



**Mount Olive Township Council
Workshop Meeting
April 2, 2024**

ITINERARY

PLEDGE OF ALLEGIANCE & MOMENT OF REFLECTION

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLL CALL

PRESENTATION

1. Gunnar J. Bigley Foundation Grant Presented to the Police Department
2. Employee Recognition
Frank Nelson - 20 years of service - Animal Control (4/12/2004)
Vincent Nanarone - 10 years of service - Fleet (4/1/2014)

RESOLUTIONS: (26)

1. **Recognizing NJ Local Government Week, April 7th - 13th, 2024, and encouraging all citizens to support local government**
Local Government is the government closest to most citizens and the one with the most direct daily impact upon its residents. NJ Local Government Week offers an opportunity to spread the word and teach citizens about municipal government.
2. **Renewing a facility use agreement between the Township of Mount Olive and New Jersey JCC Metrowest**
NJ JCC Metro West operates a pool area and facility at Camp Deeny Riback. The Township runs a recreational swim team which needs to utilize the pool from June 17, 2024 through August 2, 2024. An annual rental fee of \$3,500 will be paid through registration fees collected.
3. **Memorializing an agreement with Mount Olive quasi-entity sports associations to provide supplemental funding for park, field & facility maintenance with staff and/or supplies for the Township's Parks, Buildings & Grounds Division *REVISED - Increasing registrant fee**
The Township provides funding for park staff and supplies based on the number of registrations for each season that each sports entity that utilizes outdoor facilities. It is

recommended to increase the cost per registrant from \$10 to \$12.50 per registrant to adjust for increased labor and supply costs.

4. Approving the memorandum of understanding between the Township of Mount Olive and the Mount Olive Soccer Club, Inc. for the rental of portable light towers

The Township and the Mount Olive Soccer Club wish to enter into an agreement for the rental of three (3) portable light towers for the upcoming 2024 soccer season. The Soccer Club shall pay \$10 per metered hour per portable light tower.

5. Authorizing a memorandum of understanding between the Township and the Morris County Sailing Club and School - Society for the Education of American Sailors for usage of township property

The Township and the Morris County Sailing Club and School SEAS would like to renew their agreement for the utilization of Budd Lake Beach. SEAS will have access to a shed and parking lot in exchange for a free Mount Olive Sail Day on June 15, 2024.

6. Authorizing the agreement between the New Jersey Transit Corporation and Mount Olive Township for the Senior Transportation Program

The Township was awarded a \$150,000 New Jersey Transit grant to support the senior transportation program which requires a 0% match. An agreement needs to be authorized to accept the grant award.

7. Authorizing the use of Open Space funds for title search work associated with the Stark Cemetary at 37 Flanders-Bartley Road, Flanders, New Jersey *REVISED - Increasing amount

A previously awarded contract to conduct a title search for the property located at 37 Flanders-Bartley Road needs to be revised to increase the contract amount up to \$3,000 to fulfill the work needed. The Open Space Trust Fund will be utilized.

8. Requesting approval from the Director of the Division of Local Government Services for insertion of a specific item of revenue into the 2024 Municipal Budget (\$500 - Interlocal Agreement - Township of Chester - Plumbing/Mechanical Subcode Services)

The Township previously entered into a shared services agreement with Chester for the provision of plumbing/mechanical sub-code services and needs to adjust the budget to account for any revenue received during the year.

9. Requesting approval from the Director of the Division of Local Government Services for insertion of a specific item of revenue into the 2024 Municipal Budget (\$500 for donation - Fratelli Beterra - Police Equipment)

The Mount Olive Police Department received a \$500 donation from Fratelli Beretta to purchase police equipment which needs to be inserted into the budget in accordance with the law.

10. Requesting approval from the Director of the Division of Local Government Services for insertion of a specific item of revenue into the 2024 Municipal Budget (\$75,000 - American Rescue Plan Firefighter Grant)

The Township received an American Rescue Plan Firefighter grant in the amount of \$75,000 to purchase firefighter PPE which needs to be inserted into the budget in accordance with the law.

11. Requesting approval from the Director of the Division of Local Government Services for insertion of a specific item of revenue into the 2024 Municipal Budget (\$37,503.61 for a Recycling Tonnage Grant)

The Township received the annual Recycling Tonnage grant in the amount of \$37,503.61 which will be utilized to offset our recycling costs which needs to be inserted into the budget in accordance with the law.

12. Authorizing a concession for mobile vending of ice cream/soft ice cream at Turkey Brook Park and Flanders Park

The Local Public Contracts Law permits "concessions", or the granting of a license on behalf of the municipality, to provide a service requiring the approval of the Township. The Township wishes to offer a concession license, through the RFP process, for mobile vending of ice cream at Turkey Brook Park and Flanders Park.

13. Authorizing the award of contract for Bid #02-2024 Water Testing Services (Pace Analytical Services)

The Township publicly advertised for bids for Water Testing Services. Two (2) bids were received and it is recommended to award a contract to the lowest responsible and responsive bidder, Pace Analytical Services for a two year contract not to exceed \$203,558.

14. Authorizing a contract for the purchase of a 2024 Ford F350 regular cab 4x4 pick up truck off the Morris County Co-op (Ciocca Ford of Flemington)

The Township desires to purchase one (1) 2024 Ford F350 Regular Cab 4*4 Pick-up truck for the Department of Public Works off the Morris County Co-op through Ciocca Ford of Flemington in the amount of \$74,853.80.

15. Authorizing Change Order No. 1 for Engineering Services for SCADA Upgrades Wastewater Treatment Plant & Morris Chase Water System (Van Cleef Engineering Associates)

The Township previously awarded a contract to Van Cleef Engineering Associates for SCADA Upgrades Wastewater Treatment Plant & Morris Chase Water system not to exceed \$67,750. A change order in the amount of \$8,000 is being requested to conduct a radio survey bringing the total contract to \$75,750.

16. Authorizing the award of a professional services agreement for Engineering and Construction Administration Services for Waterloo Valley Road Resurfacing (Van Cleef Engineering Associates)

The Township has a need to acquire professional services for engineering and construction administration services for Waterloo Valley Road Resurfacing as a "non-

fair and open" contract. Van Cleef Engineering has submitted a proposal not to exceed \$49,750 which will be partially funded through a NJ DOT grant.

17. Authorizing the purchase of an automated side loader off the Sourcewell Co-op (Sanitation Equipment)

The Township is permitted to join national cooperative purchasing agreements and advertised a Notice of Intent to Award a Contract to Sanitation Equipment off the Sourcewell Co-op in the amount of \$373,420.20. There were no alternative approaches and/or rejections made by any NJ vendor by the deadline and recommends moving forward with the purchase.

18. Authorizing the purchase of a roadside mower off the HCESC Co-op (Power Place)

The Township has a need to purchase a new roadside mower for the Public Works Department off the HCESC Co-op from Power Place in the amount of \$124,724.75.

19. Authorizing the award of a contract for lawn care services off the ESCNJ Co-op (Natural Green Lawn Care)

The Township has a need to acquire lawn care services (fertilizer) at various locations through an ESCNJ Co-op from Natural Green Lawn Care at a rate of \$89.95 per acre not to exceed \$19,699.08.

20. Authorizing the award of a contract to Mangiro Contracting Co. for Bid #07-2023 General Concrete Construction for Sidewalk, Slabs, and Floors (June 24, 2023 - June 23, 2025) *REVISED - Increasing contract amount

The Township previously awarded a contract to Mangiro Contracting Co. for general concrete construction for sidewalks, slabs, and floors for a two year period through June 23, 2025 not to exceed \$128,000. Additional projects have been added to the scope of the project needing an additional \$17,034.12 to fulfill the remainder of the contract increasing the total amount to \$145,034.12.

21. Notice of intent to award a contract under a National Cooperative Purchasing Agreement for the purchase of a freightliner MC 106 plus cab and chassis off the Houston-Galveston Area Council Cooperative (Houston Freightliner)

The Township is permitted to join national cooperative purchasing agreements and is a member of the Houston-Galveston Area Council Cooperative. The Department of Public Works wishes to purchase a Freightliner MC 106 Plus Cab and Chasis from Houston Freightliner in the amount of \$100,757. A Notice of Intent to Award a Contract will be advertised in accordance with the law.

22. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (ClearGov, Inc)

The Township has a need to acquire an annual subscription service fee for its budget management software system from ClearGov, Inc. not to exceed \$25,000.

23. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (ADP)

The Township has a need to acquire payroll, HR, benefits and ACA reporting services through ADP not to exceed \$32,000.

24. Approving a non-fair and open vendor service contract pursuant to New Jersey Local Unit Pay-to-Play Law (Lincoln Technology) *REVISED - Increasing contract amount

The Township previously awarded a contract to Lincoln Technology for camera licenses and equipment at Turkey Brook Park and Flanders Park in the amount of \$36,549. The contract needs to be increased by \$3,197 to fulfill the remaining balance of the contract bringing the total contract value to \$39,746.

25. Authorizing the use of Hunterdon County Educational Services Commission Cooperative Purchasing Program for 2024 (Power Place)

The Township has a need to purchase goods through a purchasing contract off the HCESC Purchasing Program from Power Place for Facility Grounds Equipment.

26. Authorizing the use of the 2024 Distracted Driving Statewide Crackdown grant U-Drive, U-Text, U-Pay

The Township seeks to utilize grant funding from the NJ Division of Highway Traffic Safety to reimburse for the 2024 Distracted Driving Statewide Crackdown. Supplemental police will be scheduled during the month of April. The grant will reimburse the Township at \$70 per overtime to a maximum of \$8,750.

ORDINANCE FOR FIRST READING: None

ORDINANCE FOR SECOND READING: (2)

Ord.#10-2024 Ordinance Amending Section 3(f)(iv) of Bond Ordinance #6-2019 of the Township of Mount Olive, in the County of Morris, New Jersey, Finally Adopted March 6, 2019, as Amended by Ordinance #12-2022 and Ordinance #23-2022 Finally Adopted April 19, 2022 and August 9, 2022, Respectively, in Order to Include and Additional Project.
The Township has a need to make building improvements in the Police Department and recommends amending a prior bond ordinance to partially fund the project.

Ord.#11-2024 An Ordinance of the Township of Mount Olive, County of Morris, State of New Jersey, Authorizing Acceptance of Road Dedications in Connection With Development of Block 7801 (Fox Chase/VL North Coffee Ice Cream Company, LLC)
The Berry Court Development is nearing completion and the Township can accept the roads as per the Developers Agreement.

OLD BUSINESS

NEW BUSINESS

PUBLIC PORTION

ADJOURN TO PUBLIC MEETING

TOWNSHIP COUNCIL PUBLIC MEETING AGENDA - April 2, 2024

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE @ Work Session

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETINGS - C. Aaron

1. March 19, 2024 WS & PM
February 3, 2024 Budget Hearing (Absent: C. Labow & J. Mania)

ROLL CALL

CORRESPONDENCE (23)

LETTERS FROM RESIDENTS/ORGANIZATIONS/OTHER TOWNS

1. Email received March 18, 2024, from NOFA NJ regarding NOFA NJ Weekly Email: March 18, 2024.
2. Email received March 19, 2024, from the Statewide Hispanic Chamber of Commerce of NJ regarding SHCCNJ Technical Educational Programs.
3. Email received March 21, 2024, from NOFA NJ regarding RSVP for NOFA NJ's Annual Meeting!
4. Email received March 25, 2024, from NOFA NJ regarding NOFA NJ Weekly Email: March 25, 2024.
5. Email received March 28, 2024, from the Statewide Hispanic Chamber of Commerce of NJ regarding Your go-to source for NJ events: Weekly Community Calendar.

RESOLUTIONS/ORDINANCES OTHER TOWNS

6. Email received March 27, 2024, from the Borough of Stanhope regarding Land Use Ordinance 2024-04 Introduction.

LEAGUE OF MUNICIPALITIES

7. Email received March 18, 2024, from NJLM regarding Affordable Housing Update, OPRA Reform Bill Delayed, TTF Moves in Assembly.
8. Email received March 18, 2024, from NJLM regarding Affordable Housing Now Scheduled for a Vote on Monday.

9. Email received March 19, 2024, from NJLM regarding Affordable Housing and TTF Bills Head to Governor's Desk.
10. Email received March 19, 2024, from NJLM regarding CDS Webinar, Cinelease Studio Tour Opportunity, Open Enrollment 4/1.
11. Email received March 21, 2024, from NJLM regarding Governor Signs Affordable Housing Bill Package.
12. Email received March 26, 2024, from NJLM regarding Governor Murphy Signs TTF Bill.

STATE AGENCIES/LOI/HIGHLANDS

13. Email received March 18, 2024, from DEP Local Government Assistance regarding NJDEP Weekly Update.
14. Email received March 22, 2024, from DEP Local Government Assistance regarding NJDEP Weekly Update.
15. Letter received March 25, 2024, from Careaga Engineering, Inc. regarding Shaffer Septic Repair, Block 4500, Lot 18, 187 Flanders Netcong Road, FWW - GP-24.

MSA/MUA - None

MORRIS COUNTY

16. Email received March 18, 2024, from Morris County regarding This Week in Morris County: March 15, 2024.
17. Email received March 19, 2024, from Morris County regarding Introducing Connect to Morris 2.0: An Enhanced Employment Platform.
18. Email received March 21, 2024, from Morris County regarding And the 2024 Alex Decroce Public Leadership Award Goes To...
19. Email received March 22, 2024, from Morris County regarding February 2024 Minutes of the Morris County Planning Board.
20. Email received March 22, 2024, from Morris County regarding Morris County Aids Flooded Tri-Boro VFW in Butler.
21. Email received March 22, 2024, from Morris County regarding This Week in Morris County: March 22, 2024.
22. Email received March 28, 2024, from Morris County regarding Morris County Honors Scott Moffitt.

UTILITIES

23. Letter received March 22, 2024, from New Jersey American Water regarding In the Matter of the Petition of New Jersey-American Water Company, Inc. for Approval of Increased Tariff Rates and Charges for Water and Wastewater Service, Change in

Depreciation Rates, and Other Tariff Modifications OAL Docket No. PUC 02409-2024 S; BPU Docket No. WR24010056.

ORDINANCES FOR PUBLIC HEARING: (2)

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Ord.#11-2024 An Ordinance of the Township of Mount Olive, County of Morris, State of New Jersey, Authorizing Acceptance of Road Dedications in Connection With Development of Block 7801 (Fox Chase/VL North Coffee Ice Cream Company, LLC) - **C. Labow**

ORDINANCE FOR FIRST READING: None

CONSENT RESOLUTIONS AGENDA: (26) - M. Lalama

1. A resolution of the Township of Mount Olive, recognizing NJ Local Government Week, April 7th - 13th, 2024, and encouraging all citizens to support local government
2. A resolution of the Township of Mount Olive, in the County of Morris and State of New Jersey, renewing a facility use agreement between the Township of Mount Olive and New Jersey JCC Metrowest
3. Resolution of the Township Council of the Township of Mount Olive memorializing an agreement with Mount Olive quasi-entity sports associations to provide supplemental funding for park, field & facility maintenance with staff and/or supplies for the Township's Parks, Buildings & Grounds Division *REVISED - Increasing registrant fee
4. Resolution approving the memorandum of understanding between the Township of Mount Olive and the Mount Olive Soccer Club, Inc. for the rental of portable light towers
5. Resolution of the Township of Mount Olive, in the County of Morris and State of New Jersey, authorizing a memorandum of understanding between the Township and the Morris County Sailing Club and School - Society for the Education of American Sailors for usage of township property
6. Resolution of the Township Council of the Township of Mount Olive authorizing the agreement between the New Jersey Transit Corporation and Mount Olive Township for the Senior Transportation Program
7. Resolution of the Township Council of the Township of Mount Olive authorizing the use of Open Space funds for title search work associated with the Stark Cemetary at 37 Flanders-Bartley Road, Flanders, New Jersey *REVISED - Increasing amount

8. Resolution of the Township Council of the Township of Mount Olive requesting approval from the Director of the Division of Local Government Services for insertion of a specific item of revenue into the 2024 Municipal Budget (\$500 - Interlocal Agreement - Township of Chester - Plumbing/Mechanical Subcode Services)
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26. Resolution of the Council of Mount Olive Township authorizing the use of the 2024 Distracted Driving Statewide Crackdown grant U-Drive, U-Text, U-Pay

PUBLIC PORTION ON CONSENT RESOLUTIONS

COUNCIL COMMENTS ON CONSENT RESOLUTIONS

ROLL CALL

RESOLUTIONS NON-CONSENT

PUBLIC PORTION ON INDIVIDUAL RESOLUTIONS

COUNCIL COMMENTS ON INDIVIDUAL RESOLUTIONS

ROLL CALL (NON-CONSENT)

MOTIONS - J. Mania

1. Bill List

ROLL CALL

ADMINISTRATIVE REPORTS

OLD BUSINESS

NEW BUSINESS

LEGAL MATTERS

COUNCIL REPORTS

1. Board of Education Liaison - **C. Aaron**
2. Library Board Liaison - **J. Ferrante**
3. Recreation Liaison - **J. Ferrante**
4. Environmental Committee - C. Labow
5. Lake Issues - C. Labow
6. Open Space Committee - **C. Labow**
7. Senior Citizen Liaison - **C. Labow**
8. Board of Health - **M. Lalama**
9. Legislative Committee - **J. Mania**
10. Planning Board - **J. Mania**
11. Economic Development Committee - **G. Stewart**

PUBLIC PORTION

COUNCIL COMMENTS

ADJOURNMENT