues</i>	\$2,186,525	\$ 2,186,525	\$ 2,070,401	\$ 116,124	95%
<i>Interest Income</i>	23,000	23,000	13,178	9,822	57%
Total Revenues	\$ 2,209,525	\$ 2,209,525	\$ 2,083,578	\$ 125,947	94%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Principal Payments</i>	\$ 1,755,000	\$ 1,755,000	\$ 1,755,000	\$ -	100%
<i>Interest Payments</i>	958,690	958,690	497,585	461,105	52%
<i>Paying Agent Fees</i>	3,000	3,000	1,000	2,000	33%
Total Expenditures	\$ 2,716,690	\$ 2,716,690	\$ 2,253,585	\$ 463,105	83%

Other Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Transfers In (Out) [To 4B]</i>	539,165	539,165	444,215	\$ 94,950	82%
<i>Proceeds from Refunding Debt</i>	-	-		-	0%
<i>Debt Issuance Cost</i>	-	-		-	0%
<i>Payment to Escrow Agent</i>	-	-		-	0%
Total Financing Sources	\$ 539,165	\$ 539,165	\$ 444,215	\$ 94,950	82%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 120,472	\$ 133,510	\$ 133,510
<i>+ Net Increase (Decrease)</i>	32,000	32,000	274,209
Ending Fund Balance	\$ 152,472	\$ 165,510	\$ 407,719

Capital Projects Fund

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Grants	\$ -	\$ -	\$ 379,591	\$ (379,591)	0%
Contributions	-	-		-	0%
Interest Income	288,788	288,788	285,509	3,279	99%
Total Revenues	\$ 288,788	\$ 288,788	\$ 665,100	\$ (376,312)	100%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
2021 Bond Issue (Parks)	1,516,600	1,516,600	200,937	1,315,663	13%
2021 Bond Issue (Streets)	4,395,937	4,395,937	1,126,531	3,269,406	26%
Total Expenditures	\$ 5,912,537	\$ 5,912,537	\$ 1,327,468	\$ 4,585,069	22%

Other Financing Sources (Uses)	Original Budget	Revised Budget	Year to Date	Variance	% Received
Bond Issue Proceeds		\$ -		\$ -	0%
Bond Discount / Premium	-	-		-	0%
Debt Issuance		-		-	0%
Transfers In	-	-	-	-	0%
Transfer Out	-	-	-	-	0%
Total Financing Sources	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 14,390,555	\$ 14,427,013	\$ 14,427,013
<i>+Net Increase (Decrease)</i>	(5,623,749)	(5,623,749)	(662,368)
<i>Ending Fund Balance</i>	\$ 8,766,806	\$ 8,803,264	\$ 13,764,645

Drainage Utilities FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Drainage Conversion Fee</i>	\$ 10,000	10,000	\$ -	\$ 10,000	0%
<i>Drainage Fee Receipts</i>	510,000	510,000	190,813	319,187	37%
<i>Miscellaneous</i>	-	-	-	-	0%
<i>Interest</i>	7,636	7,636	3,823	3,813	50%
Total Revenues	\$ 527,636	\$ 527,636	\$ 194,636	\$ 333,000	37%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ 423,894	\$ 423,894	\$ 151,863	\$ 272,032	36%
<i>Services / Supplies</i>	319,760	319,760	49,845	269,915	16%
<i>Capital</i>	21,000	21,000	-	21,000	0%
Total Expenditures	\$ 764,654	\$ 764,654	\$ 201,708	\$ 562,947	26%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Transfers In - City Impervious / General Fund</i>	\$ 16,000	\$ 16,000		16,000	0%
<i>Operating TransfersOut / General Fund</i>	(16,000)	(16,000)		(16,000)	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 376,104	\$ 273,455	\$ 273,455
<i>+ Net Increase (Decrease)</i>	(237,018)	(237,018)	(7,071)
Ending Fund Balance	\$ 139,086	\$ 36,437	\$ 266,384

Park Development Fee Fund FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>Interest</i>	\$ 3,700	\$ 3,700	\$ 1,941	1,759	0%
<i>Community Park Fees</i>	-	-	75	(75)	0%
<i>Linear Park Fees</i>	-	-	-	-	0%
<i>Neighborhood Park Fees</i>	-	-	-	-	0%
<i>Service Area II</i>	-	-	-	-	0%
<i>Service Area IV</i>	-	-	-	-	0%
Total Revenues	\$ 3,700	\$ 3,700	\$ 2,016	\$ 1,684	0%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Unity Park</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Capital Outlay (Unity Park)</i>	-	-	-	-	0%
<i>Capital Outlay (Village Park)</i>	-	-	-	-	0%
<i>Capital Outlay - (St James development, Area I)</i>	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating Transfers Out (Funding for projects at Unity Park with FY2012 bond)</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning Fund Balance</i>	\$ 85,900	\$ 86,219	\$ 86,219
<i>+ Net Increase (Decrease)</i>	3,700	3,700	2,016
Ending Fund Balance	\$ 89,600	\$ 89,919	\$ 88,235

Ending Fund Balance Detail	Original Budget	Year to Date
<i>Community Park Fees</i>	\$ -	75
<i>Linear Park Fees</i>	-	-
<i>Neighborhood Park Fees (Area I)</i>	-	-
<i>Neighborhood Park Fees (Area II)</i>	89,600	88,160
<i>Neighborhood Park Fees (Area IV)</i>	-	-
Total	\$ 89,600	\$ 88,235

Public Safety Special Revenue Fund

FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 37,100	\$ 37,100	\$ 54,369	\$ (17,269)	147%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	16,100	16,100	14,618	1,482	91%
Capital	-	-		(14,618)	0%
Total Expenditures	\$ 16,100	\$ 16,100	\$ 14,618	\$ 1,482	91%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	(19,000)	(19,000)	-	(19,000)	0%
Total Other Sources (Uses)	\$ (19,000)	\$ (19,000)	\$ -	\$ (19,000)	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 76,846	\$ 48,501	\$ 48,501
+ Net Increase (Decrease)	2,000	2,000	39,752
Ending Fund Balance	\$ 78,846	\$ 50,501	\$ 88,253

Municipal Court Technology Fee Fund FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues	\$ 2,600	\$ 2,600	\$ 1,059	1,541	41%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Services / Supplies	\$ 3,600	\$ 3,600	\$ 3,600	\$ -	100%
Total Expenditures	\$ 3,600	\$ 3,600	\$ 3,600	\$ -	0%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
Operating Transfers In	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers Out	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 14,442	\$ 14,733	\$ 14,733
+ Net Increase (Decrease)	(1,000)	(1,000)	(2,541)
Ending Fund Balance	\$ 13,442	\$ 13,733	\$ 12,192

Municipal Court Building Security Fund FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

Percent of Budget Year Transpired	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
Revenues (Court Fines)	\$ 3,100	\$ 3,100	\$ 1,292	\$ 1,808	42%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
Personnel (Bailiff)	\$ -	\$ -	\$ -	\$ -	0%
Services / Supplies	-	-	-	-	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	0%

Beginning & Ending Balance	Original Budget	Revised Budget	Year to Date
Beginning Fund Balance	\$ 47,210	\$ 47,512	\$ 47,512
+ Net Increase (Decrease)	3,100	3,100	1,292
Ending Fund Balance	\$ 50,310	\$ 50,612	\$ 48,804

Highland Village Community Development Corporation
Working Capital Analysis (FY 2022)

	<i>Actual</i> 2021-2022	<i>Actual</i> 2022-2023	<i>Budget</i> 2023-2024	<i>YTD</i> 2023-2024
Beginning Fund Balance	\$ 356,702	\$ 650,602	\$ 1,361,972	\$ 1,361,972
Revenues				
4B Sales Tax	1,730,003	1,805,877	1,867,154	463,109
Park Fees (Rental)	42,482	62,664	91,000	30,845
Linear Park Fees			-	-
Miscellaneous Income	2,593	-	-	-
Interest Income	1,475	37,053	63,764	29,069
Total	\$ 1,776,553	\$ 1,905,594	\$ 2,021,918	\$ 523,023
Expenditures				
<i>Personnel</i>	308,473	300,075	406,497	105,422
Services / Supplies	335,823	257,343	487,312	129,258
Reimburse GF (Support Functions)		28,000	28,000	
Reimburse GF (Debt Service)	838,357	537,581	539,165	444,215
Total Non-Capital Expenditures	\$ 1,482,653	\$ 1,122,999	\$ 1,460,974	\$ 678,894
Capital				
Equipment		71,226	97,000	14,717
Net Increase / (Decrease)	293,900	711,370	463,944	(170,588)
Working Capital Balance	\$ 650,602	\$ 1,361,972	\$ 1,825,915	\$ 1,191,384

PEG Fee Fund FY 2023/2024 Budget

YEAR TO DATE FEBRUARY

<i>Percent of Budget Year Transpired</i>	41.7%
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Revenues	Original Budget	Revised Budget	Year to Date	Variance	% Received
<i>PEG Fee Receipts</i>	\$ 30,000	\$ 30,000	\$ 6,274	\$ 22,706	21%
Total Revenues	\$ 30,000	\$ 30,000	\$ 6,274	\$ 22,706	21%

Expenditures	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Personnel</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Services / Supplies</i>	7,000	7,000	9,796	(2,796)	140%
<i>Capital</i>		-		-	0%
Total Expenditures	\$ 7,000	\$ 7,000	\$ 9,796	\$ (2,796)	140%

Other Sources/Uses	Original Budget	Revised Budget	Year to Date	Variance	% Used
<i>Operating Transfers In</i>	\$ -	\$ -	\$ -	\$ -	0%
<i>Operating TransfersOut</i>	-	-	-	-	0%
Total Other Sources (Uses)	\$ -	\$ -	\$ -	\$ -	0%

Fund Balance	Original Budget	Revised Budget	Year to Date
<i>Beginning fund balance</i>	\$ 167,563	\$ 166,305	\$ 166,305
<i>+Net Increase (Decrease)</i>	23,000	23,000	(3,522)
Ending Fund Balance	\$ 190,563	\$ 189,305	\$ 162,783

CITY OF HIGHLAND VILLAGE
COUNCIL BRIEFING

AGENDA# 14

MEETING DATE: 04/09/2024

**SUBJECT: Status Reports on Current Projects and Discussion on Future
Agenda Items**

PREPARED BY: Paul Stevens, City Manager

COMMENTS

This item is on the agenda to allow a Councilmember to inquire about a subject of which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.



UPCOMING MEETINGS

April 9, 2024	Board of Ethics Meeting – 5:30 pm
April 9, 2024	Regular City Council Meeting – 7:00 pm
April 15, 2024	Parks & Recreation Advisory Board Meeting – 6:00 pm
April 16, 2024	Planning & Zoning Commission Meeting – 7:00 pm
April 23, 2024	Regular City Council Meeting – 7:00 pm
May 2, 2024	Zoning Board of Adjustment Meeting – 7:00 pm
May 14, 2024	Regular City Council Meeting – 7:00 pm
May 20, 2024	Parks & Recreation Advisory Board Meeting – 6:00 pm
May 21, 2024	Planning & Zoning Commission Meeting – 7:00 pm
May 27, 2024	City Hall Closed for the Memorial Day Holiday
May 28, 2024	Regular City Council Meeting – 7:00 pm
June 6, 2024	Zoning Board of Adjustment Meeting – 7:00 pm
June 11, 2024	Regular City Council Meeting – 7:00 pm
June 17, 2024	Parks & Recreation Advisory Board Meeting – 6:00 pm
June 18, 2024	Planning & Zoning Commission Meeting – 7:00 pm
June 25, 2024	Regular City Council Meeting – 7:00 pm

Note – The Zoning Board of Adjustment, Parks & Recreation Advisory Board, and the Planning & Zoning Commission meetings are held monthly, IF NEEDED. Please visit www.highlandvillage.org or the City Hall bulletin board for the latest meeting additions and updates.