

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, June 27, 2018**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.15)**

**HEALTH & COMMUNITY SERVICES**

**8.1 [18-0713](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Local Incentive Grant and approving an emergency appropriation in the amount of \$20,772.

- Workforce Development has specific indicators to measure performance for workforce development activities that apply to adult, dislocated workers and youth programs.
- Workforce Development met the two performance indicators for the time frame ending June 2017 that included a grant expenditure rate meeting the 40 percent required threshold for direct participant training, reporting occupational training and employment outcomes align to the high demand occupations in the region.
- The WIOA Local Incentive grant of \$20,772 may be used for workforce development activities through June 30, 2019.

**Attachments:** [Jun'18 - CFY'18 Incentive Enter GL FY2018.pdf](#)

**8.2 [18-0714](#)**

Joint resolution approving the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant and Trade Adjustment Assistance (TAA) grant modifications; and authorizing an emergency appropriation in the amount of \$66,476.

- The TAA federal program provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States. The additional funds of \$17,930 will be used for expenses associated with payment processing of training and transportation expenses. The grant period is April 1, 2017 through September 30, 2018.
- The WIOA Rapid Response grant modification of \$48,546 is for staffing expenses related to case management of the displaced workers. The grant period is July 1, 2017 through December 31, 2018.

**Attachments:** [Jun'18 - CFY'18 Trade Pymt Proc Trade CM Enter GL FY2018.pdf](#)

## PUBLIC WORKS AND TRANSPORTATION

### 8.3 [18-0738](#)

Joint resolution authorizing a five year lease agreement, with a five year renewal option, with Chicago SMSA Limited Partnership, Basking Ridge, New Jersey, (Verizon Wireless) for the placement of telecommunications equipment at the Countryside Lake Water Tower.

- Lake County (County) owns the Countryside Lake Water Tower located at 27505 N. Thorntree Road, in unincorporated Mundelein.
- The County desires to enter into a five year lease agreement with Verizon Wireless for space on the water tower.
- Verizon Wireless desires to place telecommunications equipment on the water tower to provide wireless phone and data services to its customers.
- A lease agreement has been prepared which sets forth the terms and conditions of the lease. The standard lease terms include a \$36,000 annual lease with a 10 percent increase at each five-year renewal period.
- This resolution authorizes the County Board Chairman and County Clerk to execute a five year lease agreement, with a five year renewal option, with Verizon Wireless.

**Attachments:** [18-0738 VZW CSL Water Tower Map.pdf](#)

[18-0738 VZW CSL WATER TOWER LEASE AGREEMENT.pdf](#)

[18-0738 VZW CSL Survey for LA and SSA Exhibit C.pdf](#)

### 8.4 [18-0753](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, (Peter Baker and Son) in the amount of \$38,699.93 for the resurfacing of Dodson Road, from Kenosha Road east to the end of the road in Benton Township Road District, which will be improved under the Illinois Highway Code for a total of 0.07 miles, and designated as Section 18-03101-01-GM.

- The Division of Transportation (DOT) manages the engineering of the Township road district projects funded with Motor Fuel Tax.
- This resurfacing is for Dodson Road, from Kenosha Road east to the end of the road in Benton Township Road District.
- A total of two bids were received, ranging from \$38,699.93 to \$44,652.08, and the lowest responsible bidder is Peter Baker and Son in the amount of \$38,699.93.

**Attachments:** [18-0753 Bid Tab, Benton Road District.pdf](#)

### 8.5 [18-0718](#)

Joint resolution appropriating a supplemental amount of \$50,000 of Matching Tax funds to provide for fiscal year (FY) 2018 acquisition of materials and services needed to maintain the County highways, such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way, and designated as Section 18-00000-03-GM.

- This County Board, at its meeting of November 14, 2017, appropriated \$30,000 of County Bridge Tax funds and \$149,000 of Matching Tax funds for miscellaneous maintenance work in FY 2018.

- This resolution appropriates a supplemental amount of \$50,000 of County Bridge Tax funds for miscellaneous drainage maintenance work in FY 2018.
- Additional locations have been identified for the FY 2018 maintenance operations plan.

**8.6**     [18-0715](#)

Joint resolution extending an agreement with Traffic Control Corporation, Woodridge, Illinois, (Traffic Control Corporation) for the Intelligent Transportation System (ITS) Travel Time Reader maintenance for the PASSAGE Network, appropriating \$85,000 of ¼% Sales Tax for Transportation funds, and designated as Section 18-00268-19-TL.

- There are 41 Bluetooth readers installed in various locations across the County to provide travel times along certain corridors.
- Traffic Control Corporation is the vendor providing three years of maintenance for the travel time readers.
- The maintenance will allow for better functionality of the travel time readers and fix known bugs with the current version.
- This project is included in the highway improvement program.

**8.7**     [18-0749](#)

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, (Copenhaver Construction) in the amount of \$191,697 for the restoration of the drainage channel on the south side of Washington Street, west of I94, and designated as Section 16-00110-14-DR.

- A total of six bids were received, ranging from \$191,697 to \$657,840, and the lowest responsible bidder is Copenhaver Construction in the amount of \$191,697.
- This improvement is included in the HHhighway improvement program.

**Attachments:**   [18-0749 Bid Tab, Washington Street West Channel Restoration.pdf](#)

**8.8**     [18-0752](#)

Joint resolution authorizing a contract with Corrective Asphalt Materials, Inc., South Roxana, Illinois, (Corrective Asphalt Materials) in the amount of \$281,366.52 for the application of a pavement rejuvenator on various County highways, and designated as Section 18-00000-16-PP.

- Lake County's new Pavement Rejuvenator Program will be an annual program consisting of applying a pavement rejuvenator, a maltene based spray, on all new asphalt roadway surfaces completed in the prior year's reconstruction and resurfacing projects.
- The pavement rejuvenator has been found to add approximately five years of life to the pavement.
- The 2018 Pavement Rejuvenator Program will include the reconstruction and resurfacing projects from 2016, as well as County roundabouts.
- The 2019 Pavement Rejuvenator Program will include the reconstruction and resurfacing projects from 2017 and 2018.
- This project is included in the highway improvement program.
- A total of one bid was received, in the amount of \$281,366.52, and the responsible bidder is Corrective Asphalt Materials in the amount of \$281,366.52.

**Attachments:**   [18-0752 Bid Tab, 2018 Pavement Rejuvenator.pdf](#)

8.9 [18-0716](#)

Joint resolution authorizing an agreement with Parsons Corporation, Schaumburg, Illinois, (Parsons Corporation) for design engineering services for traffic signal coordination and timing, traffic responsive implementation and coding updates to the Lake County Automated Traffic Signal Performance Measures program along various routes in Lake County, at a cost of \$99,685.34, appropriating \$120,000 of ¼% Sales Tax for Transportation funds, and designated as Section 18-00999-53-TL.

- The design engineering services will include traffic signal optimization studies along Cedar Lake Road and Washington Street, traffic responsive implementation along Deerfield Road and Saunders Road, and coding updates to the Lake County Automated Traffic Signal Performance Metrics program.
- Lake County has selected Parsons Corporation under the Local Government Professional Services Selection Act, for these engineering services at a maximum cost of \$99,685.34.

**Attachments:** [18-0716 2018 Traffic Signal Coordination and Timing consultant agreer](#)

8.10 [18-0717](#)

Joint resolution providing for the receipt of \$170,332.95, which is the state fiscal year (SFY) 2019 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP), to the Lake County Division of Transportation (DOT), of federal highway planning assistance funds that flow through the Illinois Department of Transportation (IDOT).

- Planning liaison funds are distributed yearly from the Federal Highway Administration to IDOT and then to CMAP.
- These funds help support transportation planning provided by the DOT and the Lake County CMAP Council of Mayors (DOT staff positions).
- In SFY 2019, which begins July 1, 2018, the allocation to the DOT will be \$170,332.95 to cover the workload that CMAP describes in its agreement.

**Attachments:** [18-0717 FY19 CMAP Agreement Draft.pdf](#)

**FINANCIAL & ADMINISTRATIVE**

8.11 [18-0701](#)

Report from Carla N. Wyckoff, County Clerk, for the month of April 2018.

**Attachments:** [LCC Report April 2018.pdf](#)

8.12 [18-0702](#)

Report from Carla N. Wyckoff, County Clerk, for the month of May 2018.

**Attachments:** [LCC Report May 2018.pdf](#)

8.13 [18-0705](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of May 2018.

**Attachments:** [May 2018.pdf](#)

8.14 [18-0695](#)

Report from David B. Stolman, Treasurer, for the month of April 2018.

**Attachments:** [Cash & Investment Apr 2017](#)

[Cash & Investment Apr 2018](#)

8.15 [18-0727](#)

Resolution ratifying an emergency procurement with Johnson Controls, Arlington Heights, Illinois, (Johnston Controls) in the amount of \$57,304.50 for emergency repair of a chiller at Winchester House.

- One of the two York chillers has lost the ability to make oil pressure for the machine and necessitated immediate repairs.
- Johnson Controls is the original equipment manufacturer (OEM) of the failed unit and was called to assist.
- Due to the importance of Winchester House and the need to maintain a backup chiller for redundancy, it was determined that an emergency procurement was necessary to keep this facility operational. The repair is currently in progress.
- Pursuant to the Lake County Purchasing Ordinance, emergency procurements are made when there is a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of governmental services.
- Pursuant to Article 6, Section 103, the Facilities Manager submitted a written determination of the basis for the emergency and the certification that the procurement of these services was appropriate.

**Attachments:** [Johnson Controls/York Work Proposal](#)

[Johnson Controls/York Work Proposal 2](#)

## REGULAR AGENDA

### HEALTH & COMMUNITY SERVICES

8.16 [18-0712](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2018 formula grant and modification to WIOA PY 2017 grant authorizing an emergency appropriation in the amount of \$444,871 for the Lake County Workforce Development Department.

- The WIOA formula grant funds for the PY 2018 beginning July 1, 2018 have been allocated to Lake County and are being increased by \$406,985 over the PY 2017 allocation, for a total grant of \$5,261,267. The WIOA PY 2018 formula grant has a grant life from July 1, 2018 through June 30, 2020.
- The WIOA formula grant funds for PY 2017 modification increases the grant by \$37,889. The WIOA PY 2017 formula grant has a grant life from July 1, 2017 through June 30, 2019.
- The WIOA formula grants include funding for programs serving adults, dislocated workers, incumbent workers, and youth.

**Attachments:** [Jun'18 - CFY'18 WIOA'17 '18 Enter GL FY2018.pdf](#)

**8.17** [18-0722](#)

Joint resolution to enter into contracts for Youth Program Services with various firms in a not to exceed amount of \$663,000 for Lake County Workforce Development.

- Lake County desires to enter into contracts for youth programs with qualified providers to service Out-of-School youth under the federal Workforce Innovation and Opportunity Act.
- Lake County extended Requests for Proposal (RFP) to 26 providers and received five sealed proposals from five service providers.
- The Workforce Development Board Selection Review Committee has recommended awards be made to four service providers that offered favorable proposals to meet the diverse needs of the student populations to be served.
- The Lake County Workforce Development Board has concurred with these recommendations and forwards them for County Board consideration.
- Contracts are recommended for four Out-of-School Youth Programs: Waukegan High School, Pharmacy Tech Program, Waukegan, Illinois, in the amount of \$200,000 to service 30 youth, Youth Build Lake County, North Chicago, Illinois, for \$136,000 to service 15 youth, Youth Conservation Corps, Waukegan, Illinois, in the amount of \$152,000 to serve 15 youth, and Employee Connections, Waukegan, Illinois, in the amount of \$175,000 to serve 20 youth.
- Contracts are not to exceed \$663,000 and will be funded through the County's allocation of federal Workforce Innovation and Opportunity Act funds.

**Attachments:** [17214 Award Recommendation.pdf](#)

**PUBLIC WORKS & TRANSPORTATION**

**8.18** [18-0734](#)

Joint resolution authorizing an Intergovernmental Agreement with the Village of Round Lake (Village) relating to water interconnection for system maintenance and emergency purposes.

- The County owns and operates the existing Brooks Farm water system, a groundwater well-supplied public water system, serving approximately 500 single-family residences within the Prairie Pointe subdivision.
- The Village operates a public water system, directly adjacent to Prairie Pointe, that is sourced by Central Lake County Joint Action Water Agency (CLCJAWA).
- The County and the Village have negotiated terms for an intergovernmental agreement to share the estimated \$50,000 cost to construct and install an interconnection between the County and Village water systems.
- The interconnection will allow the County and Village to supply water to each other when repairs are made or during emergency situations when the normal source of supply is unavailable.
- The Village approved the intergovernmental agreement at its June 2018 Village Board meeting.

**Attachments:** [18-0734 County Round Lake IGA.pdf](#)

8.19 [18-0736](#)

Joint resolution authorizing a contract for a utility billing system with Tyler Technologies, Inc., Yarmouth, Maine, (Tyler Technologies) in the amount of \$167,595 for implementation and training, plus annual maintenance and hosting service costs of \$75,915.

- Lake County (County) administers and maintains a utility billing system, for the purposes of billing and water/sewer user fee collection, for its approximate 26,000 retail sewer and water customers and 19 wholesale sewer municipalities in various locations within the county.
- The existing utility billing system, more than eight years old, requires replacement due to technological advancements and to comply with necessary system security requirements.
- A Request for Proposals (RFP) was issued for the demonstration of software and related implementation services and proposals were received from six vendors.
- Following the evaluation of the proposals and qualifications of the vendors, the County extended an invitation to four vendors to demonstrate their software products and services.
- Based on the product and services demonstrations, the County determined that Tyler Technologies was the firm best suited to provide utility billing software and associated implementation services.
- Tyler Technologies has submitted their best and final offer of \$167,595 to provide their Tyler Incode Utility Billing Software which includes implementation and training, plus annual maintenance and hosting services in the amount of \$75,915 per year for five years.

**Attachments:** [18-0736 Tyler Incode Contract Award Information.pdf](#)

[18-0736 Tyler Incode Scoring Matrix for Board Approval.pdf](#)

8.20 [18-0740](#)

Joint resolution authorizing a professional services agreement with Burns and McDonnell, Inc., Chicago, Illinois, (Burns and McDonnell) in the amount of \$94,025 for services associated with a sewer/ water rate and connection fee study.

- Lake County (County) provides retail sewer and water services to approximately 26,000 customers and wholesale sewer service to nineteen municipalities throughout Lake County.
- The purpose of the rate study is to analyze enterprise revenues from retail and wholesale user fees and connection fees to assure the County is maintaining and generating sufficient funds for operations, maintenance, depreciation, debt service, and re-capitalization of assets.
- The last rate and connection fee analysis was performed three years ago in 2015.
- Lake County procured services from Burns and McDonnell, Inc. in accordance with the Purchasing Ordinance and the Local Government Professional Services Selection Act.

**Attachments:** [18-0740 Water Sewer Rate Study B&M Award Information.pdf](#)

[18-0740 Water Sewer Rate Study Scoring Matrix for Board Approval.pdf](#)



8.21 [18-0741](#)

Joint committee action approving 18471 W. Gages Lake Road as excess property and authorizing the auction sale of the parcel.

- The County owns the property at 18471 W. Gages Lake Road. This property was used by Public Works as a well site. The property previously contained two wells and a small well house which contained treatment equipment and controls.
- The wells have been abandoned, the well house has been demolished and the property is currently vacant.
- The property is 0.14 acres (6,098 square feet) and is zoned General Commercial.
- We have offered the property to the Division of Transportation for potential right-of-way or other uses related to Gages Lake Road and they have no need for the parcel.
- If declared excess property, the parcel will be sold via auction. Two adjacent property owners have indicated interest in the property.

**Attachments:** [18-0741 Gages Lake Excess Property Map.pdf](#)

8.22 [18-0746](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Lake Villa, Illinois, (Home Towne Electric) in the amount of \$335,919.10 for the light-emitting-diode (LED) street lighting installation, appropriating \$403,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00999-27-TL.

- This work includes the upgrading of roundabout street lights and underpass luminaires to LED and relocating several existing street light foundations away from traffic at a couple roundabout locations.
- This improvement is included in the highway improvement program.
- A total of two bids were received, ranging from \$335,919.10 to \$338,723.30, and the lowest responsible bidder is Home Towne Electric with a contract amount of \$335,919.10.

**Attachments:** [18-0746 Bid Tab, LED Street Lighting Installation.pdf](#)

8.23 [18-0751](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, (Peter Baker and Son) in the amount of \$1,932,980.80 for the resurfacing of Kelsey Road, from Illinois Route 22 to Illinois Route 59, which will be improved under the Illinois Highway Code for a total of 3.7 miles, appropriating \$2,320,000 of Motor Fuel Tax funds, and designated as Section 17-00068-08-RS.

- Kelsey Road, from Illinois Route 22 to Illinois Route 59, needs resurfacing.
- This resurfacing improvement has been identified within the County's pavement management system and is included in the highway improvement program.
- A total of three bids were received, ranging from \$1,932,980.80 to \$2,612,346.45, and the lowest responsible bidder is Peter Baker and Son with a contract amount of \$1,932,980.80.

**Attachments:** [18-0751 Bid Tab, Kelsey Road Resurfacing.pdf](#)

**8.24**     [18-0750](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, (Peter Baker and Son) in the amount of \$1,710,734 for the Stearns School Road resurfacing, from Hutchins Road to US Route 41, which will be improved under the Illinois Highway Code for a total of 3.06 miles, appropriating \$2,053,000 of Motor Fuel Tax funds, and designated as Section 18-00999-52-RS.

- This improvement has been identified within the County's pavement management system and is included in the highway improvement program.
- A total of two bids were received, ranging from \$1,710,734 to \$1,963,637.88, and the lowest responsible bidder is Peter Baker and Son Company in the amount of \$1,710,734.

**Attachments:**    [18-0750 Bid Tab, Stearns School Road Resurfacing.pdf](#)

**8.25**     [18-0747](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, (Peter Baker and Son) in the amount of \$3,021,197.05 for the resurfacing of Kilbourne Road, from Illinois Route 173 to Russell Road, 9th Street, from Illinois Route 131 to Lewis Avenue, and Kenosha Road, from 21st Street to Illinois Route 173, including the Kenosha Road culvert replacement, appropriating \$3,043,000 of Matching Tax funds and \$583,000 of County Bridge funds, and designated as Section 17-00999-32-RS.

- This improvement has been identified within the County's pavement management system and is included in the highway improvement program.
- A total of two bids were received, ranging from \$3,021,197.05 to \$3,648,018.97, and the lowest responsible bidder is Peter Baker and Son in the amount of \$3,021,197.05.

**Attachments:**    [18-0747 Bid Tab, Kilbourne Road, 9th Street, and Kenosha Resurfacing](#)

**8.26**     [18-0735](#)

Joint resolution appropriating \$75,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way (ROW), by agreement or condemnation, and other ROW costs associated with the construction of a bike path along Washington Street, from Lancer Lane to Mainsail Drive, and designated as Section 16-00135-13-SW.

- A bike path along the south side of Washington Street, from Lancer Lane to Mainsail Drive, will be constructed to expand the existing bike path corridor that includes the College of Lake County campus.
- This project is included in the Highway Improvement Program and preliminary plans and specifications for this improvement have been prepared.
- Before ROW acquisitions can proceed, an appropriation and condemnation authority are necessary.

**8.27**     [18-0757](#)

Ordinance amending Chapter 91 of the Lake County Code of Ordinances (Highway Temporary Closure and Utility and Facility Placement Ordinance) to include Section 91.200 (Wireless Telecommunication Facilities Ordinance) providing for the regulation of and application for Small Wireless Facilities in County Rights-of-Way.

- Public Act 100-0585, Small Wireless Facilities Deployment Act, (the "Act") was enacted

on June 1, 2018 and requires local agencies to adopt an ordinance in accordance with the requirements of the Act by August 1.

- The Act sets forth terms, conditions, and fee structure for the placement of small wireless facilities within public rights-of-way and collocation on local agency infrastructure including traffic signals and street lights.
- The ordinance emphasizes the requirement that applicants perform all necessary structural analyses to confirm collocating on County-owned infrastructure is safe and/or provide the necessary make ready analysis to ensure safety of the public.
- The ordinance requires prior written approval, including structural sign-off, from owners of non-county infrastructure for the collocation of wireless telecommunication facilities on their pole/structure.
- The ordinance requires wireless providers who desire to collocate on County-owned infrastructure to enter into Pole Attachment Agreements which set forth the annual recurring rate per installation (\$200 per year), terms of the collocation, and other requirements.

**Attachments:** [18-0757 Wireless Telecommunication Facilities Ordinance.pdf](#)

## PLANNING, BUILDING & ZONING

### 8.28 [18-0742](#)

Joint resolution authorizing an emergency appropriation for Lake Michigan watershed planning by the Stormwater Management Commission (SMC) in the amount of \$161,000 and funded by the grants from the Illinois Department of Natural Resources (IDNR).

- SMC has entered into an agreement with the IDNR for a grant (Grant N-17-07-02) from the National Oceanic and Atmospheric Administration (NOAA) Coastal Management Administration Awards Program for watershed planning in Lake Michigan drainage areas.
- Total project costs are \$200,000, and SMC will utilize both the Coastal Management grant and local match funding. An emergency appropriation is needed as funds for this grant and local funding sources are not included in the current year budget.
- SMC will be the project lead and will produce a plan to meet current state and federal guidelines for watershed-based planning. SMC will be reimbursed for staff time spent on the project.

**Attachments:** [SMC Memo Lake Michigan Plan CMP Grant EA](#)

### 8.29 [18-0721](#)

Joint committee action authorizing the Stormwater Management Commission (SMC) submittal of a grant application to the Illinois Department of Natural Resources Office of Water Resources (IDNR/OWR) Flood Hazard Mitigation Program.

- The Flood Hazard Mitigation grant funds requested are from IDNR/OWR, administered through the IDNR.
- SMC has managed and operated a voluntary floodplain property buyout program for more than 20 years as a core mission flood mitigation practice.
- The SMC role will be as grant coordinator on behalf of the local government partners.
- The program local match, to be supplied for the grants, is in accordance with the SMC Comprehensive Plan.

- If the grant is approved, they will be brought back to the Lake County Board for acceptance and allocation of the necessary funds.

**Attachments:** [memo\\_pbz and fa\\_grant application approval-2018](#)

**8.30** [18-0710](#)

Joint resolution to approve an Intergovernmental Agreement with the Village of Round Lake (Village) for the Lake County Planning, Building and Development (PBD) department to provide plan review and inspection services for the Village.

- The department has been assisting the Village with plumbing inspections under a temporary arrangement since March 2018.
- The Village has a need for plumbing inspection services and building plan reviews. This agreement will allow the PBD department to perform inspections and plan reviews requested by the Village. Payment for Lake County services uses the same hourly rate method as used in our other intergovernmental agreements.
- The agreement contains language that will allow the Village to complete building inspections that are requested by the County in situations in which there is a need. Payment for the Village's services are based on the Village's hourly rate.
- Due to increased efficiencies in the Department's field operations and the Village's convenient geographical location, the Department has the capacity to continue utilizing existing staff to assist the Village while maintaining the current level of service with the Department's other clients and covering all departmental costs associated with such services to the Village.

**Attachments:** [Round Lake IGA FINAL](#)

**FINANCIAL & ADMINISTRATIVE**

**8.31** [18-0707](#)

Resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$278,625 to implement Adult Redeploy Illinois programming for the Nineteenth Judicial Circuit Court.

- The Adult Redeploy Illinois Oversight Board (Illinois Criminal Justice Information Authority) recently announced that the Nineteenth Judicial Circuit was awarded \$278,625 in Adult Redeploy Illinois funding for the grant period of July 1, 2018 through June 30, 2019.
- The Court has received Adult Redeploy Illinois funding since 2008.
- The program will provide residential treatment for high risk and high need offenders who are chemically dependent, recovery coaching services, and access to recovery home services which will provide a continuum of care in the community.
- The SFY19 grant award is an increase of \$53,185 over the SFY18 amount of \$225,440.
- The additional funds will be used for additional coaching services and to keep the number of residential treatment beds consistent with SFY18 levels despite a price increase.
- This resolution authorizes an emergency appropriation of \$278,625 and the execution of a program agreement to accept the grant funding. The grant does not require a match.

**Attachments:** [Lake - SFY19 Award letter.pdf](#)

[Chart of Accounts SFY19.pdf](#)

**8.32**    [18-0719](#)

Ordinance amending a previous ordinance designating the voting site assigned to three of the 415 precincts in Lake County Townships.

- After reviewing voting sites for the November 6, 2018 General Election, voting site changes are proposed to provide better voting site locations to those precincts affected by a site that is hampered in its ability to continue serving as a site due to space and access limitations.
- Waukegan Township Precincts 348, 349 and 351 have previously been assigned to the Oakdale School for Election Day voting. The school is now unable to dedicate the previous gym to serve as the actual polling location in the building and, instead, has proposed the School Library for this purpose. The Library is too small to serve adequately and is also located in the interior of the school and would require voters to walk through the center hallway of the building to reach the voting room.
- Due to the aforementioned obstacles, Waukegan Township Precincts 348, 349 and 351 are being re-assigned to Prince of Peace Lutheran Church which has adequate voting and parking space and is easily accessible for all voters.

**Attachments:**    [Polling Place Resolution - Exhibit A](#)

[Oakdale to Prince of Peace map.pdf](#)

**8.33**    [18-0720](#)

Ordinance amending a previous ordinance designating the voting site assigned to seven of the 415 precincts in Lake County Townships.

- After reviewing voting sites for the November 6, 2018 General Election, voting site changes are proposed to provide better voting site locations to those precincts hampered either by a site that is affected in its ability to continue serving as a site due to space and access limitations or that will be under or completing construction.
- In September 2015 (Lake County Board Ordinance 15-0867), Vernon Township Precinct 287 and West Deerfield Township Precinct 390 were temporarily assigned to the Chevy Chase Country Club polling site because the regular polling site, the Riverwoods Village Hall, was undergoing construction and renovation. Said construction is now complete so Precincts 287 and 390 may be returned to their regular polling site. With these two precincts re-assigned, Vernon Township Precincts 282 and 286 remain at the Chevy Chase site. The Riverwoods Village Hall has ample parking and voting space and is easily accessible to all voters.
- For Vernon Township Precincts 276, 279, 280, 281 and 285, the previous polling site, Aptakisic Junior High School feels it can no longer serve as a polling site. After extensive searching which produced no adequate site that fulfills Illinois statutory requirements, the said precincts are being re-assigned to existing, nearby polling sites.
- Precincts 279 and 280 will be re-assigned to Willow Grove School which closes school on Election Day and has ample voting and parking space and is easily accessible for all voters.
- Precincts 276, 281 and 285 will be re-assigned to the nearby Chevy Chase Country Club polling site which previously hosted four precincts, of which two are being re-assigned back to the original, regular site. Chevy Chase has ample voting and parking space for five precincts and is accessible for all voters.

**Attachments:** [Polling Place Resolution - Exhibit A](#)  
[APT CCCC RW WG map.pdf](#)

**8.34** [18-0760](#)

Resolution amending the Lake County Video Gaming Revenue Policy (Revision One).

- On August 13, 2013, the Lake County Board adopted the Lake County Video Gaming Ordinance, thereby permitting lawful video gaming within unincorporated areas of Lake County.
- On September 13, 2016, the Lake County Board established its Video Gaming Revenue Policy.
- This policy established a framework for: (1) capturing video gaming administrative, legal, and enforcement costs; and (2) evaluate and fund programs to treat and support individuals and families experiencing gambling addiction, projects (excluding capital improvements), and/or related services that benefit Lake County residents.
- Under this policy, monies from the Video Gaming Management Center are evaluated and awarded in conjunction with the County's annual HUD funding process.
- Staff was given direction to continue monitoring implementation of the policy and periodically revisit potential policy changes with the Financial and Administrative Committee.
- Staff has facilitated discussion of proposed amendments to the policy with the Health and Community Services Committee. Based on the Committee's feedback, the attached draft has been prepared for Financial and Administrative Committee consideration.
- The proposed amendments include the addition of a minimum eligible scoring threshold for funding awards, criteria for multi-year grants and clarification of the role of the Health and Community Services Committee and its delegates in the grant selection process.

**Attachments:** [Lake County Video Gaming Revenue Policy \(Revision 1\).pdf](#)

**8.35** [18-0732](#)

Committee action approving Change Order Number One for mechanical, electrical, and structural consulting engineering services at the Depke Juvenile Complex, Lake County Traffic Court, and the Children's Advocacy Center with exp US Services, Inc., Chicago, Illinois, (exp US Services) in the amount of \$14,000.

- A contract was awarded to exp US Services for design and engineering services for air handling replacement projects.
- Change Order Number One addresses additional design work needed at Children's Advocacy and Depke Juvenile Justice Center that was unforeseen at the time the project was initially scoped.
- In accordance with Article 8, section 101(2) of the Lake County Purchasing Ordinance, this change order was not reasonably foreseeable at the time the contract was signed.
- Change Order Number One is in the amount of \$14,000, increasing the original contract amount from \$52,570 to \$66,570.

**Attachments:** [Lake County RTU - Change Order Proposal 06.18.18.pdf](#)

8.36 [18-0731](#)

Resolution authorizing a contract with The Information House, Inc., a division of HUB International Midwest Limited, Chicago, Illinois, (ihouse) for professional consulting and project management services for the implementation of the Payroll and Human Resources Information System (HRIS) for Lake County and an emergency appropriation from the Health, Life and Dental Fund balance in the estimated amount of \$345,900.

- The County Board awarded a contract for payroll and HRIS services for Lake County to Ultimate Software on March 13, 2018.
- A need for contract consulting and project management services to successfully implement has been identified.
- A Request for Proposal was released on March 20, 2018 and sealed proposals were received from seven vendors.
- An interdepartmental review team was assembled and interviews were held with four firms.
- Based on the criteria set forth in the Request for Proposals ihouse was selected as the most favorable proposal for Lake County.
- Since 2012, ihouse has been an implementation partner with Ultimate Software.
- The scope of work will include project management, change management and a communication strategy that will guide Lake County to a successful payroll/HRIS implementation.
- The total estimated cost of the contract is \$345,900 which includes \$304,400 for project management/consulting services and \$41,500 for change management services/communication campaign.

**Attachments:** [18059 Award Recommendation](#)

[RFP 18059 Scoring Matrix](#)

8.37 [18-0728](#)

Resolution authorizing a contract with Trane, Willowbrook, Illinois, (Trane) for existing roof top ventilation units at the Child Advocacy Center in Gurnee in the estimated amount of \$256,148.

- Two existing roof top ventilation units at the Child Advocacy Center in Gurnee have reached the end of their useful life and require replacement.
- Two new roof top ventilation units, with new/modified interior supply and return ductwork, unit heaters, sensors, and building controls, were approved as part of the 2018 Facility Assessment Program.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- Facilities identified a cooperative purchasing contract with Trane through U.S. Communities Government Purchasing Alliance to procure the needed materials and labor that was competitively solicited and awarded.

**Attachments:** [18119 Award Information-Trane RTU.pdf](#)

[2018 Facility Assessment Project List.pdf](#)

[LakeCountyChildAdvocacyCenterTKProject2018.pdf](#)

**8.38**    [18-0729](#)

Resolution authorizing a contract with Garland/Design Build Solutions, Cleveland, Ohio, (Garland/DBS) for the removal and replacement of the existing roofing system at the Child Advocacy Center in Gurnee and the maintenance and repair of the roof at the Babcox Justice Center in Waukegan in an amount not to exceed \$223,116.

- The existing roofing systems at Child Advocacy Center and Babcox Justice Center are beyond their useful life and in need of repair and/or replacement.
- This project which will provide new roofing systems, trim, and or downspouts that were approved as part of the 2018 Facility Assessment Program.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- Facilities identified a cooperative purchasing contract with Garland/DBS, Cleveland, Ohio through U.S. Communities to procure the needed materials and labor that was competitively solicited and awarded.

**Attachments:**    [18118 Award Information-Garland Roof.pdf](#)

[2018 Facility Assessment Project List.pdf](#)

[Garland Center Courts and Babcox exhaust 03-01-18.pdf](#)

[Garland Proposal - Lake County Child Advocacy](#)

**8.39**    [18-0764](#)

Consideration of taking a County Board position on SB2544, as recommended by the Ad Hoc Legislative Committee.

**9.        Executive Session**

**9.1**        [18-0762](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

**10.        County Administrator's Report**

**10.1**        [18-0756](#)

Second Quarter Financial Report update.

**Attachments:**    [FY18 Quarterly Report Q2](#)

**10.2**        [18-0759](#)

Discussion regarding Health Insurance Update and 2019 Planning.



10.3 [18-0761](#)

Update on the Strategic Facility Master Plan.

**Attachments:** [FAS Presentation 2 062718 v8](#)

[Facility and Construction info sheet v2](#)

11. **Members Remarks**

12. **Adjournment**

**Next Meeting: August 1, 2018**