



# City Council Meeting Schedule April 2021

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City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

April 6, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 13, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Solid Waste Services Contract Update
2. KPD Foundation Update
3. Police Department Annual Update
4. Shoreline Master Plan Update

April 20, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 27, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Fire Department Annual Update
2. Temporary Use Permits
3. 2020 Year-End Financial Review/Spring Budget Adjustment

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

# Council Workshop Coversheet



Agenda Item Number	1.	Meeting Date	04/27/2021
Agenda Item Type	Presentation		
Subject	Fire Department Annual Update		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Fire Department		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

## Summary

Each year the fire department is required to provide information on operational performance in a number of different areas including but not limited to the amount of time it takes for the first unit to arrive on scene, and the amount of time it takes to get an effective response force (ERC) on scene. The department additionally will be providing data for several different functional areas that do not fall under emergency operations.

Through

Attachments:

Presentation

Dept Head Approval

Chad Michael  
Apr 20, 16:14:18 GMT-0700 2021

City Mgr Approval

Marie Mosley  
Apr 23, 11:28:08 GMT-0700 2021



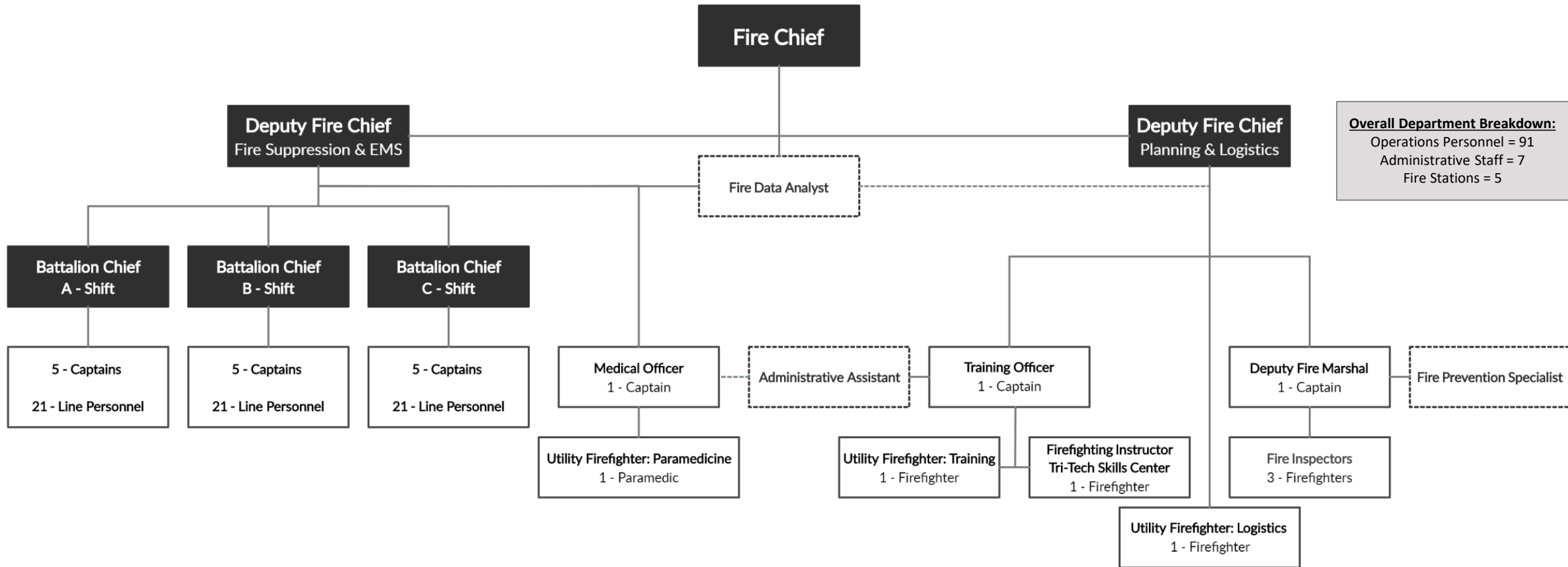
# 2020 KFD Annual Report

City Council Workshop

April 27, 2021



# Organizational Chart







# A Busy and Challenging Year

- Significant focus on COVID
- Adjusted Policies and Practices
  1. Keep Personnel Safe
  2. Deliver High Quality Care
  3. Protect Patients





# Community Participation

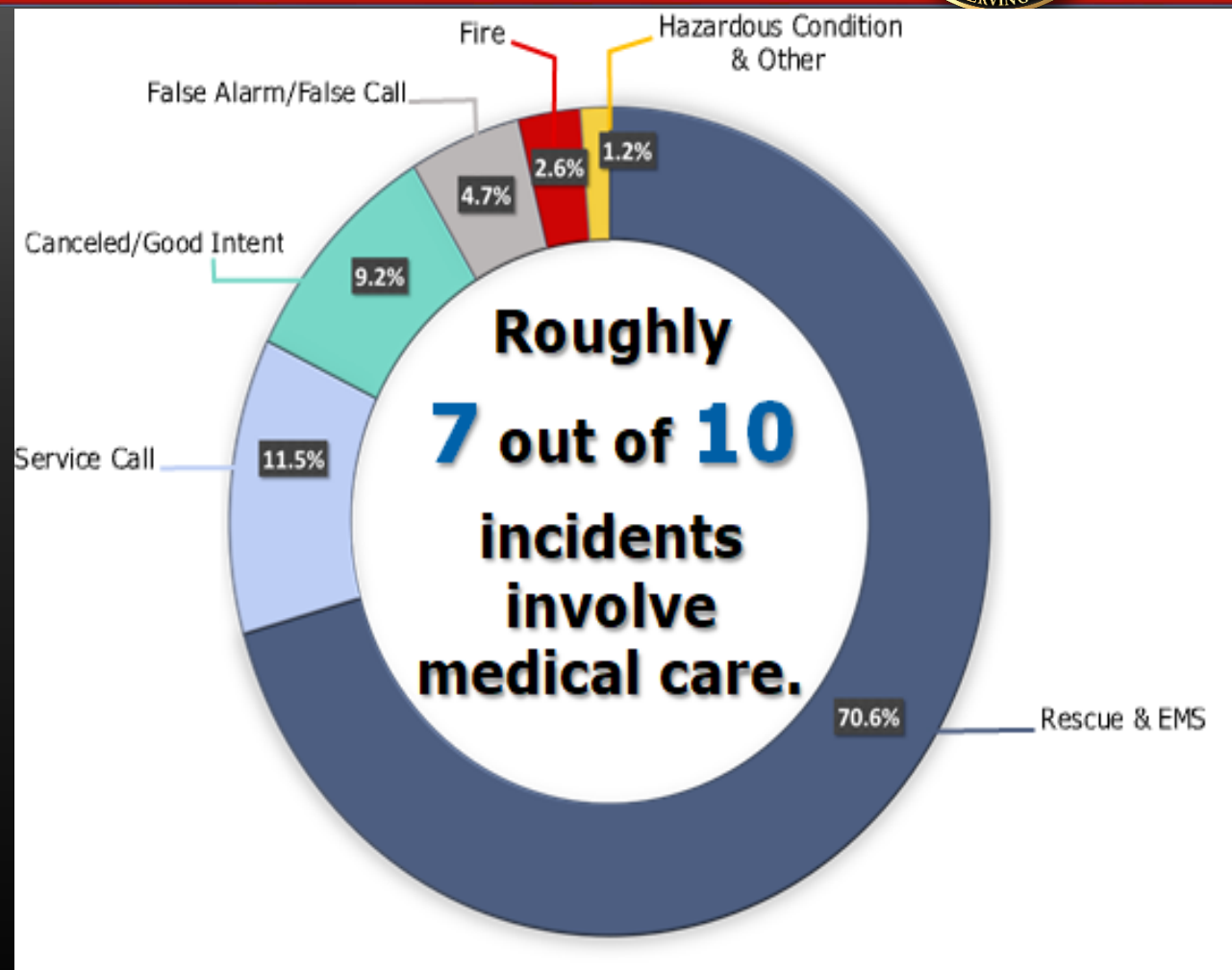
Less involved than we like to be, but still engaged where we could.





# Emergency Incident Makeup

- Emergency Medical Care is the greatest demand
- Prepare for high risk/low frequency



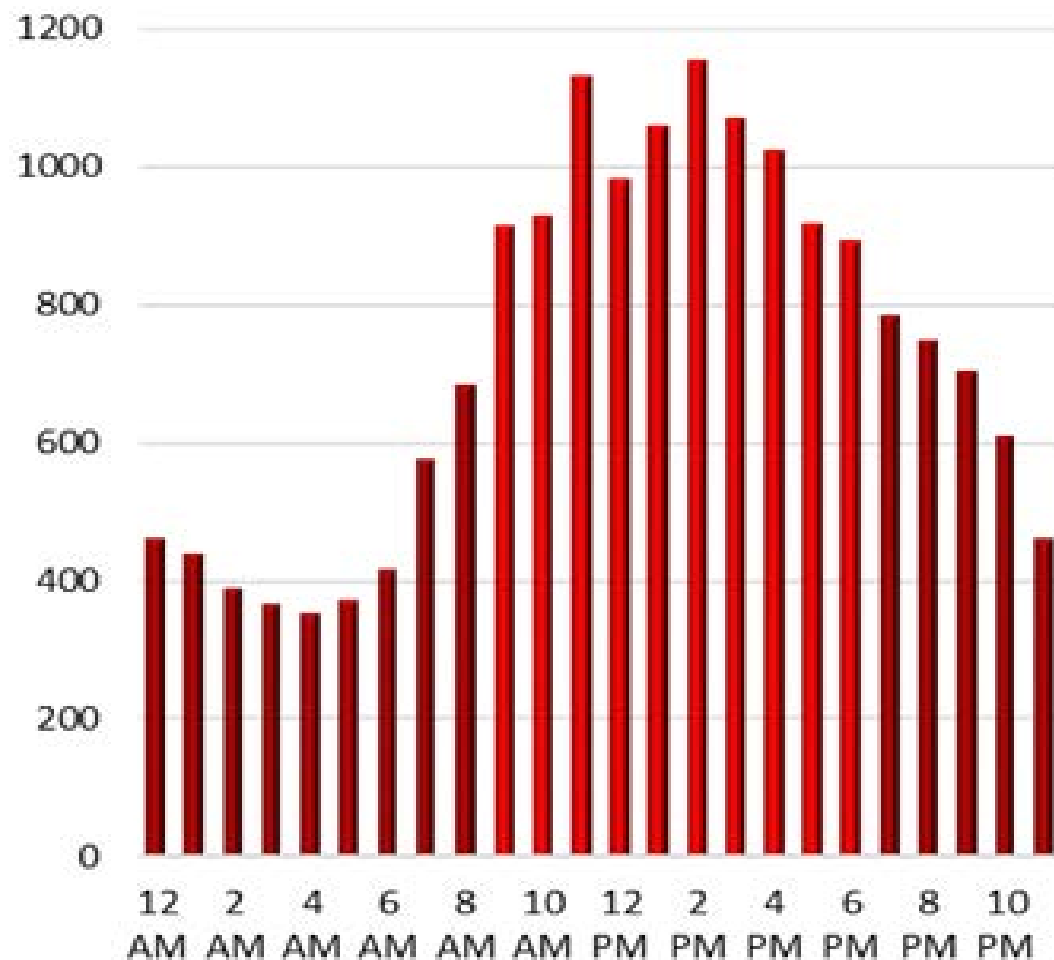




# Peak Hours of Activity

The Bulk of our call volume occurs during the 9am to 6pm time period

This is true of both fires and EMS

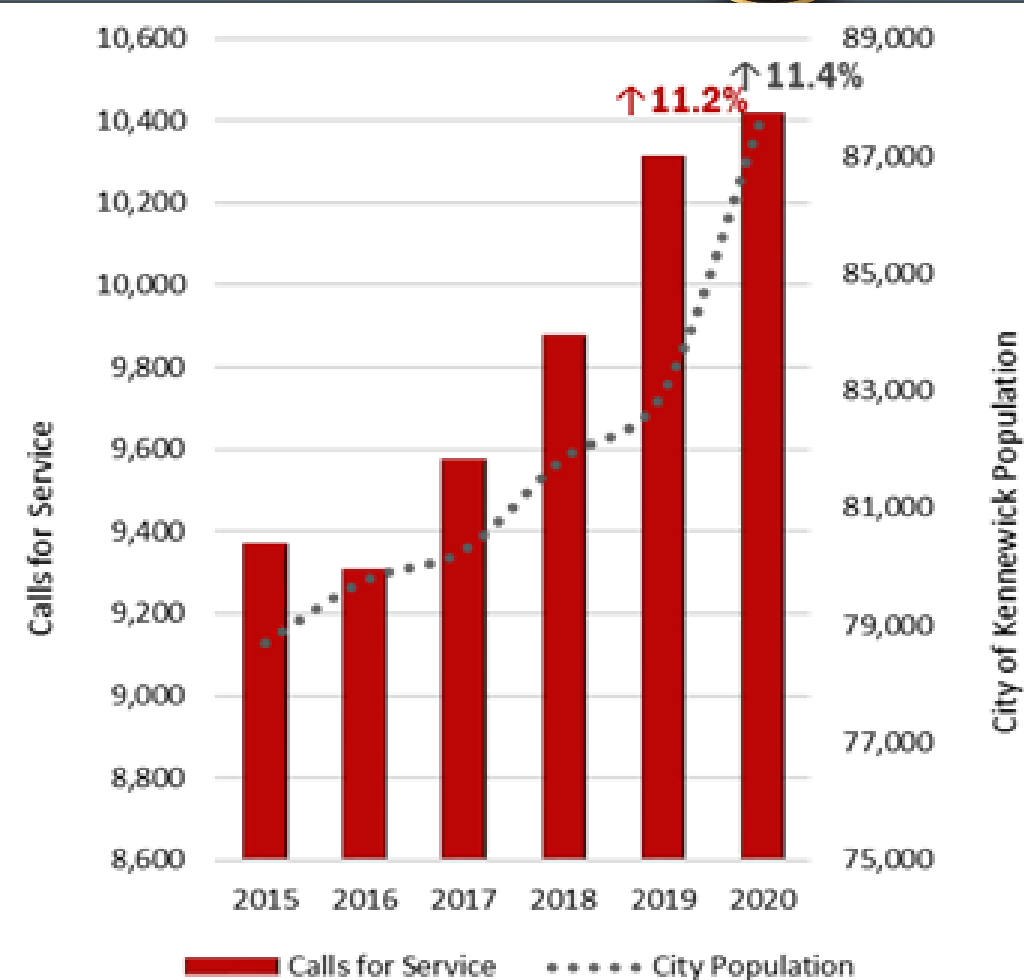






# Impact of Population on Demand

- The impact of population increase on demand for service
- What is specifically driving this?





# Total Apparatus Responses by Station

- Call volume and total apparatus responses grew in 2020
- Station 1 continued to be our most active station
- Station 2 and Station 5 were the only two station areas that experienced an increase in demand in 2020

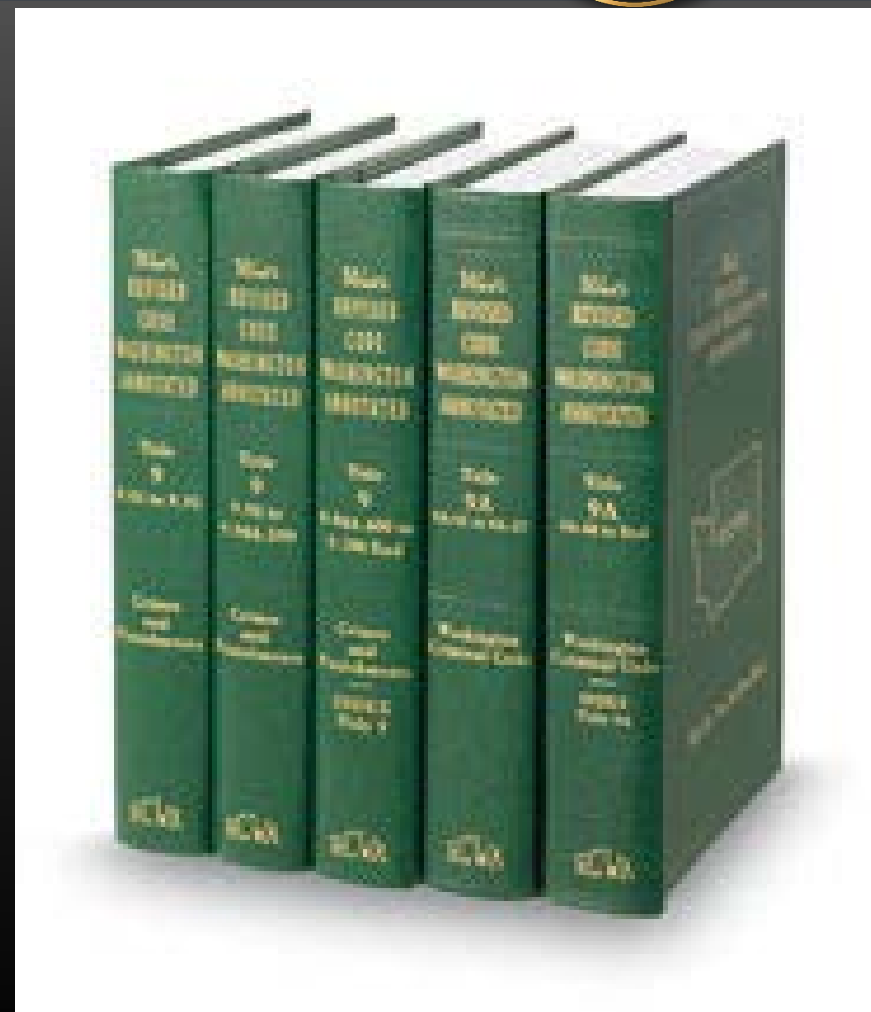
## Total Apparatus Responses by Station

Station/Location	Total # of Apparatus Responses	% Total KFD Apparatus Responses	% Change from Previous Year
Fire Station 1	4,368	25.7%	↓ 1.3%
Fire Station 2	3,874	22.8%	↑ 2.3%
Fire Station 3	2,181	12.8%	↓ 1.6%
Fire Station 4	2,414	14.2%	↓ 0.6%
Fire Station 5	2,679	15.8%	↑ 0.3%
Battalion Chief	1,466	8.6%	↑ 0.7%
<b>TOTAL:</b>	<b>16,982</b>		<b>↑ 3.3%</b>



# Incident Response Performance Standards

- RCW 35.103 and how it applies to KFD
- What Resolution 08-06 meant to Kennewick when it was adopted in 2008 by Council





# Current Established Performance Standards

- EMS and other call natures
- First arriving unit vs. effective response force
- Time/life critical vs. non-time/life critical

## Response Goals—1st Arriving Unit on Scene

Incident Type	Minimum # People	Response GOAL
Emergency Medical - Advanced Life Support (ALS)	2	0:05:00
Emergency Medical - Basic Life Support (BLS)	2	0:07:00
Fire Suppression	3	0:06:45
Technical Rescue	3	0:06:45
Hazardous Condition	3	0:06:45

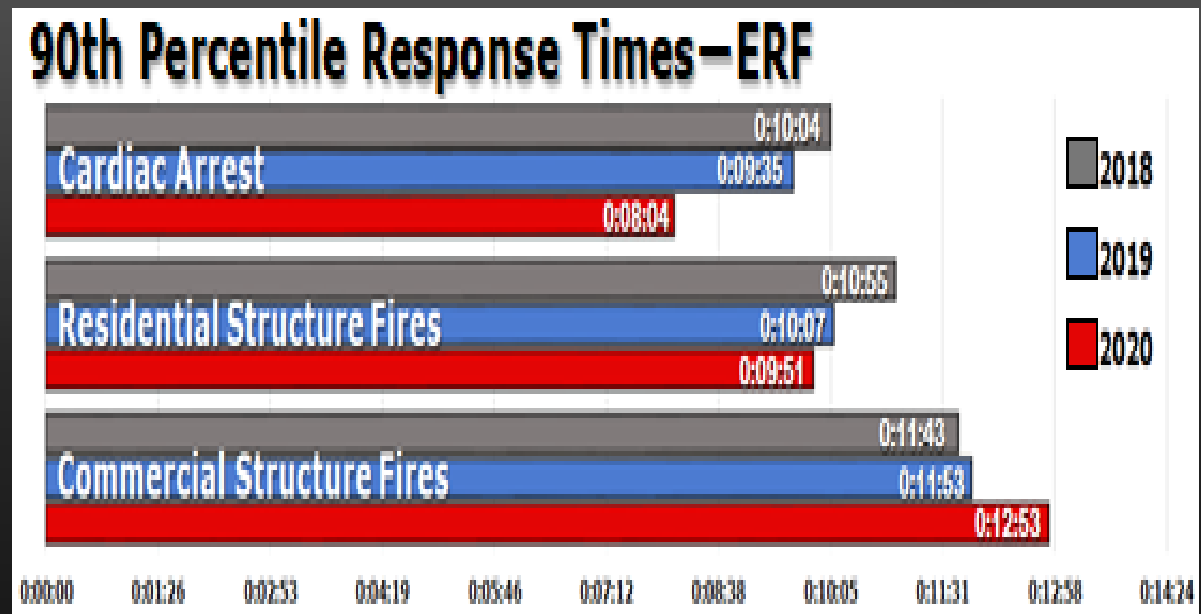
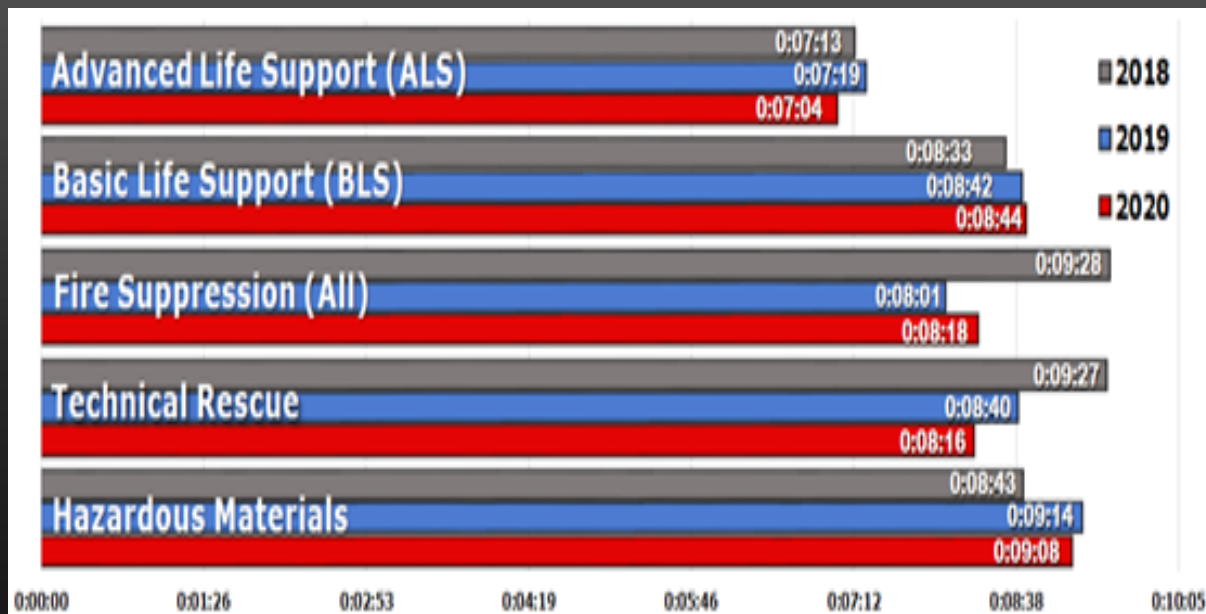
## Response Goals—Effective Response Force (ERF)\*

Incident Type	Minimum # People	Response GOAL
Emergency Medical - Cardiac Arrest	7	0:09:00
Fire Suppression - Residential Structure	12	0:09:45
Fire Suppression - Commercial Structure	15	0:09:45





# 2020 Performance

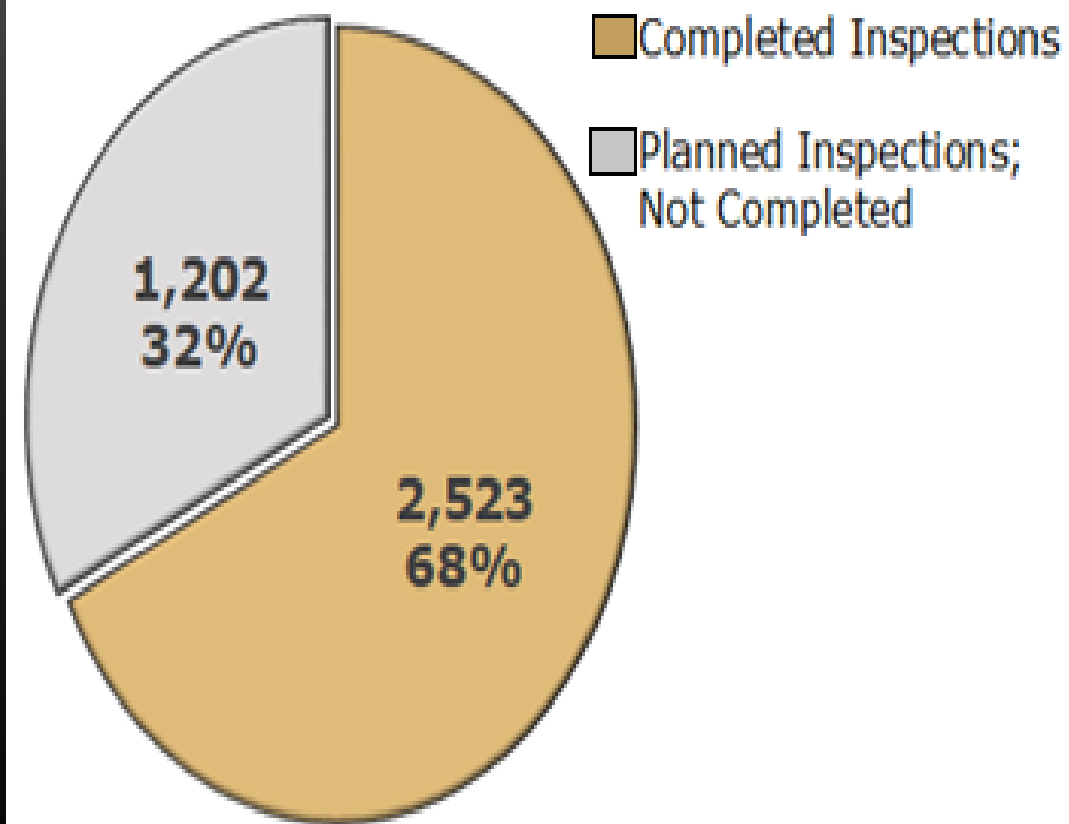




# Prevention Data

- Focused on preventing incidents
- Continuing to evaluate programs
- Additional programs require trade offs

## Commercial Building Fire Inspections





# Training and EMS Data

- 2,405 hours of EMS training
- 19,313 hours of fire training
- 4,368 hours of new recruit training (fire and EMS)





# The Path Forward

- Complete our Strategic Plan (2021/2022)
- Complete our Standard of Coverage (2023/2024)
- Continue to evaluate the Pilot Program
- Focus on outcomes





# Questions



**Council Workshop  
Coversheet**



Agenda Item Number	2.	Meeting Date	04/27/2021
Agenda Item Type	Presentation		
Subject	Temporary Uses		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Planning		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Summary**

City Council directed staff to prepare a presentation on Temporary Uses. The Kennewick Municipal Code (KMC), Title 18 provides a definition of "Temporary Commercial and Industrial Activities and Structures". Moreover, the KMC provides the specific temporary uses that are permitted within the City. Staff has researched several local codes relative to the Temporary Use issue and will provide Council with an overview of that research. Council also directed staff to include a discussion of chickens and specifically roosters as a part of the temporary use discussion. Staff has included a brief background on code revisions related to chickens and has provided the results of the review of local zoning codes as they relate to keeping of chickens, both roosters and hens.

Through

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Attachments:

Presentation
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Dept Head Approval

Gregory McCormick Apr 21, 15:10:30 GMT-0700 2021
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City Mgr Approval

Marie Mosley Apr 23, 11:32:37 GMT-0700 2021
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# City Council Workshop

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April 27, 2021

## Temporary Uses

# Temporary Uses Defined

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- KMC 18.09.2060: Temporary Commercial and Industrial Activities and Structures.
  - *Temporary Commercial and Industrial Activities and Structures* means those structures, facilities, or uses that occur on a seasonal or sporadic basis and involve the processing and/or sale of commodities such as the sale of farm produce, firewood, fireworks, Christmas trees, and temporary rock crushing activities.



# Temporary Uses Allowed

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- **Temporary & Parking Lot Businesses**
  - Long-term Temporary Stands – max 180 days
  - Short-term Temporary Stands – No more than 2 non-consecutive 30 day periods/year
  - Vehicle based food businesses & Cart businesses
  - Trade shows, circuses, outdoor concerts, bazaars, festivals & other similar
  - Seasonal and non-seasonal merchandise in conjunction with an existing business
  - Job shacks, Transportable Units (cargo containers) during the duration of a construction project
- **Subdivision Sales Areas, Equipment, and Material Yards**
  - No more than 1 year – extensions available
- **Homeless Encampments**

# Benton County

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- **11.42.120 TEMPORARY OUTDOOR RETAIL SALES.**

(a) Temporary outdoor retail sales of Christmas trees or fireworks may be approved by the Planning Administrator after receipt of an application, supplied by the Planning Department, signed by all record owners of the real property upon which the sales are to be conducted, a non-refundable fee as established by resolution of the Board of Benton County Commissioners and upon the Planning Administrator's determination that:

# City of Richland

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- Considers all uses “permanent” unless obviously temporary e.g. job shack.
- No other provisions for “temporary uses”



# City of West Richland

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- Identifies very limited “Conditional Uses” as temporary –
  - Carnival/fair
  - Temporary/seasonal outdoor public markets



# City of Pasco

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- **25.200.040 Temporary uses.**

A temporary special permit for any use not otherwise permitted within the applicable district may be approved by the City Council; provided, that such use is clearly of a temporary nature and does not involve the erection of a permanent structure. Requests for temporary special permits shall be applied for and processed in the same manner as herein established for uses requiring a special permit, including such conditions as will safeguard the public health, safety and general welfare for the duration of the permit. This section shall not apply to temporary structures permitted under PMC 25.165.190.

# Franklin County

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- **Chapter 17.82 - SPECIAL PERMITS**

## **17.82.040 - Temporary uses.**

A temporary special permit for any use not otherwise permitted within the applicable district, may be approved by the board of commissioners, provided that such use is clearly of a temporary nature and does not involve the erection of a permanent structure. Requests for temporary special permits shall be applied for and processed in the same manner as herein established for uses requiring a special permit, including such conditions as will safeguard the public health, safety and general welfare for the duration of the permit.

# City of Spokane Valley

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- **Conduct otherwise permitted use during construction/improvement**
  - Limited to 6 months with a 3 month extension
- **Seasonal Uses/Short-Term Recreational/Economic Development Uses**
  - Limit 6 months in any 12 month period
  - Must be permitted by the underlying zoning district
- **Temp Uses associated with construction permits**
  - Equipment storage, job shacks, materials storage, living quarters



# City of Yakima

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- 15.04.130 Temporary use permits.
- Temporary use permits may be issued by the administrative official for temporary structures and associated site improvements used for the storage of equipment, or supervisory offices in connection with major construction projects; provided, that such temporary structures and associated site improvements may not be maintained for more than one year. The administrative official may extend this period for one additional year.
- Temporary Uses allowed at the Central Washington Fairgrounds



# Pros/Cons of Temporary Uses

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- **Pros –**

- Provides opportunity for seasonal/special events
- Provides provisions for temporary structures (e.g. job shacks, transportable units)
- Address state requirements for homeless encampments

- **Cons –**

- Expansion may have unintended consequences
- Undermine Comp Plan and sub-area Plan Goals & Policies
- Delay development/redevelopment due to undesirable land uses
- Long Term Enforcement Issues

# Roosters / Chickens

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- Prior to 2014 chickens only allowed in the Residential, Suburban Zone
- Part of the “Batch 6” Code amendments adopted in 2014 (Ord. 5541)
- Pasco allowed 3 hen chicken; Richland treats as “household pet” up to 5 total (hens only); Yakima 5 hen chickens (no roosters)
- Roosters not allowed due to noise issues
  - Rooster crow up to 140 decibels
  - Noises with fewer decibels include: (120db) police siren, thunder, chain saw; (110db) rock concert; (100db) helicopters, planes and some motorcycles



# Council Workshop Coversheet



Agenda Item Number	3.	Meeting Date	04/27/2021
Agenda Item Type	Presentation		
Subject	2020 Financial Results		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Info Only	<input checked="" type="checkbox"/>
Policy Review	<input type="checkbox"/>
Policy DevMnt	<input type="checkbox"/>
Other	<input type="checkbox"/>

## Summary

Each spring after Finance completes the process of closing the prior year, staff provides Council with an updated report on the City's financial condition and a review of the prior year's financial activity. The presentation at the April 27th workshop will cover the 2020 financial results for the City's general governmental operations, capital program, and enterprise operations. Additionally, staff will be providing Council with an overview of the spring 2021 budget adjustment, which is scheduled for City Council's formal consideration at the next regular meeting on May 4, 2021.

Through

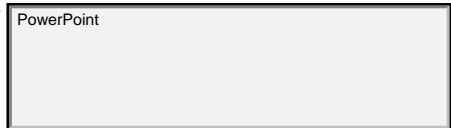
Attachments: PowerPoint

Dept Head Approval

Dan Legard  
Apr 21, 14:24:53 GMT-0700 2021

City Mgr Approval

Marie Mosley  
Apr 23, 13:00:47 GMT-0700 2021







# 2020 Financial Review

Kennewick City Council Workshop

April 27, 2021

# Fund Accounting

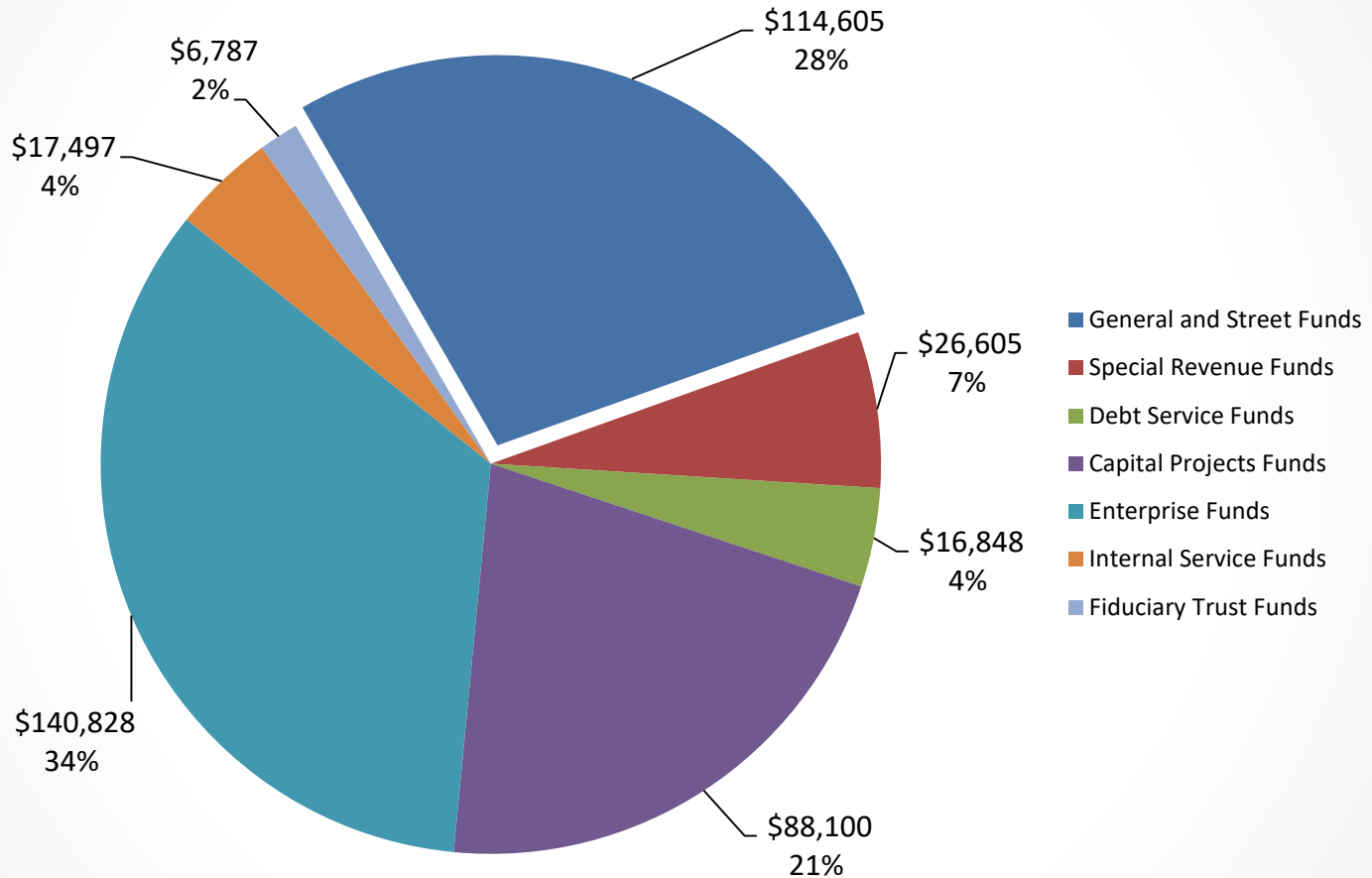
A system of accounting used by nonprofit organizations, particularly governments. Because there is generally no profit motive with these entities, accountability is emphasized rather than profitability. Instead, the main focus is stewardship of financial resources received including compliance with legal requirements. Individual funds are established to ensure accountability and that expenditures are made for designated purposes. Revenues must be raised and expended in accordance with special regulations and legal restrictions. Budgets are adopted and recorded in the accounts of the related fund.

# Fund Types

- **General Governmental Funds:**
  - **General Fund:** to account for financial resources not required to be accounted for in another fund.
  - **Special Revenue Funds:** to account for legally restricted resources.
  - **Capital Projects Funds:** to account for financial resources to be used for acquisition or construction of capital facilities.
  - **Debt Service Funds:** to account for resources accumulated for the repayment of debt.
- **Proprietary Funds:**
  - **Enterprise Funds:** to account for operations that are financed and operated in a manner similar to a private business.
  - **Internal Service Funds:** to account for financing of goods or services provided by one department to another within the government.
- **Trust & Agency Funds:**
  - Fund used to account for assets held by a government in a trustee capacity.

# 19/20 Adj. Budget – All Funds

(In Thousands)



**Total 2019/2020 Adjusted Budget = \$411,270,302**

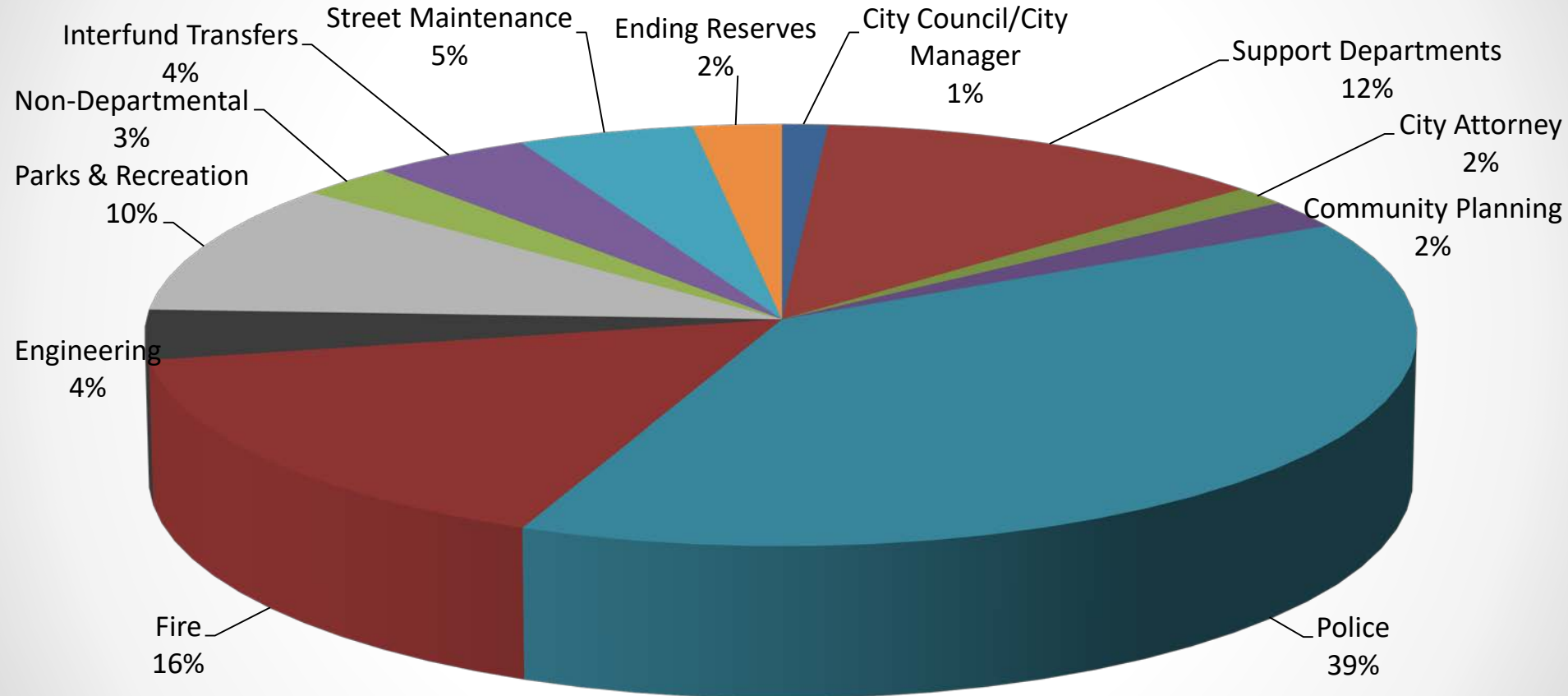


# General & Street Funds

- Police
- Fire Suppression & Inspection
- Planning
- Economic Development
- Engineering
- Parks & Recreation
- Street Maintenance
- Support & Administration Functions (e.g. City Manager & Council, City Attorney, City Clerk, Finance & Customer Service, Purchasing, Information Systems, Human Resources)

# 19/20 Adj. Budget – General/Street Funds

(In Thousands)



2019/2020 Adjusted Budget = \$114,604,883

# Operating Indicators

## City Attorney

Criminal Cases Filed & Prosecuted – 2,621 (PY – 3,587)

## Police

Calls for Service – 107,305 (PY – 108,318)

Number of detective/cases handled – 1,025 (PY – 1,396)

## Finance

Utility Bills Processed – 150,664 (PY -148,119)

## Fire

EMS Calls for Service – 7,479 (PY – 7,793)

Structure Fires Requiring Suppression – 130 (PY – 106)

## Parks & Recreation

Total Program Participants – 84,000 (PY – 83,829)

City Facilities Maintained – 312,600 Sq. Ft. (PY – 312,600 Sq. Ft.)

Park/Greenway Acres Maintained – 724 acres (PY – 724 acres)

## Public Works

Street Lane Miles Maintained – 788 (PY – 778)

Water Treatment Plant, Gallons Produced – 4 billion /11.1M per day

Wastewater Treatment Plant, Gallons Treated – 2 billion /5.4M per day

## Community Planning/Building Safety

Building Permits Issued – 2,206, resulting in 13,921 inspections (PY – 2,443/12,897)

# Operating Funds Highlights

- Revenue increase of 5.1% (-2.2% w/out CARES Act funds)
  - Tax revenue declined 0.6% (approx. \$244K)
    - Sales tax incr. citywide by 0.8% (\$162K), despite COVID-19 impacts
    - Property taxes incr. 0.8% (\$98K), despite 5.6% increase in levy
    - Overall utility taxes decr. 0.1% (-\$12K), despite declines in electric & telephone.
    - Gambling taxes decr. 55% (-\$375K)
    - Admissions taxes decr. 70% (-\$238K)
  - Intergovernmental revenues incr. by \$4.4M due to one-time CARES Act CRF funds
  - Charges for services decr. 5.9% (-\$282K) due to inability to conduct recreation programs/activities
  - Fines & forfeiture revenue decr. 30% (-\$334K) due primarily to closure of District Court
  - Miscellaneous/facility rental revenue decr. 59% (-\$378K) due to statewide restrictions/closures

# Operating Funds Highlights (Cont'd)

- Expenditure growth of 0.4%
  - Decrease in salaries & benefits of 3.1% (approx. -\$1.9M)
    - Vacant full-time positions other than public safety intentionally left unfilled for most of the year
    - Reduction in part-time/seasonal labor
  - Reduction in supplies – due to snow & ice events in 2019 and planned reductions in 2020
  - Modest increase in other services and charges of 0.4% (approx. \$51K)
    - Increase in jail service contract due to COVID-19 offset by CARES Act CRF funds from Benton County
  - Increase in transfers out of 23% (approx. \$1.5M)
    - Medical Service Fund (Ambulance Utility)
    - Toyota Center & Arena
  - Capital outlay incr. for Community Center improvements and BRASSTRAX Acquisition Station purchase



# Operating Funds Highlights (cont'd)

- Ending fund balance > reserve req.
  - One-time funding opportunity
- Increased strategic reserve to \$2.97M
- Opportunities & Vulnerabilities:
  - One-time Federal Funding via ARPA and other federal grant opportunities
  - Long-term COVID-19 economic impacts
  - Pavement preservation program – lack of dedicated funding
  - Future unfunded legislative mandates/impacts from state budget

# General & Street Funds (Thousands)

	Adj Budget 2019/2020	Actual 2019	Actual 2020	Actual 2019/2020	% Rec/Spent
<b>Revenues:</b>					
Taxes	\$ 77,365	\$ 39,795	\$ 39,551	\$ 79,346	102.6%
Licenses & Permits	2,204	1,427	1,297	2,724	123.6%
Intergovernmental Revenues	13,997	4,796	9,160	13,956	99.7%
Charges for Services	10,359	4,758	4,476	9,234	89.1%
Fines & Forfeitures	1,832	1,084	750	1,834	100.1%
Miscellaneous Revenue	844	644	266	910	107.8%
Transfers In	4,729	2,456	2,290	4,746	100.4%
<b>Total Revenues</b>	<b>\$ 111,330</b>	<b>\$ 54,960</b>	<b>\$ 57,790</b>	<b>\$ 112,750</b>	<b>101.3%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 70,094	\$ 35,011	\$ 33,921	\$ 68,932	98.3%
Supplies	3,325	1,727	1,333	3,060	92.0%
Other Services & Charges	23,238	11,438	11,489	22,927	98.7%
Interfund Transfers	14,944	6,681	8,213	14,894	99.7%
Capital Outlay	240	53	193	246	102.5%
<b>Total Expenditures</b>	<b>\$ 111,841</b>	<b>\$ 54,910</b>	<b>\$ 55,149</b>	<b>\$ 110,059</b>	<b>98.4%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>(511)</b>	<b>50</b>	<b>2,641</b>	<b>2,691</b>	
Beginning Fund Balance	3,275	3,275	3,325	3,275	
<b>Ending Fund Balance</b>	<b>\$ 2,764</b>	<b>\$ 3,325</b>	<b>\$ 5,966</b>	<b>\$ 5,966</b>	
Required Ending Fund Balance	\$ 2,796	\$ 2,796	\$ 2,796	\$ 2,796	
<b>Excess over Req Reserve</b>	<b>\$ (32)</b>	<b>\$ 529</b>	<b>\$ 3,170</b>	<b>\$ 3,170</b>	

# 2020 Capital Program Highlights

- 2020 Citywide Pavement Preservation
- US 395/Ridgeline Intersection (Design & ROW) – State and Federally Funded
- Deschutes/CCB Intersection (Design) – Federally Funded
- Steptoe Street/Gage (Design) – Federally Funded
- 10<sup>th</sup> Avenue Widening: Montana to CCB – Federally Funded
- Washington Corridor (Design) – State Grant/POK Contribution
- Fire Station #3 Replacement – Financed with 2020 Bond Issue
- ERP Replacement (Phases I-III)
- Zone 2 W. 7<sup>th</sup> Ave Transmission Lane
- UPRR 24" Interceptor Sewer Rehab Phase 3
- 18<sup>th</sup> & Kellogg Reservoir – Financed with 2019 Revenue Bond Issue

# Water & Sewer Highlights

- Operating revenues and expenses in line with adjusted budget
  - Commercial water consumption down, residential up
  - Long term concerns with bad debt
- Capital projects include:
  - Zone 2 W. 7<sup>th</sup> Ave Transmission Lane, UPRR 24" Interceptor Sewer Rehab Phase 3, 18<sup>th</sup> & Kellogg Reservoir
- Ending reserves higher than anticipated due to timing of capital projects still to be completed

# Water & Sewer Fund (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2019/2020</b>	<b>2019</b>	<b>2020</b>	<b>2019/2020</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Revenue from Rates	\$ 45,017	\$ 21,115	\$ 23,995	\$ 45,110	100.2%
Other Fees & Charges	2,532	1,186	962	2,148	84.8%
Interest & Miscellaneous	131	330	316	646	493.1%
Other Financing Sources	24,062	14,690	27	14,717	61.2%
<b>Total Revenues</b>	<b>\$ 71,742</b>	<b>\$ 37,321</b>	<b>\$ 25,300</b>	<b>\$ 62,621</b>	<b>87.3%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 10,492	\$ 4,704	\$ 5,063	\$ 9,767	93.1%
Supplies	891	381	422	803	90.1%
Other Services & Charges	18,305	7,500	9,366	16,866	92.1%
Transfers	811	441	370	811	100.0%
Capital	41,160	5,542	13,879	19,421	47.2%
Debt Service	6,123	2,783	3,161	5,944	97.1%
<b>Total Expenditures</b>	<b>\$ 77,782</b>	<b>\$ 21,351</b>	<b>\$ 32,261</b>	<b>\$ 53,612</b>	<b>68.9%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ (6,040)</b>	<b>\$ 15,970</b>	<b>\$ (6,961)</b>	<b>\$ 9,009</b>	
Beginning Working Capital	\$ 13,511	\$ 13,511	\$ 29,481	\$ 13,511	
<b>Ending Working Capital</b>	<b>\$ 7,471</b>	<b>\$ 29,481</b>	<b>\$ 22,520</b>	<b>\$ 22,520</b>	



# Stormwater Utility Highlights

- Total revenue at 99.5% of adjusted budget
  - Rate revenue at 98% of adjusted budget
- Total expenditures at 90.6% of adjusted budget
  - Operating expenses at 87% of adjusted budget
  - Transfers, debt service and capital as projected
    - Completion of new decant and SR stormwater facilities funded with State Dept. of Ecology grants
- Reserve levels improved to \$1.9M

# Stormwater Utility Fund (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2019/2020</b>	<b>2019</b>	<b>2020</b>	<b>2019/2020</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Revenue from Rates	\$ 4,948	\$ 2,393	\$ 2,464	\$ 4,857	98.2%
Interest & Miscellaneous	4	8	16	24	600.0%
Intergovernmental	1,708	1,695	50	1,745	102.2%
<b>Total Revenues</b>	<b>\$ 6,660</b>	<b>\$ 4,096</b>	<b>\$ 2,530</b>	<b>\$ 6,626</b>	<b>99.5%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 1,569	\$ 660	\$ 688	\$ 1,348	85.9%
Supplies	52	35	18	53	101.9%
Other Services & Charges	1,585	574	814	1,388	87.6%
Transfers	136	104	31	135	99.3%
Debt Service	219	185	34	219	100.0%
Capital	1,993	1,486	402	1,888	94.7%
<b>Total Expenditures</b>	<b>\$ 5,554</b>	<b>\$ 3,044</b>	<b>\$ 1,987</b>	<b>\$ 5,031</b>	<b>90.6%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ 1,106</b>	<b>\$ 1,052</b>	<b>\$ 543</b>	<b>\$ 1,595</b>	
Beginning Working Capital	\$ 317	\$ 317	\$ 1,369	\$ 317	
<b>Ending Working Capital</b>	<b>\$ 1,423</b>	<b>\$ 1,369</b>	<b>\$ 1,912</b>	<b>\$ 1,912</b>	

# Ambulance Highlights

- Growth in total operating revenue:
  - Moderate decline in billable transports & net transport revenue
  - Increase in revenue from monthly availability charge due to rate modifications
  - Addition of GEMT program revenue (supplemental payments for Medicaid transports)
  - One-Time GEMT payments for State FY 17 and FY 18
- Operating expenses increased 5%
- Ending reserve level (working capital) increase
- SAFER grant and rate modifications will provide funding for station #6 staffing & opportunities for interim service enhancements

# Ambulance Utility (Thousands)

	<b>Adj Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>%</b>
	<b>2019/2020</b>	<b>2019</b>	<b>2020</b>	<b>2019/2020</b>	<b>Rec/Spent</b>
<b>Revenues:</b>					
Transport Revenue	\$ 5,522	\$ 3,856	\$ 3,738	\$ 7,594	137.5%
Retroactive GEMT Payments	940	2,221	-	2,221	236.3%
Household Ambulance Charge	9,030	4,356	4,999	9,355	103.6%
SAFER Grant	1,478	539	750	1,289	87.2%
Other Grants	11	11	90	101	918.2%
Interest & Miscellaneous	-	46	42	88	n.a.
Transfer from General Fund	9,986	4,440	5,546	9,986	100.0%
<b>Total Revenues</b>	<b>\$ 26,967</b>	<b>\$ 15,469</b>	<b>\$ 15,165</b>	<b>\$ 30,634</b>	<b>113.6%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 22,333	\$ 10,581	\$ 10,916	\$ 21,497	96.3%
Supplies	377	213	194	407	108.0%
Other Services & Charges	2,909	1,510	1,763	3,273	112.5%
Transfers	137	81	56	137	100.0%
<b>Total Expenditures</b>	<b>\$ 25,756</b>	<b>\$ 12,385</b>	<b>\$ 12,929</b>	<b>\$ 25,314</b>	<b>98.3%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ 1,211</b>	<b>\$ 3,084</b>	<b>\$ 2,236</b>	<b>\$ 5,320</b>	
Beginning Working Capital	\$ 1,025	\$ 1,025	\$ 4,109	\$ 1,025	
<b>Ending Working Capital</b>	<b>\$ 2,236</b>	<b>\$ 4,109</b>	<b>\$ 6,345</b>	<b>\$ 6,345</b>	

# Building Safety Highlights

- Permit revenue declined by 24% overall in 2020
  - 10% decrease in permits issued; 19% decrease in valuation
    - Increase in number and valuation of sf residential/commercial permits
    - 2019 statistics include permit for new Kennewick High School
- 1% increase in operating expenses
- Healthy ending reserve balance and liquidity from prior years' activity



# Building Safety Fund (Thousands)

	Adj Budget	Actual	Actual	Actual	%
	2019/2020	2019	2020	2019/2020	Rec/Spent
<b>Revenues:</b>					
Licenses & Permits	\$ 3,500	\$ 2,250	\$ 1,706	\$ 3,956	113.0%
Interest & Miscellaneous	80	59	39	98	122.5%
<b>Total Revenues</b>	<b>\$ 3,580</b>	<b>\$ 2,309</b>	<b>\$ 1,745</b>	<b>\$ 4,054</b>	<b>113.2%</b>
<b>Expenditures:</b>					
Salaries & Benefits	\$ 2,808	\$ 1,334	\$ 1,438	\$ 2,772	98.7%
Supplies	25	14	10	24	96.0%
Other Services & Charges	705	363	287	650	92.2%
Transfers	311	169	142	311	100.0%
<b>Total Expenditures</b>	<b>\$ 3,849</b>	<b>\$ 1,880</b>	<b>\$ 1,877</b>	<b>\$ 3,757</b>	<b>97.6%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ (269)</b>	<b>\$ 429</b>	<b>\$ (132)</b>	<b>\$ 297</b>	
Beginning Working Capital	\$ 2,556	\$ 2,556	\$ 2,985	\$ 2,556	
<b>Ending Working Capital</b>	<b>\$ 2,287</b>	<b>\$ 2,985</b>	<b>\$ 2,853</b>	<b>\$ 2,853</b>	

# Toyota Center & Arena Highlights

- Net Operating Loss of \$563K
  - \$43K higher than revised budget
  - \$124K higher than the prior year
- 63% reduction in operating revenues
  - Includes \$318K Contribution from Venuworks via Paycheck Protection Program
- 42% reduction in operating expenses
  - Reduction in full-time labor after expiration of PPP loan
  - Reduction in variable costs including event-related costs and part-time labor
- Loss funded primarily through General Fund
  - Lodging tax proceeds declined by 39% in 2020

# Toyota Center & Arena (Thousands)

	Adj Budget 2019/2020	Actual 2019	Actual 2020	Actual 2019/2020	% Rec/Spent
<b>Revenues:</b>					
Operating Revenue	\$ 6,506	\$ 3,584	\$ 1,334	\$ 4,918	75.6%
PPP Contribution	-	-	318	318	n.a.
Transfer in - Operations	1,286	653	533	1,186	92.2%
Transfer in - Capital	5,074	4,592	-	4,592	90.5%
Transfer in - Debt Service	919	549	370	919	100.0%
<b>Total Revenues</b>	<b>\$ 13,785</b>	<b>\$ 9,378</b>	<b>\$ 2,555</b>	<b>\$ 11,933</b>	<b>86.6%</b>
<b>Expenditures:</b>					
Cost of Operations	\$ 7,021	\$ 3,848	\$ 1,868	\$ 5,716	81.4%
Interfund Loan Repayment	919	549	370	919	100.0%
Capital Outlay	5,074	4,546	54	4,600	90.7%
<b>Total Expenditures</b>	<b>\$ 13,014</b>	<b>\$ 8,943</b>	<b>\$ 2,292</b>	<b>\$ 11,235</b>	<b>86.3%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ 771</b>	<b>\$ 435</b>	<b>\$ 263</b>	<b>\$ 698</b>	
Beginning Working Capital	\$ (779)	\$ (779)	\$ (344)	\$ (779)	
<b>Ending Working Capital</b>	<b>\$ (8)</b>	<b>\$ (344)</b>	<b>\$ (81)</b>	<b>\$ (81)</b>	

# Net General Fund Contribution

2019 Net Operating Loss	\$439,620
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Less: Lodging Tax Dedicated to TC&A	(\$175,000)
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Less: Admissions Tax from TC&A Events	<u>(\$237,537)</u>
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Net General Fund Contribution	<u>\$27,083</u>
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# CP Golf Links Highlights

- Net operating loss of \$118K
  - \$2K more than budgeted
  - \$12K higher than 2019
- 2% decrease in operating revenues
  - Reflects closure of course and state restrictions due to COVID-19 in Q2
- 9% increase in operating expenses
  - Includes repair of mower of mower unit
- Cumulative working capital positive



# Columbia Park Golf Links

(Thousands)

	Adj Budget	Actual	Actual	Actual	%
	2019/2020	2019	2020	2019/2020	Rec/Spent
<b>Revenues:</b>					
Greens & Range Fees	\$ 392	\$ 183	\$ 199	\$ 382	97.5%
Concessions & Other	226	38	20	58	25.7%
Transfers In - Operations	254	127	116	243	95.7%
Transfers In - Capital	607	546	30	576	94.9%
<b>Total Revenues</b>	<b>\$ 1,479</b>	<b>\$ 894</b>	<b>\$ 365</b>	<b>\$ 1,259</b>	<b>85.1%</b>
<b>Expenditures:</b>					
General & Administrative	\$ 190	\$ 98	\$ 104	\$ 202	106.3%
Maintenance & Operations	682	230	252	482	70.7%
Capital - Clubhouse/Small Equipment	607	546	9	555	91.4%
<b>Total Expenditures</b>	<b>\$ 1,479</b>	<b>\$ 874</b>	<b>\$ 365</b>	<b>\$ 1,239</b>	<b>83.8%</b>
<b>Excess (Deficit) Revs over Exps</b>	<b>\$ -</b>	<b>\$ 20</b>	<b>\$ -</b>	<b>\$ 20</b>	
Beginning Working Capital	\$ (17)	\$ (17)	\$ 3	\$ (17)	
<b>Ending Working Capital</b>	<b>\$ (17)</b>	<b>\$ 3</b>	<b>\$ 3</b>	<b>\$ 3</b>	

# Spring Budget Adjustment (Thousands)

Fund Type	2021/2022 Adopted Budget	Spring 2021 Budget Adjustment	2021/2022 Adjusted Budget
General & Street	\$ 112,705	\$ 3,193	\$ 115,898
Special Revenue Funds	30,766	1,390	32,156
Debt Service Funds	8,649	11	8,660
Capital Funds	53,333	11,636	64,969
Proprietary Funds	137,521	30,026	167,547
Trust Funds	6,927	28	6,955
<b>Totals:</b>	<b>\$ 349,901</b>	<b>\$ 46,284</b>	<b>\$ 396,185</b>

(13% Incr.)

- To adjust estimated beginning fund balances to their actual amount (\$35.8M).
- To carry forward capital projects or other items that began during the 2019/2020 biennium, but will not be completed until the 2021/2022 biennium, including the City's contribution towards an ACA facility, Fire Station #3 replacement, ERP Replacement, Advanced Metering Infrastructure (AMI), Wastewater Treatment Plan Upgrade Ph. II, and 18<sup>th</sup> & Kellogg Reservoir.

# American Rescue Plan Act (ARPA)

- \$1.9 Trillion COVID-19 relief package signed in March, 2021
- Includes funding for:
  - Emergency rental & utility assistance
  - Education programs
  - Transportation & infrastructure
  - Direct stimulus payments and extension of unemployment benefits
  - State and local fiscal aid (\$65 billion for cities)
- Kennewick's estimated allocation is \$17.01M
  - Tri-Cities region estimated to receive \$104M in total
  - Broad parameters for use:
    - Revenue replacement for losses tied to COVID-19
    - COVID-19 expenditures or negative economic impacts
    - Assistance to small businesses, households and economic recovery
    - Investments in water, sewer, and broadband infrastructure

# CITY TAXES & FEES

## AVERAGE FAMILY HOUSEHOLD

*Assuming a median annual household income of \$55,132 and home value of \$196,100 per the U.S. Census Bureau (2018 data)*

### Property Taxes

The 2020 Property Tax Levy is \$10.41 per \$1,000 in assessed valuation. The City receives 18¢ per \$1.00 paid.

### Admissions Taxes

The City collects a 5% admissions tax on admission charges to any place or event, except school events.

### Sales Taxes

The City receives just 0.85% of the 8.6% Sales Tax rate. In addition, the criminal justice sales tax of 0.10% and a portion of a voter approved public safety sales tax is distributed back to all jurisdictions in Benton County based on population through State Shared Revenues.



How much does the City of Kennewick receive from the average household?

### State Shared Revenue

State shared revenues are collected by the State and include Gas Tax, Liquor Tax, PUD Privilege Tax, and Criminal Justice funding. Distributions are made on a per capita basis.

### Utility Taxes

The City levies an 8.5% utility tax on electric, natural gas & telephone services, 7% on cable & garbage, and 15.5% on water/sewer services (6.5% is added to customer's bill).

### Ambulance Utility Fee

Kennewick citizens pay \$12.16 per month for ambulance services.

### Gambling Taxes

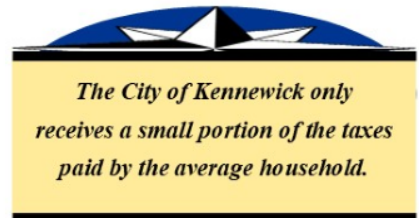
The City currently levies a 10% tax for punch-board, pull-tab, and card room activities; 5% for bingo; and 2% for amusement games.



	Estimated Annual Spending	Estimated Annual Tax	Amount Distributed to the City
Property Tax	\$ 2,042	\$ 2,042	\$ 364
Water/Sewer	\$ 704	\$ 94	\$ 610
Utilities	\$ 5,379	\$ 449	\$ 449
Retail Sales	\$ 16,085	\$ 1,383	\$ 137
Admissions/Entertainment	\$ 2,000	\$ 100	\$ 100
Gambling/Arcade Games	\$ 500	\$ 10	\$ 10
State Shared Revenues	\$ 6,512	\$ 1,506	\$ 71
Ambulance Utility	\$ 146	\$ 146	\$ 146
Stormwater Utility	\$ 66	\$ 66	\$ 66
<b>TOTALS:</b>	<b>\$ 33,434</b>	<b>\$ 5,796</b>	<b>\$ 1,953</b>

### Stormwater Utility Fee

Kennewick residents pay \$5.49 per month to help fund the stormwater program.





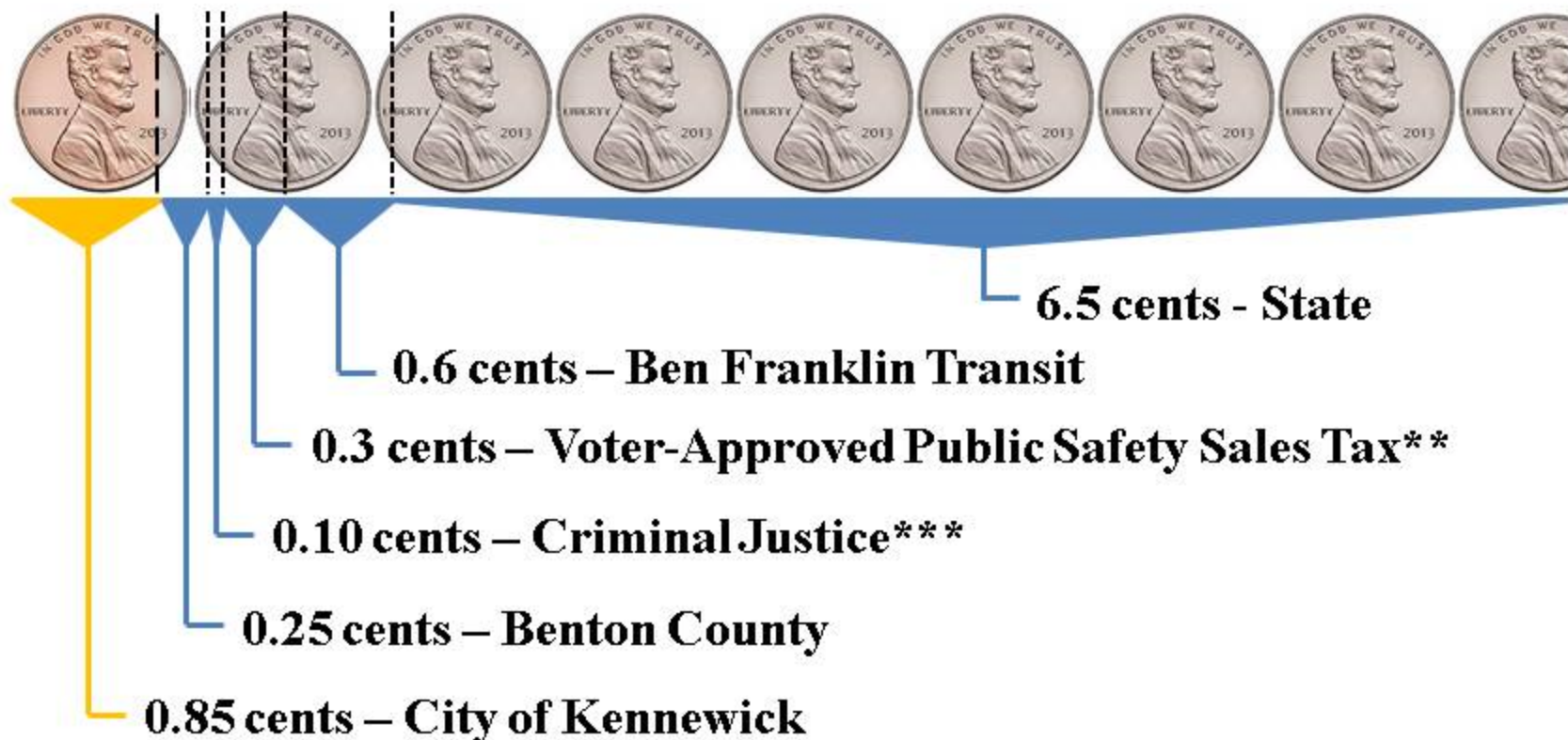
# What does your \$163 per month get you?

For just \$163 per month, the average household in the City of Kennewick receives these basic services.





# Where Does Your Sales Tax Go?



*\*The sales tax rate for the City of Kennewick = 8.6%, or 8.6¢ on every taxable retail dollar spent.*

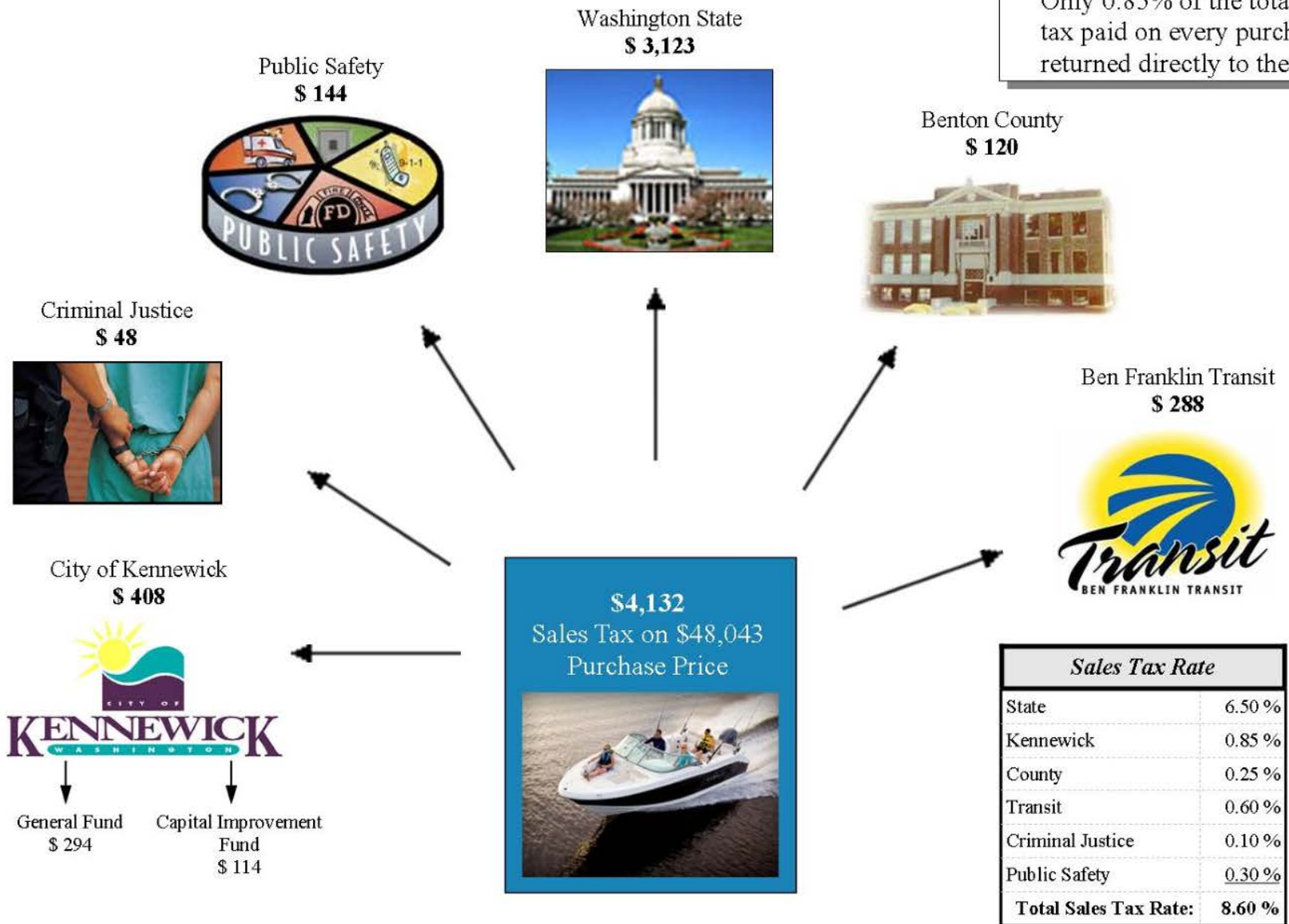
*\*\*60% allocated to Benton County, remainder to cities based on population.*

*\*\*\*10% allocated to Benton County, remainder to cities and county based on population.*

# How is Sales Tax Distributed?

## Did you know?

Only 0.85% of the total sales tax paid on every purchase is returned directly to the City.



Sales Tax Rate	
State	6.50 %
Kennewick	0.85 %
County	0.25 %
Transit	0.60 %
Criminal Justice	0.10 %
Public Safety	0.30 %
<b>Total Sales Tax Rate:</b>	<b>8.60 %</b>

# Where Does Your Property Tax Dollar Go?

School District - 35¢

State School 1 & 2 - 30¢

City - 18¢

County - 10¢

Other - 7¢



*2020 Total Property Tax Levy – \$10.41*

Questions?



# City Council Meeting Schedule May 2021

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City Council temporarily designated the location for regular, special and study session meetings to a virtual location until termination of the state of emergency or until rescinded. The City broadcasts City Council meetings on the City's website <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

May 4, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 11, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website

<https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Hanford Communities Update
2. Fire Department Proactive Community Outreach Programs
3. Six-Year Transportation Plan Update
4. WWTP Phase II Update

May 18, 2021

Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 25, 2021

Tuesday, 6:30 p.m.

WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website

<https://www.go2kennewick.com/CouncilMeetingBroadcasts>)

1. Entertainment District Update
2. Kennewick Public Facilities Update
3. 2021 Sidewalk Program Update
4. American Rescue Plan Update

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped