

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, May 1, 2018**

**9:00 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 [18-0446](#)

Minutes from January 30, 2018.

**Attachments:** [L&J 1.30.18 Minutes Final](#)

3.2 [18-0447](#)

Minutes from February 6, 2018.

**Attachments:** [L&J 2.6.18 Minutes Final](#)

3.3 [18-0448](#)

Minutes from February 27, 2018.

**Attachments:** [L&J 2.27.18 Minutes Final](#)

4. Addenda to the Agenda

5. Public Comment

6. Chairman's Remarks

7. Old Business

8. New Business

**PUBLIC DEFENDER**

8.1 [18-0420](#)

Report from Joy Gossman, Public Defender, for the month of March 2018.

**Attachments:** [03-18 Main](#)

[03-18 Main PTR](#)

[03-18 JUV Main](#)

[03-18 JUV PTR](#)

**MERIT COMMISSION**

8.2 [18-0503](#)

Presentation - Overview and Update on the Lake County Sheriff's Merit Commission.

**Attachments:** [Merit Commission Update May 2018](#)

**FINANCE AND ADMINISTRATIVE SERVICES****8.3**     **18-0505**

Joint resolution authorizing a two-year contract, plus renewal options, with West Publishing Corporation, Eagan, Minnesota, for online legal, public record, investigative, and research services in the estimated annual amount of \$250,000.

- The current contract for online Legal, Public Record, Investigative, and Research services has expired.
- Online legal research provides web-based access to 215 users in various County departments to search legal databases, seven patron access terminals in the Law Library and a core of printed subscription products for the State's Attorney's Office, Circuit Court, Public Defender and Law Library.
- Through the State of Illinois Master Agreement, Purchasing identified a cooperative purchasing contract with West Publishing Corporation to procure online legal, public record, investigative, and research services that was competitively solicited and awarded.
- The contract authorizes the Purchasing Agent to enter into, a three-year agreement, with two additional one-year renewal options, that will cost the County an estimated annual amount of \$250,000 to be paid from various Lake County accounts.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement with West Publishing Corporation.

**Attachments:**   [18040 Award Information-West Publishing](#)

**SHERIFF****8.4**     **18-0430**

Joint resolution accepting the Tobacco Enforcement Program grant from the Illinois Department of Human Services (IDHS) Division of Alcoholism and Substance Abuse and authorizing an emergency appropriation in the amount of \$7,260.

- The Tobacco Enforcement Program grant, previously overseen by the Illinois Liquor Commission, is currently administered by the IDHS Division of Alcoholism and Substance Abuse.
- The Lake County Sheriff's Office (LCSO) has received this grant since 2005.
- The LCSO, once again, applied for and was awarded this grant for performance period from February 1, 2018 through June 30, 2018.
- The grant includes two phases: 1) distribution of tobacco product and enforcement educational information to retailers and 2) completion of compliance checks (at least 2 required per retailer).
- Compliance checks must be completed between March 30 and May 31.
- This is a fixed-rate grant that will reimburse the LCSO \$55 per retailer for educational visits and \$55 per retailer for completing the required compliance checks.
- When the grant was submitted there were 66 vendors, and the grant reimbursement was valued at \$7,260.
- After the grant request was submitted, two additional retailers began operating in Lake County. The two new retailers were added to the LCSO retailer list which increased the total from 66 to 68.
- Despite the retailer increase and subsequent increased activity, the State is unable to

increase the reimbursement at this time.

- The first round of compliance checks generated five citations for illegal tobacco sales, which have the potential to collect \$700 in fines.

**Attachments:** [Lake County Sheriff's Office SAIN1565-5862 TEG Acceptance.pdf](#)

[Lake County Sheriff's Office Agreement No 43CWX03400.pdf](#)

## 8.5 [18-0431](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Long Grove (Long Grove) from May 1, 2018 to April 30, 2020 in the amount of \$1,966,317.09.

- Long Grove and the LCSO have agreed on terms to continue the police services contract for a three-year period from May 1, 2018 through April 30, 2020.
- The LCSO has provided police services to Long Grove for 13 years.
- The contract includes a continuation of services for two eight and a half hour shifts per day, for a total of 17 hours per day or 6,205 hours per year.
- This contract includes an increase to reflect anticipated labor cost, such as the cost of 911 dispatch services, into the pricing structure of the contract.
- This contract requires Long Grove on a semi-annual basis to reimburse the LCSO all e-citation and prisoner review agency fees disbursed to Long Grove by the Circuit Court Clerk.
- The remaining hourly rate charges are consistent with recently approved County police services contracts.
- The annual increase is sufficient to cover costs associated with this contract.

**Attachments:** [Long Grove contract](#)

## 8.6 [18-0440](#)

Joint resolution authorizing the Lake County Sheriff's Office (LCSO) application for the MacArthur Foundation Innovation Fund Implementation Site Grant in an amount not to exceed \$1,000,000 per year for a two-year period.

- In February 2017, the LCSO was awarded a \$50,000 Jail Diversion Case Management Grant through an Urban Institute Innovation Fund Competition hosted by the John D. and Catherine T. MacArthur Foundation.
- The LCSO has served as the lead agency on this grant, and NICASA Behavioral Health Services has provided intensive case management aimed at reducing the incarceration of 30 individuals identified as high jail utilizers.
- In February 2018, the LCSO received an invitation to submit a readiness assessment for an Implementation Site Funding Grant worth up to \$1,000,000 per year for a two-year period. Implementation Site Funding seeks to increase the number of jail facilities that have demonstrated they are capable of continuing their jail population reduction strategies.
- The LCSO submitted its readiness assessment, the first of four application phases, to the Urban Institute and after its review; the LCSO was notified of its advancement to the next step of the application process, data analysis. The LCSO is in the process of providing the information requested.
- In order to realize success in this effort, it is imperative to have participation and commitment from all justice partners to collaborate and explore additional methods to

decrease the jail population.

- To that end, the LCSO has actively pursued commitment from the State's Attorney, Public Defender, Circuit Court Clerk, Probation and the Judiciary.
- Additionally, Nicasa has confirmed their commitment to provide intensive case management to an increased number of high utilizers in the jail.
- Upon County Board authorization, the LCSO will submit its grant application. Applications are due in early June of 2018, and it is anticipated that final funding decisions will be communicated in September 2018.
- This grant does not require a direct match, but will require the LCSO to commit in-kind resources to manager the program, as well as track and monitor grant funds.

**Attachments:** [Memo to Innovation Fund Sites 2\\_9\\_18.pdf](#)

[2018 Readiness assessment.pdf](#)

[JFA Data Request List.pdf](#)

#### 8.7 **18-0442**

Joint resolution to approve a Memorandum of Understanding (MOU) between Lake County and the Lake County's Sheriff's Office (LCSO) concerning the operation and administration of the Lake County Sheriff's Firearms Training Facility.

- Lake County owns the property at 15900 W. Russell Road, Zion, Illinois 60099. This property is used and operated by the LCSO as the Lake County Sheriff's Firearms Training Facility.
- The proposed MOU serves to formalize the responsibilities of both parties, whereby the County is granting the LCSO the ability to operate the facility as a firearms training facility.
- The LCSO will enter into agreements with other law enforcement agencies to conduct their firearms qualification training. It will also allow the LCSO to allow former law enforcement personnel to use the facility to meet their annual firearms qualification requirement.
- The LCSO will operate the training facility in accordance with the Firearms Training Facility General Orders, have a Certified Range Officer on site to teach and advise on firearm safety and have a LCSO employee on-site, at all times, while other law enforcement agencies are using the facility.
- The LCSO will establish the hours of operation and the hourly rate for the use of the facility. The LCSO will invoice for and collect the fees associated with the use of the facility.
- The LCSO estimated the weekly range usage to be between eight and 12 hours per week with approximately 28 weeks left in the fiscal year.

**Attachments:** [MOU - LC Sheriff's Firearms Training Facility - Final](#)

[Lake County Sheriff Firearms Training User Agmt - Final.pdf](#)

[Exhibit A Lake County Sheriff's Office Firearms Training Facility SOP - Fi](#)

#### 9. **Executive Session**

#### 10. **County Administrator's Report**

#### 11. **Members' Remarks**

12. **Adjournment**

**Next Meeting: June 5, 2018**