

PRE-COMMISSION WORK SESSION
May 18, 2021

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

**PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS
COMMITTEE**

ENVIRONMENTAL SERVICES

- 1. Santek Environmental of Alabama, LLC - Landfill Gas Energy Development Agreement**
The agreement assigns landfill gas rights to Santek in exchange for royalty payments from any future energy development projects. This is a revenue generating agreement.

<i>Contract Term:</i>	<i>25 Years</i>
<i>Original Budget:</i>	<i>N/A</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>N/A</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>
- 2. Municipal Water Pollution Prevention Program 2020**
The Municipal Water Pollution Prevention (MWPP) report is an annual requirement by the Alabama Department of Environmental Management (ADEM) that describes and rates the sewer system's performance.

DISTRICT 1 REPORT/OTHER BUSINESS

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

- 1. Cooper Green Update - Laura Hurst

CORONER

No items submitted.

DEPARTMENT OF COMMUNITY SERVICES AND WORKFORCE DEVELOPMENT

1. Salvation Army CARES Act (CDCV19-05Q-CW-SA) Amendment #1

Resolution authorizing the Commission President to authorized, empowered and directed to award and execute Amendment #1 to the agreement between Jefferson County, Alabama and the Salvation Army for the CDBG Public Services. The purpose of this Modification is to add an additional \$783,484.50 for allowable expenses in the existing contract. The amendment will be paid for through PY2019 CDBG-CV3 funds. All other terms and conditions of the contract shall remain the same.

<i>Contract Term:</i>	<i>12/03/2020 - 06/30/2022</i>
<i>Original Budget:</i>	<i>\$1,843,492.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,843,492.00</i>
<i>Requested Amount:</i>	<i>\$783,484.50</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,060,007.50</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. EDA RLF De-Federalization Resolution

Resolution to request De-Federalization of the EDA RLF for convenience.

3. Village Earnest, LLC

Resolution authorizing the Commission President to approve and sign the Jefferson County, Alabama Economic Development Administration (EDA) Cares Act Revolving Loan with for Village Earnest, LLC d/b/a Village Market, and any related loan documents required for the loan.

<i>Contract Term:</i>	<i>05/06/2021 - 05/06/2041</i>
<i>Original Budget:</i>	<i>\$1,150,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,000,000.00</i>
<i>Requested Amount:</i>	<i>\$500,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$500,000.00</i>
<i>30 Day Cancellation Clause</i>	<i>Yes</i>

4. Neighborhood Resources, LLC

Resolution authorizing the Commission President to approve and sign the Jefferson County, Alabama Economic Development Administration (EDA) Cares Act Revolving Loan with for Neighborhood Resources, LLC d/b/a Save-A-Lot, and any related loan documents required for the loan.

<i>Contract Term:</i>	<i>05/06/2021 - 05/06/2041</i>
<i>Original Budget:</i>	<i>\$557,668.00</i>
<i>Current Remaining Budget:</i>	<i>\$557,668.00</i>
<i>Requested Amount:</i>	<i>\$500,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$57,668.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

5. Youth Towers - HESG 20

Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grant agreement with Youth Towers, Inc. (HESG20-HP-RRH-YT) for an amount not to exceed \$25,000.00 for the 2020 Program Year. These costs will be paid with Federal funds.

<i>Contract Term:</i>	<i>04/08/2021 - 09/30/2022</i>
<i>Original Budget:</i>	<i>\$204,775.00</i>
<i>Current Remaining Budget:</i>	<i>\$204,775.00</i>
<i>Requested Amount:</i>	<i>\$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$179,775.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

6. Bridge Ministries - HESG 2020

Resolution authorizing the Commission President to execute a Federal Emergency Solutions Grant agreement with Bridge Ministries, Inc. (HESG20-HP-RR-BM) for an amount not to exceed \$40,000.00 for the 2020 Program Year. These costs will be paid with Federal funds.

<i>Contract Term:</i>	<i>04/08/2021 - 09/30/2022</i>
<i>Original Budget:</i>	<i>\$204,775.00</i>
<i>Current Remaining Budget:</i>	<i>\$134,358.00</i>
<i>Requested Amount:</i>	<i>\$40,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$94,358.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

FAMILY COURT

No items submitted.

YOUTH DETENTION

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **Grants Mill Road Corridor, Payment for Tract 1**
Payment for Tract 1, Grants Mill Road Corridor
2. **Grants Mill Road Corridor, Payment for Tract 7**
Payment for Tract 7, Grants Mill Road Corridor
3. **2020 PS03 Pump Station Upgrades Dennison Ave, Payment for Tr 2**
Payment for Tr 2, 2020 PS03 Pump Station Upgrades Dennison Ave
4. **City of Tarrant - Debris MOU**
This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.
5. **Town of Trafford - Debris MOU**
This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.
6. **Property Payment 2021 AMP10-Five Mile Creek West Force Main Replacement Project, Payment for Tract 4**
Payment for Tract 4, 2021 AMP10-Five Mile Creek West Force Main Replacement Project
7. **Terracon - Sydney Drive Lots 1-3 Phase I Environmental Site Assessment - Terracon Consultants, Inc**
Jefferson County Commission desires to conduct a Phase I Environmental Site Assessment (ESA) on Lots 1-3 of the Lakeshore USS Oxmoor Corporate Park. Roads & Transportation recommends the County enter into an agreement with Terracon Consultants, Inc. for the professional engineering services required to complete this assessment.

<i>Contract Term:</i>	<i>Upon Execution till 2months after NTP</i>
<i>Original Budget:</i>	<i>\$509,730.89</i>
<i>Current Remaining Budget:</i>	<i>\$400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 2,400.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$397,600.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

COUNTY ATTORNEY

1. Minutes from the Commission Meeting May 6, 2021

SHERIFF

1. **Fidelity Bonds Gurley-Cooke**
Acknowledgement of agreement for Fidelity Bond

<i>Contract Term:</i>	<i>1 year</i>
<i>Original Budget:</i>	<i>\$24,280.00</i>
<i>Current Remaining Budget:</i>	<i>\$23,280.00</i>

<i>Requested Amount:</i>	\$20,000.00
<i>Remaining Budget after Requested Amount:</i>	\$3,280.00
<i>30 Day Cancellation:</i>	Yes

COUNTY MANAGER

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Freshwater Land Trust**

**FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND
GENERAL SERVICES COMMITTEE**

FINANCE

1. **Fixed Asset**
Resolution to Transfer/Dispose of Fixed Assets

2. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Reports for the weeks of 04/22/2021 - 04/28/2021 and 04/29/2021 - 05/05/2021.

3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Reports for the week of 04/22/2021 - 04/28/2021 and 04/29/2021 - 05/05/2021.

4. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Reports for the weeks of 04/22/2021 - 04/28/2021 and 04/29/2021 - 05/05/2021.

5. **Procurement Card Statement**
Regions Bank Statement Closing 4/30/2021 for Ratification.

6. **Pest Control Services**
Terminix Commercial, Original Contract This contract agreement is for General Services, Environmental Services, Information Technology, Roads and Transportation, and the Purchasing Association of Central Alabama (PACA) and Terminix Commercial to provide pest control services.

<i>Contract Term:</i>	<i>05/24/2021 - 05/23/2022</i>
<i>Original Budget:</i>	<i>Multiple Departments</i>
<i>Current Remaining Budget:</i>	<i>Multiple Departments</i>
<i>Requested Amount:</i>	<i>\$34,884.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>Multiple Departments</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

7. **PACA Partnership - Tuscumbia City Schools**
PACA Intergovernmental Agreement Establishing Partnership

<i>Contract Term:</i>	<i>One Year</i>
<i>Revenue:</i>	<i>\$299.18</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

BUDGET MANAGEMENT OFFICE

1. **MULTIPLE STAFF DEVELOPMENT**

Community Development	
Janice Williams	218.00
Dedra H. Lewis	218.00
American Society on Aging Annual Conference Online	
Birmingham, AL -April 15, 2021	

County Manager	
Tony Petelos	1,336.84
*Justin Smith	1,536.23
Walter Jackson	1,353.48
Alabama City-County Management Association Summer Conference	
Gulf Shores, AL -June 2-4, 2021	
*June 1-4, 2021	

District Attorney Bessemer	
Edward Sharlock	1,783.77
Hollye Farmer	1,760.25
Donald Lundy	1,777.05
Lane Tolbert	1,764.73
Jameson Brent Butler	1,780.41
Jerry Carter	1,766.97
Kaemi Velez Calderon	1,768.09
Monica Blanding	1,773.69
Minnie Tunstall	1,786.01
Kevin McClain	1,469.05
Matthew Reynolds	935.30
ADAA 2021 Summer Conference	
Orange Beach, AL -June 23-26, 2021	

Revenue	
Daren Lanier	2,053.90
Scott Herron	2,978.82
Association of Alabama Tax Administrators 2021 Annual Summer Conference	
Orange Beach, AL -June 13-17, 2021	

Road and Transportation	
Melissa Wiest	549.74
James Pilkington	549.74
National Center for Asphalt Technology	
Auburn, AL -April 12-16, 2021	

Tax Assessor Birmingham	
Gaynell Hendricks	2,864.67
John Powe	2,864.67
AATA Conference	
Orange Beach, AL -June 13-17, 2021	

INDIVIDUAL STAFF DEVELOPMENT

Family Court	
Jerome Cockrell	50.00
2021 AOC 1 Day Municipal CLE Class	
Birmingham, AL -June 4, 2021	

Finance	
Tampia P. Anderson	303.00
Professional Ethics 2020, Human Intelligence Series, Change the Way You Work Online	

Birmingham, AL – March 18, 2021 -May 2, 2021

Tampia P. Anderson 225.00
Yellow book Reporting relating to assessing the internal
controls of organization-Online
Birmingham, AL -April 12, 2021

Angela Dixon 800.96
ACCMA Laws and Ethics for Public Management
Registration
Auburn, AL -May 19-21, 2021

Revenue
Shelley Raia 200.00
2021 CRE Update Online
Birmingham, AL -June 18, 2021

Shelley Raia 200.00
2021 CRE Special Issues for Sales and Tax Examination
Birmingham, AL -July 9, 2021

Road and Transportations
Jolissa Owens 325.00
Thompson Engineering Online
Birmingham, AL -March 1-15, 2021

Christopher Richards 545.06
Asphalt Technology-Auburn University
Auburn, AL -May 3-6, 2021

Tax Assessor -Birmingham
Jennifer Wilson Bibb 1,294.17
Personal Property Audit
Opelika, AL -May 9-14, 2021

FOR INFORMATION ONLY

Sheriff
Willie E. Hill III 445.00
Reid Technique of Interview and Interrogation
Fultondale, AL -June 15-17,2021

BOARD OF EQUALIZATION

No items submitted.

BOARD OF REGISTRARS

1. **Polling location change - Precinct 1350**
Resolution to relocate Precinct 1350 CJ Donald Elementary School to Fairfield Civic Center.

CIRCUIT CLERK

No items submitted.

DEVELOPMENT SERVICES

No items submitted.

DISTRICT ATTORNEY

No items submitted.

EMERGENCY MANAGEMENT AGENCY

No items submitted.

GENERAL SERVICES

1. Industrial Fire & Safety Equipment, Inc. - Fire Extinguisher Inspection, Testing and Maintenance

Agreement for fire extinguisher inspection, testing and maintenance for the County.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$5,495,094.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,341,589.82</i>
<i>Requested Amount:</i>	<i>\$4,803.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,336,786.82</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Municipal Election Services Agreement - City of Birmingham

Resolution to acknowledge a Municipal Election Services Agreement with the City of Birmingham in the amount of \$137,734.93, for a revenue generating agreement to allow election services for an election occurring on August 24, 2021.

HUMAN RESOURCES

No items submitted.

LAW LIBRARY

No items submitted.

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted.

PROBATE COURT

No items submitted.

REVENUE

No items submitted.

TAX ASSESSOR

No items submitted.

TAX COLLECTOR

1. **E-Ring - Tax Lien Module**

Addendum to existing integrated tax system services contract to add tax lien module to E-Ring platform.

Requested Amount: *\$900,000.00*

TREASURER

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

1. **Community Grant - Glennwood Fire District-\$5,000**

Community Grant - Glennwood Fire District

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$131,832.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$126,832.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Community Grant-Town of Morris - Youth Baseball Field**

Community Grant-Town of Morris - Youth Baseball Field

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$200,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$126,832.00</i>
<i>Requested Amount:</i>	<i>\$7,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$119,832.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. **Resolution** - Purchase of Property for Animal Control

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **UAB Funding Agreement**

UAB Funding Agreement to assist with the expansion and construction of a new Genomics Sciences Research Building.

INFORMATION TECHNOLOGY

1. **Catapult Systems Disaster Recovery Solution Amendment 1 AD Remediation**

Catapult Systems Disaster Recovery Solution Amendment 1 AD Remediation

<i>Contract Term:</i>	<i>One Year (Completion)</i>
<i>Original Budget:</i>	\$554,000.00
<i>Remaining Budget</i>	\$313,438.00
<i>Requested Amount:</i>	\$63,632.00
<i>Remaining Budget after Requested Amount:</i>	\$249,806.00
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS