

Lake County Illinois

Meeting held by Video Conference

Physical Location:

18 N County Street (10th Floor), Waukegan, IL 60085



Agenda Report - Final

Tuesday, December 14, 2021

9:00 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/30duk3q>

Meeting can be viewed at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, and at the County Building

Lake County Board

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor (9th Floor, if required) of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

PUBLIC VIEWING: This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to publicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance at the County building, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Lake County Board (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

0 [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

ADDENDA TO THE AGENDA

SPECIAL RECOGNITION AND PRESENTATIONS

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

CHAIR'S REMARKS

UNFINISHED BUSINESS

NEW BUSINESS

CONSENT AGENDA (Items 1-24)

1 [21-1965](#)

Minutes from November 9, 2021.

Attachments: [November 9, 2021 Meeting Minutes](#)

CLAIMS AGAINST LAKE COUNTY, IL

2 [21-1966](#)

Report of Claims Against Lake County, IL for the month of November 2021.

Attachments: [November 2021 Claims Report](#)

3 [21-1967](#)

Report of Lake County Board Member Travel.

- In accordance with the Local Government Travel Expense Control Act (50 ILCS 150), a report of travel by all Lake County Board Members is presented.
- The report includes all travel in Fiscal Year 2021.

Attachments: [Board Member Travel Report 11-23-2021](#)

REPORTS

4 [21-1772](#)

Report from Robin M. O'Connor, County Clerk, for the month of September 2021.

Attachments: [LCC Report for September 2021](#)

5 [21-1856](#)

Report from Robin M. O'Connor, County Clerk, for the month of October 2021.

Attachments: [LCC Report for October 2021](#)

6 [21-1603](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2021.

Attachments: [September 2021](#)

7 [21-1830](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2021.

Attachments: [October 2021](#)

8 [21-1945](#)

Presentation of Fiscal Year (FY) 2020 Comprehensive Annual Financial Report and County-wide Audit by RSM US LLP.

Attachments: [2020 Comprehensive Annual Financial Report](#)

REAPPOINTMENTS

9 [21-1936](#)

Resolution providing for the reappointments of Bernard Malkov (Lake County Sheriff's Office) and David Dato, as members of the Lake County Emergency Telephone System Board (ETSB).

Attachments: [David Dato Resume Redacted](#)

10 [21-1939](#)

Resolution providing for the reappointments of John Wasik and Matthew P. Meyers as members of the Legislative Committee for the Illinois State Association of Counties (ISACo).

LAW AND JUDICIAL COMMITTEE

11 [21-1721](#)

Joint resolution accepting the Bureau of Justice Assistance (BJA), Fiscal Year (FY) 2021 Patrick Leahy Bulletproof Vest Partnership (BVP) and authorizing an emergency appropriation in the amount of \$19,000.73 for the Lake County Sheriff's Office (LCSO) and an emergency appropriation in the amount of \$2,065.25 for the Lake County Adult Probation Department.

- In June 2021, the LCSO applied for the BJA, FY 2021 Patrick Leahy BVP solicitation in the amount of \$99,365 on behalf of the LCSO and in the amount of \$10,800 on behalf of the Lake County Adult Probation Office.
- The BJA, FY 2021 Patrick Leahy Bulletproof Vest Partnership allows for a maximum allowable funding of up to 50 percent of the expended funds.

- The LCSO received notification on October 14, 2021, that it had been awarded \$19,000.73 and that the Lake County Adult Probation Office was awarded \$2,065.25. Grant funds are strictly for reimbursement of expended funds for National Institute of Justice (NIJ) compliant vests ordered after April 1, 2021.

Attachments: [BVP Grant Award 2021](#)

12 21-1855

Joint resolution authorizing a contract with Compassion Funeral Service of McHenry, Illinois for Deceased Body Removal and Transportation Services for the Lake County Coroner's Office for an initial two-year period, with three additional one-year renewals, in the estimated annual amount of \$120,000.

- The current contract for Deceased Body Removal and Transportation Services for the Coroner's office is expiring.
- An invitation to bid was issued and extended to 6 vendors and an electronic bid were received from one vendor.
- The base bid was awarded based on the unit price of a single person removal within Lake County and unit prices were provided for additional services relevant to the contract.
- Compassion Funeral Service of McHenry, Illinois is the lowest responsible and responsive bidder in the estimated annual amount of \$120,000.
- This resolution authorizes a two-year contract with Compassion Funeral Service of McHenry, Illinois with three one-year renewals for an estimated annual amount of \$120,000.

Attachments: [Board Resolution](#)

[Bid Tab](#)

[Body Removal and Transportation Services Final Bid Doc.pdf](#)

[Vendor Disclosure Statement](#)

[Award Information](#)

[Compassion Proposal](#)

13 21-1720

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration grant from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) administered by the State of Illinois Department of Human Services (IDHS) and authorizing an emergency appropriation in the amount of \$18,000.

- In July 2021, the Sheriff's Office applied for Illinois State Opioid Response Criminal Justice Medication Assisted Treatment Integration grant from the United States Department of Health and Human Services, SAMHSA administered by IDHS.
- The Sheriff's Office received notification on September 29, 2021, that it had been awarded \$18,000. Grant funds will be primarily used to purchase Vivitrol for vetted

opioid addicted inmates.

Attachments: [MAT Grant Executed IL MAR Lake County MOU 2021](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

14 [21-1845](#)

Joint resolution accepting the Gorter Family Foundation grant and authorizing an emergency appropriation in the amount of \$22,000 for the Coordinated Intake program.

- The \$22,000 Gorter Family Foundation grant will be used to support existing staff salaries, subscriptions, advertising, and computer equipment.
- The \$22,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period April 1, 2021 through November 30, 2021.

Attachments: [GFF iGrow \\$22K](#)

15 [21-1847](#)

Joint resolution accepting the Steans Family Foundation grant and authorizing an emergency appropriation in the amount of \$24,083 for the Coordinated Intake program.

- The \$24,083 Steans Family Foundation grant will be used to support existing staff.
- The \$24,083 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period April 1, 2021 through June 30, 2022.

Attachments: [SFF CIP \\$24K](#)

16 [21-1846](#)

Joint resolution accepting the U.S. Department of Housing and Urban Development (HUD) grant and authorizing an emergency appropriation in the amount of \$15,358 for the HUD grant.

- The \$15,358 HUD grant will be used to fund client rent.
- The \$15,358 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period May 1, 2021 through April 30, 2022.

Attachments: [HUD \\$15K](#)

17 [21-1828](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant; and approving an emergency appropriation in the amount of \$167,768.76.

- The TAA federal program provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States.
- The grant award of \$167,768.76 is used for expenses associated with occupational training and transportation of the displaced workers and payment processing.
- The grant period is January 1, 2021 through September 30, 2021.

Attachments: [Workforce TAA Grant 12.2021](#)

PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE

18 [21-1841](#)

Resolution authorizing the execution of a master agreement with the Village of Buffalo Grove regarding the energy, maintenance, and future costs of Village-owned traffic control signals and interconnection with Lake County PASSAGE.

- The Village of Buffalo Grove operates, and has jurisdiction over, certain traffic control signals within its corporate boundaries.
- The Village has requested to participate in Lake County's Annual Traffic Signal Maintenance Contract and will reimburse Lake County for all services performed on Village-owned traffic signals and equipment.

Attachments: [21-1841 Master Village Owned Traffic Signal Agreement](#)

19 [21-1842](#)

Joint resolution appropriating a supplemental amount of \$3,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$36,761.08 for additional Phase III construction engineering services for improvements along Illinois Route 120, from Knight Avenue to Illinois Route 131.

- The County Board, at its March 9, 2021, meeting, approved an appropriation of \$225,000 of ¼% Sales Tax for Transportation funds and a construction engineering services agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, in the amount of \$186,525.07, for Phase III construction engineering services for improvements along Illinois Route 120, from Knight Avenue to Illinois Route 131.
- Change orders need to be approved by standing committees for cumulative net increases over 10 percent.
- The sum of all contract change orders to date is \$40,489.33, which represents a 21.7 percent increase over the original awarded contract amount.
- This project is included in the Transportation Improvement Program and designated as Section 12-00999-31-WR.

Attachments: [21-1842 IL120 Phase III Engineering CO2 10%](#)

[21-1842 Location Map, IL Rte 120 \(Knight Ave to IL Rte 131\)](#)

[21-1842 Vendor Disclosure, CBBEL](#)

20 [21-1843](#)

Joint resolution authorizing execution of a contract with EcoInteractive, LLC, San Francisco, California, in the amount of \$256,284 for licensing, software, and implementation services for the replacement of the Lake County Division of Transportation's (LCDOT) Capital Program Management System and appropriating \$308,000 of ¼% Sales Tax for Transportation funds.

- Lake County issued a Request for Proposal (RFP) to contract for an integrated capital program management system and visualization solution to track projects, schedule appropriations, manage program fiscal constraint, both by fund source and fiscal year, develop the LCDOT's capital budget, track planned project performance metrics, and link project location data to GIS.
- The RFP was extended to 31 vendors and proposals were received from four vendors. In accordance with the evaluation criteria established in the RFP, the selection team reviewed and determined that the proposal submitted by EcoInteractive, LLC, San Francisco, California, is the most qualified and favorable proposal for LCDOT.
- This contract award includes the software license as well as development, implementation, training, and annual maintenance services at a not-to-exceed amount of \$256,284 which includes years one and two. The contract can be extended annually for up to five years.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00000-21-AM.

Attachments: [21-1843 CPMS Replacement Agreement](#)

[21-1843 CPMS Replacement Award Information](#)

[21-1843 CPMS Replacement RFP Document](#)

[21-1843 CPMS Replacement Scoring Matrix](#)

[21-1843 Vendor Disclosure, EcoInteractive, LLC](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

21 [21-1929](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to "carry over" unspent budget authority from one fiscal year to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2021 and uncompleted or ongoing projects that will not be complete until FY 2022.
- These items must be authorized through what is termed an "emergency appropriation" in order to transfer the budget authority that was previously granted in FY 2021 to FY 2022. The detailed accounts are included in the attachment.

Attachments: [Dec-21 Carryovers FINAL 12.6.21](#)

22 **21-1933**

Resolution authorizing an agreement with Safeware, Lanham, Maryland, for Genetec security servers for various Lake County locations in the amount of \$387,097.80.

- The approved Fiscal Year (FY) 2022 Facility Assessment Budget and Facilities Capital Improvement Plan includes Security Improvements for County Facilities.
- The current security system, Genetec, requires security server upgrades at the following locations: Lake County Courthouse, Lake County Babcox, Depke Juvenile Justice Facility, Mundelein Branch Court, North Branch Court, Park City Branch Court and the Central Permit Facility.
- Facilities identified a cooperative purchasing contract with Safeware of Lanham, Maryland, through Omnia to procure the required equipment that was competitively solicited and awarded.
- Pursuant to Chapter 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Omnia contract expires on September 30, 2023.
- This resolution authorizes the cooperative purchasing contract with Safeware in the amount of \$387,097.80.

Attachments: [Safeware Qte 1842254](#)

[Award Information Safeware](#)

[VENDOR DISCLOSURE STATEMENT](#)

23 **21-1903**

Resolution amending Policy 4.13, Paid Parental Leave, in the Employee Policies and Procedures Manual.

- On September 14, 2021 the County Board approved a Resolution establishing a Paid Parental Leave Policy and benefit for County Employees.
- As staff implemented the new benefit, they noted language in the Policy that was confusing.
- Staff discussed and reviewed recommended revisions to the Paid Parent Leave Policy with the Finance & Administrative Committee on December 2, 2021.

Attachments: [Section 4.13 Paid Parental Leave Changes-Changes Accepted 11.17](#)

[Section 4.13 Paid Parental Leave Changes-Redline 11.17](#)

24 **21-1913**

Resolution authorizing a contract with DLT Solutions, a Tech Data Company, Herndon, Virginia, to complete Phase Two of the implementation of the County's Oracle Hyperion Public Sector Planning and Budgeting application to Oracle's

Enterprise Performance Management Cloud Enterprise services, in an amount not to exceed \$173,739.15.

- The Lake County Board approved Phase One implementation of the County's Oracle Hyperion Public Sector Planning and Budgeting application to Oracle's Enterprise Performance Management Cloud Enterprise services in February 2021.
- There is a need to complete Phase Two of the implementation to integrate with Human Resources for position budgeting and facilitate reporting needed for budget book publication.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods, services, or professional services with one or more public procurement units in accordance with an agreement.
- Lake County identified a cooperative purchasing contract with DLT Solutions through the General Services Administration (GSA) GS-35F-267DA to procure needed goods, services or professional services that was competitively solicited and awarded.

Attachments: [DLT Solutions Proposal - Lake County Phase 2 - 1-20-2021_Markup.pdf](#)
[vendor disclosure statement Phase 2](#)

REGULAR AGENDA

LAKE COUNTY BOARD

25 21-1975

Resolution extending the declaration of emergency due to Coronavirus disease (COVID-19) in Lake County, Illinois, until the Governor of Illinois lifts the State's declaration of emergency, but no longer than January 11, 2022.

- On March 9, 2020, Illinois' State Governor announced a state of emergency decree in response to COVID-19.
- Lake County took immediate action to mitigate the local impact and ensure continuity of governmental operations through the issuance of a declaration of emergency proclamation on March 13, 2020. It activated community mitigation plans and expedited response time without circumventing constitutional protections of its citizens.
- Subsequent extensions were approved by the Lake County Board. On September 14, 2021 the Lake County Board further extended the declaration until the Governor of Illinois lifted the State's declaration of emergency but no later than December 14, 2021. The resolution also called for the continued operation of the Lake County Emergency Operations Plan and Lake County Health Department Emergency Operations Plan, pursuant to Illinois law, for at least 14 days after the termination of the declaration of emergency proclamation.
- This resolution further extends the proclamation until the Governor of Illinois lifts the State's declaration of emergency, but no later than January 11, 2022, so that Lake County, by and through its Emergency Management Agency and Health Department, may continue to coordinate county and municipal resources and

response activities. It suspends certain provisions and procedures for the conduct of county business in an effort to protect the health and safety of persons and provides emergency assistance pursuant to Illinois law.

REAPPORTIONMENT COMMITTEE

26 [21-1876](#)

Ordinance approving an apportionment plan for the Lake County Board.

- Due to significant delays in obtaining the 2020 Census data from the U.S. Census Bureau, Governor Pritzker signed SB 825 into law, which extended the reapportionment deadline to December 31, 2021.
- A reapportionment committee was established and directed to reapportion Lake County.
- At the October 1, 2021 Reapportionment Committee meeting, direction was given to prepare a reapportionment plan with 19 districts.
- Public input was received from 11/17-11/24 and sent to Board Members for review and consideration.
 - In response to public input, the residents on the east side of Druce Lake have been included in the same district as Druce Lake.
 - In response to public input, North Barrington has been added to the same district as Barrington, Lake Barrington, Port Barrington, and Barrington Hills.
- Per state statute, districts will be divided into three groups to determine terms of office.
- The recommended apportionment plan and corresponding map is attached.

Attachments: [Proposed Map](#)
 [Population Full Report](#)
 [Joint Ordinance Approving 2021 Apportionment Plan](#)

27 [21-1877](#)

Joint ordinance establishing compensation for the Lake County Board.

- On October 12, 2021, the Lake County Board took action to establish Board Members' compensation as an annual salary.
- After a reapportionment plan is established, Illinois statute requires the County Board to establish the method of compensation.
- The method of compensation for the Board Members shall be on an annual basis and shall be as outlined in the attached ordinance.
- The proposed 2023 salary for County Board Members will remain the same as the 2022 salary.
- Following additional review and comment, a revised Ordinance has been prepared that delineates the salaries for the Board Members and Chairperson for each year of the terms of office.

Attachments: [Compensation Joint Ordinance \(Clean\)](#)

LAW AND JUDICIAL COMMITTEE

28 [21-1864](#)

Joint resolution authorizing an amendment for a six-month extension for the State's Attorney's Office Multi-Victimization Program through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office, including an emergency appropriation of \$55,924 in federal funds.

- This VOCA Multi-Victimization grant extension will enable continuation of this program addressing the needs of victims who have experienced multiple types of crime during their lifetime. According to the ICJIA 2016 Victim Needs Assessment, victims of violent crimes are especially vulnerable as nearly three-quarters (72%) have been the victim of more than one crime.
- The grant is administered through the ICJIA for the performance period of December 1, 2020 through May 31, 2022. Additional funding to support the program for up to an additional 18 months may be awarded after the initial funding period contingent upon satisfactory performance and availability of funds.
- Through this grant funding, trauma-informed counseling services will be offered to violent crime victims who self-report as having experienced multi-victimization, also known as poly-victims.
- The additional funding of \$55,924 will be used to fund a portion of 43.5 percent of the salary and benefits for a licensed therapist and the salary and benefits for a part-time bi-lingual licensed therapist for the period of December 1, 2021 through May 31, 2022. No county funds are required.
- If funding for these positions end, and new funding is not secured, the positions will be eliminated.

Attachments: [VOCA Multi-victimization Grant 219032 Extension 12-01-21 thru 05-31-22](#)

[VOCA Multi-Victimization 12-01-21 through 05-31-22 Extension Grant Ac](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

29 [21-1973](#)

Board of Health Report.

PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE

30 [21-1848](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Transfer of a Well House Property between Lake County (County) and the Village of Round Lake Beach (Village).

- The County and the Village had previously entered into an Agreement for the transfer of property as part of the dissolution of the Round Lake Sanitary District in which the Excess Flow Facility on the property were transferred to the County and the well house property was transferred to the Village. However, the well house property is no longer being used by the Village.
- Lake County Public Works sees value in owning the well house at the site because it would assist in providing continued operation and maintenance to the Excess

Flow Facility.

- The Department has inspected the Well House Property and its assets and has determined that it meets the County's standards for use at the Excess Flow facility.
- The Village Board voted on an Ordinance to approve the transfer of Well #8 to Lake County Public Works at its October 18, 2021, meeting.
- This resolution authorizes the execution of an IGA between the County and the Village to transfer the well house property.

Attachments: [21-1848 RLB-County IGA Well House Transfer](#)

[21-1848 RLB-County Quit Claim Deed](#)

[21-1848 Round Lake Beach Ordinance 21-10-01 Transfer Well 8](#)

[21-1848 Well House Map](#)

31 **21-1850**

Joint resolution authorizing execution of a contract with Joseph J. Henderson & Son, Inc., Gurnee, Illinois in the amount of \$1,727,000 for the Des Plaines River (DPR) Water Reclamation Facilities (WRF) Dewatering Phase 1 Improvements Project.

- The DPR WRF utilizes belt presses to remove water from solids in the sewage treatment process. This project upgrades the process of water removal and effluent treatment by providing a new polymer system. In addition, the project will also include the installation of an alum line for the secondary effluent dosing point, gas monitoring and odor control improvements to the dryer building.
- The County received bids from four (4) contractors for this work ranging from \$1,727,000 to \$2,050,000. Award of this contract is recommended to the lowest responsive and responsible bidder, Joseph J. Henderson & Son, Inc. of Gurnee, Illinois, who best meets the needs of the County in the amount of \$1,727,000.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Joseph J. Henderson & Son, Inc. of Gurnee, Illinois, in the amount of \$1,727,000.

Attachments: [21-1850 Bid 21121 Award Information DPRWRF](#)

[21-1850 Bid Recommendation Memo DPRWRF](#)

[21-1850 Bid Set Specifications DPRWRF](#)

[21-1850 Site Location Map DPRWRF](#)

[21-1850 Vendor Disclosure Form DPRWRF](#)

ENERGY & ENVIRONMENT COMMITTEE

32 **21-1927**

Ordinance establishing a Commercial Property Assessed Clean Energy (C-PACE) Program in Lake County.

- In 2019, the Energy & Environment Committee passed a resolution declaring the County's intent to establish a Property Assessed Clean Energy (PACE) program in

Lake County. An RFP was developed in early 2020 for the selection of a program administrator for Lake County's program.

- After delays due to the COVID-19 pandemic, The Illinois Energy Conservation Authority (IECA) was selected as the program administrator and throughout 2021 the program materials have been drafted.
- The ordinance establishes the program, creates the PACE area to finance the acquisition, construction, installation, or modification of energy projects, and designates IECA as the County's program administrator.
- Subsequent to the passage of the Ordinance, County staff will work with IECA to publicize the program and begin accepting applications.

Attachments: [Lake County IECA Pace Program Ordinance](#)

[Ord Ex A - Lake Program Report IECA](#)

[Ord Ex B - Lake County - Program Development Administrative Services](#)

[Ord Ex C - Lake County IECA Form PACE Revenue Note](#)

[Prog Reprt Ex A - Lake County Form IECA Assessment Contract](#)

33 **21-1928**

Joint resolution adopting a policy to prohibit single use plastics in Lake County's operations by January 1, 2023.

- At previous committee meetings, members requested that staff look at options to eliminate single use plastics in the County's cafeteria operations.
- At the Committee's July 7, 2021 meeting, staff presented background and information related to the County's cafeteria vendor along with options related to the elimination of single use plastics in the cafeteria operations.
- The Committee provided consensus to proceed in a partnership with SWALCO on acquiring a consultant to study the operations and summarize options and costs to eliminate single use plastics in Lake County.
- Resource Recycling Systems (RRS) completed an analysis and provided multiple options at the November 3, 2021 committee meeting. The Committee provided staff direction to work with board members on the drafting of a policy resolution for presentation at a subsequent meeting for consideration.
- This resolution aligns with Option 3 presented at the previous committee meeting to eliminate single use plastics from the County's cafeteria and vending operations by January 1, 2023.

Attachments: [Policy 21-1928 - Prohibition on Single Use Plastics](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

34 **21-1946**

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund to fund claim expenses in excess of the Fiscal Year 2021 budget in the amount of \$250,000 from the Fund 206 fund balance.

- Lake County has claim expenses in the Fund 206 Liability Insurance and Risk Fund

that exceed the amount approved in the Fiscal Year (FY) 2021 budget.

- The Fund 206 annual budget is established based on historical average claim spend but in FY 2021, all budgeted funds have already been utilized for other payments. Therefore, it is necessary to utilize the fund balance reserves in the Risk Fund to cover these additional expenses.
- There are sufficient reserves in the fund to cover this emergency appropriation.

35 **21-1957**

Resolution authorizing an emergency appropriation in the amount of \$169,959 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for Pandemic Health Navigator Technology licensing for one year in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, for governmental operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- There are extensive reporting, compliance, performance metrics, equity and evidence-based reporting requirements for ARPA spend in a specific format required by the U.S. Treasury.
- The Health Department received a grant from the Illinois Department of Public Health (IDPH) that has been extended to June 2022 for a COVID-19 Pandemic Health Navigator Program which uses navigators to help prevent transmission of COVID-19 through education and outreach, coordinating resources, and providing contact tracing support. In order to do this, the navigators must have licenses for the Salesforce/AllVax system.
- It is anticipated that this expense will be covered under a direct expense category for Public Health purposes.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

36 **21-1904**

Resolution authorizing an emergency appropriation of \$75,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for a Criminal Investigations Surveillance Van in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, for governmental

operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.

- The Sheriff's Department requested a surveillance van during the Fiscal Year (FY) 2022 budget process, but it was not included in the Recommended Budget. The Law & Judicial Committee recommended, and the Finance & Administrative Committee concurred that this was a necessary and justified expense. Subsequently, the Special ARPA Financial & Administrative Committee approved the use of ARPA funding for this purpose.
- This use is not an allowable direct ARPA expense and therefore, it must come from the allotment for revenue replacement.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

37 21-1905

Resolution authorizing an emergency appropriation of up to \$525,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for a Mobile Command Center replacement in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, for governmental operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- The Sheriff's Department requested a mobile command center during the Fiscal Year (FY) 2022 budget process, but it was not included in the Recommended Budget due to budget constraints. The Law & Judicial Committee recommended, and the Finance & Administrative Committee concurred that this was a necessary and justified expense. Subsequently, the Special ARPA Financial & Administrative Committee approved the use of ARPA funding for this purpose.
- It is anticipated that a portion of this purchase may fall under a direct expense category and therefore all required procurement, compliance, and reporting requirements will be followed during the purchase and use. Expenses deemed not to be allowable under a direct expense category will reduce the allotment for revenue replacement under ARPA.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

38 21-1906

Resolution authorizing an emergency appropriation not to exceed \$251,357 of

Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for two employees in a Violent Crimes Unit in the State's Attorney's Office in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, for governmental operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- The State's Attorney's Office requested funding for two employees for a Violent Crimes Unit during the Fiscal Year (FY) 2022 budget process, but it was not included in the Recommended Budget due to budget constraints. The Law & Judicial Committee recommended, and the Finance & Administrative Committee concurred that this was a necessary and justified expense. Subsequently, the Special ARPA Financial & Administrative Committee approved the use of ARPA funding to fund two employees for one year for this purpose.
- As with all grant-funded employees, the employees funded through ARPA will be terminated when this funding is exhausted unless another alternate source of funding is determined.
- This use is not an allowable direct ARPA expense and therefore, it must come from the allotment for revenue replacement.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

39 **21-1907**

Resolution authorizing an emergency appropriation in an amount not to exceed \$91,194 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for one Victim Witness Counselor in the State's Attorney's Office in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, for governmental operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- The State's Attorney's Office requested funding for a Victim Witness Coordinator during the Fiscal Year (FY) 2022 budget process, but it was not included in the Recommended Budget due to budget constraints. The Law & Judicial Committee recommended, and the Finance & Administrative Committee concurred that this was a necessary and justified expense. Subsequently, the Special ARPA Financial

& Administrative Committee approved the use of ARPA funding to fund one employee for one year for this purpose.

- As with all grant-funded employees, this employee funded through ARPA will be terminated after one fiscal year when this funding is exhausted unless another alternate source of funding is determined.
- Depending on its use, this position or a portion of it may be a direct expense under the Community Violence Interventions category. Any amount not covered under that direct category must come from the allotment for revenue replacement.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

40 [21-1947](#)

Resolution authorizing an emergency appropriation of \$45,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for Fire Fighting Foam replacement in Fund 746 ARPA Fund from Lake County's allocation for revenue replacement.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, for governmental operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- On August 6, 2021 the State of Illinois adopted SB561 prohibiting the use of a current firefighting foam by January 1, 2022. Lake County's fire departments have collectively requested funding from Lake County to purchase replacement foam and equipment as well as funding to dispose of the prohibited foam.
- This expense does not fit within a direct ARPA expense category and therefore, will reduce the allotment for revenue replacement.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

41 [21-1917](#)

Resolution authorizing an emergency appropriation of \$300,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for temporary staff to support the Federal Emergency Rental Assistance (FERA) Program.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract

negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.

- Lake County's Federal Emergency Rental Assistance (FERA) Program consists of \$20,646,762.50 from Emergency Rental Assistance (ERA) and \$16,336,816.90 from Emergency Rental Assistance 2 (ERA2) for a total of \$36,983,579.40.
- FERA staff currently consists of 2 FTE and 6 full time temporary employees. These funds would allow for temporary staff to continue into 2022 and phase out as the program winds down.
- As of October 31, 2021, Lake County has provided over \$13,000,000 in rent and utility assistance to Lake County low-income renters and their landlords.

42 **21-1919**

Resolution authorizing an emergency appropriation of \$840,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) to support non-congregate sheltering of people experiencing homelessness.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- Under the threat of the COVID-19 pandemic, the Federal Emergency Management Agency (FEMA) has issued guidance that emergency shelter can and should be provided in non-congregate settings and congregate settings should be limited to provide appropriate social distancing.
- Due to the widespread impact of the COVID-19 pandemic on local health and human services, additional non-congregate emergency shelter needs are anticipated in Lake County to provide adequate shelter capacity in the winter months.
- Additional funds will be used to provide hotel shelter.

43 **21-1948**

Resolution authorizing an emergency appropriation in an amount not to exceed \$100,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for a grant recipient tracker database for ARPA expenses and allocations in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted

communities, for infrastructure, to provide premium pay, for governmental operations in an amount equal to lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.

- There are extensive reporting, compliance, performance metrics, equity and evidence-based reporting requirements for ARPA spend in a specific format required by the U.S. Treasury.
- Lake County is seeking to purchase this grant recipient tracking database that is specifically designed for ARPA reporting and can be configured for Lake County-specific needs.
- It is anticipated that this expense will be covered under a direct expense category under Administrative purposes.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or his designee(s).

NEW APPOINTMENTS

44 [21-1937](#)

Resolution providing for the appointment of Jim Bubash as a member of the Grubb School Drainage District.

Attachments: [Jim Bubash Bio Redacted](#)

45 [21-1938](#)

Resolution providing for the appointment of Rebecca Wilson as a member of the Lakeside Cemetery Association.

Attachments: [Rebecca Wilson Resume Redacted](#)

PETITIONS, CORRESPONDENCE, MISCELLANEOUS BUSINESS, AND MEMBER REMARKS

ADJOURNMENT

Adjourn this Regular September 2021 Session of the County Board of Lake County until January 11, 2022.